

## NOTIFICATION OF AN ONGOING FOOD BUSINESS

Under the *Food Act 2003*, most food businesses in NSW are required to notify their food activity details to their local enforcement agency unless exempt.

Notification details must include the location of each food premises used by the business. The notification must be updated if any details change, including:

- before any new food business or premises starts operation or moves location
- if the nature of the business changes, and
- if ownership changes.

How to notify:

- Complete this form and return to Warrumbungle Shire Council with relevant fee prior to commencing food business operations

Please tick one:  New notification  Change of details

Food business details:

Proprietor/company name: \_\_\_\_\_

Trading name of business: \_\_\_\_\_

Food premises address: \_\_\_\_\_

ABN: \_\_\_\_\_

Premises phone: \_\_\_\_\_

Proprietor address: \_\_\_\_\_

Postal address: \_\_\_\_\_

Email address: \_\_\_\_\_

Food Safety Supervisor (FSS): \_\_\_\_\_

FSS Certificate Number: \_\_\_\_\_

Trading Hours: \_\_\_\_\_

Related Activities:

Do you operate a mobile food vehicle?:

No  Yes If yes, vehicle registration \_\_\_\_\_

Do you sell food at a location other than the premises address provided

No  Yes If yes, where \_\_\_\_\_

Primary business type:

Aged care facility	Health food shop	Pub / tavern
Airline caterer	Home delivery	Restaurant / cafe
Bakery retail	Hospital	Restaurant / caterer
Bakery wholesale	Hostel	Retailer
Bed & breakfast	Hotel / motel	Seafood retail
Beekeeper	Kiosk	Service station
Butcher retail	Licensed club	Stall
Canteen / kitchen	Manufacturer	Storage
Caterer	Meals-on-wheels	Street vendor
Charity	Milk vendor	Supermarket
Childcare centre	Mobile	Take away food
Community	Mobile caterer	Temporary food
Delicatessen	Newsagency	Transport
Distributor	Nursing home	Water carter
Farm produce	Packer	Wholesaler
Fruit & veg retail	Pharmacy	Winery
Grocery retail	Poultry retail	Other, please specify

Sewerage disposal details

Council sewage connection       Onsite Sewage Management system

Onsite Sewage Management System approval number: \_\_\_\_\_

Water Supply Details

Council water connection       Other: please specify  
Source: \_\_\_\_\_

Treatment: \_\_\_\_\_

Liquid Trade Waste Details (if applicable): \_\_\_\_\_

Current Liquid Trade Waste approval number: \_\_\_\_\_

#### Privacy Policy

Any personal information you have supplied to or is collected by the Council will only be collected, stored and processed by the Council for lawful purposes directly related to the functions and activities of the Council.