



Warrumbungle Shire Council  
 PO Box 191  
 COONABARABRAN NSW 2357  
 Phone: 02 6849 2000  
[info@warrumbungle.nsw.gov.au](mailto:info@warrumbungle.nsw.gov.au)  
[www.warrumbungle.nsw.gov.au](http://www.warrumbungle.nsw.gov.au)

## BUSINESS USE OF FOOTPATH Applications Form – Temporary Use Only

This form is to be used for Temporary Business Permits which are a one off or occasional use of footpath for both business and community groups.

The personal information that Council is collecting from you will be managed in accordance with the Privacy and Personal Information Protection Act 1998 (PPIP Act). Your personal information will only be utilised by Council officers and for the purpose it was collected. Enquiries may be directed to Council's Public officer concerning the PPIP Act and your right of access to your personal information that is held by Council.

Applicant Details	
Full Name:	
Mailing Address:	
Phone (m):	
Phone (w):	
Email:	

Proposal		
Location:		
<input type="checkbox"/> Fundraising - Community Groups <input type="checkbox"/> Display of Goods for Sale <input type="checkbox"/> Advertising		
Areas proposed for footpath use (m <sup>2</sup> )		
Date of event:		
Hours of Trade:	Starting:            am / pm	Finishing:            am / pm



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**Site Plan - (attach separate plan if more space is required)**

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**Business Operators Consent (not required if in front of own business)**

Business Name:	
Full Name:	
Address:	
Phone (m):	
Phone (w):	
Signature:	



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The following items must be submitted with this application:

- Site plan of the proposed footpath use drawn below
- A copy of the applicant's current drivers licence or proof of identification
- Provide a photograph of proposed furniture
- Copy of current Public Liability Insurance (*Certificate of Currency*) for at least \$20 million, with Warrumbungle Shire Council notes as an interested party.
- Receipt showing payment for Permit (*if applicable*)
- Letter of consent from business/shop to operate in front of premises

Business Details	
Registered Company Name:	
Business Trading Name:	
Business Mailing Address:	
Business Phone:	
Business Email:	
ABN Number:	
ACN Number:	
Business Type:	

Preferred location to send Business Use of Footpath Correspondence  
 Business Email  Business Mailing Address

**Applicants Declaration**

I will comply with all of Council requirements and verify that the above information is true and correct.

<b>Signature:</b>	<b>Date:</b>
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**Code 464 – Section 68 Local Approvals - \$208.00**  
**Code 450 – Admin Fee \$60.00**