



Minutes

Ordinary Council Meeting

held in the Council Chambers

Binnia Street Coolah

on Thursday 15 May 2025

commencing at 5:00 pm

PRESENT: Cr K Rindfleish (Chairperson), Cr K Brady, Cr D Bell (livestream), Cr D Hogden, Cr Z Holcombe, Cr R Lewis, Cr J Newton, Cr N Taylor (livestream) and Cr D Todd.

In attendance: General Manager (Lindsay Mason), Acting Director Corporate and Community Services (Dan Smallwood), Director Environment and Development Services (Leeanne Ryan), Director Technical Services (Nicole Benson), and Executive Assistant to the General Manager (Ashley Molloy – Minutes)

Acknowledgement of Country

Cr Hogden acknowledged the Traditional Custodians of the Land at which the meeting is held and paid respects to Elders, both past and present, of the Gomeroi Nation and extended that respect to other Aboriginal people who are present.

A minute's silence was held for two young community members who lost their lives in Coonabarabran.

Recording of Meeting

The Chairperson announced that the meeting was being streamed live plus audio recorded, and that the audio recording will be published.

APOLOGIES

Nil

Confirmation of Minutes

286/2425 RESOLVED that Council confirm the following minutes:

- Minutes of the Ordinary Council meeting held on Wednesday 16 April

MOVED: Councillor Brady

SECONDED: Councillor Holcombe

For – Unanimous

The Chairperson called for Disclosure of Interests

Councillor Hogden declared a pecuniary interest in Item 29.2, Tenders for construction of an Amenities Building at Mendooran Oval due to his involvement in the industry, and will leave the meeting while this item is discussed.

Councillor Kathryn Rindfleish declared a pecuniary interest in item 21. Business use of Footpaths Policy due to her involvement in a business that utilises footpaths in daily operations, and will leave the meeting while this item is discussed.

Item 1 Request for Leave of Absence

287/2425 RESOLVED that Council accepts the notification from Cr Todd and grants a Leave of Absence from the June, July, August and September 2025 Council meetings.

MOVED: Councillor Todd

SECONDED: Councillor Lewis

For – Unanimous

Item 2 Mayoral Minute – Mayors log of Activity, Kilometres Travelled and Expenses from 5 April 2025 to 5 May 2025

288/2425 RESOLVED that Council;

1. Notes the report on the Mayor's Activity and Log of Kilometres Travelled by Mayor Kathryn Rindfleish for the period 5 April to 5 May 2025.
2. Notes the report on the Mayor Kathryn Rindfleish expenses between 5 April to 5 May 2025.

MOVED: Councillor Rindfleish

SECONDED: Councillor Newton

For – Unanimous

Item 3 Councillors Monthly Travel Claims

289/2425 RESOLVED that Council notes the Councillors' monthly travel claims for April 2025 report for the amount of \$1,678.50.

MOVED: Councillor Brady

SECONDED: Councillor Hogden

For – Unanimous

Item 4 Delegates Report – Country Mayors Meetings 28 March 2025

290/2425 RESOLVED that Council note the Delegate's Report in relation to Country Mayors Association meeting held in Sydney on Friday 28 March 2025

MOVED: Councillor Rindfleish

SECONDED: Councillor Newton

For – Unanimous

Item 5 Delegates Report – Castlereagh Macquarie County Council Meeting 28 April 2025

291/2425 RESOLVED that Council note the Delegate's Report in relation to Castlereagh Macquarie County Council meeting held on 28 April 2025

MOVED: Councillor Holcombe

SECONDED: Councillor Bell

For – Unanimous

Item 6 Minutes of Warrumbungle Road Network Advisory Group Meeting – 14 April 2025

292/2425 RESOLVED that Council notes the minutes of the Warrumbungle Road Network Advisory Group meeting held at Coonabarabran on 14 April 2025.

MOVED: Councillor Newton

SECONDED: Councillor Taylor

For – Unanimous

Item 7 Minutes of Coonabarabran Town Beautification Advisory Committee Meeting – 15 April 2025

293/2425 RESOLVED that Council notes the minutes of the Coonabarabran Town Beautification Advisory Committee meeting held at Coonabarabran on 15 April 2025.

MOVED: Councillor Holcombe

SECONDED: Councillor Bell

For – Unanimous

Item 8 Traffic Advisory Committee Meeting – 24 April 2025

294/2425 RESOLVED that Council;

1. Note the minutes of the Local Traffic Advisory Committee 24 April 2025
2. Address road safety concerns on Forest Road Mendooran between Manus Drive and Castlereagh Highway by;
 - a) Requesting TfNSW review speed limit.
 - b) Install a one-sided barrier line on the southbound lane either side of Domain Close.
 - c) Clear any regrowth vegetation that restricts sight distance on the northbound approach to Manus Drive.
3. Investigate regulation of timed car parking in John Street Coonabarabran by;
 - a. Preparing a report on resources required to patrol and regulate timed car parking in Coonabarabran and options for community education.
 - b. NSW Police are requested to confirm their capacity and authority to regulate car parking in Coonabarabran.

MOVED: Councillor Brady

SECONDED: Councillor Holcombe

For- Unanimous

Item 9 Minutes of Flood Risk Management Committee Meeting

295/2425 RESOLVED that Council notes the minutes of the Flood Risk Management Committee meeting held on 28 April 2025.

MOVED: Councillor Rindfleish

SECONDED: Councillor Hogden

For- Unanimous

Item 10 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 28 April 2025

296/2425 RESOLVED That Council notes the minutes of the Coonabarabran Swimming Pool Advisory Committee Meeting held at Coonabarabran on 28 April 2025.

MOVED: Councillor Brady

SECONDED: Councillor Taylor

For – Unanimous

Item 11 Dunedoo Independent Living Project Funding

297/2425 RESOLVED that Council notes the information contained in the Report.

MOVED: Councillor Lewis

SECONDED: Councillor Hogden

For – Unanimous

Item 12 Council Resolutions Report

298/2425 RESOLVED that the Council Resolution Report be noted for information.

MOVED: Councillor Holcombe

SECONDED: Councillor Todd

For – Unanimous

Item 13 Revotes and High value Projects Report

299/2425 RESOLVED that the Revote and High Value Projects Report be noted for information.

MOVED: Councillor Holcombe

SECONDED: Councillor Lewis

For – Unanimous

Item 14 Community Development Coordinator Program Memorandum of Understanding

300/2425 RESOLVED That Council;

1. Endorse the Memorandum of Understanding for the Community Development Coordinator Program and enter into the arrangements with each of the local Development Groups and Progress Associations for the period 1 July 2025 to 30 June 2027.
2. Review the CDC Program prior to the end of the MOU period.

MOVED: Councillor Todd

SECONDED: Councillor Brady

For – Unanimous

Item 15 Procurement Policy (Including Local Support)

301/2425 RESOLVED that Council;

1. That Council adopts the draft Procurement Policy (Including Local Support Policy).
2. Places the draft Procurement Policy (Including Local Support Policy) on exhibition for a period of at least 28 days and invites public submissions for a period of at least 42 days.
3. Receives a further report on the Procurement Policy (Including Local Support Policy) after the close of public submissions.

MOVED: Councillor Holcombe

SECONDED: Councillor Hogden

For – Unanimous

Item 16 Quarterly Budget Review Statement for the 3rd Quarter Ending 31 March 2025
302/2425 RESOLVED that Council;

1. Accept the 3rd Quarter Quarterly Budget Review Statement for the 2024/25 financial year, as presented;
2. Approve the variations as described in Table 1a; and
3. Note and accept the information provided on the status of the rates and annual charges for the period ending 31 March 2025.

MOVED: Councillor Taylor

SECONDED: Councillor Lewis

For – Unanimous

Item 17 Delivery Program Progress Report – 3rd Quarter 2024/25
303/2425 RESOLVED that Council endorses the Delivery Program Progress Report for the period 1 July 2024 to 31 March 2025.

MOVED: Councillor Lewis

SECONDED: Councillor Holcombe

For – Unanimous

Item 18 Investments and Term Deposits – month ending 30 April 2025
304/2425 RESOLVED that Council accept the Investments Report for the month ending 30 April 2025 including a total balance of \$46,705,275.94 being:

- \$254,004.76 in at call accounts.
- \$45,850,000.00 in term deposits.
- \$601,271.18 cash at bank.

MOVED: Councillor Taylor

SECONDED: Councillor Bell

For – Unanimous

Item 19 Minor change to suburb boundary between Neilrex and Merrygoen
305/2425 RESOLVED that Council;

1. Supports the proposed boundary change whereby the following properties are incorporated into the suburb of Neilrex:
 - 'Pine Hill' (Lot 30 DP754958)
 - 'Lonsdale' (Lot 31 DP754958)
 - 'Loch Lomond' (Lot 29 DP754958)
 - 'Passhendale' (Lot 49 DP722866)
 - 'The Ranch' (Lot 27 DP754958)

2. Advises the Geographical Names Board of its decision.

MOVED: Councillor Lewis

SECONDED: Councillor Brady

For - Unanimous

Item 20 Natural Disaster Response and Recovery Monthly Report

306/2425 RESOLVED that Council note the Natural Disaster Response and Recovery Monthly Report for April 2025.

MOVED: Councillor Brady

SECONDED: Councillor Taylor

For – Unanimous

**5.51pm Cr Rindfleish left the meeting
Cr Newton stepped in as Chairperson**

Item 21 Business use of footpaths policy

307/2425 RESOLVED that Council;

1. Endorses the draft *Business Use of Footpaths Policy* for the purpose of public exhibition for a minimum of 28 days.
2. A further report be presented to Council on the Draft *Business Use of Footpaths Policy* after the public exhibition period is completed.

MOVED: Councillor Brady

SECONDED: Councillor Holcombe

For – Unanimous

5.54 pm Cr Rindfleish re-entered the room and resumed the role of Chairperson

Item 22 Compliance and Enforcement Policy

308/2425 RESOLVED that Council;

1. Endorses the Draft *Compliance and Enforcement Policy* for the purpose of public exhibition for a minimum of 28 days.
2. A further report be presented to Council on the Draft *Compliance and Enforcement Policy* after the public exhibition period is completed.

MOVED: Councillor Newton

SECONDED: Councillor Hogden

For – Unanimous

Item 23 Managing Conflicts of Interest for Council-related Development Policy

309/2425 RESOLVED that Council;

1. Endorses the Draft *Managing Conflicts of Interest for Council-related Development Policy* for the purpose of public exhibition for a minimum of 28 days;
2. A further report be presented to Council on the Draft *Managing Conflicts of Interest for Council-related Development Policy* after the public exhibition period is completed.

MOVED: Councillor Holcombe

SECONDED: Councillor Taylor

For – Unanimous

Item 24 Drinking Water Management System Improvement Plan Implementation – May 2025 Update Report

310/2425 RESOLVED that Council notes the Drinking Water Management System Improvement Plan Implementation – May 2025 Update Report.

MOVED: Councillor Newton

SECONDED: Councillor Todd

For – Unanimous

Item 25 Coolah Catchment Flood Study Report

311/2425 RESOLVED that Council;

1. Notes and receives the Coolah Catchment Flood Study Report.
2. Council endorses the *Flood Study – Coolah Draft Report* and *Flood Mapping Coolah Map 1 -18* and proceeds to public exhibition for a period of 28 days.
3. After the public exhibition period has concluded a further report be prepared for Council to present the final version of the flood report and mapping.
4. Council lodge an application for funding under the 2025-26 Floodplain Management Program to undertake Stage 2 works on the Coolah Catchment Flood Study project.

MOVED: Councillor Rindfleish

SECONDED: Councillor Lewis

For – Unanimous

Item 26 Central-West Orana Renewable Energy Zone Report – April 2025

312/2425 RESOLVED that Council notes the Central-West Orana Renewable Energy Zone Report – April 2025.

MOVED: Councillor Brady

SECONDED: Councillor Taylor

For – Unanimous

Item 27 Development Approvals

313/2425 RESOLVED That Council notes the Applications and Certificates approved during April 2025, under Delegated Authority.

MOVED: Councillor Todd

SECONDED: Councillor Holcombe

For - Unanimous

Item 28 Notice of Motion

314/2425 RESOLVED that the Warrumbungle Shire Council revisit the proposed front-end parking trial for Baradine.

MOVED: Councillor Todd

SECONDED: Councillor Lewis

For – Cr Hogden, Cr Lewis and Cr Todd

Against – Cr Bell, Cr Taylor, Cr Newton, Cr Brady, Cr Holcombe, Cr Rindfleish

On being PUT this MOTION was LOST

No further MOTION was made.

Item 29 Reports to be Considered in Closed Council

315/2425 RESOLVED that:

1. Item 29.1 Human Resources Monthly Report

That the Human Resources Monthly Report be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993 (NSW)* on the grounds that **the matter deals with personnel matters concerning particular individuals (other than councillors)**

2. Item 29.2 Tenders for Construction of an Amenities Building at Mendooran Oval.

That the Tender for the Construction of an Amenities Building at Mendooran Oval be referred to closed Council pursuant to section 10A(2)(d) of the *Local Government Act 1993 (NSW)* on the grounds that the matter deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret.

3. Item 29.3 Regional Tender for the Supply and Delivery of Traffic Safety Signage

That the Tender for the Supply and Delivery of Traffic Safety Signage be referred to closed Council pursuant to section 10A(2)(d) of the *Local Government Act 1993 (NSW)* on the grounds that the matter deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret.

MOVED: Councillor Hogden

SECONDED: Councillor Lewis

For – Unanimous

The General Manager offered the opportunity to members of the public to make representation as to whether any part of the aforementioned items should not be considered in Closed Council.

There was no response from the public.

316/2425 RESOLVED that:

1. Council go into Closed Council to consider business relating to confidential information.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).

MOVED: Councillor Hogden

SECONDED: Councillor Lewis

For – Unanimous

6.11 pm

Closed Council

Item 29.1 Human Resources Monthly Report

317/2425 RESOLVED that the Council notes the information contained in the Human Resources Monthly Report.

MOVED: Councillor Holcombe

SECONDED: Councillor Hogden

For – Unanimous

6.14pm Cr Hogden left the meeting

Item 29.2 Tender for Construction of an Amenities Building at Mendooran Oval Report

318/2425 RESOLVED that Council awards the contract for design and construction of an amenities building at Mendooran Oval to Landmark Products Pty Ltd, for a price of \$375,804 (incl GST).

MOVED: Councillor Todd

SECONDED: Councillor Lewis

For – Unanimous

6.17pm Cr Hogden re-entered the meeting

Item 29.3 Tender for the Supply and Delivery of Traffic Safety Signage

319/2425 RESOLVED That;

1. The following suppliers be awarded this contract as the Panel Source suppliers to Warrumbungle Shire Council for the period 1 April 2025 to 31 March 2027: -
 - Artcraft Pty Ltd
 - Barrier Signs Pty Ltd
 - Central Signs Road & Safety (Aust) Pty Ltd
 - Hunter Valley Signs Pty Limited t/a HVIS Group
2. A provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2028.

MOVED: Councillor Holcombe

SECONDED: Councillor Newton

For – Unanimous

6.23pm

320/2425 RESOLVED that Council return to Open Council.

MOVED: Councillor Holcombe

SECONDED: Councillor Brady

The resolutions of Closed Council were announced to the meeting by the General Manager.

There being no further business the meeting closed 6.27pm.

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CHAIRPERSON