

NOTIFICATION OF A FOOD SAFETY SUPERVISOR

After appointing a Food Safety Supervisor (FSS), the proprietor (business owner) of a food business must notify Warrumbungle Shire Council of their FSS within 7 days.

The proprietor can meet this obligation by filling in this notification form and submitting it to Warrumbungle Shire Council.

Section 1 – Business details

Proprietor's name: _____

Proprietor's telephone: _____

Proprietor's email (if any): _____

Business name: _____

Trading as (if applicable): _____

Fill in the business address in Section 1a OR Section 1b, depending on which is most relevant:

1a) Food premises address (for food premises except mobile catering)

Business address of food premises: _____

Suburb: _____ Postcode: _____

OR

1b) Proprietor's business address (for mobile catering businesses only)

Business address of food premises: _____

Suburb: _____ Postcode: _____

Section 2 – Business authorisation

The proprietor of the food business should fill in the authorisation below:

Proprietor authorisation

If any business information supplied by me may be considered to be untrue or misleading in any respect, I understand that Warrumbungle Shire Council may take such action as it

believes necessary, including the disclosure of the information to any person or body the Authority considers has a legitimate interest in receiving it, and I consent to such disclosure.

Proprietor's name: _____

Signature: _____ Date: _____

Section 3 – Food Safety Supervisor's details

Tick appropriate box

New FSS Existing FSS (change of details)

FSS' name: _____

FSS' telephone (during FSS' working hours): _____

FSS' email (if any): _____

Food Safety Supervisor certificate details

RTO name: _____

Certificate identification number: _____

Date of issue: _____

Section 4 – FSS authorisation

Fill in Section 4a OR Section 4b, whichever is applicable

4a) If an employee is the FSS:

FSS authorisation

I authorise my employer _____ (business name) to provide my personal information to the relevant enforcement agency for the purposes of S106E of the *Food Act 2003* (NSW). This authorisation is limited to the provision of my name, contact details and Food Safety Supervisor certificate details (including identification number and date issued).

If any information supplied by me may be considered to be untrue or misleading in any respect, I understand that the Warrumbungle Shire Council may take such action as it believes necessary, including the disclosure of the information to any person or body the Authority considers has a legitimate interest in receiving it, and I consent to such disclosure.

FSS' name: _____

Signature: _____ Date: _____

OR

4b) If the proprietor of the business is the FSS:

FSS authorisation

I acknowledge and understand that I am providing my personal information to the relevant enforcement agency for the purposes of s106E of the *Food Act 2003* (NSW). This authorisation is limited to the provision of my name, contact details and Food Safety Supervisor certificate details (including identification number and date issued).

If any information supplied by me may be considered to be untrue or misleading in any respect, I understand that the Warrumbungle Shire Council may take such action as it believes necessary, including the disclosure of the information to any person or body the Warrumbungle Shire Council considers has a legitimate interest in receiving it, and I consent to such disclosure.

FSS' name: _____

Signature: _____ Date: _____