

Business Use of Footpath Application Form – Permanent Use

This form is to be used for Permanent Business Permits which are for permanent use of the footpath for commercial gain.

The personal information that Council is collecting from you will be managed in accordance with the Privacy and Personal Information Protection Act 1998 (PPIP Act). Your personal information will only be utilised by Council officers and for the purpose it was collected. Enquiries may be directed to Council's Public officer concerning the PPIP Act and your right of access to your personal information that is held by Council.

Applicant Details	
Full Name	
Postal Address	
Mobile Phone	
Work Phone	
Email	

Proposal			
Location			
Areas proposed for footpath use (m ²)			
Permit requested			
☐ Outdoor Display of Goods		☐ Advertising Sign	
☐ Outdoor Dining		☐ Dining / Liquor Licensed Area	
Hours of Trade			
Starting	am / pm	Finishing	am / pm

Site Plan *(attach separate plan if more space is required)***Business Details**

Registered Company Name	
Business Trading Name	
Business Address	
Business Mailing Address <i>(if different to business address)</i>	
Business Phone	
Business Email	
ABN	
ACN	
Business Type	
Preferred location to send Business Use of Footpath correspondence	
☐ Business Email ☐ Business Mailing Address	

Preferred Permit Contact Person*(person for Council to contact in first instance if there is an issue with your footpath use)*

Full Name	
Phone	
Email	

The following items must be submitted with this application *(tick when completed)*

- ☐ Site plan of the proposed footpath
- ☐ A copy of the applicants current drivers licence or proof of identification
- ☐ Provide a photograph of proposed furniture
- ☐ Copy of current Public Liability Insurance (Certificate of Currency) for at least \$20 million, with Warrumbungle Shire Council notes as an interested party.
- ☐ Receipt showing payment for Permit

Applicants Declaration *(tick the following)*

- ☐ I acknowledge yearly fees will be payable near the anniversary of the permit approval and failure to pay these fees may result in the permit being cancelled
- ☐ I acknowledge the permit cannot be transferred to another user or location, and if the business is sold I am to notify Council and the permit will be cancelled.
- ☐ I will comply with all of Council requirements and verify that the above information is true and correct.

I am the ☐ Business Owner ☐ Business Manager ☐ Other: _____**Signature**

Applicant signature		Date	
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Fees

Code 464	Section 68 Local Approvals	\$229.50
Code 450	Admin Fee	\$66.00