

Community Consultation Meeting

Action List

Round 2 – 2017

Round 1 – 2018

Round 2 – 2018



Minute / Action Required	Directorate	Progress	Status
Coonabarabran			
12 November 2018			
<p>Main Street Residents spoke about the main street in Coonabarabran and put forward ideas such as creating a theme for the main street to make it more attractive and inviting.</p>	TS	<ul style="list-style-type: none"> • This will be considered in future budgets and works programs. • Roads and Maritime Service (RMS) approval needs to be considered when determining any future themes. 	In progress
<p>Footpath Cassilis Street – John Street and Charles Street A resident enquired about the state of action on the Action List in relation to the footpath in Cassilis Street. The resident indicated that while some work had been completed they felt that more still needed to be done. Director Technical Services advised that the work discussed at the last meeting, and indicated in the Action List, had been completed, however he acknowledged that more work needs to be done in relation to the footpaths in Coonabarabran.</p>	TS	<ul style="list-style-type: none"> • Council are following the Pedestrian and Access Mobility Plan as well as the priorities for each job, which was created through community consultation. • Works is subject to funding. • Every year Council applies for grants through the Active Transport Grant from RMS. • Rehabilitation completed on some sections in March 2019. 	Completed
<p>Council Timeframes – Enquiries, Requests and Complaints A resident outlined their experience with requesting a bore sign, raising concerns about the service received. Action: Acting Director Corporate and Community Services to investigate process for the issuing of bore signs and compliance with this process.</p>	CCS	<ul style="list-style-type: none"> • Process has been investigated and staff have resolved the issues raised. 	Completed

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<p>National Broadband Network (NBN)</p> <p>A resident requested an update on the progress of the item related to the NBN as it states in the Action List that this item has been completed. Director Development Services advised that Council has completed the actions it can, in relation to this matter, at this stage. Council's role is primarily advocacy as this is a Federal Government program.</p>	EDS	<ul style="list-style-type: none"> No further action required. 	No action required
<p>Coonabarabran Water</p> <p>Manager Warrumbungle Water provided an update on the water situation in Coonabarabran. Items discussed included:</p> <ul style="list-style-type: none"> Timor Dam is now at a level which is unable to gravity feed to the Water Treatment Plant. Council hasn't used water from Timor Dam since May 2018 Weekly water updates continue to be provided to the community. Level 6 water restrictions are helping Coonabarabran preserve the town water supply. A report regarding the feasibility of raising the Timor Dam wall went to June Council Meeting. Concept designs and structural assessments are being progressed. Council is considering further funding opportunities for the raising of the Timor Dam wall. There will be a power outage in the week commencing 19/11/2018 to connect the next three (3) emergency bores to power supply. Council is currently developing a water carting plan for the worst case situation if the bores don't sustain the town water supply for the duration of the drought. 	ES	<ul style="list-style-type: none"> River water has not been used since January 2019 with town water being supplied by the available bores. Weekly water reports will continue to be published on Council's webpage. Newspaper reports will be provided monthly. The issue of raising Timor dam wall is being considered in Council's Integrated Water Cycle Management (IWCM) Strategy to improve long term water security. The construction of water carting infrastructure at the Water Treatment Plant (WTP) has not been considered necessary at this stage due to yield from the bores. 	In progress

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<p>Items raised by community members included:</p> <ul style="list-style-type: none"> • Has water been considered at the Local emergency management Committee (LEMC). • Bushfires – where do we stand in relation to the availability of water if there is a bushfire. • Is there an opportunity to recycling water. • Will there be a lessening of the water restrictions now the bores are online. • Is there any subsidies for water tanks. • Can Council waiving fees for the installation of water tanks. • Are there any permits for local businesses to use additional water. • Has the feasibility of pumping water from the river into the dam been considered. • What are the depths of the bores – 100m - 120m. <p>A question was also asked about the fluoridation system and whether or not there was currently fluoride in the drinking water. The General Manager advised that the fluoridation system has not been working for a number of years. This is a system related problem and it not unique to Coonabarabran or Warrumbungle Shire. Council is working with NSW Health to have this issue fixed.</p>		<ul style="list-style-type: none"> • Council's IWCM Strategy will also consider if a certain amount of water from the dam should be reserved for fire fighting purposes. • Water restrictions were eased to Level 5 in December 2018 and subsequently to level 4 in March 2019. • The seven (7) new bores have depths of 48, 88, 90, 136, 150, 150 and 150 metres. • NSW Health has commissioned a specialist consultant to support Council with Drinking Water Quality related issues including fluoridation. • Site visits by the consultant have occurred between 18 and 21/02/19. 	
<p>Old Cemetery</p> <p>A resident raised concerns around the safety of the track around the Old Cemetery. It was requested that Council to maintain the tracks and fill around the graves to prevent run off lifting the graves.</p>	EDS	<ul style="list-style-type: none"> • Council will consider works to improved the track in future budgets and works programs. 	In progress

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<p>Director Technical Services advised that Council does not have a lot of the money in the budget for the old Cemetery, but these concerns will be investigated.</p> <p>Action: Director Technical Services to investigate works required at the Old Cemetery.</p>			
<p>Trees – Town Streets</p> <p>A resident asked if Council had a tree replacement program to replace trees around town when they died or were removed. Residents indicated they would like to see a theme for the tree scape around Coonabarabran. The Director Technical Services indicated that there is currently no theme and no overall the replacement program. There is a plan to replace the trees in Cowper and Charles Street.</p>	TS	<ul style="list-style-type: none"> • Council has noted this request and a tree replacement program will be considered in the future along with a theme. 	In progress
<p>Main Street Pot Plants</p> <p>A resident enquired as to who is responsible for the pot plants in the main street. A shop owner advised that the pots are owned and maintained by the shop owners however this has been difficult during the drought. It was suggested that Council consider planting hedges around the trees in the main street and have hanging pot plants next to the trees. It was suggested that Council consider the reestablishment of a committee to provide input in to the beautification of the main street.</p>	TS	<ul style="list-style-type: none"> • No action required 	Completed
<p>Stronger Country Communities Fund – Round 2</p> <p>Acting Director Corporate & Community Services provided feedback in relation to projects funded under Round 2 of the Stronger Country</p>	CCS	<ul style="list-style-type: none"> • No action required. 	Completed

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Communities Fund, noting that Coonabarabran will be receiving funding for shade and picnic tables at the Coonabarabran Skate Park.			
Financial Assistance Donations Acting Director Corporate & Community Services advised attendees that Round One Councils 2018/19 Financial Assistance Donations are now open with applications closing on Friday, 23 November 2018.	CCS	<ul style="list-style-type: none"> No action required. 	Completed
Drought Communities Programme – Extension Acting Director Corporate & Community Services provided an update on funding being provided under the Drought Communities Programme – Extension. Residents asked questions regarding the community consultation process and the eligibility of a number of projects. It was noted that the proposal being presented to Council included a project to improve the streetscapes in all towns across the Shire. A proposal will be considered by Council at the November Council Meeting being held on Thursday, 15 November 2018.	CCS	<ul style="list-style-type: none"> No action required. 	Completed
Communication A resident raised the importance of people providing their email addresses to Council when they sign in to the Community Consultation Meetings. It was noted that Council can't get in contact with people regarding actions from the meetings if they don't have a way to contact them.	CCS	<ul style="list-style-type: none"> No action required. 	Completed
Little Timor Street A resident noted that there is a bridge between Namoi and Robertson	TS	<ul style="list-style-type: none"> A report on the foot bridge is being 	In progress

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Street that has been closed off. It was requested that Council consider re-opening this bridge. The Director Technical Services advised that there is no budget for these works this financial year but that this project could be put forward in the budget for next financial year.		prepared for Council..	
<p>Council Committees</p> <p>A concern was raised by a resident about a couple of proposals in the November Business Paper that sought to have decisions made by Council Committee's and not Council. It was suggested that these decisions should be made by Council.</p>	CCS	<ul style="list-style-type: none"> Decisions to be made by Council. 	No action required
<p>Castlereagh Family Day Care.</p> <p>An Educator from a local Family Day Care Service raised concerns about the current management of Castlereagh Family Day Care, including a perceived lack of staffing resources and a lack of involvement of Educators in decisions. Concerns were also raised about the financial state of the Service. The General Manager provided an overview of the financial result of the Service over the last four (4) years. Educators requested financial information be provided to them.</p> <p>Action: Acting Director Corporate and Community Service provide financial information to Family Day Care Educators.</p>	CCS	<ul style="list-style-type: none"> Financial information was provided. 	Completed
<p>Weeds</p> <p>A resident requested if Council could provide some information on weeds so that people could identify weeds that are growing in the area. It was also asked if Council has a plan to spray the weeds on the road side.</p> <p>The Director Technical Services advised that weeds which are noxious</p>	EDS	<ul style="list-style-type: none"> Council has requested that the Castlereagh Macquarie County Council (CMCC) provide information on weeds to the local community. No further information has been 	In progress

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<p>are looked after Castlereagh County Council on behalf of Council.</p> <p>Action: Director Development Services to investigate provision of information on weeds.</p>		<p>received. Public can view a list of photos of weeds at cmcc.nsw.gov.au which is Castlereagh Macquarie County Council's website</p>	
12 March 2018			
<p>Water Concerns from the Community</p> <p>Several community members made presentations and / or spoke at the meeting in regards the current water situation in Coonabarabran.</p> <p>Key points and / or suggestions included:</p> <ul style="list-style-type: none"> • regular inspections required to be carried out by Council staff • permanent low level restrictions • supply not meeting demand • future planning for community expansion • education initiatives, including schools and the wider community • eater saving devices • community programs, including water saving tips, encouraging reduction in shower times • getting information to the community • reminder that not all residents have access to social media or are computer literate • how much water do we have and how long is it expected to last • how much have we spent already on feasibility studies • water timers for the shower • water tank subsidies 	<p>ES</p>	<p>Previously reported:</p> <ul style="list-style-type: none"> • Regular inspections of the dam, bores and river are undertaken. • Water restrictions are continually being discussed and reviewed. • Regular monitoring is being undertaken to ensure compliance. • A draft Drought Management Plan and a draft Water Demand Management Plan have been completed. These have been adopted in October 2018; an IWCM Strategy is in preparation • Regular communication with the community has been undertaken through a variety of methods. There is a variety of 	<p>Refer to 12/11/2018</p>

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<ul style="list-style-type: none"> • loss of pressure in some locations • watering of public gardens with water reaching the road – water waste • encouraging residents to plant natives, reducing the amount of water needed • investigation of construction of a secondary dam • raising of the dam wall • erosion since fires, run off has changed. • silt in dams – could Timor Dam be affected • possible contaminates in water from the bores • is the aquifer water level dropping for bores • pontoon wasn't replaced following the Wambelong fire • where do our restrictions go from here is there Level 7 • what is in place should Council run out of water, where will it come from, can it be bought from other Shires • when will the Feasibility Study results be available for the public • depletion rates and level • could Council release the usage figures for the previous 12 months • when will the bore testing results be available to the public • lobbying of State and Federal Governments by both Council and the community, united effort <p>Director Technical Services responded where able though some information needed to be clarified. Residents were encouraged to continue to raise their concerns with Council.</p>		<p>water saving tips available on Council's webpage</p> <ul style="list-style-type: none"> • The Raising Timor Dam Wall Feasibility Study and Concept Design was a funded project through the Water Security for Regions Program, which is now near complete. Total cost is \$599,860, including a Council contribution of \$87,620 (14.6%) over four years. In comparison, the recent emergency funding for the installation of new bores was \$2,042,500 including a Council contribution of \$325,000. • Bores are being connected and some are fully operational. <p>Update:</p> <ul style="list-style-type: none"> • Refer to update provided at 12/11/2018 meeting. 	

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<p>Cycle Way and Walking Path</p> <p>A presentation was made in regards to a proposed cycle way and walking path to be constructed from Coonabarabran out to the Warrumbungle National Park. Support from Council was requested to put this project forward in future funding rounds.</p>	EDS	<ul style="list-style-type: none"> Report to November 2018 Council Meeting on Cycle Path and Walkway between Coonabarabran and Gumin Gumin –Resolution 199/1819 resolved that Council is not in a position to action the concept of a walkway and cycleway link between Coonabarabran and Gumin Gumin at this point in time 	Completed
<p>Economic Development and Tourism</p> <p>Council were asked if they would consider a public art installation such as sculptures or other public art. Members of the community were encouraged to link with community organisations who can assist with this and have proposals ready for when funding becomes available. The possibility of having an Arts Committee, and an Arts Strategy, for the Shire was also raised.</p>	EDS	<p>Previously reported:</p> <ul style="list-style-type: none"> Matter has been referred to the Economic Development and Tourism Advisory Committee Meeting. <p>Update:</p> <ul style="list-style-type: none"> No further action at this stage 	In progress
7 November 2017			
<p>Disability Services and Access</p> <p>A resident addressed the meeting regarding their concerns about Coonabarabran not being accessible and inclusive and suggested some ideas to make it more accessible and inclusive. Others spoke about how</p>	CCS	<p>Previously reported:</p> <ul style="list-style-type: none"> Council needs to allocate resource to move forward in this area. As 	In progress

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<p>they found Coonabarabran to be an inclusive community, although there are some obvious physical accessibility issues. Council said they are working on bringing the Disability Inclusion Action Plan (DIAP) to life and will be seeking support from members of the community to do this. Representatives from Breakthru offered to meet with Council staff to take them around town and highlight some of the accessibility issues experienced by people with a disability and their carers.</p>		<p>stated, although Council has established a DIAP it is the bringing of this to life that will make a difference in people's lives.</p> <ul style="list-style-type: none"> • It must also be noted that Council is limited in the extent of powers it has to make businesses accessible. Particularly old buildings. • These comments were passed onto the Manager Children's and Community Services. 	
<p>Encouragement of New Business</p> <p>Concerns were raised regarding lack of proper process when Council is dealing with businesses. A member of the local business community provided some examples of interactions with Council. Council were asked to be more encouraging to new businesses. Council were also asked to be more transparent, including in regards to timeframes, and to set a service standard. Council committed to a review of this area.</p>	<p>EDS</p>	<p>Previously reported:</p> <ul style="list-style-type: none"> • Council is participating in the Easy to Do Business Program through the Office of Small Business. This program will assist new business to gain necessary approvals when starting up. • Easy to Do Business Program has been launched • Business Ideas Workshop to be held on 10 April 2019 in Coonabarabran Council Chambers at 5.30pm for business owners. • 	<p>In progress</p>

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	CCS	<p>Previously reported:</p> <ul style="list-style-type: none"> • Council will continue to support and promote local businesses. Initiatives undertaken include conducting “Doing Business with Council” workshops and a review of the Procurement Policy with an increase in buy local discount. • The Director Corporate and Community Services regularly attended meetings of the Coonabarabran Chamber of Commerce for a period of time. <p>Update:</p> <ul style="list-style-type: none"> • Council has received a request for a “Doing Business with Council” workshop in the Southern end of the Shire. • This workshop is currently being planned. 	
<p>Council Timeframes – Enquiries, Requests and Complaints</p> <p>Concerns were raised regarding a perceived lack of systems in place for dealing with enquiries, requests and complaints. Council advised that they have in place a Customer Service Charter and a system for managing enquiries, requests and complaints. It was acknowledged that this Charter, and the system, may need to be reviewed, in particular in</p>	CCS	<p>Previously reported:</p> <ul style="list-style-type: none"> • Council acknowledges that it can do better in this space and given the level and passion of the comments received from the community this is a high priority. 	In progress

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<p>terms of its implementation. It was also suggested that perhaps the services standard needs to be communicated to the community.</p>		<ul style="list-style-type: none"> • As previously reported, the first step was to set up a project committee to investigate and allocate resources. Areas on which the project is focusing include: <ul style="list-style-type: none"> – Technology – ensuring that technology is working correctly and email requests are getting an automatic response, and that we are tracking service levels. – Education and Training – ensuring that staff are knowledgeable of the systems and are using them correctly. – Review – a review of the process of handling queries. Is the current best practice? How can it be improved? – Communication – looking into how Council can be transparent in how it is performing in regards to service delivery. <p>Update:</p> <ul style="list-style-type: none"> • A Customer Service Review has commenced. 	

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<p>Bypass</p> <p>A question was asked about progress in relation to the bypass. Concerns were raised about ongoing near misses in town with trucks. Council advised that recent advice from the Roads and Maritime Service (RMS) is that they have a program planned to investigate the environmental impacts of a bypass. It is understood that information will come out in the first half of 2018.</p>	TS	<p>Previously reported:</p> <ul style="list-style-type: none"> No formal update has been received from the Roads and Maritime Service (RMS), however it is understood that various options are currently being investigated. <p>Update:</p> <ul style="list-style-type: none"> RMS are still investigating options for a bypass. 	In progress
<p>Toilet Facilities – Cemetery</p> <p>Representatives from the Coonabarabran DPS, Local & Family History Group, expressed their concerns about the lack of toilet facilities at the cemetery. They requested Council investigate potential facilities such as those at Nandi Park.</p>	EDS	<p>Previously reported:</p> <ul style="list-style-type: none"> Works have commenced. <p>Update:</p> <ul style="list-style-type: none"> Work has been completed. Toilet has been constructed and is operational. 	Completed
<p>Fluoride – Town Water Supply</p> <p>A question was asked regarding why there is no fluoride in the town water supply. Council advised that the Shire has five (5) water supplies with fluoride set up. There are currently some issues in relation to this. There is no timeline for when this will be fixed. Funding is required to fix the set up. Council is working with NSW Health on this. Council confirmed that the town water supply has had fluoride in the past and will have it in the future.</p>	ES	<p>Previously reported:</p> <ul style="list-style-type: none"> NSW Health has offered funding to assist in fixing this issue. Details are currently being negotiated. <p>Update:</p> <ul style="list-style-type: none"> Refer to 12/11/2018. 	In progress