

PRESENT: Cr Peter Shinton (Chairman), Cr Coe, Cr Connelly, Cr Dawson, Cr Egan, Cr Hill, Cr Lewis, Cr Sullivan, Cr Todd, General Manager, Director Technical Services, Director Corporate Services, Director Environmental Services and Director of Community Services.

In attendance: S Morris (minutes)

Forum

9.11am

On behalf of the Coolah Development Group, Mark Powell, Prue Thompson and Carol Richard presented to council an original Max Dupain photograph in appreciation of the assistance provided by Council to the Group in the redevelopment of the Shire Hall.

9.14am

Paul Wangmann and Roy Matthews addressed Council on behalf of the Baradine Aged Care Association regarding their efforts to purchase the doctor's residence in Baradine. They are seeking financial support to complete the purchase.

9.23am

**CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF
WARRUMBUNGLA SHIRE COUNCIL HELD ON 15 NOVEMBER 2007**

171 RESOLVED that the minutes of the ordinary meeting of the Warrumbungle Shire Council held on 15 November 2007 be endorsed.

Todd/Sullivan

BUSINESS ARISING

Discussion concerning the possible sale of the medical centre at Coolah.

**ADOPTION OF THE RECOMMENDATIONS OF THE WARRUMBUNGLA
AERODROMES ADVISORY COMMITTEE MEETING HELD ON 1 NOVEMBER 2007**

172 RESOLVED that the minutes of the Warrumbungle Aerodromes Advisory Committee meeting held on 1 November 2007 be adopted.

Connelly/Todd

**ADOPTION OF THE RECOMMENDATIONS OF THE PLANT ADVISORY COMMITTEE
MEETING HELD ON 15 NOVEMBER 2007**

173 RESOLVED that the minutes of the Plant Advisory Committee meeting held on 15 November 2007 be adopted.

Sullivan/Coe

**ADOPTION OF THE RECOMMENDATIONS OF THE TRAFFIC ADVISORY
COMMITTEE MEETING HELD ON 6 DECEMBER 2007**

174 RESOLVED that the minutes of the Traffic Advisory Committee meeting held on 6 December 2007 be adopted.

Dawson/Sullivan

BUSINESS ARISING

Discussion concerning parking in Dalgarno Street by supermarket staff.
Removal of rail bridge on MR129 with the need to have height restriction repealed.

9.51am

GENERAL MANAGER'S REPORT

1.1 AUSTRALIA DAY AWARDS

175 RESOLVED that the following awards be made for presentation on Australia Day 2008:

- that Roger Hadfield of Coonabarabran receive Council's Citizen of the Year Award
- that Amy Elton of Mendooran receive Council's Young Citizen of the Year Award
- that Ted Miller of Coolah, Ken Bowman of Dunedoo, Mrs Charlotte Dinsdale of Mendooran, Graham Martin of Coonabarabran, Mrs Vilma Roden of Binnaway and Mr Robert Walton of Baradine receive Council's Senior Citizen of the Year Awards
- that Wesley Suckley of Binnaway receive Council's Sportsman of the Year Award
- that Hayley Arden of Coolah receive Council's Young Sportsman of the Year Award
- that Carol Richard and Prue Thompson be joint recipients of the Certificate of Recognition for the town of Coolah; Mrs Dorothy Stanford be the recipient of the Certificate of Recognition for the town of Dunedoo; that Hazel Bennett be the recipient of the Certificate of Recognition for the town of Mendooran; that Ross Clarke be the recipient of the Certificate of Recognition for the town of Baradine; that Rick Smith be the recipient of the Certificate of Recognition for the town of Binnaway and Christine and Bill Brown and Mary Jack (Jacks Catering) be the recipients of the Certificate of Recognition for the town of Coonabarabran
- that three Group Community Service awards be presented this year to the following Groups: The Dunedoo Lions Club; the Mendooran Volunteer Rescue Squad and the Hive Live.
- that the Under 10's Netball Team – Baradine be recipients of the Council's Sports Team of the Year Award
- and that Uarbry Village receive the Community Award – Villages.

Connelly/Sullivan

1.2 THE WORLD'S LARGEST VIRTUAL SOLAR SYSTEM DRIVE

176 RESOLVED that Council authorise the attachment of the Council seal and signing by the General Manager and Mayor to the Regional Partnerships Funding Agreement of \$418,365 for the implementation of the World's Largest Virtual Solar System Drive project.

Dawson/Connelly

1.3 BARADINE SEWERAGE

177 RESOLVED that Council endorse the following low interest loan scheme with \$10,000 to be provided from Baradine Sewerage Fund and placed into a restricted asset to fund applications for assistance towards connecting to the Baradine sewerage. Further that the General Manager be delegated the authority to determine all loan applications and further that the loans to be offered to Baradine residents connecting to the sewer be on the following terms.

1. *Residents must not be in arrears in rates by the due date of the third instalment or have made an arrangement with Council regarding rate payment.*
2. *Residents must establish genuine financial hardship by any of the following means:*

-
- a) *letter from Bank and/or other lending agencies*
 - b) *letter from accountant and/or solicitor*
 - c) *proof of hardship brought about by any other reason*
3. *Term of loan*
- | | |
|----------------------------|----------------------|
| <i>1st year</i> | <i>interest free</i> |
| <i>2nd year</i> | <i>3%</i> |
| <i>3rd year</i> | <i>6%</i> |
| <i>4th year</i> | <i>9%</i> |
4. *The loan is for the purpose of covering the costs of connection to the sewerage scheme plus the costs of surety with a maximum loan amount of \$2000 per property.*
5. *The Loan is limited to one assessment only.*
6. *Repayment of the loan is to be by direct debit into Council's account.*

Sullivan/Egan

1.4 PUBLIC TOILETS – COONABARABRAN

178 RESOLVED that Council write to the Coonabarabran District Chamber of Commerce and the Coonabarabran Evening Branch CWA thanking them for their comments and advising that the matter will be referred to the 2008/2009 budget deliberations.

Sullivan/Coe

11.00am

179 RESOLVED that standing orders be suspended to break for morning tea.

Hill/Connelly

11.21am

180 RESOLVED that standing orders be resumed.

Dawson/Hill

1.5 "C" DIVISION MOTIONS

181 RESOLVED that Council write to the Minister seeking a review of staffing at the Department of Primary Industries and further that the following motion be submitted to the 2008 annual "C" division conference for consideration:

That the Shires Association be requested to seek a review and support a request for the retention of secretarial and technical assistants within each office of the Department of Primary Industries.

Sullivan/Dawson

182 RESOLVED that the following motion be submitted to the 2008 annual "C" division conference for consideration:

That the Shires Association be requested to seek a review of the police roster system that allows police not to live in the town in which they serve to ensure availability of police for after hours work.

Sullivan/Connelly

183 RESOLVED that Council write to the Premier outlining Council's concerns regarding the privatisation of the energy industry and further that the following motion be submitted to the 2008 annual "C" division conference for consideration:

That the Shires Association be requested to raise concerns regarding the privatisation of the energy industry with the State Government.

Sullivan/Connelly

184 RESOLVED that the following motion be submitted to the 2008 annual "C" division conference for consideration:

That the Shires Association be requested to raise concerns regarding the requirements of transporting road making equipment on low loaders through the removal of concessional licences.

Todd/Sullivan

185 RESOLVED that the following motion be submitted to the 2008 annual "C" division conference for consideration:

That local government ratepayers should not be burdened with Funding of bridges on regional roads – problems of erosion, realignment, weight of trucks and percentage of contribution from local government – should be 80% state government and 20% local Government.

Coe/Connelly

186 RESOLVED that the following motion be submitted to the 2008 annual "C" division conference for consideration:

That representations be made to the Department of Lands to immediately release land for building purposes across that State and further that more staff be utilized to undertake the process of conversion of crown land to reduce time delays due to lack of staff to process applications.

Todd/Egan

1.6 POLICY REVIEWS

187 RESOLVED that the following amended First Aid Policy and Personal Safety Equipment & Sun Protection Policy be endorsed:

First Aid Policy

1. INTRODUCTION

In accordance with Council's commitment to the provision of a safe and healthy work place, this policy has been developed and is to be followed to comply with legislative requirements and provide appropriate First Aid Services

2. DEFINITION

Clause 20 of the Occupational Health & Safety Regulation 2001 requires that an employer provides adequate first aid facilities for its workforce. If there are more than 25 persons employed at that place of work a trained first aid officer must be present. First aid provides initial and immediate attention to a person who has been injured or is ill.

3. POLICY

Council will provide designated first aid attendants and first aid equipment in line with the needs established through a risk assessment as required by safety legislation. These arrangements will be set out in a First Aid Plan.

The Local Government (State) Award 2004 provides that where an employee is required by Council to be in charge of a first aid kit and/or to administer first aid and the use of such adjunct skills are not paid for in accordance with the salary system established by Council, the employee shall be paid an allowance in addition to the weekly rate.

Designated First Aid Attendants and First Aid Boxes

Area / Issue Work Area (North and South*)	First Aid Plan		Qualification Minimum	First Aid Kit
	No First Aid Attendants North	No of First Aid Attendants South		
Water and Sewage Treatment	1	1	Snr First Aid	Kit B
Water Reticulation	1		Snr First Aid	Kit B
Water & Waste Water		1	Snr First Aid	Kit B
Parks and Gardens	1	2	Snr First Aid	Kit B
Waste	1		Snr First Aid	Kit B
Baradine Crew	1		Snr First Aid	Kit B
Binnaway Crew	1		Snr First Aid	Kit B
Coolah Road Crew		1	Snr First Aid	Kit B
Mendooran Crew		1	Snr First Aid	Kit B
Dunedoo Crew		1	Snr First Aid	Kit B
Dunedoo Bridge Gang		1	Snr First Aid	Kit B
Sealed Road maintenance	1	1	Snr First Aid	Kit B
Unsealed Road maintenance	2		Snr First Aid	Kit B
Road Construction	1	1	Snr First Aid	Kit B
Concrete Construction	1	1	Snr First Aid	Kit B
RTA		1	Snr First Aid	Kit B
Coolah & Coona Depots	1	1	Snr First Aid	Kit A
Depots	1	1	Snr First Aid	Kit B
Main Administration Office	1	1	Snr First Aid	Kit B
Each Swimming Pool	All Staff	All Staff	Lifeguard	Kit A
Each Child care situation	All Staff	All Staff	Snr First Aid & resuscitation	Kit B
Plant	-	-	-	Kit B

4. AIM

- To ensure the Health, Safety and Welfare of Council employees;
- To ensure compliance with the Occupational Health & Safety Act 2000
- To ensure compliance with the Occupational Health & Safety Regulation 2001

5. RESPONSIBILITIES

Managers and Supervisors

Shall ensure that:

- A risk assessment is carried out prior to determine first aid requirements for each worksite.
- Employees under their control are aware of their obligations as detailed in this policy and relevant procedures;
- The Policy and Procedures to be reviewed annually or when changes occur in the workplace and/or work procedures.

Employees

- Taking reasonable care not to place themselves/others at risk due to their acts or omissions
- Ensure that a First Aid kit is in the vehicle or area and is stocked.

All council staff are responsible for their personal health, safety and welfare and that of their fellow workers. They are required to co-operate with their employer in the interest of health, safety and welfare in accordance with Section 20 of the OHS Act, 2001.

6. MONITOR AND REVIEW

This policy and related procedures shall be reviewed annually by the Safety Officer in consultation with the Occupational Health & Safety Committee. If any changes occur to work practices or legislation then a review of the Policy and Procedures shall take place.

7. RELATED DOCUMENTS

- OHS Act and Regulation
- Local Government (State) Award 2004

AMENDMENTS

By consensus at Occupational Health & Safety Meeting on 15th August 2007 the following has been added to section 3 Designated First aid Attendants:

The following positions have been added:

Water & waste Water South
RTA
Mendooran Crew

By consensus at Occupational Health & Safety Meeting on 15th August 2007 the following has been added to section 3 Kit Requirements:

All Vehicles be allocated a Kit B
All Depots and Offices a Kit A

Personal Safety Equipment & Sun Protection Policy

1. INTRODUCTION

In accordance with Council's commitment to the provision of a safe and healthy work place, this policy has been developed and is to be followed by those who work outdoors. Australia has the highest incidence of skin cancer in the world and has twice the rate of skin cancer than other countries. Two out of three people who grow up in Australia will develop some form of skin cancer. Employees that work outdoors are a high-risk group as their work may involve prolonged exposure to solar ultraviolet radiation. The Occupational Health & Safety Act 2000 section states that an employer has a "duty of care" towards their employees, and to protect their health and safety at work (OHS Act 2001 Section 8).

2. DEFINITION

The guidelines set down in this policy have been developed to protect the health, safety and welfare of all employees. A person who is required to work outdoors will be exposed to Ultra Violet rays and therefore shall be required to wear protective clothing.

3. POLICY

This policy applies to all employees of council who work in an environment where they are exposed to UV rays for a period of more than half an hour per day. These positions not covered by Council's Corporate Uniform Agreement shall be supplied with personal protection equipment and clothing to reduce the risk of exposure to UV rays.

Council will undertake to provide:

- Safe systems of work for working out of doors.
- Procedures for employees to identify and minimise risks associated with working outdoors.

4. AIM

- To ensure the Health, Safety and Welfare of Council employees;
- To ensure compliance with the Occupational Health & Safety Act 2000
- To ensure the development, assessment and implementation of appropriate safe work systems when employees are required to work outdoors.

5. RESPONSIBILITIES

All council staff are responsible for their personal health, safety and welfare and that of their fellow workers. They are required to co-operate with their employer in the interest of health, safety and welfare in accordance with Section 20 of the OHS Act, 2001. Where required by Workcover Regulation or Council Policy, Council employees and Contractors must wear all required Personal Protection Equipment (PPE) as stipulated.

6. CLOTHING PROTECTION

6.1 General

The guidelines set down in this policy have been developed to protect the health, safety and welfare of all council employees.

Council employees working in an environment exposed to UV rays for a period of more than half an hour per day MUST WEAR the following protective clothing and personal protective equipment at all times.

- 1) Long Sleeved Shirts (48UPF+)
- 2) Long Trousers (48UPF+)
- 3) Long Shorts (48UPF+)
- 4) Broad Brimmed Hats
- 5) Wrap Sunglasses (AS1067.1)
- 6) Broad Spectrum water resistant Sunscreen 30 SPF (AS2604)
- 7) Lip Protection 15+
- 8) Other Safety Equipment

6.2 Long Sleeved Shirts

Shirts worn by employees, shall be of close weave, and loose fitting to allow for air circulation and comfort. Shirts must have long sleeves and collars, and shall include council identification.

6.3 Long Trouser/Shorts

Long Trousers or long shorts worn by employees shall be loose fitting made from at least 75% cotton or natural fibre and of close weave and shall be made of material that is 48UPF+.

6.4 Broad Brimmed Hats

A broad brimmed hat will be worn at all times. If hard hats are to be worn then flaps are to be attached to these hats. Hats are required to have a broad brim measuring no less than 8cm in width, as recommended by the NSW Cancer Council. A hat with a wide brim reduces the amount of UV radiation reaching the face by 50%.

Hats worn by employees whilst working in an environment exposed to UV radiation should be light enough to wear in hot conditions. Peak style baseball caps are not acceptable, as they do not provide appropriate protection.

6.5 Sunglasses

Sunglasses should meet the Australian Standard AS1067, offer a 99% protection from ultraviolet rays, be close fitting, and of a wrap around style.

Note: Pool employees will be provided with sunglasses that meet Australian Standard AS1067 and contain polaroid lenses.

Both tinted and clear prescription lenses can be treated so that they provide protection from UVR. Clip on sunglasses that attach to your normal prescription glasses may also be worn provided they meet the Australian Standard AS1067. (Note: Council will not meet the cost of special prescription glasses or clip on sunglasses.)

6.6 Sunscreen

No sunscreen can provide 100% protection

Sunscreen provided shall be:

- AS2604 approved
- 30+
- Broad spectrum
- Water resistant

To be effective sunscreen should be applied about 20 minutes before going out in the sun, and be applied generously so that it goes on easily and evenly and be reapplied every two hours. Sunscreen should be kept in a cool place. Do not keep in glove box of vehicles. If sunscreen is to be kept in a vehicle, place in a suitable place ie. esky or lunch box.

6.7 Safety Vests

All visitors and employees on worksites in an environment within 10 metres of vehicular traffic and/or around operating plant, who are not wearing high visibility shirts, will be issued with an approved high visibility safety vest which must be worn at all times.

6.8 Other Safety Equipment

Also the following safety items will be provided on an individual needs basis:

- Safety Glasses
- Safety Goggles
- Hard Hats
- Hearing Protective Muffs
- Dust Masks
- Welding Aprons
- Gloves
- Safety Boots
- and High Visibility Safety Jacket & Pants where applicable

and any other Safety Equipment that is recommended by NSW WorkCover.

7. CLOTHING

7.1 General

All permanent staff up to and including Foreman or equivalent shall be issued with the following industrial clothing upon commencement. Such clothing to include:

- Long sleeve shirt x three (3)
- Long trousers x three (3)
- Hat with 80mm brim x one (1)
- Jumper x one (1)
- Anorak Coat x one (1)
- Safety vest x one (1)
- Sunglasses x one (1)

Short sleeve shirts are not permitted.

- a) Technical and Specialist Staff not covered by the Corporate Uniform Agreement, required to work outdoors, shall be issued with three (3) long sleeve shirts, one (1) broad brim hat, and one (1) safety vest, subject to a demonstrated need and approval of the relevant Director.
- b) All staff up to and including Foreman or equivalent shall be issued with one (1) set of wet weather clothing.
- c) Technical and Specialist Staff shall be issued with one (1) set of wet weather clothing subject to a demonstrated need and approval of the relevant Director.
- d) Staff regularly involved in the use of bituminous products such as emulsion coldmix, hotmix etc will be issued with four (4) sets of clothing per year subject to their manager's approval.
- e) Protective clothing will be issued to new staff on commencement of employment in accordance with this policy.
- f) All subsequent issues will be on a "New for Old" basis with new issues only being made available when old unserviceable clothing is returned to Councils store.
- g) The Supply Officer will assess and determine the serviceability of any item of protective clothing submitted for replacement. Any dispute regarding the replacement of protective equipment or clothing will be referred to the employees relevant Manager.

7.2 Boots

- a) All staff up to and including Supervisors or equivalent shall be issued with one (1) set of industrial boots (AS2210.3) on commencement.
- b) All staff up to and including Supervisors or equivalent shall be issued with one (1) set of wet weather footwear (AS220.13) subject to a demonstrated need and the approval of the relevant Manager.
- c) Technical and Specialist Staff shall be issued with one (1) set of wet weather footwear and (1) pair of protective boots subject to a demonstrated need and approval of the relevant Director.
- d) All subsequent issues will be on a "New for Old" basis with new issues only being made available when old unserviceable boots are returned to Councils store.
- e) Industrial boots (AS2210.3) must be worn by staff on a construction site unless they are there in an inspection capacity, in which case they must wear enclosed footwear.

8. CASUAL EMPLOYEES

Casual employees will receive an issue of protective clothing.

8.1 Other Personal Protective Equipment (Casual Employees)

Also the following safety items will be provided on an individual needs basis:

- Cancer Council approved sun glasses
- Broad spectrum, water resistant sunscreen
- (1) pair protective boots

- As well as all other Safety Equipment that is recommended by NSW WorkCover.

9. REPLACEMENT ITEMS

As stated above. Items will be replaced only if the unserviceable items are returned to the Supply Officer who will determine whether the item is serviceable or not. If an item is lost or stolen, the employee, to whom the item was issued, will be required to submit a written statement to their Manager, outlining the circumstances of the loss or theft. Replacement items will only be issued on the authorisation of the Manager.

9.1 Responsibility

The employee will be responsible to notify the Supply Officer of any lost or stolen items.

9.2 Maintenance

The employee will be responsible for the maintenance and safe keeping of all personal protective equipment at all times.

9.3 Disputes

Any disputes regarding the replacement of unserviceable or lost items will be referred to the responsible Manager/Director in the first instance.

9.4 Property Ownership

At all times personal protective equipment remains the property of Warrumbungle Shire Council.

9.5 Termination of Permanent Employment

Permanent employees upon termination may be required, at the discretion of Council, to return all items of personal protective equipment to the Council Supply Officer.

9.5a Termination of Casual Employment

Casual employees are to return all personal protective clothing and equipment when casual work is complete.

10. EXEMPTION

As a council employee there will be no exemptions to the wearing of personal protective clothing and equipment as well as other safety equipment.

11. GRIEVANCE PROCEDURE

Any employee who fails to wear any of the personal protective equipment shall be stood down without pay, to such time that, they are prepared to wear the personal protective equipment. The incident will be reported and the disciplinary procedure as stated in the NSW Local Government State Award or any other relevant award will be applied.

12. EDUCATION AND TRAINING OF WORKERS

At induction or orientation to council all new employees are to be made aware of the Personal Protection Equipment & Sun Protection Policy and their duty to comply.

13. CONTRACTORS

Contractors and their employees are required to meet the minimum requirements as set out herein at their own cost. There will be no exemptions to this requirement.

14. MONITOR AND REVIEW

This policy and related procedures shall be reviewed annually by the Safety Officer in consultation with the Occupational Health & Safety Committee. If any changes occur to work practices or legislation then a review of the Policy and Procedures shall take place.

15. RELATED DOCUMENTS

- OHS Act and Regulation

AMENDMENTS

By consensus at Occupational Health & Safety Meeting on 15th August 2007 the following has been added to section 7.2 Boots:

- (e) Industrial boots (AS2210.3) must be worn by staff on a construction site unless they are there in an inspection capacity, in which case they must wear enclosed footwear.

Hill/Coe

1.7 BUDGET REVIEW

188 RESOLVED that the following supplementary votes be endorsed:

Environmental Services		7,852.00
Salisbury Estate Rezoning – CAP	6249	
State of the Environment	1603	
		<hr/>
Community Service		0
Transfer from Restricted Assets –		
Meals on Wheels	28,148	CR
Meals on Wheels – Plan purchase	18,712	
Coolah MPC office equipment	9,436	
		<hr/>
Total Supplementary Votes		7,852.00

Connelly/Sullivan

1.8 CRANE BUILDING – POTENTIAL USE

189 RESOLVED that the following components be included in a future building extension as well as obtaining a design on a preliminary basis to allow some indicative costings to be obtained:

- Library facilities
- Council Chambers (Kitchen and Toilets)
- Two storey structure
- Staff Toilet facilities
- Administration area
- Staff kitchen facilities

- Training room facilities
- Senior staff offices
- Area for community services staff
- Senior staff carpark
- No Shops

Sullivan/Coe

1.53pm

190 RESOLVED that standing orders be suspended to break for lunch.

Sullivan/Coe

2.35pm

191 RESOLVED that standing orders be resumed.

Coe/Dawson

1.9 COONABARABRAN ARTS COUNCIL INC

192 RESOLVED that Council pay the Coonabarabran Arts Council an amount of \$55.00 as a donation towards the holding of “Wilde Tales” at the Coonabarabran Town Hall on 17 August 2007.

Sullivan/Hill

1.10 MANAGEMENT PLAN REPORT – SEPTEMBER 2007

193 RESOLVED that the Management Plan report for the first quarter 2007/2008 be received.

Sullivan/Dawson

Item 5.4 was brought forward for consideration.

5.4 PILLIGA TOURISM COORDINATOR

194 RESOLVED that Council take no action in relation to this matter.

Sullivan/Coe

DIRECTOR OF CORPORATE SERVICES

2.1 DUE BY THE BANK TO THE FOLLOWING FUNDS AS AT 30 November 2007

Received

2.2 STATEMENT OF INVESTMENTS AS AT 30 November 2007 INVESTMENT REGISTER

Received.

2.3 BANK RECONCILIATION - General Fund Bank Account – 30 November 2007

Received.

2.4 RATES AND CHARGES COLLECTION – UP TO and INCLUDING NOVEMBER 2007

Received.

**2.5 PROPOSAL FOR CONVERSION FROM MANUAL DISPENSING OF FUEL
AT DUNEDOO DEPOT TO DATAFUEL FUEL MANAGEMENT SYSTEM**

195 RESOLVED that Council approve a supplementary vote of \$11,333.00 for the purchase of the Datafuel Fuel Management System for Dunedoo Depot, so that it can be commissioned at the same time as Coolah.

Sullivan/Dawson

2.55PM

DIRECTOR OF TECHNICAL SERVICES

**3.1 PROPOSAL TO EXTEND WATER MAIN IN BARKER STREET
COONABARABRAN**

196 RESOLVED that Council utilise the budget allocation for removal of dead end mains in Timor Lane and Charles Street of \$25,000 each project for the extension of water along Barker Street.

Lewis/Todd

3.2 CONSULTANCY SERVICES FOR CIVIL DESIGN PROGRAM

197 RESOLVED:

1. That Council's three (3) year forward civil design program include the following projects:

- Gentle Annie Road
- Piambra Road
- Cobborah Road
- Mt Nombi Road (to Wyuna Road intersection)
- Digilah Road (to Lockerbie Road intersection)
- Bingie Grumble Road (to Nandi Creek)
- Old Common Road (to railway line)
- Pipe Drainage in Martin Street and Booyamurra Street Coolah
- Kerb and Guttering Projects
 - Darling Street Baradine
 - Castlereagh Street Baradine
 - Dunedoo

to be covered from the existing budget.

2. That Council enter into a lease agreement for the supply of satellite based survey equipment with an eventual cost of \$65,000.

Dawson/Lewis

3.3 PROPOSAL TO CLOSE PUBLIC ROAD OFF WOOL ROAD

198 RESOLVED that, following consideration of the objection received, Council take no action in this matter.

Sullivan/Coe

**3.4 PROPOSAL BY DEPARTMENT OF PRIMARY INDUSTRIES TO
STOCK THE UPPER REACHES OF TIMOR DAM WITH GUDGEON**

A motion was moved by Councillor Dawson that we accept the offer of stocking the dam with Gudgeon.

The motion lapsed for want of a seconder.

199 RESOLVED that Council take no action in this matter.

Sullivan/Todd

Councillor Dawson recorded her vote against the resolution.

**3.5 APPLICATION TO CLOSE ROAD OFF BOOMLEY ROAD –
'YARRAWONGA'**

A motion was moved by Councillor Hill seconded Councillor Dawson that the application to close the road be approved.

200 An amendment was moved by Councillor Sullivan seconded Councillor Connelly that the applicant undertake further consultation with adjoining property owners of Lot 27 and 17 and written consent obtained from those owners and that a further report be submitted to Council upon receipt of that written consent.

The amendment was put and carried.

The amendment became the substantive motion and was put and carried.

DIRECTOR OF ENVIRONMENTAL SERVICES

4.1 PUBLIC POOLS – REVIEW OF OPENING HOURS AND CHARGES

201 RESOLVED:

1. That Council respond to each letter from Dunedoo with a copy of this report to demonstrate the existing level of subsidy that is already in place and Council's demonstrated commitment to water safety and learn to swim programs;
2. That Council makes available a facility to accept staged payments for swimming pool season tickets in advance of the season and publicise this facility prior to the 2008/2009 swimming season;
3. That the pool opening hours at all pools (during both school term and school holiday periods) remain as currently advertised and be further reviewed as part of the 2008/2009 budget deliberations;
4. That the pool brochures be amended to include a detailed explanation of the pass out card system already in place; and
5. That Council confirms the 'Children Under 10' supervision policy as applicable in all Warrumbungle public pools as it is an adopted industry standard actively promoted by the Royal Lifesaving Society.

Sullivan/Hill

**4.2 COMPREHENSIVE LAND USE STRATEGY AND NEW LEP –
LOCAL PROFILE REPORT**

202 RESOLVED that the review process be completed as a matter of urgency and the report, as submitted, be returned to AndrewsNeil Pty Ltd for correction of the identified word processing errors and gaps.

Sullivan/Hill

4.3 BARADINE NPWS OFFICE AND PILLIGA FOREST VISITOR CENTRE

Applicant	NSW Department of Commerce
Owner	Crown
DA Number	53/0708
Site	Former Baradine RSL Club
Land Description	Lots 7 and 8 DP 758051 and Lot 12 DP 546851
Current Approved Land Use	Vacant Club Building

203 RESOLVED that Council seek Ministerial written approval to approve Development Application 53/0708 for the demolition of existing buildings, associated structures and bowling green and construction of a new office and Pilliga Forest Visitor Centre for the National Parks and Wildlife Service at Lots 7 & 8 DP 758051 and Lot 12 DP 546851 50-58 Wellington Street Baradine subject to the following conditions of consent:

1. General

Development taking place generally in accordance with the outlined proposal indicated in the development application, except as modified by these conditions, Council's Development Control Plans, Engineering and subdivision requirements and the requirements of the Environmental Planning and Assessment Act 1979.

Reason: To ensure development complies with this approval and the proposal which was considered.

2. External Lighting

All external lighting is to be of a fully shielded design and directed in a downward position.

Reason: To minimise upward light spill and to comply with the requirements of the Orana Regional Environmental Plan.

3. Flooding

Prior to the commencement of any site works the applicant shall provide documentary evidence that the proposed finished floor level of the new building will be located above the highest known flood level for the site.

Reason: To ensure that the potential for nuisance flooding of the new building is reasonably addressed.

4. Land Contamination

The applicant shall provide documentary evidence substantiating that site testing has cleared the site of any detectable contamination from the adjacent abandoned petrol station.

Reason: To ensure that any potential unhealthy site conditions area identified and corrected prior to any construction work being undertaken.

5. Land Consolidation

The applicant shall obtain all relevant consents and make all necessary alterations to affected land titles necessary to consolidate all lands required as part of the development proposal into one allotment.

Reason: To ensure the compliance with BCA requirements.

6. Demolition

The applicant shall comply with all requirements of Australia Standards AS2601 1991 – The Demolition of Structures.

Reason: To prevent any adverse impact on the locality associated with demolition activities.

7. Disposal of Wastes

Provision is to be made for the disposal of waste arising from the demolition/building works to the satisfaction of Council's Director of Environmental Services.

Reason: To comply with Protection of Environment Operations Act requirements and ensure that recycling opportunities are utilised.

Dawson/Hill

4.4 DEVELOPMENT APPLICATION FOR DETERMINATION - DEMOLITION OF FIRE DAMAGED BUILDING (CRANE BUILDING) DEVELOPMENT APPLICATION 59/0708

Applicant	Warrumbungle Shire Council
Owner	Warrumbungle Shire Council
Site	14-16 John Street, Coonabarabran
Land Description	Lot 121, DP 865988
Current Approved Landuse	Vacant fire damaged commercial building
LEP Zoning	Urban 2v
DCP Zoning	Business

204 RESOLVED that those aspects of Development Application 59/0708 necessary to remediate and make safe the subject site prior to redevelopment, but not including the demolition of the façade, be granted 'partial consent' in accordance with Section 80(4) of the Environmental Planning and Assessment Act 1979 subject to the following condition:

- ◇ The applicant demonstrating to Council, in accordance with the regulations, that the following matters will be implemented as part of the site remediation process:-
 - i. The preparation of a conservation management plan for the site (in accordance with Burra Charter philosophies and Royal Australian Institute of Architects guidelines for infill development) using a conservation architect and engineering consultant, and
 - ii. Strict compliance with all legal and environmental guidelines covered in detail in the Statement of Environmental Effects.

Sullivan/Lewis

205 RESOLVED that Council set aside \$25,000 for stage 1 of cleaning up and remediation works on the Crane Building site with the offset of funds from the insurance claim following the fire damage.

Sullivan/Lewis

4.05PM

Councillor Hill left the meeting.

DIRECTOR OF COMMUNITY SERVICES

5.1 BARADINE AGED CARE ASSOCIATION - BARADINE DOCTOR'S RESIDENCE

206 RESOLVED:

PART A) – Property Purchase

1. That Council proceeds with the purchase of the Baradine Doctor's Residence at No 11 Darling Street Baradine being Lot 201 DP 41083 for the offered price of \$130,000.
2. That Council resolves to affix its Common Seal to all necessary documentation applicable to this purchase.
3. That upon acquisition the land be designated 'operational land' for the purposes of Section 31(2) of the Local Government Act 1993.
4. That a lease agreement be established with the Baradine Aged Care Association as part of the contract of sale to enable the right to use and benefit of the house to the community organisation. Baradine Aged Care Association will be responsible for all repairs and maintenance, Council rates, building and contents insurance etc plus all other expenses and beneficiary of rental income from house.

PART B) – Funding Shortfall

That Council provide an interest free loan of \$18,000 to assist with the purchase of the Doctor's resident at No. 11 Darling Street Baradine with repayment of the loan within five years.

Sullivan/Dawson

5.2 RENAMING OF FORMER COOLAH AND COONABARABRAN SHIRE HALLS

207 RESOLVED that the names of the former Shire Halls in Coonabarabran and Coolah determined at the September 2007 meeting be retained as follows:

Coonabarabran Shire Hall be named 'Coonabarabran Town Hall' and that the interior facility be named 'buudhaa-Baa marighu'.

Coolah Shire Hall be named 'Shire Hall – Coolah' and that the interior facility be named 'Bruce Rindfleish Centre'.

Connelly/Coe

5.3 AUSPICE REQUEST FaCSIA

208 RESOLVED that Council authorise the General Manager to sign the FaCSIA Funding Agreement of \$8,000 on behalf of the Community Working Party and the Burra Bee Dee Elders Group, and manage the auspice of the project to acquittal.

Sullivan/Connelly

5.4 PILLIGA TOURISM COORDINATOR

Dealt with previously.

5.5 WARRUMBUNGL SHIRE SOCIAL/CULTURAL COMMUNITY PLAN

209 RESOLVED that the draft Warrumbungle Shire Social/Cultural Community Plan be put on public exhibition for a minimum of 28 days for public comment and be resubmitted to Council at the February 2008 meeting.

Sullivan/Dawson

5.6 COONABARABRAN LONG DAY CARE

Received.

ADOPTION OF THE RECOMMENDATIONS OF THE PLANT ADVISORY COMMITTEE MEETING HELD ON 13 DECEMBER 2007

210 RESOLVED that the minutes of the Plant Advisory Committee meeting held on 13 December 2007 be adopted.

Sullivan/Lewis

4.28PM

At this time the Mayor left the meeting and the Deputy Mayor, Councillor Coe, assumed the Chair.

GENERAL BUSINESS

Cr Lewis raised the following matters:

Garbage charges at Neilrex Hall.

211 RESOLVED that Council donate an amount equal to the garbage charges levied on the Neilrex Hall.

Lewis/Connelly

Mendooran Cricket Club – establishment of multi purpose sports ground in Mendooran. Seeking in principle support from council regarding fund raising. Club to discuss matter with General Manager.

Slashing on roadsides at Neilrex – poor job done – grass not cut through village.

Cr Connelly raised the following matters:

Signage for Solar System Drive – seeking sign to promote Neptune in Coolah

212 RESOLVED that \$1,000 from Coolah Town Improvement fund be utilised for the placement of signage promoting Neptune being part of the solar system drive in Coolah.

Connelly/Dawson

Council meetings

213 RESOLVED that no Council meeting be held in January 2008.

Connelly/Sullivan

Cr Egan raised the following matters:

Naming of laneway off Racecourse Road – to be investigated as this is a private access.

Cr Todd raised the following matters:

Rubbish tips – possibility of introducing fine system

Residents at Bugaldie village would like grass cut before Christmas

Thank you for removal of rail bridge on Baradine Road

Cr Dawson raised the following matters:

Security at medical centre in Coonabarabran

Woolworths Staff – parking issue

Woolworths site – screening of trolley area

Stannix Park Road – progress on this matter

Director Community Services

Advised Council of the progress regarding removal of pay phones – phone at Merrygoen not being removed however Coolah and Coonabarabran will lose one pay phone

Cr Coe raised the following matters:

Maintenance grading needed on Banoon Road, Lockerbey Road and Digilah Road
Requests for widening private entrances/driveways – informed property owners are responsible for accesses and they need to be constructed to council’s specifications and standards.

Wished staff and Councillors a merry Christmas.

General Manager

The General Manager thanked Councillors for support and extended best wishes for Christmas and 2008.

There being no further business the meeting closed at 5.13pm.

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CHAIRMAN