

PEDESTRIAN AND MOBILITY ACCESS ADVISORY COMMITTEE CHARTER

PURPOSE

Provide advice to Council through Recommendation of planning and construction priorities for Council's Pedestrian and Mobility Plan (PAMP).

REPORTS TO

Reports to Warrumbungle Shire Council directly by written submission.

TERM

The Warrumbungle Pedestrian and Mobility Access Advisory Committee shall dissolve at the General Election of Warrumbungle Shire Council. Council may dissolve the Committee at any time.

MEMBERSHIP

One Councillor (*whom shall be Chairperson*);
Manager Urban Services, Warrumbungle Shire Council or nominee;
4 Community Representatives;
Council Staff as required (*non-voting and Committee Secretary*);
The Committee can seconde other interested parties as required.

COMMITTEE CLERK

The General Manager will provide a Committee Secretary. The Secretary will conduct the administration of the Committee.

QUORUM

Quorum will be three (3) Community Members and Councillor. No business is to be transacted by the Committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.

MEETING DATES AND TIMES

Bi-monthly or as determined by the Committee and at locations determined by the Committee. Council's Committee Secretary will send meeting reminder and agenda to members and provide a copy of minutes.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing at least ten (10) days before the meeting. Formal minutes of meetings of the Committee will be produced by Council. The Committee will make Recommendations directly to Council. Council may adopt, amend or decline any Recommendation.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.