

WARRUMBUNGLE SHIRE COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGLE SHIRE COUNCIL HELD
AT THE POPLARS MOTOR INN, COONABARABRAN ON THURSDAY, 20 DECEMBER 2012
COMMENCING 4.03PM PAGE 1

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, General Manager (Steve Loane), Director Corporate Services (Rebecca Ryan), Director Technical Services (Kevin Tighe) and Manager Regulatory Services (Michael Marks).

In attendance: Manager Administration & Customer Service (S Morris) (minutes) and Corporate Services Administration Officer (Kobie Francis).

APOLOGIES: Cr Todd and Tony Meppem (Director Environmental and Community Services) **183/1213 RESOLVED** that in accordance with Resolution 154/1213 granting leave of absence, that the apologies of Cr Todd be accepted **FURTHER** that the apology of Tony Meppem be accepted.

R Sullivan / Coe
The motion was carried

4.03pm

The Mayor called for Declarations of Interest (to declare pecuniary or non-pecuniary interest) from Councillors and senior staff in any matter listed in the Agenda for consideration at the meeting.

Cr C Sullivan declared a non-pecuniary interest in Item 28 regarding the Leadville site in the Grazing Leases Report.

MAYORAL MINUTES

The Mayor, Councillor Shinton presented the following three items for consideration:

1M - Electricity Contract for Small Sites

Background

Orana Regional Organisation of Councils (OROC) members engaged Energy and Management Services Pty Ltd (EMS) to negotiate an Electricity Supply Contract for small sites. This contract was previously supplied at the applicable Country Energy Regulated Retail Rates and was initiated due to small sites billing being outside the NEM tender for larger sites.

Warrumbungle Shire Council, as a member of OROC have participated in this tender along with the other member councils in OROC, being Narromine, Dubbo, Walgett, Warren, Bogan, Cobar, Bourke, Brewarrina, Coonamble and Gilgandra local government areas.

Since the total accumulated value for this new contract will exceed the annual expenditure limit of \$150,000 it is necessary for Council to implement a formal open tender process as per Local Government Regulations (2005) and Local Government Act (1993) s55.

This report provides a review of the market and an analysis of the responses to a Pricing Request dated 11 December 2012 conducted by EMS.

Issues

On 11 December 2012 prices from six (6) Retailers active in the NSW market were approached to provide a submission.

By requiring offers to be referenced against the Regulated Retail Price, the comparisons with present costs are relatively straight forward.

The only other issues to be considered in awarding a Mass market contract are:

- Any associated costs (for variation of use etc.)

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- The assessed ability of the preferred Retailer to manage the transfer process
- The assessed ability for the preferred Retailer to provide timely and accurate billing
- The ability of the preferred Retailer to provide electronic billing information
- The ability of the preferred Retailer to provide csv data for bill verification

Locking in good prices always pays dividends. The difficulty is recognising the best times to lock in prices and for how long. It is prudent to have some measure of relativity and knowledge of price trends to add confidence to this process. EMS have developed a pricing model that provides one such measure and complements expert opinion; underlying generator input cost trends, market dynamics and an understanding of Government policy (as much as is possible in the current environment).

Recent market pricing has been very competitive particularly for peak pricing rates. There is evidence that existing generators are under strain to survive at current prices with a number of units actually withdrawing from the market. It therefore seems unlikely that prices will drop further in the short to medium term. As the market grows there may still be only limited upwards pressure as "mothballed" units are returned to service. In the longer term, new generation is more likely to be gas fired and therefore higher cost than the existing coal fired generators, even with carbon pricing. We believe that (apart from exceptional circumstances) energy prices are more likely to rise than to fall once existing capacity is fully utilised.

Options

Despite attempts to follow up Retailers, only one (1) formal offer; from Origin Energy, was received, offering a 15% discount on energy rates. Whilst only receiving one (1) offer was disappointing, the result has been very satisfactory, especially with the discount subsequently negotiated to increase to 16%. This discount is from the Regulated Retail Price energy rates (these are the rates charged for the majority of OROC sites).

This discount can be compared to the same discount offered to Central Regional Organisation of Councils (CENTROC) for a contract commencing 1 July 2012. The later start date would normally be expected to produce a lower discount due to the widespread belief that current charges are unsustainable and prices will rise.

Using the E21EnergyPlus data for Dubbo City Council (the most complete data base available), the discount offered equates to a little over 4 cents per kWh or just under \$80k per annum. Across all OROC sites and assuming a similar energy profile for small sites the total saving expected is in excess of \$400k per annum. The table below indicates annual savings based on the supplied information and current prices.

OROC			
Customer	No. Sites	Consumption	Savings
Warren	41	726,976	\$29,079
Dubbo	135	1,963,668	\$78,547
Gilgandra	55	964,475	\$38,579
Bogan	47	739,751	\$29,590
Bourke	63	746,529	\$29,861
Brewarrina	56	725,718	\$29,029

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Cobar	44	651,639	\$26,066
Coonamble	54	922,026	\$36,881
Narromine	65	764,451	\$30,578
Walgett	82	795,560	\$31,822
Warrumbungle	108	1,656,911	\$66,276
Totals	750	10,657,704	\$426,308

With respect to the length of contract, EMS previously surmised that, in the current negotiating period, taking a one (1) year contract would be unlikely to provide optimum benefits. Offers for a two (2) or three (3) year contracts were requested.

Evaluating Origin's offer against the criteria listed above produces the following: The scoring is based on the following:

The Attributes have been assessed as poor (1), fair (2), unknown or satisfactory (3), good (4), excellent (5)

OROC Retailer Assessment						
Retailer	Discount	Contract Conditions	Transfer Quality	Billing Quality	Electronic Billing	Data Provision
Origin Energy	16%	4	4	4	5	3

EMS has advised that other Retailers would not score any higher on these attributes and most would score lower, at least on some of the attributes. Origin can offer electronic billing to multiple email boxes which will be ideal for those Councils using the E21 EnergyPlus bill entry service virtually eliminating Councils' data entry costs for electricity accounts. Data provision is available, but not in a format usable at this stage and EMS will work with Origin on this aspect. Councils' support to get an efficient format for electronic uploading will be beneficial.

Financial Considerations

Council will be afforded savings in its small sites power usage costs of \$66,276 annually based on a consumption of 1,656,911 kW.

Summary

Origin Energy has offered a competitive group price for 2 years. The offer provides reductions in cost compared to current rates. The rates from 1 July 2013 will vary with changes in the Regulated Retail Rate (which are likely to be very restricted in the current regulatory climate). There will be guaranteed reductions for the energy rate components of the RRP.

Because it is beneficial to commence the contract as soon as possible, Councils acceptance will allow the transfer process to commence. It is noted that the prices will not apply until after the next read date and this will take 3 months to complete, assuming access to all sites.

A two (2) year contract provides savings in the short term and EMS will continue to monitor market conditions to take advantage of any opportunities to extend the contract over the next two (2) years.

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184/1213 RESOLVED that Council accept the offer from Origin Energy of a 16% discount for 2 years to provide Electricity Supply Contract for small sites **FURTHERMORE** that Council investigate the changes required to implement the data provision better suited to E 21 EnergyPlus requirements.

Shinton / Coe
The motion was carried

2M - Youth Opportunities Program Grants Funding Agreement

Background

In 2011 the Hon Victor Dominello MP, Minister for Citizenship and Communities and Minister for Aboriginal Affairs, in his capacity as Minister responsible for Youth Affairs, instituted a wide-ranging review of the Better Futures Grants Program. Following the review, the program has been renamed Youth Opportunities and refocused to provide funding for projects which enable young people to lead and participate in community development activities.

NSW Office of Communities Youth Opportunities Program Grants is based on a range of evidence which shows that with the proper support and opportunity, all young people can address and overcome a range of risk factors in their lives. Based upon the principles of Inclusiveness (mainstream, targeting all young people); Community participation; Community service (including volunteering) and; Partnering with young people and developing networks within communities; \$50,000 per annum (2 year program) was available for projects that focus on developing the capacity of local young people to create effective change in their communities.

The objectives of the program are to:

- increase the number of youth-led and youth-driven community activities throughout NSW
- engage young people in projects which overcome barriers to participation in the community
- enable young people to develop and strengthen teamwork, communication, leadership and decision-making skills
- improve young people's access to community-based activities that promote community involvement including sport and recreation, cultural and other activities
- recognise the contribution that young people make to their local communities
- provide young people with the knowledge and skills to link them with further training and employment opportunities, or improve their educational outcomes

Issues

At the Council general meeting held Thursday 19th July 2012, Warrumbungle Shire Council adopted the following recommendations;

1. Adoption of the Regional Model approach to developing a Warrumbungle Shire Youth Council and individual community Youth Action Groups within the communities of Coonabarabran, Binnaway, Coolah, Dunedoo, Mendooran and Baradine;
2. The Warrumbungle Shire Youth Council, and Youth Action Groups functioning as Special Purpose Committees under Council, as per the Local Government Act 1993 Section 355b;
3. The age for membership on the Warrumbungle Shire Youth Council and individual community Youth Action Groups be open from 12 years of age to 18 years of age as of the youths last birthday;
4. Allowing the Youth Development Officer and Human Resources staff to develop a suitable training package that will fit the needs of the Warrumbungle Shire Youth Council, and Youth Action Groups;
5. Including budgetary items for the Warrumbungle Shire Youth Council, and Youth Action Groups into future Warrumbungle Shire budgets, dependant upon available funding;

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6. Permitting the Youth Development Officer to submit an application for program funding through the NSW Office of Communities – Department of Education and Communities Youth Opportunities Program;

Given the scale of the proposed project, the need for a substantial amount of funding was required to properly establish each of the six (6) Youth Action Groups, and the Warrumbungle Shire Youth Council to ensure success after the first 2 years. With Councils permission, the Youth Development Officer applied for NSW Office of Communities Youth Opportunities Program Grants, seeking a total of \$57,852 towards costs of training, resourcing, promotion and branding; and activity provision. It is through the provision of activities that the young people are able to practice their skills for event and project management; develop confidence in community leadership and to engage community youth within social contexts.

Options

The Youth Development Officer believes that the NSW Office of Communities Youth Opportunities Program Grants is essential for the succession planning of the Warrumbungle Shire Youth Council and Community Youth Action Groups, allowing time to develop a proposed budget item for continued financial support towards training costs of the Warrumbungle Shire Youth Council and Community Youth Action Groups after 2014. Youth Action Groups will have developed the necessary skills to develop budgets towards the provision of activities, school holiday programs etc. through admission fees to local activities throughout late 2013 and 2014. These local funds will ensure succession planning and ownership by the young people once the Youth Opportunities Program Grants is finished in December 2014.

Financial Considerations

Warrumbungle Shire Council was successful in their application for grants totalling \$57,852 from NSW Office of Communities towards the establishment of the Warrumbungle Shire Youth Council and Community Youth Action Groups. An initial half yearly amount of \$15,223 will be paid to Council, followed by subsequent payments of \$15,223 and \$13,703 later in 2013 and early 2014.

Facilitation of the Warrumbungle Shire Youth Council and Community Youth Action Groups through the Youth Development Officer, ongoing training, National Youth Week, and school holiday activities were included as in-kind support from Council. Overall, the cost for establishing the Warrumbungle Shire Youth Council and Community Youth Action Groups over two years is valued at \$138,192.

Summary

The continuing change in community demographics (aging population, reduction of industry, retention of youth) requires a dynamic and empowering model for youth engagement. Young people engaged within local decision making processes, that is targeted at young people and driven by young people at a local level, has often proven to be of greater benefit for Council and the wider community, regardless of the structure and process.

The Youth Opportunities Program grant provides Warrumbungle Shire Council the foundation for building the Warrumbungle Shire Youth Council and Community Youth Action Groups; training young people in the necessary skills to create effective change; strengthening positive youth engagement through capacity building; lessening the impact upon Council and community budgets focused on repair and maintenance over time, due to local ownership for facilities and infrastructure amongst youth peers; better consultation and solutions development processes by connecting with young people; creating and building relationships between Councillors, Council and young people.

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185/1213 RESOLVED:

1. That Council accept the Youth Opportunities Program Funding Agreement from NSW Office of Communities, for amount of \$57,852 (to be paid in 3 instalments of \$15,223, \$15,223 and \$ 13,703);
2. That Council Authorise the proper the signing of the funding agreement and the fixing of the Council seal to all documents relating to the funding agreement should the need arise.

Shinton / Schmidt
The motion was carried

3M Minutes of Plant Advisory Committee Meeting - 20 December 2012

PRESENT: Cr Gary Andrews, Cr Murray Coe, Cr Ron Sullivan, Cr Fred Clancy, Mark McWhirter (Fleet Manager), Steve Loane (General Manager), Kevin Tighe (Director Technical Services) and Rebecca Ryan (Director Corporate Services).

ATTENDING: PA to Director Corporate Services (Emma Gardiner) (Minutes)

APOLOGIES: Nil

CONFIRMATION OF MINUTES

8/1213 RECOMMENDED that minutes of the Plant Committee meeting held on 18 October 2012 be accepted.

Coe /Clancy

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Track loader and 2 graders expected to be delivered early January

AGENDA ITEMS

- a) Replacement of Plant Item Nos 190, 194 and 197 – Tractors (Readvertised) at Coonabarabran, Mendooran and Dunedoo Depots

9/1213 RECOMMENDED that Council purchase three (3) John Deere 6330 Standard Tractors fitted with a Front End Loader from Chesterfield Australia Pty Ltd that complies with the tender specifications at a price of \$274,818.00 (ex GST) and that Council trade in Plant 190 to Chesterfield Australia Pty Ltd for \$47,272.00 (ex GST) **FURTHER** that Council sells Plant 194 at Pickles Auctions Tamworth with an auction estimate of \$41,818.00 and Plant 197 with an auction estimate of \$40,000.00 totalling \$129,090.00 resulting in a changeover price of \$145,728.00 being \$34,272.00 under budget.

Clancy/Andrews

- b) Replacement of Plant Item Nos 130, 140, 146 and 147 – Trucks at Coonabarabran, Mendooran and Dunedoo Depots

10/1213 RECOMMENDED that Council purchase one (1) Isuzu NPR 400 Long Trucks fitted with the optional Truck Mounted Crane from Tracserv Dubbo Pty Ltd that complies with the tender specifications at a price of \$107,394.54 (ex GST) and that Council trade in Plant 130 to Tracserv Dubbo Pty Ltd for \$36,363.64 resulting in a changeover price of \$71,030.90 being \$36,030.90 over budget.

Andrews/Clancy

11/1214 RECOMMENDED that Council purchase one (1) Hino FD1124 Crew Truck fitted with the optional Truck Mounted Crane from Wideland Machinery Tamworth that complies with the tender specifications at a price of \$147,380.00 (ex GST) and that Council trade in Plant 140 to Wideland Machinery Tamworth for \$53,681.81 resulting in a changeover price of \$93,698.19 being \$33,698.19 over budget.

Clancy/Coe

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12/1215 RECOMMENDED that Council purchase one (1) Hino FD1124 Long Truck fitted with the optional Truck Mounted Crane from Wideland Machinery Tamworth that complies with the tender specifications at a price of \$127,720.00 (ex GST) and that Council trade in Plant 146 to Wideland Machinery Tamworth for \$44,545.45 resulting in a changeover price of \$83,174.55 being \$16,825.45 under budget.

Clancy/Andrews

13/1216 RECOMMENDED that Council purchase one (1) Isuzu FRR 500 Crew Truck from Tracserv Dubbo Pty Ltd that complies with the tender specifications at a price of \$116,315.45 (ex GST) and that Council trade in Plant 147 to Tracserv Dubbo Pty Ltd for \$49,545.45 resulting in a changeover price of \$66,770.00 being \$11,770.00 over budget.

Clancy/Andrews

GENERAL BUSINESS

The following matters were discussed without resolution:

- Current status of budget to be presented to Plant Committee meetings.
- Vehicle turnover report to be provided by Manager at next Plant Committee meeting.

There being no further business the meeting closed at 3.10 pm.

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CHAIR

186/1213 RESOLVED:

1. That Council accepts the Minutes of the Plant Advisory Committee Meeting held on 20 December 2012 at Coonabarabran
2. That Council purchase three (3) John Deere 6330 Standard Tractors fitted with a Front End Loader from Chesterfield Australia Pty Ltd that complies with the tender specifications at a price of \$274,818.00 (ex GST) and that Council trade in Plant 190 to Chesterfield Australia Pty Ltd for \$47,272.00 (ex GST) **FURTHER** that Council sells Plant 194 at Pickles Auctions Tamworth with an auction estimate of \$41,818.00 and Plant 197 with an auction estimate of \$40,000.00 totalling \$129,090.00 resulting in a changeover price of \$145,728.00 being \$34,272.00 under budget.
3. That Council purchase one (1) Isuzu NPR 400 Long Trucks fitted with the optional Truck Mounted Crane from Tracserv Dubbo Pty Ltd that complies with the tender specifications at a price of \$107,394.54 (ex GST) and that Council trade in Plant 130 to Tracserv Dubbo Pty Ltd for \$36,363.64 resulting in a changeover price of \$71,030.90 being \$36,030.90 over budget.
4. That Council purchase one (1) Hino FD1124 Crew Truck fitted with the optional Truck Mounted Crane from Wideland Machinery Tamworth that complies with the tender specifications at a price of \$147,380.00 (ex GST) and that Council trade in Plant 140 to Wideland Machinery Tamworth for \$53,681.81 resulting in a changeover price of \$93,698.19 being \$33,698.19 over budget.
5. That Council purchase one (1) Hino FD1124 Long Truck fitted with the optional Truck Mounted Crane from Wideland Machinery Tamworth that complies with the tender specifications at a price of \$127,720.00 (ex GST) and that Council trade in

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Plant 146 to Wideland Machinery Tamworth for \$44,545.45 resulting in a changeover price of \$83,174.55 being \$16,825.45 under budget.

6. That Council purchase one (1) Isuzu FRR 500 Crew Truck from Tracserv Dubbo Pty Ltd that complies with the tender specifications at a price of \$116,315.45 (ex GST) and that Council trade in Plant 147 to Tracserv Dubbo Pty Ltd for \$49,545.45 resulting in a changeover price of \$66,770.00 being \$11,770.00 over budget.

Shinton /R Sullivan
The motion was carried

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 21 November 2012

187/1213 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 21 November 2012 be endorsed.

Coe / Schmidt
The motion was carried

Item 2 Minutes of Traffic Advisory Committee Meeting - 22 November 2012

188/1213 RESOLVED:

1. That Council accepts the Minutes of the Traffic Advisory Meeting held on 22 November 2012 at Coonabarabran

2. That approval be given to close the following roads on Wednesday, 25 April 2013 for the purpose of conducting ANZAC Day March and Ceremony, subject to compliance with guidelines and Road Closure Policy:
 - Coolah RSL Sub Branch - Binnia Street between Booyamurra Street and Campbell Street, between 10.00 am and 12.30 pm.
 - Coonabarabran RSL Sub Branch – John Street between Edwards Street and Essex Street, between 10.00 am and 1.00 pm.
 - Dunedoo RSL Sub Branch – Bolaro Street between Wargundy Street and Merrygoen Street between 10.00 am and 12 noon.
 - Mendooran RSL Sub Branch – Bandulla Street between Pampoo Street and Napier Street, between 9.30 am and 12 noon.
 - Binnaway RSL Sub Branch – Renshaw Street between Bullindah Street and Yarran Street, between 9.30am and 12 noon.
 - Baradine RSL Sub Branch – Wellington Street and Narran Street between 10.00 am and 12.30 pm.

FURTHERMORE the traffic control plan for each event should be submitted to the Committee prior to the event and advice provided to the RMS

3. That proposal from Rod Hannifey Road Transport to relocate 'No Stopping' signs in John Street opposite Shell Service Station in Coonabarabran and introduce 15 minute parking be refused.

4. That request by Coolah Lions Club to close Binnia Street, Coolah between Goddard Street and Booyamurra Street on Saturday, 15 December 2012 between 5.00 pm

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and 9.00 pm to conduct the annual Christmas Street Carnival be approved subject to compliance with Council's Road Closure Policy.

FURTHER that Item 5 of the recommendations relating to regulatory signs be held over for consideration later in the meeting

**Schmidt / Coe
The motion was carried**

**Item 3 Minutes of Local Emergency Committee Special Meeting - 17 October 2012
189/1213 RESOLVED**

1. That Council notes the minutes from the Local Emergency Management Committee Special Meeting held on 17 October 2012 at Coonabarabran.

2. That a sub committee be formed to start the planning of Bush Fire Evacuation plans for both Coonabarabran & Baradine. Committee would be a representative from NSW Police, NSW RFS, NSW F&R, NSW AMB, VRA Coona Squad and Shire.

**Schmidt / Andrews
The motion was carried**

**Item 4 Minutes of Local Emergency Management Committee – 19 November 2012
190/1213 RESOLVED** that Council notes the minutes from the Local Emergency Management Committee held on 19 November 2012 at Dunedoo

**Schmidt / Capel
The motion was carried**

**Item 5 Minutes of Consultative Advisory Committee Meeting – 8 November 2012
191/1213 RESOLVED** that Council notes the minutes from the Consultative Advisory Committee meeting held on 8 November 2012 at Coolah.

**Schmidt / R Sullivan
The motion was carried**

**Item 6 Minutes of Occupational Health & Safety Meeting – 8 November 2012
192/1213 RESOLVED** that Council accept the minutes from the Occupational Health & Safety Committee meeting held on 8 November 2012 at Coonabarabran.

**Coe / Schmidt
The motion was carried**

**Item 7 Minutes of Baradine Town Committee Meeting – 29 October 2012
193/1213 RESOLVED** that Council accept the minutes from the Baradine Town Committee meeting held on 29 October 2012 at Baradine.

**Capel / R Sullivan
The motion was carried**

**Item 8 Minutes of Binnaway Town Committee Meeting – 5 November 2012
194/1213 RESOLVED** that Council accept the minutes from the Binnaway Town Committee meeting held on 5 November 2012 at Binnaway.

**Schmidt / Capel
The motion was carried**

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195/1213 RESOLVED that the Community Survey to be undertaken regarding a Binnaway sewerage scheme be held over for three months.

**Andrews / Clancy
The motion was carried**

Item 9 Minutes of Coolah Town Committee Meeting – 16 October 2012

196/1213 RESOLVED that Council accept the minutes from the Coolah Town Committee meeting held on 16 October 2012 at Coolah noting the attendance of Cr Clancy being recorded.

**Capel / Andrews
The motion was carried**

Item 10 Minutes of Coonabarabran Town Committee Meeting – 15 October 2012

197/1213 RESOLVED that Council accept the minutes from the Coonabarabran Town Committee meeting held on 15 October 2012 at Coonabarabran noting the attendance of Cr Clancy being recorded.

**Schmidt / R Sullivan
The motion was carried**

Item 11 Minutes of Dunedoo Town Committee Meeting – 30 October 2012

198/1213 RESOLVED that Council accept the minutes from the Dunedoo Town Committee meeting held on 30 October 2012 at Dunedoo.

**Coe / C Sullivan
The motion was carried**

Item 12 Minutes of Mendooran Town Committee Meeting – 6 November 2012

199/1213 RESOLVED that Council accept the minutes from the Mendooran Town Committee meeting held on 6 November 2012 at Mendooran noting the attendance of Cr Clancy being recorded.

**Schmidt / R Sullivan
The motion was carried**

Item 13 Minutes of Administration Building Project Committee - 8 November 2012

200/1213 RESOLVED

1. That the Minutes of the Administration Building Project Committee meeting held on 8 November be endorsed.
2. The Committee authorises the General Manager to arrange payment for David Payne Constructions invoice number 3328.

**R Sullivan / Coe
The motion was carried**

Item 14 Minutes of Administration Building Project Committee - 19 November 2012

201/1213 RESOLVED that the Minutes of the Administration Building Project Committee meeting held on 19 November 2012 be endorsed.

**R Sullivan / Coe
The motion was carried**

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Item 15 Minutes of Economic Development & Tourism Advisory Committee Meeting – 28 November 2012

202/1213 RESOLVED

1. That Council accepts the Minutes of the Economic Development & Tourism Advisory Meeting held on 28 November 2012 at Coonabarabran
2. That the Manager EDT continue investigating the purchase of an economic modelling package that could be utilised across Council's services and planning areas and that each Directorate be requested to contribute to the financing of the program and FURTHERMORE that RDA-Orana be approached to consider purchasing a package that could be accessible to LGA's across the whole of Orana Region
3. That the EDT Committee be expanded to include representation from Siding Spring Observatory
4. That the safety issues related to the maintenance and updating of the changeable sign in the grounds of the Coonabarabran Visitor Centre be referred to the WHS Officer for a report on safety issues.
5. That \$1,500 be allocated from the EP-Regional Projects budget for sponsorship of community radio initiatives as follows - \$1,000 for the "Good Morning Country" broadcast during the Tamworth Country Music Festival and \$500 for 2WCR broadcasts during the Parkes Elvis Festival
6. That Consumer Show funds be allocated for the production of 1,000 calico bags for distribution at consumer shows – 4 colourway print on both sides
7. That Council supports the continued participation in consumer show marketing as a means of reaching the target market for the shire
8. That the Manager of EDT prepares a full budget for consumer shows that directly target the appropriate markets and record the true cost of participation which includes volunteer hours and other cost savings that have been factored into previous show costs.
9. That Council seek assistance from Tamworth Regional Council, through an IT Resource Sharing Agreement, for the development of a Social Media Strategy for ED&T and implementation and integration of social media activities for tourism projects.
10. That the quote from Vaada for reprint of 10,000 copies of the regional Padmap for \$1,633 (ex GST) be accepted with funding from the TP-Regional Project
11. That the quote from Vaada for the new regional brochure be accepted with OAP as the printers; the brochure will be published in its existing style and format with the potential to increase page numbers by 8; the design should incorporate a new cover – front and back; the cover should feature the Warrumbungle Region logo with each town highlighted appropriately; a suggestion was received and will be further investigated on the cost for a high gloss, coated cover **FURTHERMORE** that advertising sales for the new brochure should also incorporate an allocation for

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consumer shows and advertising costs outside the brochure costs but reflective of the services provided to the tourism industry (website, IT-social media, annual calendar of events promotion, radio advertising)

12. That the budget as circulated be accepted with the following amendments to expenditure:

EP – Regional Projects – to fund Good Morning Country sponsorship - \$1,000
EP – Regional Projects – to fund 2WCR broadcast from Parkes Elvis Festival - \$500

TP - Regional Project – to fund reprint of Padmaps \$1,633

TP – Consumer Shows - to include the Newcastle C & C Show 2013

TP – Direct Marketing – to fund advertising costs in caravanning and motor home mags

TP – Consumer Shows – for production of 1000 calico bags - \$960

**Schmidt / Clancy
The motion was carried**

Item 16 Questions Raised at November Meeting

Received.

203/1213 RESOLVED that the General Manager and Mayor be authorised to negotiate on behalf of Council, to auspice the provision of a grant or low interest loan from any State or Federal Government funding opportunity regarding Bunganbah Meats

**R Sullivan/ C Sullivan
The motion was carried**

Item 17 Policy for the Payment of Expenses and the Provision of Facilities to Mayors and Councillors

204/1213 RESOLVED that the Policy for the Payment of Expenses and the Provision of Facilities to Mayors and Councillors as amended by Council at the November 2012 meeting, be placed on public exhibition providing public notice of the intention to adopt a policy and seek public submissions. **FURTHER** that the Policy and any submissions received be considered at the February 2013 Council meeting.

**Schmidt / R Sullivan
The motion was carried**

Item 18 December 2012 Report from Human Resources

Received.

Item 19 Nominations for Australia Day 2013 – Shire Wide Awards

205/1213 RESOLVED that the following awards be made for presentation on Australia Day 2013:

- that Len Roberts of Coonabarabran receive Council's Citizen of the Year Award
- that Council's Senior Citizen of the Year Award is awarded to two (2) recipients being Mrs Krystina Wesley and Mrs Annette Estens

WARRUMBUNGLE SHIRE COUNCIL

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- that Mr Edward Kuras of Coonabarabran receive Council's Sportsperson of the Year Award
- that Miss Ellie Capewell of Coonabarabran receive Council's Young Sportsperson of the Year Award
- that Mr Alexander Tighe of Coonabarabran receive Council's Young Citizen of the Year Award.

**R Sullivan/Clancy
The motion was carried**

Item 20 Rural Fire Service District Service Agreement – Castlereagh Zone

206/1213 RESOLVED that Council approve the Mayor and General Manager affixing of the Council Seal and executing the Rural Fire Service District Agreement - Castlereagh Zone.

**Schmidt / Coe
The motion was carried**

Item 21 Cobbora Coal Project Progress

Received.

Item 22 National Roads & Transport Congress 2012 – report from Cr Todd

Received.

207/1213 RESOLVED a vote of thanks to Councillor Todd for his report and interest.

**Clancy / Andrews
The motion was carried**

Item 23 Brick Bats and Bouquets

Received.

Item 24 Investments & Term Deposits

208/1213 RESOLVED that Council accept the Investments Report for the month ending 30 November 2012.

**R Sullivan / Clancy
The motion was carried**

Item 25 Rates Report for Month ending 30 November 2012

Received.

Item 26 Bank Reconciliation for month ending 30 November 2012

209/1213 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 30 November 2012.

**Capel / R Sullivan
The motion was carried**

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Item 27 Datalink Bandwidth Upgrade – Coonabarabran Coolah Office Link

210/1213 RESOLVED that Council undertakes a Datalink Tender seeking submissions from Telecommunications Providers for a 20mb/ps data link between the Coonabarabran and Coolah Offices and internet for a three (3) year contract.

**R Sullivan / Andrews
The motion was carried**

5.50pm

Cr C Sullivan declared a non-pecuniary interest in the next item and left the room.

Item 28 Council Owned Community Grazing Leases

A motion was moved by Councillor Clancy seconded by Councillor Andrews that Council grant a lease to the following persons, in line with the License Agreement, for the period of the lease commencing 1 January 2013 and terminating 31 December 2015.

Property and Licensee	Per Annum	
Swanston Park, Coolah Jarrod Bennetts	\$1750.00	5.66ha approx..
Kenebri Sports Ground, Kenebri Garry Worrell	\$400.00	4.418ha approx..
Lot 1 DP 883570, Leadville Gavin Douglass	\$510.60	144.8ha approx..
Part Botheroo Street, Coolah Paul Banks	\$555.50	0.66ha approx..
River Street, Lots 61, 80, 63 & 64 to the Castlereagh River, Mendooran Dawn Webb	\$200.00	3.8ha approx..

FURTHER that the three properties not successfully bid on will be put on the Council web site and the Grazing Licences will be negotiated privately with Council, being the following:

BMX Park, Coolah	1.77ha approx..
No Successful applications for Grazing Licence	
River Street, Lot 60 to the Castlereagh River, Mendooran	2.0ha approx..
No Successful application for Grazing Licence	
Adjoining Lot 81, MR 396, Weetaliba	1.98ha approx..
No Successful application for Grazing Licence	

An amendment to the motion was moved by Councillor Clancy seconded by Councillor Andrews that the Lease for the Leadville land be granted to the current lessee and that within the 3 year term Council investigate the potential resources of the site.

211/1213 A further amendment was moved by Councillor Schmidt seconded by Councillor Capel that Council grant a lease to the following persons, in line with the License Agreement, for the period of the lease commencing 1 January 2013 and terminating 31 December 2015.

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Property and Licensee	Per Annum	
Swanston Park, Coolah Jarrod Bennetts	\$1750.00	5.66ha approx..
Kenebri Sports Ground, Kenebri Garry Worrell	\$400.00	4.418ha approx..
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River Street, Lots 61, 80, 63 & 64 to the Castlereagh River, Mendooran Dawn Webb	\$200.00	3.8ha approx..

FURTHER that the three properties not successfully bid on will be put on the Council web site and the Grazing Licences will be negotiated privately with Council, being the following:

BMX Park, Coolah	1.77ha approx..
River Street, Lot 60 to the Castlereagh River, Mendooran	2.0ha approx..
Adjoining Lot 81, MR 396, Weetaliba	1.98ha approx..

AND FURTHER THAT the Leadville property being Lot 1 DP883570 Leadville, be withdrawn from the expression of interest.

The further amendment was put and carried.

The further amendment became the substantive motion and was put and carried.

6.08pm

Cr C Sullivan returned to the meeting.

Item 29 Stocktake November 2012

212/1213 RESOLVED that Council note the results of the November 2012 Stocktake and approve a stock write-on of \$4,572.48.

**Clancy / Sullivan
The motion was carried**

Item 30 Contractor Management Policy

213/1213 RESOLVED that Council endorse and adopts the Contractor Management Policy, to ensure Contractors engaged by Council adhere to WHS Legislation (2010) safety procedures and practices.

**R Sullivan / Clancy
The motion was carried**

Item 31 RFS Bushfire Mitigation Grant – Quaker Tommy Road Project

214/1213 RESOLVED that Council enter into agreement with the Rural Fire Service for upgrading an 800 metre section of Quaker Tommy Road and that use of Council's seal for the agreement is approved if required.

**Clancy / R Sullivan
The motion was carried**

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Item 32 Toilet Facility for the Industrial Area in Coonabarabran

215/1213 RESOLVED that installation of a pre fabricated toilet in the median area of Crane Street is considered during preparation of the 2013/2014 Budget.

**Clancy / Andrews
The motion was carried**

Recommendation 5 - Traffic Minutes – held over for consideration

216/1213 RESOLVED that the matter concerning installation of regulatory signs in Crane Street be referred back to the Traffic Advisory Committee for consideration.

**Clancy / Schmidt
The motion was carried**

Item 33 2012/13 Technical Services Works Program - Road Operations

217/1213 RESOLVED that works program presented in attachment 1.0 in the business paper for the Road Operations section is noted for information only.

**R Sullivan / Schmidt
The motion was carried**

218/1213 RESOLVED that Council reconsider maintenance expenditure on Laheys Creek Road and Brooklyn Road and that a report be brought back to Council's February 2013 meeting.

**Coe/Capel
Motion carried**

Item 34 Development Applications

219/1213 RESOLVED that Council note the Applications Received for the month of November 2012, the Applications Held Pending as at 30 November 2012 and their status, and of those approved during November 2012, under Delegated Authority.

**Schmidt / R Sullivan
The motion was carried**

Item 35 After School and Vacation Care Policies

220/1213 RESOLVED that Council endorse the 21 policies being:

Relating to facilities and equipment:

1. Security
2. Building Equipment repairs and maintenance
3. Storage
4. Heating, Ventilation and lighting
5. Pest Control
6. Indoor environment

Relating to Staff

1. Determining Responsible person
2. Staff Selection
3. Conditions of employment
4. Staff Orientation
5. Staff Professionalism
6. Inservice training and development
7. Staff review and appraisal
8. Grievance procedures
9. Disciplinary Action

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- 10. Relief Staff
- 11. Volunteers/
- 12. Students/Visitors
- 13. Staff/Child Ratios
- 14. Communication
- 15. Interactions with Children

**R Sullivan / Schmidt
The motion was carried**

Item 36 Coonabarabran Health & Community Expo
Received.

Item 37 Reclassification Finalisation

221/1213 RESOLVED that Council note the completion of the reclassification process for twenty parcels of community land to operational lands and that the information be advertised to the public.

**R Sullivan / Schmidt
The motion was carried**

Item 38 Development Application 20/1213

222/1213 RESOLVED that this matter be deferred for further consideration at the February 2013 meeting.

Clancy/Capel

Item 39 Delegation of Plumbing Functions

223/1213 RESOLVED that Council accept the delegation offered under section 21 of the Plumbing and Drainage Act 2011 by the NSW Department of Fair Trading and that authority be granted to affix the common seal of Council to the delegation documents.

**Schmidt / R Sullivan
The motion was carried**

6.43pm

224/1213 RESOLVED that standing orders be suspended to break for dinner.

**Schmidt / R Sullivan
The motion was carried**

7.18pm

225/1213 RESOLVED that standing orders be resumed.

**R Sullivan / Schmidt
The motion was carried**

7.18pm

226/1213 RESOLVED

- (a) that Council go into closed committee to consider business relating to commercial in confidence matters being Tenders
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) (c) as outlined above.

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- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

R Sullivan / Clancy
The motion was carried

8.19 pm

227/1213 RESOLVED Council move out of closed Council and into open Council.

R Sullivan / Clancy
The motion was carried

The General Manager announced the following resolution to the general meeting.

Item 1C Tender for Supply and Delivery of Bulk Emulsion

228/1213 RESOLVED that Council accepts the recommendations by the tender evaluation panel and award the contract for supply and delivery of bitumen emulsion to Fulton Hogan for the period 1 January 2013 to 30 December 2015. Furthermore, that provision be allowed for a 12 month extension subject to satisfactory supply performance.

R Sullivan / Coe
The motion was carried

Item 2C Tender No 2013/02 – Drilling and Blasting, Screening and Crushing in Council's Hardrock Quarry

229/1213 RESOLVED that the Contract to provide quarrying services to Council including drill and blasting, screen and crushing and haul to stockpile is awarded to CZL Group Pty Ltd for pricing rates provided in their tender for production quantities up to 50,000 tonnes and up to a total price of \$611,500 (incl GST).

R Sullivan / C Sullivan
The motion was carried

QUESTIONS AND MATTERS OF CONCERN

Councillors and staff extended best wishes for the Christmas season.

Cr Andrews

- Peppercorn tree on footpath at 17 Napier street Binnaway – request to cut down
- Len Guy park – softfall in dangerous state. The light over play equipment requires attention from Essential Energy
- Bins in Renshaw Street – budget consideration of replacement of bins with square bins

Cr Capel

- Wind farms – landholders meetings – serious end of discussions with contracts heading towards signature – things moving along

Cr Clancy

- Vacant shop in Dalgarno St – condition of it is an eyesore – could action be taken against owners. The General Manager responded that unless health risk or building in danger no action can be taken by council and there has been no complaints, however staff will undertake to investigate.

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- Pavers outside Eat It Café need pressure cleaning.
- Chicanes on northern end (eastern side) of Mary Jane Cain Bridge – need to be taken down or repaired
- Kenebri water - indication of water failure the other day – why did the failure occur and what was the length of outage. The Director Technical Services advised that the outage occurred on Monday afternoon, phase failure in pump and electrical problem. Tuesday afternoon identified that part of casing had broken away and that pump was installed and operating Tuesday.
- Details of garbage collection over Christmas. Manager Regulatory Services advised that kerbside waste collection would be as normal however recycling would not be picked up on Public Holidays
- Binnaway sewerage scheme - is there a list and is Binnaway on the list and if so when did they go on the list. The General Manager advised that Council had been informed that there is no list, the scheme was abandoned years ago and the scheme is no longer in existence.

Cr Coe

- Consideration of the issue of permanent Pencils in the Park at Dunedoo. The General Manager responded that a report will be provided to the February 2013 Council meeting.

Cr Schmidt

- Gamble Creek road – causeway – repairs to causeway have they been done. The Director Technical Services responded that the works have been completed.
- Recycling holes in all tip fences – The General Manager responded that this will be considered as part of the Waste Strategy
- Robertson Street water – rust in water supply – The Director Technical Services responded that work is underway and investigations into concerns
- Give Way Sign floating in the Castlereagh River

Cr R Sullivan

- Please pass on thanks to staff for great work and courteous manner of staff

Cr Shinton

- Thanked Councillors, General Manager and staff for support

General Manager

Thank you to Councillors, new Councillors and staff for support given.

There being no further business the meeting closed at 8.40 pm.

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CHAIRMAN