



# **Minutes**

## **Extraordinary Council Meeting**

**held in the Council Chambers**

**John Street, Coonabarabran**

**on Thursday, 6 January 2022**

**commencing at 5:02 pm**

**PRESENT:** Cr K Brady, Cr A Doolan, Cr D Hogden, Cr Z Holcombe Cr A Iannuzzi, Cr C Kopke, Cr J Newton, Cr K Rindfleish, and Cr D Todd (by video link)

**In attendance:** General Manager (Roger Bailey), Director Technical Services (Gary Murphy), Director Environment and Development Services (Leeanne Ryan) and Manager Corporate Services (Jenni Maundrell – Minutes).

### **Recording of Meeting**

The General Manager announced that the meeting was being streamed live plus audio recorded, and that the audio recording will be published.

### **APOLOGIES**

Nil

### **Item 1 Oath or Affirmation**

**162/2122 RESOLVED** that each individual Councillor take an oath or make an affirmation at this first meeting of the Council.

**MOVED:** Councillor Brady

**SECONDED:** Councillor Holcombe

For – Unanimous

Cr Iannuzzi took the Oath of Office

Cr Brady took the Affirmation of Office

Cr Doolan took the Oath of Office

Cr Hogden took the Oath of Office

Cr Holcombe took the Oath of Office

Cr Kopke took the Affirmation of Office

Cr Newton took the Oath of Office

Cr Rindfleish took the Oath of Office

Cr Todd took the Oath of Office

### **Item 2 Nominations for and Election for the Position of Mayor for the Period 2022 to 2023**

**163/2122 RESOLVED** that Council:

1. Note the report on the nominations for and election for the position of Mayor for the 20-month period to September 2023;
2. Determined that method of voting for the position of Mayor be by 'Open Voting'; and
3. Proceed to hold the election for the position of Mayor for the 2022 to 2023 term.

**MOVED:** Councillor Iannuzi

**SECONDED:** Councillor Newton

For – Unanimous

The General Manager advised that one (1) nomination had been received for the position of Mayor for the period until September 2023, being Councillor Ambrose Doolan, nominated by Councillors Newton, Iannuzzi and Holcombe.

The General Manager called for further nominations for the position of Mayor. There were no further nominations received.

The General Manager declared Councillor Doolan elected unopposed to the position of Mayor for the period to September 2023.

The Mayor assumed the Chair.

### **Item 3 Nominations for and Election for the Position of Deputy Mayor**

**164/2122 RESOLVED** that Council:

1. Note the report on the appointment of and procedure for the election of a Deputy Mayor;
2. Resolve that a Deputy Mayor is to be elected from its number for the Mayoral term; and
3. Hold an election for the position of Deputy Mayor on the same basis as for the Mayoral position.

**MOVED:** Councillor Newton

**SECONDED:** Councillor Rindfleish

For – Unanimous

The General Manager announced that one (1) nomination had been received for the position of Deputy Mayor, being Councillor Aniello Iannuzzi, nominated by Councillors Brady, Hogden and Holcombe.

The General Manager called for further nominations for the position of Deputy Mayor. There were no further nominations received.

The General Manager declared Councillor Iannuzzi elected unopposed to the position of Deputy Mayor for the duration of the Mayoral term.

### **Item 4 Delegations of Authority to the Mayor and Deputy Mayor**

**165/2122** that Council:

- i) Notes that the Mayor holds the following functions under section 226 of the *Local Government Act 1993*:
  - a) to be the leader of the council and a leader in the local community,

- b) to advance community cohesion and promote civic awareness,
  - c) to be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities,
  - d) to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council,
  - e) to preside at meetings of the council,
  - f) to ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act,
  - g) to ensure the timely development and adoption of the strategic plans, programs and policies of the council,
  - h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the council,
  - i) to promote partnerships between the council and key stakeholders,
  - j) to advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the council,
  - k) in conjunction with the general manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community,
  - l) to carry out the civic and ceremonial functions of the mayoral office,
  - m) to represent the council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,
  - n) in consultation with the councillors, to lead performance appraisals of the general manager,
  - o) to exercise any other functions of the council that the council determines.
- ii) Delegates the following additional functions and delegations to the Mayor:
- a) to approve leave for the General Manager,
  - b) to respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council,
  - c) approve attendance by elected members at conferences and seminars etc. within NSW and the ACT to a maximum of three (3) days and within budget provisions,
  - d) authorise urgent works up to an amount of \$50,000 where budget funds are available and report that approval to the next Council meeting,
  - e) promote the area of Council through representations, functions and personal approaches,
  - f) use of a corporate credit card to a maximum of \$5,000.
- iii) Delegates the following function and delegation to the Deputy Mayor:

If the mayor is prevented by illness, absence or otherwise from exercising their function then subject to the requirements of the *Local Government Act 1993* the Deputy Mayor be authorised to exercise and

perform on behalf of the Council the powers, authorities, duties or functions with Council has delegated to the Mayor.

**MOVED:** Councillor Kopke

**SECONDED:** Councillor Hogden

For – Unanimous

**Item 5 Filling of Casual Vacancies of Council**

**166/2122 RESOLVED** that Council, pursuant to section 291A(1)(b) of the *Local Government Act 1993* (NSW), declares that casual vacancies occurring in the office of a councillor before 4 June 2023 are to be filled by a countback of votes cast at the ordinary election of councillors for the area held on 4 December 2021.

**MOVED:** Councillor Kopke

**SECONDED:** Councillor Holcombe

For – Unanimous

**Item 6 Council Committees**

**167/2122 RESOLVED** that Council:

1. Notes the information contained in the Council Committees report;
2. Deletes the following committees and delegations that are no longer relevant:
  - Central Ranges Natural Gas and Telecommunications Association;
  - Warrumbungle Shire Liquor Accord
3. Works through Attachment 1 'External Organisational and Regional Committees' and Attachment 2 'Internal Committees' nominating the Councillor representation for each of the External Organisational and Regional Committee and Internal Committee of Council; and
4. Endorses the relevant Terms of Reference for the Internal Committees.

**MOVED:** Councillor Newton

**SECONDED:** Councillor Hogden

For – Unanimous

**168/2122 RESOLVED** that Council:

1. Appoints Councillors Holcombe and Todd to the Castlereagh Macquarie Council Council;
2. Appoints the Mayor and General Manager (or his delegate) to the Castlereagh Bushfire Management Committee;
3. Appoints the Mayor and General Manager (or his delegate) to the Castlereagh Zone Liaison Committee;
4. Appoints Director Technical Services to the Local Emergency Management Committee;
5. Appoints Councillor Todd to the North West Weight of Loads Group;

6. Appoints Councillor Todd to the Newell Highway Task Force;
7. Appoints Director Environment and Development Services to the Central West Environment & Waterways Alliance;
8. Appoints Councillors Todd and Iannuzzi and Councillor Brady as an alternate to the Mining Related and Energy Related Councils;
9. Appoints Director Environment and Development Services to the Liverpool Range Wind Farm Community Consultation Committee;
10. Appoints Councillor Kopke to the Traffic Advisory Committee;
11. Appoints Councillor Rindfleish to the Valley of the Winds Wind Farm Community Consultative Committee (CCC);
12. Appoints Councillor Hogden to the Barneys Reef Wind Farm Community Consultative Committee (CCC);
13. Appoints Councillor Todd to the Inland Rail Community Consultation Committee;
14. Not reform the Plant Advisory Committee;
15. Establishes an Audit, Risk and Improvement Committee (ARIC); appoints Councillor Rindfleish to the Audit, Risk and Improvement Committee; and call for expressions of interest for the Independent External Members;
16. Establishes a General Manager's Review Committee; appoints the Mayor, Deputy Mayor, Councillors Newton, Rindfleish and Hodgen to the Committee;
17. Establishes a Tourism and Economic Development Advisory Committee; appoints Councillors Kopke, Newton and Brady to the Committee; and that the Councillor representatives and Director Environment and Development Services conduct a review of the Committee representation and report back to Council;
18. Not reform the Warrumbungle Areodromes Advisory Committee;
19. Consider the Baradine Floodplain Management Advisory Committee at the February Council meeting;
20. Establishes a Robertson Oval Advisory Committee; appoints Councillors Hodgen and Rindfleish to the Committee; and call for expressions of interest for the community positions;
21. Establishes a Coonabarabran Sporting Complex Advisory Committee; appoints Councillors Brady and Newton to the Committee; and call for expressions of interest for the user groups;
22. Establishes a Coonabarabran Swimming Pool Advisory Committee; appoints Councillors Brady and Rindfleish to the Committee; and call for expressions of interest for the user groups and community positions;

23. Establishes a Coonabarabran Town Beautification Advisory Committee; appoints Councillors Brady and Holcombe to the Committee; and call for expressions of interest for the community positions;
24. Not reform the Three Rivers Regional Retirement Community Advisory Committee until funds are available to recommence the project;
25. Establishes a Australia Day Award Committee and appoints all Councillors and General Manager (or his delegate) to the Australia Day Award Committee;
26. Establishes a Health Advisory Committee; appoints Councillors Rindfleish, Iannuzzi, Hogden and Todd to the Committee; and develop a Terms of Reference for the Committee; and
27. Adopt the Terms of Reference for the following committees:
  - Audit Risk and Improvemnet Committee (ARIC)
  - Robertson Oval Advisory Committee
  - Coonabarabran Sporting Complex Advisory Committee
  - Coonabarabran Swimming Pool Advisory Committee
  - Coonabarabran Town Beautification Advisory Committee
  - Australia Day Award Committee

**MOVED:** Cr Iannuzzi                      **SECONDED** Cr Kopke

For – Unanimous

**Item 7 2022 Local Government NSW Special Conference  
169/2122 RESOLVED** that Council:

1. Note the report on the 2022 Local Government NSW Special Conference.
2. Appoint the Mayor as Council’s voting delegate to participate in the LGNSW Special Conference.
3. Nominate two (2) councillors to attend the Conference as observers.
4. Call for draft motions from councillors for the Conference.

**MOVED:** Councillor Newton                      **SECONDED:** Councillor Brady

For – Unanimous

**170/2122 RESOLVED** that Cr Brady and Cr Rindfleish attend the Local Government NSW Special Conference as observers.

**MOVED:** Cr Newton                      **SECONDED:** Cr Brady

For – Unanimous

**Item 8 Disclosure of Interests under clause 4.21 of the *Model Code of Conduct for Local Councils in NSW***

**171/2122 RESOLVED** that Council:

1. Note the report on Disclosure of Interests under clause 4.21 of the *Model Code of Conduct for Local Councils in NSW*.
2. Note the relevant forms have been issued to all councillors.
3. Note that the Returns are to be provided to the General Manager by no later than 21 March 2022.

**MOVED:** Councillor Newton

**SECONDED:** Councillor Holcombe

For – Unanimous

**Item 9 Quarterly Budget Review Statement for the 1<sup>st</sup> Quarter Ending 30 September 2021**

**172/2122 RESOLVED** that Council:

1. Accept the first quarter Quarterly Budget Review Statement for the 2021/22 financial year, as presented;
2. Approve the variations as described in Table 1a; and
3. Note and accept the information provided on the status of the rates and annual charges for the period ending 30 September 2021.

**MOVED:** Councillor Holcombe

**SECONDED:** Councillor Todd

For – Unanimous

There being no further business the meeting closed at 6:02 pm.

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**CHAIRPERSON**