

WARRUMBUNGL SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGL SHIRE COUNCIL HELD
AT THE COUNCIL CHAMBERS, COOLAH ON THURSDAY, 19 JULY 2012 COMMENCING AT
9.10AM** **PAGE 1**

PRESENT: Cr Peter Shinton (Chairman), Cr Campbell, Cr Coe, Cr Dissanayake, Cr Lewis, Cr Powell, Cr Schmidt, Cr Sullivan, General Manager, Director Corporate Services, Director Technical Services, Director Environmental & Community Services

In attendance: K Francis & S Morris (minutes)

APOLOGIES: Cr Todd

01/1213 RESOLVED that the apologies of Councillor Todd be accepted.

Sullivan / Lewis
The motion was carried

**CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF WARRUMBUNGL SHIRE
COUNCIL HELD ON 21 JUNE 2012**

02/1213 RESOLVED that the minutes of the ordinary meeting of the Warrumbungle Shire Council held on 21 June 2012 be adopted.

Powell / Sullivan
The motion was carried

**ADOPTION OF THE RECOMMENDATIONS OF THE WARRUMBUNGL SHIRE
OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING HELD ON 3 MAY 2012**

03/1213 RESOLVED that the minutes of the Occupational Health and Safety Committee meeting held on 3 May 2012 be adopted.

Schmidt / Dissanayake
The motion was carried

**ADOPTION OF THE RECOMMENDATIONS OF THE YULUWIRRI KIDS ADVISORY COMMITTEE
MEETING HELD ON 31 MAY 2012**

04/1213 RESOLVED that the minutes of the Yuluwirri Kids Advisory Committee meeting held on 31 May 2012 be adopted.

Campbell / Schmidt
The motion was carried

**ADOPTION OF THE RECOMMENDATIONS OF THE YULUWIRRI KIDS ADVISORY COMMITTEE
MEETING HELD ON 17 NOVEMBER 2011**

05/1213 RESOLVED that the minutes of the Yuluwirri Kids Advisory Committee meeting held on 17 November 2011 be adopted.

Campbell / Schmidt
The motion was carried

**ADOPTION OF THE RECOMMENDATIONS OF THE PLANT ADVISORY COMMITTEE
MEETING HELD ON 21 JUNE 2012**

06/1213 RESOLVED that the minutes of the Plant Advisory Committee meeting held on 21 June 2012 be adopted.

Sullivan / Lewis
The motion was carried

**ADOPTION OF THE RECOMMENDATIONS OF THE TRAFFIC ADVISORY COMMITTEE
MEETING HELD ON 28 JUNE 2012**

07/1213 RESOLVED that the minutes of the Traffic Advisory Committee meeting held on 28 June 2012 be adopted.

Powell / Campbell
The motion was carried

WARRUMBUNGLA SHIRE COUNCIL

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Business Arising

Nullen Rest Area

08/1213 RESOLVED That the closure of the entrance into Nullen Rest Area from Black Stump Way be rectified as soon as possible and refer back to Traffic Committee for consideration.

Coe / Sullivan
The motion was carried

ADOPTION OF THE RECOMMENDATIONS OF THE ADMINISTRATION BUILDING PROJECT COMMITTEE MEETING HELD ON 12 JUNE 2012

09/1213 RESOLVED that the minutes of the Traffic Advisory Committee meeting held on 12 June 2012 be adopted.

Sullivan / Schmidt
The motion was carried

REPORTS

Item 1 Responses to questions from last meeting

Noted

Item 2 Adoption of Publication Guide

10/1213 RESOLVED That Council endorse and adopt the 2012 Agency Information Guide.

Lewis / Campbell
The motion was carried

Item 3 Castlereagh Macquarie County Council

11/1213 RESOLVED That Council agree to the contribution of \$93,450 plus GST as Council's contribution to the operation of the Castlereagh-Macquarie County Council for the 2012-13 financial year and that a supplementary vote of \$3,215 be made to the Operational Plan to reflect the new amount.

Coe / Campbell
The motion was carried

Item 4 Brick Bats & Bouquets

Received

Item 5 Election Poll

12/1213 RESOLVED

- That Council approve the election poll question and the preamble as follows;
Question - 'Are you in favour of changing the name of Warrumbungle Shire Council to Warrumbungle Regional Council?

- That Council approve the Preamble as follows; The idea of changing the name of the Warrumbungle Shire Council to that of Warrumbungle Regional Council has been discussed on numerous occasions since the amalgamation of the Coolah Shire Council with the Coonabarabran Shire Council .This subject was again raised at the Community Strategic Planning meetings held in various locations around the Shire in 2011.

- That Council approve the information flyer content.

Lewis / Coe
The motion was carried

Item 6 July 2012 Report from Human Resources

Received

10.10 am

Director Environmental & Community Services left room

WARRUMBUNGL E SHIRE COUNCIL

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Item 7 Investment Advisory Services

A motion was moved by Councillor Sullivan seconded by Councillor Powell That Council continue to engage Structured Credit Research and Advisory Pty Ltd for investment advice in 2012-2013 however reduce the reporting period and utilise a quarterly 'valuation/opportunity cost' service.
The motion was put and lost

13/1213 RESOLVED that Council engage Structured Credit Research and Advisory Pty Ltd for investment advice in 2012-2013 retaining the current arrangement being monthly advice at a cost of \$1,000 per month. Annual charge \$12,000.

Schmidt / Sullivan
The motion was carried

Item 8 Investments & Term Deposits

14/1213 RESOLVED That Council accept the Investments Report for the month ending 30 June 2012.

Schmidt / Campbell
The motion was carried

Item 9 Sale of Land Lots 1, 2 and 3 DP 1119248 (Ulamambri)

15/1213 RESOLVED That Council approve the Mayor and General Manager to sign and affix Council's seal executing the Transfer by a Local Council for land previously sold being; Lots 1,2 and 3 DP 1119248 at Ulamambri.

Powell / Campbell
The motion was carried

10.28 am

Director Corporate Services left room

10.29 am

Director Corporate Services, Director Environmental & Community Services entered room

10.30 am

Councillor Shinton left room and Councillor Coe assumed the chair

Item 10 Bank Loan Letter of Offer Bridge Replacement Project

16/1213 RESOLVED That Council authorise the General Manager to accept and sign the Bank Loan Letter of Offer for the 2012-2013 Stage 1 Timber Bridge replacement project.

Schmidt / Powell
The motion was carried

10.31am

17/1213 RESOLVED that standing orders be suspended to break for morning tea.

Campbell / Schmidt
The motion was carried

10.55am

18/1213 RESOLVED that standing orders be resumed and Councillor Shinton resumed the chair.

Schmidt / Campbell
The motion was carried

10.55 am

Councillor Dissanayake did not return to the meeting and Councillor Coe was absent from the room.

Item 11 Bank Reconciliation

19/1213 RESOLVED That Council accept the Bank Reconciliation Report for the month ending 30 June 2012.

Schmidt / Sullivan
The motion was carried

10.58 am

Councillor Coe returned to meeting

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Item 12 Rates Report

Received

Item 13 Notice of Motion

Notice of Motion

20/1213 RESOLVED That Council put in place permanent regulations for control of traffic during the 11 am Anzac Day Service at Coolah. This control includes a pilot vehicle to divert traffic away from the Cenotaph during this Service.

Powell / Sullivan
The motion was carried

Item 14 Saltwater Creek No 2 – Preliminary Road Design

21/1213 RESOLVED

1. That construction of road approaches and crossing of Saltwater Creek No 2 are based on a vehicle design speed of 80kph. Furthermore, the proposed design includes a bridge over the creek.
2. That Council approve a supplementary vote of \$400,000 and funds sourced from Restricted Asset.
3. FURTHER, a report to be brought back to Council regrading the budget and funding.
4. An approach is made to the local member for funding assistance.

Sullivan / Schmidt
The motion was carried

Item 15 Widening of Spring Ridge Road for Cobbora Holding Pty Ltd

22/1213 RESOLVED That in principle approval is given to undertake roadworks for Cobbora Holdings Company Pty Ltd and authorisation is given to the General Manager to enter into agreement with the Company.

Schmidt / Campbell
The motion was carried

Item 16 Request for Upgraded Access to Baradine Town Common

23/1213 RESOLVED Refer to financial assistance

(That the request to fill holes in the existing Crown Road access to the Baradine Common at a cost of \$800 is referred to the August meeting for consideration alongside other requests for financial assistance from Community Groups and Individuals.)

Campbell / Schmidt
The motion was carried

Item 17 Family Day Care Policies

24/1213 RESOLVED

That Council endorse Castlereagh Family Day Care Policies and Procedures being:

- Our Aims
- Mission Statement
- Our Service Commitment
- Philosophy
- Water Policy – Quality Area: Children's Health and Safety
- Sun Protection Policy – Quality Area: Children's Health and Safety
- Volunteers and Students – Quality Area: Staffing Arrangements

Campbell / Powell
The motion was carried

11.35 am

Mike Myers addressed Council regarding Item 18

WARRUMBUNGLE SHIRE COUNCIL

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Item 18 Youth Council

25/1213 RESOLVED That Council adopt the Regional Model approach to developing a Warrumbungle Shire Youth Council and individual community Youth Action Groups within the communities of Coonabarabran, Binnaway, Coolah, Dunedoo, Mendooran and Baradine.

FURTHERMORE:

1. That Warrumbungle Shire Youth Council, and Youth Action Groups functioning as Special Purpose Committees under Council, as per the Local Government Act 1993 Section 355b;
2. The age for membership on the Warrumbungle Shire Youth Council and individual community Youth Action Groups be open from 12 years of age to 18 years of age as of the youths last birthday;
3. Allow the Youth Development Officer and Human Resources staff to develop a suitable training package that will fit the needs of the Warrumbungle Shire Youth Council, and Youth Action Groups;
4. Including budgetary items for the Warrumbungle Shire Youth Council, and Youth Action Groups into future Warrumbungle Shire budgets, dependant upon available funding;
5. Approve the Youth Development Officer to submit an application for program funding through the NSW Office of Communities – Department of Education and Communities Youth Opportunities Program.

**Powell / Schmidt
The motion was carried**

Item 19 Native Title Claim

26/1213 RESOLVED That Council authorise the completion and lodging with the Federal Court of the notice of intention to become a party to an application in relation to native title application NSD2308/2011, FURTHERMORE Council seek co-operation with other affected Council's within the claim area to assist in minimising the costs to Council of being a respondent party to the claim.

**Lewis / Campbell
The motion was carried**

Item 20 Development Applications and 149 Certificates

27/1213 RESOLVED That Council note the Applications Received for the month of June 2012, the Applications Held Pending as at 30 June 2012 and their status, and of those approved during June 2012, under Delegated Authority.

**Schmidt / Campbell
The motion was carried**

Item 21 Waste Management Review

28/1213 RESOLVED

1. That Council amend the Coolah waste transfer hours to open all day Saturday from 8.30 am to 4.30 pm and that the Friday hours of 9.00 am to 12 noon be shifted to Monday mornings subject to confirmation of staff availability.

**Sullivan / Powell
The motion was carried**

2. That Council conduct a full review of its waste management business to develop a waste management strategy for the shire that seeks to improve the efficiency and cost effectiveness of the provision of waste services throughout the shire.

**Powell / Sullivan
The motion was carried**

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3. That Council investigate costs and designs to provide access for disposal of recycling and general household wastes at times when the transfer stations are not manned and the outcomes be reported back to a future council meeting.

**Campbell / Schmidt
The motion was carried**

4. That Council conduct only one free kerbside collection service in all towns and villages within the Shire in the first half of March each year to coincide with the Clean Up Australia Day.

**Schmidt / Campbell
The motion was carried**

5. Where a waste transfer station is open all day, that opening times be adjusted to allow a half hour staff meal break.

**Schmidt / Campbell
The motion was carried**

ADOPTION OF THE RECOMMENDATIONS OF THE WASTE FACILITIES ADVISORY COMMITTEE MEETING HELD ON 19 JULY 2012.

29/1213 RESOLVED that the Minutes of the Waste Facilities Advisory Committee meeting held on 19 July 2012 be adopted.

**Schmidt/Sullivan
The motion was carried**

Supplementary Report

Warrumbungle Community Care

30/1213 RESOLVED that Council approve the signing of the Transport for NSW 2012/2013 funding agreement and that General Manager and the Mayor be authorised to attach the Council Seal to the variation of Funding Agreement between Transport for NSW and Warrumbungle Shire Council as per Proposed Amendments.

**Powell / Campbell
The motion was carried**

QUESTIONS AND MATTERS OF CONCERN

Councillor Schmidt

- Can someone purchase bitumen emulsion from Council on a private contractual arrangement?

General Manager – No. Council is not inclined to accede to the request.

- Bitumen is a problematic product
- Freight is difficult
- Council is not inclined to be a commercial supplier

Councillor Campbell

- What stage is the flood damage remediation work up to?

Director Technical Services – Will provide a briefing note.

Director Environmental & Community Services

- A confidential LEP meeting will be held Thursday 2nd August which will consist of a workshop and meeting to adopt Draft LEP documents and will seek approval from Department of Planning

General Manager

- Provided a Boral Quarry update. Lease is to be presented at meeting on Thursday 2nd August.

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Councillor Lewis

- Request for Works in Progress Reports

Director Technical Services – Reports to be reinstated

Councillor Sullivan

- Request Mark Meyers be congratulated for slashing along Purlewaugh Road

Councillor Powell

- Bouquet to Technical Services staff regarding Bullinda Street crossing
- Sewerage outlet on North West side of Black Stump Way needs rocks to stop erosion
- Orana Crossing – is there any plan for repairs?

Director Technical Services – An assessment is being presently undertaken

Councillor Shinton

- Is the large pile of rocks at Neilson Park for the embankment remediation?

Director Technical Services – Yes, the plan includes reinforcement of the river bank of Castlereagh River

There being no further business the meeting closed at 12.12 pm.

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CHAIRMAN