

Community Consultation Meeting

Action Lists

Round 2 – 2017

Round 1 – 2018

Round 2 – 2018



Minute / Action Required	Directorate	Progress	Status
Baradine			
30 October 2018			
<p>Baradine Pool</p> <p>Concerns were raised regarding a perceived shortage of lifeguards across the Shire and the potential affect of this on Baradine. Director Technical Services advised that at this stage there is no changes planned for the opening hours at Baradine pool, however all pool opening hours are dependent on staff and other things and hours could potentially change at short notice. In relation to lifeguards, Council is hoping that more people will apply to be lifeguards in November now that some students have finished school or university for the year.</p>	TS	<ul style="list-style-type: none"> New unsupervised hours have been put in place as a trial to extend opening hours at Baradine, Binnaway and Mendooran. 	Completed
<p>Pool Shade</p> <p>A question was asked in relation to where Council is up to in relation to the erection of shade over the main pool. Director Technical Services advised that Council is waiting on further information, in relation to this, from the Baradine Progress Association. The Director Technical Services advised that the budget allocation for \$40,000 is still in Council's budget.</p>	TS	<p>Previously reported:</p> <ul style="list-style-type: none"> Email has been sent to Baradine Progress Association (Liz Cutts) requesting the status of this item. Ted Hayman is currently working on providing written quotes to Council. <p>Update:</p> <ul style="list-style-type: none"> Quote received exceeds budget allocation. Further consultation with Progress Association. 	In progress
<p>Grand Stand – Heat Resistant Steel</p> <p>Concerns were raised regarding the grandstand at the Baradine pool, and the risk of getting burnt when sitting on the grandstand during the</p>	TS	<ul style="list-style-type: none"> This matter is still being investigated. 	In progress

Minute / Action Required	Directorate	Progress	Status
<p>day. Director Technical Services advised he wasn't aware of any issues in relation to this but will investigate.</p> <p>Action: Director Technical Services to investigate concerns regarding the grandstand and implement suitable solutions.</p>			
<p>Recycling Service – Businesses</p> <p>A resident asked questions on behalf of themselves and another rate payer about the recycling service for a particular property. Director Development Services indicated she would look in to the matter.</p> <p>Action: Director Development Services to investigate the request for a recycling service.</p>	EDS	<p>Previously reported:</p> <ul style="list-style-type: none"> Matter investigated and recycling service provided as required. <p>Update:</p> <ul style="list-style-type: none"> Matter has been resolved. 	Completed
<p>Disability Parking</p> <p>Council were asked if they would consider moving the existing disabled parking space closer to the local supermarket. Director Technical Services requested that a letter be written to Council in order for this matter to be raised at the Traffic Committee Meeting. Further discussion took place regarding other locations where a disabled parking space could go in Baradine. It was advised that for any proposal a letter would need to be written to Council in order for the matter to be raised at the Traffic Committee Meeting.</p>	TS	<ul style="list-style-type: none"> This matter was considered at the February meeting of the Traffic Advisory Committee. 	In progress
<p>Footpath Committee</p> <p>Concerns were raised around the footpaths in Baradine, in particular in the main street. Local residents reported a number of people have fallen recently, or sustained other injuries. It was requested that a</p>	TS	<ul style="list-style-type: none"> Consultation with community members has occurred. A joint inspection was undertaken with 	In progress

Minute / Action Required	Directorate	Progress	Status
<p>representative from Council inspect the issues with representatives from the local community.</p> <p>Action: Director Technical Services to inspect footpath issues with representative(s) of local community.</p>		<p>sections for repair identified.</p>	
<p>Local Council Jobs</p> <p>Concerns were raised regarding perceived threats to Council jobs in Baradine. The General Manager advised that Council has been implementing a new structure in relation to Warrumbungle Water and there has been a reallocation of tasks within this team. The Director Technical Services advised that there are still four (4) locally employed staff in Baradine and there are no plans for this to change.</p>	<p>ES</p>	<ul style="list-style-type: none"> No action required. 	<p>Completed</p>
<p>Private Blocks – Car Wrecks</p> <p>Residents raised concerns regarding car wrecks being stored on some house blocks in Baradine – and the risk associated with this. Residents asked Council if they had a policy in relation to this. Director Development Services advised that currently there is no policy on how many car wrecks are allowed in the yards but it comes back to an environmental problem.</p> <p>Action: Director Development Services to look in to the development of a policy to deal with this issue.</p>	<p>EDS</p>	<p>Previously reported:</p> <ul style="list-style-type: none"> Policy to address this issue is being development by the Environmental Health Officer. <p>Update:</p> <ul style="list-style-type: none"> Difficult to enforce if not related to a health or safety risk. 	<p>In progress</p>
<p>Narren Street Property</p> <p>Concerns were raised regarding an overgrown block in town. It was reported that the block is extremely overgrown and there are animals</p>	<p>EDS</p>	<p>Previously reported:</p> <ul style="list-style-type: none"> Property to be visited by 	<p>In progress</p>

Minute / Action Required	Directorate	Progress	Status
<p>coming from the block into surrounding properties.</p> <p>Action: Director Development Services to look in to this matter and contact the owners if appropriate.</p>		<p>Compliance Officers and owner advised to clean up.</p> <p>Update:</p> <ul style="list-style-type: none"> Property has been visited by Compliance Officers. Letters have been sent to owner of property to request clean up of property. If no response Council's will begin legislation process to clean up premises. 	
<p>Development Applications</p> <p>Concerns were raised about the requirement for development applications to be submitted when applying for certain grants. It was fed back that a number of community groups are seeing this as a barrier to putting in grant applications. Director Development Services said this issue has been raised with Council and a solution is being considered.</p> <p>Action: Director Development Services to consider how Council can assist with the requirement for development applications for funding applications.</p>	EDS	<ul style="list-style-type: none"> No waiving of fees is currently available under Council's Delivery Program and Operational Plan. It is suggested that communities lobby funding bodies for grant criteria to not require DA consent at the time the funding application is lodged. 	Completed
<p>Stronger Country Communities Fund</p> <p>Acting Director Corporate & Community Services provided feedback in relation to projects funded under Round 2 of the Stronger Country Communities Fund, noting that Baradine will be receiving funding for the construction of the Baradine Skate and Activity Park. The potential</p>	CCS	<ul style="list-style-type: none"> No action required. 	Completed

Minute / Action Required	Directorate	Progress	Status
<p>location of the facility was discussed. Director Technical Services advised that a tender document is being prepared at the moment and construction is, at this stage, expected to commence in March / April 2019.</p>			
<p>Financial Assistance Donations Acting Director Corporate & Community Services advised attendees that Round One Councils 2018/19 Financial Assistance Donations are now open with applications closing on Friday, 23 November 2018.</p>	CCS	<ul style="list-style-type: none"> No action required. 	Completed
<p>Drought Communities Programme – Extension Acting Director Corporate & Community Services provided an update on funding being provided under the Drought Communities Programme – Extension. Concerns were raised by members of the community about the Community Survey. It was noted that the Community Survey closes on Saturday, 3 November 2018, and a proposal will be considered by Council at the November Council Meeting being held on Thursday, 15 November 2018.</p>	CCS	<ul style="list-style-type: none"> No action required. 	Completed
<p>Sewerage Pumping Station Council were advised that the sewerage pump station is starting to smell again.</p> <p>Action: Manager Warrumbungle Water to investigate smell at the sewerage pump station and rectify as soon as practical.</p>	ES	<p>Previously reported:</p> <ul style="list-style-type: none"> A proposal has been requested from an engineering consultant to provide a high level options assessment on odour control. This proposal will consider if and 	In progress

Minute / Action Required	Directorate	Progress	Status
		<p>how the current odour control mechanism can be improved.</p> <ul style="list-style-type: none"> • In December 2018 a new vacuum pot was installed to accept waste water from the vacuum pumps. • The installation of this new pot appeared to have worsened the odour problem significantly. • To improve the situation, the vent of this new pot will be connected in the existing exhaust treatment system. • Meanwhile, the operating hours have been changed to times that are not impacted by daily air inversion. <p>Update:</p> <ul style="list-style-type: none"> • The pipework around the new pot was changed which improved the situation. 	
<p>Kenebri Concerns were raised regarding two (2) blocks of land in Kenebri. Further concerns were also raised regarding the general appearance of Kenebri including the oval and the old school buildings. Director Development Services advised that Council is aware of the blocks in Kenebri and has taken action in relation to these. Director Technical Services indicated that the oval and school would need to be looked in</p>	<p>TS</p>	<ul style="list-style-type: none"> • This matter is still under investigation. 	<p>In progress</p>

Minute / Action Required	Directorate	Progress	Status
<p>to.</p> <p>Action: Director Technical Service to look in to oval and old school building in Kenebri.</p>			
<p>Weeds</p> <p>A resident raised concerns regarding weed control around the area. It was requested that all agencies responsible for weed control consider what needs to be done and implement a solution.</p> <p>Action: Director Development Services to raise concerns regarding weed control around the area with Castlereagh Macquarie County Council.</p>	EDS	<ul style="list-style-type: none"> This matter has been investigated by Council Compliance Officers and referred to Castlereagh Macquarie County Council. 	Completed
<p>Rubbish around Baradine</p> <p>Residents advised Council that they felt that there had been an increase in illegal dumping around town. Residents reported numerous locations where rubbish is being dumped. It was requested that Council remind residents of hours of operation of the tip as well as distributing information regarding illegal dumping, including the fines and consequences. It was also requested that signage regarding illegal dumping be considered.</p> <p>Action: Director Development Services to distribute information regarding tips time and illegal dumping, as well as consider compliance activities.</p>	EDS	<p>Previously reported:</p> <ul style="list-style-type: none"> Signage regarding illegal dumping has been ordered and received. Signage to be erected. Town areas have been inspected by Council Compliance Officer and contact has been made with local people regarding their concerns. <p>Update:</p> <ul style="list-style-type: none"> Signs have been received. Sites to be determined for location of signs. 	In progress
<p>Stock water – Councils Policy</p>			

Minute / Action Required	Directorate	Progress	Status
Council's was asked if there is anywhere in the Shire where residents can get free water for stock. General Manager advised that Council isn't supplying free stock water. Water can be purchased from Council Depots.	ES	<ul style="list-style-type: none"> No further action required. 	Completed
Water Rates Council were asked about the rise in water rates. General Manager advised that the increase in water rates was required as the costs for providing the service had increased. Provision of water services by Council needs to be run on a cost recovery basis.	ES	<ul style="list-style-type: none"> No further action required. 	Completed
Swimming Pool Tickets Concerns were raised about the pool fees – in particular the costs of a Season Pass for a family.	TS	<ul style="list-style-type: none"> Costs have been kept as low as possible. Council pools are heavily subsidised by Council, ie. they don't run on a cost recovery basis. Part payment options are available. Entry fees are lower when compared to a number of surrounding Local Government Areas. 	Completed
Baradine Water – Fluoride A question was asked about whether or not Baradine has fluoride in their water. Director Technical Services advised that fluoride is not currently being added to the water due to ongoing issues in relation to the equipment required to add the fluoride. Residents were advised that it is the same issue that is affecting Coonabarabran, as well as other	ES	<ul style="list-style-type: none"> No further action required. 	Completed

Minute / Action Required	Directorate	Progress	Status
Council's across the region. Director Technical Services advised that Council is working with NSW Health in relation to this but unfortunately there was no timeframe for when these issues will be resolved.			
<p>Town Water</p> <p>A resident raised concerns about the drinking water, commenting that it smells like chlorine and is yellow. General Manager advised that the water meets drinking water guidelines and Council regularly monitors the quality of the water.</p> <p>It was requested that member of the community contact Council when there is something wrong with the colour / odour of the water so Council can investigate the problem when it occurs.</p>	ES	<ul style="list-style-type: none"> No further action required. 	Completed
<p>New Bridge</p> <p>Concerns were raised regarding the new bridge which reportedly already has tar lifting which requires patching.</p> <p>Action: Director Technical Services to investigate the cause of the tar lifting on the bridge.</p>	TS	<ul style="list-style-type: none"> An inspection was undertaken on 17/1/2019 and no bleeding was observed. 	Completed
<p>New Road Names & Emergency Services.</p> <p>A resident asked whether or not emergency services will know where they are if their road name changes. It was also reported that a number of properties still belong to the locality of Terridgeri. Director Technical Services advised that when a road name is changed it is changed with, for example, the Geographic Names Board as well as other government agencies.</p>	TS	<ul style="list-style-type: none"> The locality of Terridgerie has been changed to Baradine. The remaining section of Terridgerie is outside the Warrumbungle Shire. The process of changing road names involves the Geographical 	Completed

Minute / Action Required	Directorate	Progress	Status
<p>It was noted however that emergency services may use their own system. It was requested that residents raise their concerns in relation to this with Council in order that Council can then raise these concerns at the Local Emergency Management Committee.</p>		<p>Names Board (GNB) who before agreeing to the change, ask all Emergency Services for any grounds for an objection.</p> <ul style="list-style-type: none"> • Emergency Services, all use their own mapping system that is updated from GNB to their various State Headquarters on a regular basis. • Once Council receives notification of the new road Gazettal, local Emergency Services are notified via the Local Emergency Management Committee, that meet every three (3) months. 	
<p>CWA Baradine</p> <p>Members of the CWA advised Council that when it rains it becomes flooded in front of the Baradine CWA hall. It was noted that Council has filled it with dirt before but that is no longer working. It was requested that the areas be filled with gravel.</p> <p>Action: Director Technical Services to investigate whether or not this area can be filled with gravel or if an alternative solution should be considered.</p>	<p>TS</p>	<ul style="list-style-type: none"> • The hole has been filled with road base. 	<p>Completed</p>
<p>Budget Submissions – Response</p>			

Minute / Action Required	Directorate	Progress	Status
It was requested that both successful and unsuccessful external budget submissions receive responses. It was indicated by Council that this will happen in the future.	CCS	<ul style="list-style-type: none"> No further action required. 	Completed
<p>Electricity Poles</p> <p>Concerns were raised about the safety of electricity poles around Baradine. Council advised that they were unable to assist with these concerns.</p>	TS	<ul style="list-style-type: none"> No further action required. 	Completed
13 March 2018			
<p>Showground Sewerage</p> <p>Investigations are ongoing. A representative of the Baradine Showground Trust raised concerns about a letter being sent to Council in relation to this but no information was received. Sources of funding for this works was discussed – including Public Reserves Management Fund. Director Technical Services advised that Council has a design for the sewerage extension to Camp Cypress however is waiting on a quote from the contractor. It was clarified that the sewerage extension is only aimed at Camp Cypress and will not offer additional connections to blocks nearby.</p> <p>17/11/17 – An update was requested in relation to sewerage being connected to the showground. Council advised that they are continuing to investigate this. Council currently has two (2) options they are looking at. Council has invested funding in to the design of this project. At this stage it is expected that implementation will cost at least \$100,000. It</p>	ES	<ul style="list-style-type: none"> Initial cost estimates obtained for a number of options. All options too expensive. Consultation was to occur with the Showground Trust regarding onsite disposal. A report was put to Council in September 2018 detailing options and costs. The recommendation was "that Council conduct further investigations into the funding and engineering options for the connection of sewerage to Camp Cypress". A consultant has been asked to provide a proposal to undertake this. 	In progress

Minute / Action Required	Directorate	Progress	Status
<p>was requested that an update on this project be sent to the Showground Trust and Camp Cyprus.</p>		<ul style="list-style-type: none"> • The on-site sewerage management system of the was inspected by Council's Environmental Health Officer in October 2018. Following this inspection it was recommended that a Geotechnical Engineer be engaged. • This was done by Crown Lands to determine the extent of the current contamination and to assess feasible sewerage management options. • An Expression of Interest (EOI) for Safe and Secure funding was successfully submitted by Council for a Baradine Sewerage Scheme Upgrade Scoping Study, including a review and assessment of options for extending sewer to Camp Cypress. A detailed application is in preparation. 	
<p>Container Deposit Scheme Locations are specified by the NSW Government. Additional locations across the Shire are being lobbied for as appropriate.</p>	EDS	<ul style="list-style-type: none"> • No new sites at this stage. Contact has been made with Container Deposit Scheme representatives 	In progress

Minute / Action Required	Directorate	Progress	Status
		<p>seeking additional sites across the Shire. At this stage, no new sites are proposed.</p> <ul style="list-style-type: none"> No further update on this matter. 	
<p>Baradine Swimming Pool</p> <p>Pool shade – it was suggested that a proposal for retractable shade over the pool be considered. Baradine Progress Association has requested a quotation for supply / installation. Director Technical Services that the existing Council resolution was for a shade cover and that Council would need to review the proposed alternative. Baradine Progress Association committed to providing quotes in writing to Council to assist.</p>	TS	<ul style="list-style-type: none"> Refer to actions from 30/10/2018. 	Refer to 30/10/2018
<p>Communication</p> <p>Kerbside collection – feedback was received in relation to the communication regarding the new kerbside collection service. Attendees fed back that the information was communicated in the newspaper and on notices on the Council counter and there was confusion over wording of advice.</p> <p>New recycling bins – attendees raised concerns regarding communication in relation to the new recycling bins. Members of the community had bins but hadn't received notification and a number of people indicated they didn't have bins.</p> <p>Email notices – there was a request to email notices to the Rural Transaction Centre and the Community Development Coordinator so they can distribute them and post them up on noticeboards around town. Notices can also be emailed to the Post Office using Ted Hayman's</p>	CCS	<ul style="list-style-type: none"> Council has taken on board feedback in relation to communication. Council is currently considering the best way to communicate with residents regularly, for example, through a regular newsletter Council has commenced development of a Community Newsletter which will be released in the coming months. Council has recently utilised suggested communication methods 	In progress

Minute / Action Required	Directorate	Progress	Status
<p>email address. It was stated that half the town doesn't buy the paper so Council needs to get information out in a different way. There was some further discussion about the newsletter distributed with rate notices and whether or not this should be reinstated.</p>		<p>for Baradine to get out information including water restriction notices.</p>	
<p>Warrumbungle Shire Council Website Attendees again raised concerns about Council's website. People commented that the site is unfriendly and it is difficult to access information. It was requested that information regarding specific issues be provided to Council.</p>	<p>CCS</p>	<ul style="list-style-type: none"> • Information regarding specific issues has not been provided to the Acting Director Corporate and Community Services. • Information still has not been received. <p>Update:</p> <ul style="list-style-type: none"> • Council has recently received feedback indicating the search function may not be user friendly. This will be investigated. • No further feedback on issues with the website have been received. 	<p>In progress</p>
<p>Mayor's Bushfire Appeal – 2WCR It was noted that during the Wambelong bushfire residents in Baradine couldn't get radio updates on 2WCR because they can't receive it in Baradine. Robert Deans from 2WCR is looking to extend transmission broadcast to Baradine. Baradine Progress Association has been looking for grants to assist with this. Bob Deans needs approval from APRA to</p>	<p>CCS</p>	<ul style="list-style-type: none"> • Council's Acting Director Corporate and Community Services has not been contacted regarding this. • Council's Acting Director Corporate and Community Services still has 	<p>Outstanding</p>

Minute / Action Required	Directorate	Progress	Status
install a transmitter and receiver and there was a request for Council to back this application and get coverage in place to improve communications for Baradine. It was decided that Liz Cutts would follow up with the Acting Director Corporate and Community Services and Rob Deans in relation to this.		not been contacted regarding this.	
<p>Aerodrome Committee Meeting</p> <p>Council was asked whether a written response will be received regarding the outcome of the Aerodrome Committee Meeting in relation to a request for a letter of support from the Baradine Progress Association. Director Technical Services advised that the Committee recommended that Council provide a letter of support for a grant application for a business case / feasibility study regarding sealing the Baradine airstrip.</p>	TS	<p>Previously reported:</p> <ul style="list-style-type: none"> • Letter to be written to Australian Government seeking funding assistance for development of feasibility study. Funding options explored to develop a master plan. • Quotations for feasibility and design are being sought. <p>Update:</p> <ul style="list-style-type: none"> • Quotation for feasibility study has been received. Awaiting quotation for design. 	In progress
17 November 2017			
<p>Skate Activity Park</p> <p>A number of residents presented information relating to a proposal to develop a skate activity park in Baradine. The project has been discussed with the community and there has been a need identified. Council was requested to provide support for the project including identifying a location and also support from a staff member of Council.</p>	CCS / TS	<p>Previously reported:</p> <ul style="list-style-type: none"> • Funding application was submitted by Yowie and Friends through Council to Round 2 of the Stronger Country Communities Fund. 	In progress

Minute / Action Required	Directorate	Progress	Status
<p>Council commended this project and a location was discussed. Council requested a written submission and indicated once this was received they would allocate a staff member to assist with this project.</p>		<ul style="list-style-type: none"> • Funding has been allocated for this project. • Planning has commenced for the development and construction of this project. <p>Update:</p> <ul style="list-style-type: none"> • Plans have been received and community consultation has commenced. 	
<p>Baradine Swimming Pool</p> <p>A question was asked about the pool leaking. Council confirmed that the pool is leaking and at this stage they have been unable to work out how to stop the leak. Once it has been determined how and why the pool is leaking, then Council can develop a plan as to how to fix it.</p>	<p>TS</p>	<p>Previously reported:</p> <ul style="list-style-type: none"> • A report has now been received on pool leaks. Manager of Urban Services will undertake development of a repair plan as part of recurrent operational duties. <p>Update:</p> <ul style="list-style-type: none"> • Development of repair plan is underway. 	<p>In progress</p>
<p>Coonabarabran Mungindi Road</p> <p>A local resident indicated they had been doing some follow up regarding the Coonabarabran Mungindi Road. Council indicated that their works on this road not be significant. Council confirmed that there are no unsealed sections on this road in Warrumbungle Shire. Council has previously</p>	<p>TS</p>	<p>Previously reported:</p> <ul style="list-style-type: none"> • As advised at the meeting, Council has previously supported the development of a report in to this 	<p>In progress</p>

Minute / Action Required	Directorate	Progress	Status
supported the development of a report in to this work, and has used the report to attempt to get funding for the works, however funding has not yet been secured.		<p>work, and has used the report to attempt to get funding for the works, however funding has not yet been secured.</p> <ul style="list-style-type: none"> • Report on this matter being prepared for consideration at the November Council Meeting. <p>Update:</p> <ul style="list-style-type: none"> • Consultation with Narrabri and Walgett Shire Councils is occurring. 	