

# **Community Consultation Meeting**

## **Action Lists**

### **Baradine**

Minute / Action Required	Directorate	Progress	Status
<b>Baradine</b>			
<b>10 March 2020</b>			
<p><b>1 (R2-2019/20) Community Care Vehicle</b>  <b>Community Care Vehicle</b>  MCS advised that a vehicle will be relocated after Easter following the identification of a safe, secure and accessible garaging space. The vehicle is managed by the Senior Supervisor of Warrumbungle Community Care (SSWCC) in accordance with the National Service Standards; volunteers recruited into the role are under the umbrella of the International Declaration of Volunteering and need to undergo a screening process.</p> <p><b>Action:</b> MCS to identify safe, secure garage, facilitate risk assessment and relocate the vehicle after Easter. SSWCC to identify and manage volunteers and access to the vehicle.</p>	CCS	<p>The Community Development Coordinator together with the Baradine Progress Association have been approached to assist in the location of a secure location to house the vehicle. Warrumbungle Community Care are seeking EOI for volunteer drivers based in Baradine. If none surface then Coonabarabran volunteer drivers will facilitate the transport in the most cost-efficient way.</p> <p>Update: Community interest was sought for volunteer drivers and car garaging through advertisements in the Coonabarabran Times, Council's website and Facebook pages and there was no response from Community. Until such time that there is a garage and volunteer drivers found, the Community Car will be based in Coonabarabran and be driven to Baradine on a needs only basis.</p> <p>Update: Liz Cutts (CDC) is currently assisting Warrumbungle Community Care in recruiting volunteers in the Baradine Community.</p>	In Progress
<p><b>2 (R2-2019/20) Pool Play Equipment</b>  Resident stated that the pool play equipment is loose. DTS advised that it had been fixed in response to last year's concerns.</p>	TS	An inspection of repairs and play equipment will be undertaken prior to the 2020/21 opening.	In Progress

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<p><b>Action:</b> DTS to investigate and resolve the maintenance issue with greater permanency</p>			
<p><b>3 (R2-2019/20) Lights at the Pool</b> Resident suggested that more lights are required for night time activities. GM advised that the current lighting available is operational. DTS advised that what is currently in place is not set up for night time events; and, more would have to be installed for more regular activity. The understanding is that the use of the pool at night has been irregular.</p> <p><b>Action:</b> DTS to investigate pool lighting options</p>	TS	No apparent demand for night time activities at the pool and requirement for new lights. Available funding is directed towards renewal of filtration tank, preventing water leaking and connection of backwash water to sewer. No further action on this request.	Completed
<p><b>4 (R2-2019/20) Email Auto Response</b> Liz Cutts raised the issue on behalf of another resident. GM advised that he received an automatic response. GM advised it needs to be checked weekly.</p> <p><b>Action:</b> DCCS to ensure process is in place that the automatic response to be checked weekly.</p>	CCS	Auto response settings had previously been set up in such a way that they would only send to any one email address one time. This setting was changed to send auto responses to all incoming emails. This resulted in a high volume – thousands per day – of ‘Mail Delivery Failed’ emails being received to the inbox, which happens when the auto response was being sent to an address that also had auto responses set up. A manual override was required to reset the system each time this happened. IT advised the ‘Mail Delivery Failed’ emails were almost exclusively coming from phishing email addresses and, by sending an auto response, Council had confirmed to those phishing attempts	Completed

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		that they had reached a genuine email address. Records staff are currently manually sending acknowledgment emails to genuine correspondents.	
<p><b>5 (R2-2019/20) Wet Area in Lions Park Near the Toilets and The Hole Left When the Piece of Equipment Was Removed:</b> DTS advised that the wet area has been addressed.</p> <p><b>Action:</b> DTS advised that staff will replace the hole by the end of March 2020. Possibly earlier</p>	TS	Hole has been filled. Replacement play unit was ordered in March.	Completed
<p><b>6 (R2-2019/20) Update of Progress on Disabled Parking on Macquarie Street</b> Resident advised of need for a disabled parking spot near IGA. Residents proposed installing the disability care space on the other side of IGA. GM advised that in front of the IGA is a pedestrian crossing and ramp and that would require choosing one or the other due to road specifications as there can't be a pedestrian crossing and the disabled car park near the ramp.</p> <p><b>Action:</b> DTS to seek community input by advertising the proposal to install a disabled car park near IGA and remove the pedestrian crossing.</p>	TS	Options investigated. Response letter is in draft form.  Response letter sent to the Progress Association.	Completed
<p><b>7 (R2-2019/20) Street Signs Giving Direction to Baradine Showground</b> Residents advised there are only two signs to the show ground. DTS agreed there is only two signs and will review budget opportunities, although, not a current consideration. Resident's suggestion for</p>	TS	Additional direction signs proposed for the intersection of Namoi Street and Walker Street, and the intersection of Warrigal Street and Namoi Street to be installed prior to 30 November 2020.	In Progress

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<p>additional signage at the southern end of Namoi Street and at the campsite sign was also made.</p> <p><b>Action:</b> DTS to review capital works budget in relation to signage.</p>			
<p><b>8 (R2-2019/20) Drainage for Rest Area Along Coonabarabran/Baradine Road</b> Accumulation of water in a specific area that crosses the road near a bend on the Coonabarabran road.</p> <p>DTS advised that he was not reviewing new drainage at this stage.</p> <p><b>Action:</b> DTS to review the need for a hazard sign.</p>	TS	No further action proposed for this site	Completed
<p><b>9 (R2-2019/20) Walking Track in Baradine</b> Resident provided a concise historical review of the issue and raised the need for a safe walking track. DTS advised that there have been some ramps, and to look at grant funding for Route options from hospital to Wellington Street. Residents emphasized the importance of access to get around a track, and healthy lifestyle considerations.</p> <p>DTS suggested that locals commence the process by identifying a preferred track and talking with Western Health about what services and funding options may be available as there is no funding in the short term for new concreted paths.</p> <p>GM advised if the proposed track falls on crown land; it becomes a negotiation and long-term planning process.</p> <p><b>Action:</b> DTS to work with Community in developing a Pedestrian Access Mobility Plan, and for residents to commence identifying walking routes.</p>	TS	<p>No further action proposed in relation to this matter.</p> <p>Funding available to install and upgrade kerb access ramps. This work will be undertaken in November 2020.</p>	Completed

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<p><b>10 (R2-2019/20) Tourism</b> Kerry Davis spoke about proposal to have the area referred to as the <i>Village of Murals</i> from Coonabarabran to Baradine to Coonamble.</p> <p><b>Action:</b> Manager of Economic Development and Tourism to speak with Mr. Davis about his ideas.</p>	EDS	09.06.20 - MEDT has spoken to Liz Cutts and emailed Terry Davis. Liz Cutts emailed MEDT Baradine Town Beautification proposal. MEDT to follow up with DTS to ensure concepts (such as Terrys mural routes) are included in streetscapes. Liz to invite MEDT to next Progress meeting after restrictions have lifted.	Completed
<p><b>11(R2-2019/20) Sewerage at the Baradine Showgrounds</b> GM advised that there was a meeting at the Bowling Club to discuss this matter and that he also he spoke with the Local Member about other funding opportunities. DEEDS advised that an application for funding was submitted in November 2019 with the ADA and we are awaiting the outcome of the application. The submission included four collection tanks, plumbing and electrical works.</p> <p><b>Action:</b> DEEDS to inform the community when outcome of the submission is known.</p>	EDS	09.06.20 - The BBRF application for the installation of a sewer connection to Baradine Showground / Camp Cypress and on-site collection tanks and pumps has been unsuccessful.	Completed
<p><b>12 (R2-2019/20) Wangmans Road</b> - Resident stated that it needs grading.</p> <p><b>Action:</b> DTS to investigate status of the road.</p>	TS	Maintenance grading has been undertaken as at 5 June.  Gravel re-sheeting works completed.	Completed
<b>6 November 2019</b>			
<p><b>1 (R1-2019/20) Grading of Ashby Road</b> Community member referred to Ashby Road not being graded and the table drains needing attention.</p> <p><b>Action:</b> DTS to action grading of Ashby Road and attend to maintenance of table drains</p>	TS	Ashby Road has been inspected and maintenance expected to be completed in April / May 2020.  Due to the flash flooding event emergency works have taken priority. Maintenance grading will continue in the 2020/21 financial year.	In progress

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		Maintenance grading to be completed by November 2020.	
<p><b>2 (R1-2019/20) Community Car</b> The Baradine community car being removed and taken to Coonabarabran around a year ago and community members are asking about the car being returned.</p> <p>GM advised that there were two reasons the car was moved and they are: Garaging Driver availability Liz Cutts stated that she will work with community to get more drivers.</p> <p><b>Action:</b> DCCS to work with Liz Cutts to coordinate more drivers and look to return car to Baradine and revitalize program</p>	CCS	<p>A preferred garaging location has been found and an approach has been made to seek approval from the Government agency involved.</p> <p>The Baradine Warrumbungle Community Care pop-up has commenced in Baradine and this should encourage volunteer recruitment.</p> <p>Meantime, the Community Transport car is being utilised for more trips across both Coonabarabran and Baradine whilst being garaged at the Coonabarabran location.</p> <p>Refer to updated comments from 10 March 2020, item 1</p>	Completed
<p><b>3 (R1-2019/20) Cameras at the Waste Facility</b> . Currently the tip is closed on Sunday and for many residents, this is the only day they want to use it. Installing cameras could ensure that the tip remains open 24 hours a day</p> <p><b>Action:</b> DEEDS take on notice and investigate</p>	EDS	<p>Council is seeking advice from other Council on the use of cameras and whether effective or not</p> <p>09.06.20 - Council recently considered a report on waste management and resolved that all transfer stations continue to be manned.</p>	Completed
<p><b>4 (R1-2019/20) Disability Parking in the Main Street</b> Irene Worrell stated that last year it was requested that the disability parking sign be moved closer to the IGA and this has not happened.</p>	TS	Location of disability car parking space referred to Local Traffic Committee, next meeting 27 February 2020.	Completed

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<p>It is harder for seniors and disabled community members to access IGA. Community seniors are asking for the sign to be moved and the distance may not be great for mobile people but it makes a big difference to less mobile.</p> <p>DTS advised that a plan can be done and advertised however, he is expecting opposition to it as it would result in lost parking spaces.</p> <p><b>Action:</b> DTS to formulate plan to move disabled parking space closer to IGA</p>		<p>Refer to earlier comment 6 (R2-2019/20)</p>	
<p><b>5 (R1-2019/20) Curb outside Post Office</b> Community member asked if it was possible to have a pedestrian curb outside the Post Office as currently, the curb is high toward the Southern end.</p> <p><b>Action:</b> DTS to investigate and prepare plan to install a ramp</p>	<p>TS</p>	<p>Construction of a kerb ramp will be undertaken when footpath rehabilitation works are undertaken. Expected to be completed in May 2020.</p> <p>New footpath and kerb has been installed</p>	<p>Completed</p>
<p><b>6 (R1-2019/20) Communication with Council</b> Irene Worrell stated that she never got a response to a letter sent after the last meeting asking for a review of disabled parking.</p> <p><b>Action:</b> Irene to contact GM to follow up on letter</p>	<p>ES</p>	<p>Progress – awaiting advice from Irene Worrell No advice provided</p>	<p>Completed</p>
<p><b>7 (R1-2019/20) Pool Play Equipment</b> Lauren Harris asked if there was a safety audit done of the pool grounds last season as the gate didn't shut properly? The play equipment at the top of the stairs is starting to come apart with sharps protruding that are dangerous to children.</p>	<p>TS</p>	<p>Gate closing mechanism is satisfactory. Repair of playground equipment not yet completed.</p> <p>Gate closing has been repaired.</p>	<p>Completed</p>



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<p><b>Action:</b> DTS to investigate gate mechanism and playground equipment</p>			
<p><b>10 (R1-2019/20) Solar Lighting at The Showground Not Working</b> Liz Cutts asked about the lighting</p> <p>DTS advised that 3 electricians had looked at lights, they cannot be fixed and will need replacing. The original company has gone out of business.</p> <p><b>Action:</b> DTS to put replacement of lights at Showground into next year's budget</p>	TS	Quotations to be sourced to replace light.	In Progress
<p><b>11 (R1-2019/20) Financial Assistance Donation Forms</b> Community groups are concerned that the questions are over the top and not relevant to this type of funding and many Community groups did not understand the language.</p> <p>DCCS advised that the forms were in line with Council guidelines and the change attempted to make it clearer.</p> <p><b>Action:</b> DCCS to take on board and make alterations to forms to make questions simpler</p>	CCS	<p>Forms are in accord with Council Guidelines. However, wording has been reviewed to improve readability and subsequent Completion.</p> <p>Guidelines need to be followed to allow the many applications to be assessed to allow recommendation to Council that meets the total budget allocations for the 2 rounds of \$20,000.</p>	Completed
<p><b>12 (R1-2019/20) External Waste Bins</b> Liz Cutts asked if it was possible to change the labels and have 2 general waste and 1 recycle?</p> <p><b>Action:</b> DEDS to look into changing labels</p>	EDS	The current system has not been in long enough to conduct a review on this and the data shows that the system currently in place meets the needs of the communities	Completed



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		<p>vulnerability. The position has been rebadged to be called the Community Services Connections Officer.</p> <p>A Youth Strategy has been developed and is in draft form for community and consultation. Council will be requested to consider the allocation of Council funds to assist keeping Youth in the communities across the Warrumbungle Shire Council area.</p> <p>Update:</p> <p>The Living Well Together Project in Baradine which supported and upskilled local young people finalised in December 2018. Over the 2-year period the Project organised 28 activities and 14 Skills Training Programs for a total of 1,010 participants, of which 15 local young people attained their Driver's Licence and 16 gained employment directly linked to the training programs provided.</p> <p>Community Connections Officer facilitated interviews at the Baradine Show for inclusion into the Youth Strategy.</p> <p>The Manager of Community Services has developed a Youth strategy and commenced stakeholder input. In the meantime, a collaborative partnership with Australia Youth Leadership</p>	

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		<p>Academy. The planning stage for this is underway.</p> <p>The Community Development Officers meeting 29th June was provided an update of the status of the Youth Strategy and Youth Activities planned to occur over the coming months.</p>	
<p><b>17 (R1-2019/20) Baradine Sewer Pump Station</b> Lorraine Condon complained of the smell that often lingers for over an hour this has been going on for 7 years and is a potential health risk. Can Council move the facility?</p> <p>GM advised that since the last meeting, there have been two complaints reported and work has been done to fix it by installing and redirecting piping and change of filtration. The facility may possibly be moved if funding becomes available to do so</p> <p>SWWN advised that the vent was plumbed in over the filter and a consultant has been engaged to do a study on options to fix the smell. The filters get changed every 12 months and are supposed to remove the smell, this is why we are getting a consultant in.</p> <p><b>Action:</b> DEEDS to refer matter to NSW Health</p> <p><b>Action:</b> SWWN to advise community of consultant's findings</p>	<p>EDS</p>	<p>Hunter H2O is providing an options study and assessment to fix the smell of the site</p> <p>Consultant provided a Letter of Opinion on Odour Mitigation Options for the Baradine Sewer Network. This highlighted two viable options to mitigate the offensive odours. The options are being discussed now with the external consultant and filter supplier to decide on a solid pathway forward. The project is being dealt with as a priority and the required capital budget sourced.</p> <p>09.06.20 - Following discussions with the filter supplier a revised quote including free trial period of the proposed pre-filter is expected.</p> <p>25.09.20 – Council are replacing the carbon filter with an odour bed designed by the contractor that designed the Baradine sewer system. Structure will be completed by end of October and the plumbing and</p>	<p>In progress</p> <p>Consultation underway with external consultant and supplier</p>

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		commissioning by the Shire should be completed by mid-November	
<b>26 March 2019</b>			
<p><b>21 (R2-2018/19) Baradine Pool</b>  Community members raised a number of items in relation to the Baradine Swimming Pool, including;  Changes made to the pool opening hours. DTS advised that this is a trial and may be subject to change next season. The trail was put in place to extend swimming pools hours as requested by the community.  Concerns around the paying for a season ticket and a swimming pool key when the pool is unable to be accessed, community requesting a refund.  Children not being allowed to access the swimming pool on the key.  <b>Action:</b> DTS will investigate and revise the wavier for access to the swimming pool with a key.  Shortage of lifeguards. DTS advised that a report will be going to Council in the off-season regarding training for lifeguards.  No access to the defilation machine if the swimming pool office is locked.  <b>Action:</b> DTS will investigate possibility of having a wall mounted Defibrillator at the swimming pool.</p> <p>Communication around the new pool hours trail, request to look into a text message alert for season ticket holders.  Leaking Swimming Pool  Shade at the Swimming Pool. DTS advised that there is a budget in place for the shade at the Baradine Swimming Pool and Council is</p>	TS	<p>Out for public consultation as per Council Resolution.  Council will not be refunding season tickets.  Considered by Council. No action required.  Training will be provided at a cost to Council for suitable applicants.</p> <p>Defibrillator cabinets have been  Purchased for installation.</p> <p>The process of sending multiple text messages at the same time is being investigated with Council's IT provider.</p> <p>Quotations from two service providers are being sought. A trial of the system is expected in late November.</p> <p>Quotes have been requested for expansion joint / construction joint installation.</p>	<p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Completed</p> <p>In Progress</p> <p>Completed</p>

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<p>working with the progress association to gain quotes before works commence. Temperature of the grand stand in summer.</p> <p><b>Action:</b> DTS will continue investigation</p>		<p>Shade has been installed. Have added to works list to trial rubber material during 2019/2020 season.</p>	Completed
<b>30 October 2018</b>			
<p><b>22 (R1-2018/19) Sewerage Pumping Station</b> Council were advised that the sewerage pump station is starting to smell again.</p> <p><b>Action:</b> Manager Warrumbungle Water to investigate smell at the sewerage pump station and rectify as soon as practical.</p>	EDS	<p>Previously reported: A proposal has been requested from an engineering consultant to provide a high-level options assessment on odour control. This proposal will consider if and how the current odour control mechanism can be improved. In December 2018 a new vacuum pot was installed to accept waste water from the vacuum pumps. The installation of this new pot appeared to have worsened the odour problem significantly.</p>	Completed

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		<p>To improve the situation, the vent of this new pot will be connected in the existing exhaust treatment system.</p> <p>Meanwhile, the operating hours have been changed to times that are not impacted by daily air inversion.</p> <p>Update: The pipework around the new pot was changed which improved the situation.</p> <p>Further update: Refer to item 17 from 6 November 2019</p> <p>09.06.20 - Refer to 17 (R1 - 2019/20)</p>	
<b>13 March 2018</b>			
<p><b>23 (R2-2017/18) Showground Sewerage</b></p> <p>Investigations are ongoing. A representative of the Baradine Showground Trust raised concerns about a letter being sent to Council in relation to this but no information was received. Sources of funding for these works was discussed – including Public Reserves Management Fund. Director Technical Services advised that Council has a design for the sewerage extension to Camp Cypress however is waiting on a quote from the contractor. It was clarified that the sewerage extension is only aimed at Camp Cypress and will not offer additional connections to blocks nearby.</p>	EDS	<p>Initial cost estimates obtained for a number of options. All options too expensive. Consultation was to occur with the Showground Trust regarding onsite disposal.</p> <p>A report was put to Council in September 2018 detailing options and costs. The recommendation was "that Council conduct further investigations into the funding and engineering options for the connection of sewerage</p>	<p>Complete (See Action 11 (R2-2019-20)</p>

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<p>17/11/17 – An update was requested in relation to sewerage being connected to the showground. Council advised that they are continuing to investigate this. Council currently has two (2) options they are looking at. Council has invested funding in to the design of this project. At this stage it is expected that implementation will cost at least \$100,000. It was requested that an update on this project be sent to the Showground Trust and Camp Cyprus.</p>		<p>to Camp Cypress”. A consultant has been asked to provide a proposal to undertake this.</p> <p>The on-site sewerage management system was inspected by Council’s Environmental Health Officer in October 2018. Following this inspection, it was recommended that a Geotechnical Engineer be engaged.</p> <p>This was done by Crown Lands to determine the extent of the current contamination and to assess feasible sewerage management options.</p> <p>An Expression of Interest (EOI) for Safe and Secure funding was successfully submitted by Council for a Baradine Sewerage Scheme Upgrade Scoping Study, including a review and assessment of options for extending sewer to Camp Cypress. A detailed application is in preparation.</p> <p>A detailed application has been submitted, still awaiting advice if successful</p>	



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		<p>Update: Funding for the Scoping Study has been granted and a draft funding deed received in October 2019</p> <p>Further update: the funding has been finalised and signed. An external project manager has been engaged to progress the Safe and Secure Water Program Scoping Study for the Baradine Sewerage Scheme Upgrade; a Building Better Regions Fund application was submitted by Council for the connection of sewer to Camp Cypress</p> <p>09.06.20 - Refer to 11(R2 - 2019/20)</p>	