



Warrumbungle Shire Council

Council meeting

Thursday, 13 December 2007

to be held at the Council Chambers, Coolah

commencing at 9.00 am

MAYOR

Councillor Peter Shinton

DEPUTY MAYOR

Councillor Murray Coe

COUNCILLORS

Councillor Garry Connelly

Councillor Carol Dawson

Councillor Col Egan

Councillor Wendy Hill

Councillor Ray Lewis

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Robert Geraghty (General Manager)

Carolyn Upston (Director Corporate Services)

Kevin Tighe (Director Technical Services)

Ron VanKatwyk (Director Environmental Services)

Rebecca Ryan (Director Community Services)

ORDINARY MEETING OF THE WARRUMBUNGLE SHIRE COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, COOLAH ON THURSDAY, 13 DECEMBER 2007 COMMENCING AT 9.00AM

Date: 7 December 2007

Cr Peter Shinton
Mayor
Warrumbungle Shire Council
John Street
COONABARABRAN 2357

Cr Shinton

AGENDA

I submit the following report for Council's consideration at its December meeting. I further attach relevant reports from the Directors to me for the consideration of Council.

CONFIRMATION OF MINUTES of the ordinary meeting of Warrumbungle Shire Council held on 15 November 2007

ADOPTION OF THE RECOMMENDATIONS of the Warrumbungle Aerodromes Advisory Committee meeting held on 1 November 2007

ADOPTION OF THE RECOMMENDATIONS of the Plant Advisory Committee meeting held on 15 November 2007

ADOPTION OF THE RECOMMENDATIONS of the Traffic Advisory Committee meeting held on 6 December 2007

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R J GERAGHTY
GENERAL MANAGER

GENERAL MANAGER'S REPORT

ANNEXURE 1

1.1 AUSTRALIA DAY AWARDS

I have sought nominations for nine categories and the award categories are listed below with the names of persons nominated and their nominators. A copy of each nomination has been provided to Councillors under separate cover.

Australia Day Nominations 2008	
Citizen of the Year Award	Nominators
Bronwyn Stephenson	1. Mr Kevin Sharp – Principal High School 2. Mrs Carmel Doolan
Sister Therese Patterson	Mrs Jenny Caslick
Dennis & Kate Coulter	Ms Sibylla Salma
Mrs Kim Morrissey	1. Mrs Carmel Doolan 2. Mrs Doris Morrissey
Sister Kath English	Mrs Carmel Doolan
Mrs Jo Blackburn	Mrs Fay Donnelly
Mr Roger Hadfield	Cooinda Staff Members
Mrs Judy Bowman	Mr Terence McGoldrick – Principal Dunedoo Central School
Mrs Prue Thompson	Mrs Ann Sutton
Mrs Alison Broinowski	Coolah District Development Group
Mr Gary McKernan (Macca)	Coonabarabran Rotary Club
Mrs Hazel Bennett	Mrs Sallyanne McDonald
Mrs Jenny Lloyd	Mrs Sallyanne McDonald
Christine and Bill Brown	1. Various Community Members (see nomination) 2. Veronica Halton 3. Cynthia Freeman – Physical Culture 4. Julie and David Bell 5. Cathie and Brian Amiet 6. Heather Edgell – Womens Gathering 7. Mary Jack 8. Annette Roach 9. Rebecca Ryan
Mrs Sue Stoddart	Mrs Sue Graham
Robert Walton	Mrs Jean Henley – Anglican Church
Dr Tilak Dissanayake	Mrs Jennie Stephens
Dr Tilak Dissanayake	Mr Edward Miller
Mrs Carol Richard	Mr Roy Cameron (OAM)

Young Citizen of the Year	Nominators
Miss Dannielle MacBeth	Coolah District Development Group
Miss Emma Starr	CWA Evening Branch Coonabarabran
Master Anthony Prugger	Mrs Linda Davis
Miss Amy Elton	Lucy Naef

Senior Citizen of the Year	Nominators
Mr Ken Bowman	Mr Terence McGoldrick – Principal Dunedoo High School
Mrs Vilma Roden	Mr Len Guy
Mr Graham Martin	Mrs Bronwyn Stephenson
Mr Barry Evans	Mrs Sue Stoddart
Mrs Dorothy Stanford	Mr Barry Evans
Mr Ted Miller	Coolah District Development Group
Mrs Lottee Drysdale	Mrs Sallyanne McDonald
Mrs Rita Green	CWA Evening Branch Coonabarabran
Mr John Roberts Mrs Norma Roberts	CWA Evening Branch Coonabarabran

Sports Person of the Year	Nominators
Mr Geoffrey Harper	Mrs Lesley Kelly
Mr Ian McMaster	Coolah District Development Group

Young Sports Person of the Year	Nominators
Wesley Suckley	Mr Kevin Sharp – Principal High School
Mr James Bowden	Mr & Mrs Richard Duggan
Mr Thomas Smith	1. Mrs Jo Barrett 2. Lisa Lindsay
Miss Zoe Stephenson	Mr Graham Enks – Deputy Principal High School
Miss Hayley Arden	Coolah District Development Group
Mr Timothy Wilkinson	Mr Robert Tootell – Coona Bowling Club

Certificates of Recognition	Nominators
Coolah Preschool Committee	Ms Heidi Ord – Committee Member
Mrs Dorothy Stanford	Mr Barry Evans
Mrs Kerrie McMaster	1. Bowen Oval Playground Sub Committee 2. Coolah District Development Group
Mrs Judy Bowman	Mr Terence McGoldrick – Principal High School – Dunedoo
Mrs Sharyn Heydon (Coonabarabran)	Warrumbungle Community Care
Mr Bill Amos (Coolah)	Warrumbungle Community Care
Mr Nick Tsipouras (Dunedoo)	Warrumbungle Community Care
Mrs Vilma Roden	Mr Len Guy
Mrs Bronwyn Stephenson	Mr Kevin Sharp – High School Principal
Mr Roger Hadfield	Coinda Staff Members
Mrs Alison Broinowski	Coolah District Development Group
Mrs Sue Stoddart	Dunedoo District Development Group
Mr Ted Miller	Coolah District Development Group
Mrs Rita Green	CWA Evening Branch Coonabarabran
Mr John Roberts & Mrs Norma Roberts	CWA Evening Branch Coonabarabran
Mrs Ann Sutton	Coolah District Development Group
Miss Emma Starr	CWA Evening Branch Coonabarabran

Group Community Service Award	Nominators
Dunedoo Lions Club	Mr John Stuart President Dunedoo Lions Club Inc
Mendooran Volunteer Rescue Squad	Mr Craig Devlin
Hive Live	Coolah District Development Group
Neilrex Tennis Club	Mr Geoffrey Mitchell

Sports Team Of the Year	Nominators
Mendooran Cricket Club	Mr Craig Devlin
Coonabarabran High School Girls Netball Team – Opens	Mrs Melanie Jenner
Under 10's Netball Team – Baradine	Mrs Kerry Campbell

Community Award – Villages (Less than 100 People)	Nominators
Uarbry	Coolah District Development Group
Cobbora	Dunedoo District Development Group

Councillors will be aware that at the September 2007 council meeting, it was determined not to carry forward the previous year's nominations.

RECOMMENDATION

For Council's consideration.

1.2 THE WORLD'S LARGEST VIRTUAL SOLAR SYSTEM DRIVE

In the Project Report for Phase 3 of the Funding Agreement for the World's Largest Virtual Solar System Drive project, a request was made to AusIndustry for a variation of the project contract. This request related to the installation of TASAC approved tourism signposting, which has proved difficult due to the significant budget implications to the project.

In a letter dated 27th November 2007, AusIndustry noted the difficulties associated with funding this component and the Product Manager has agreed to remove from the Funding Agreement the requirement to include the TASAC approved signposting.

RECOMMENDATION

That Council authorise the attachment of the Council seal and signing by the General Manager and Mayor to the Regional Partnerships Funding Agreement of \$418,365 for the implementation of the World's Largest Virtual Solar System Drive project.

1.3 BARADINE SEWERAGE

Council has been approached by a resident of Baradine to gain assistance towards connecting his premises to the Baradine Sewerage. At a previous Council meeting the Director Environmental Services was directed to commence proceedings to ensure all unconnected premises within the sewerage area are to have them connected.

The previous Coonabarabran Shire Council had a community loans system in place to facilitate connections. The scheme was introduced through a Mayoral Minute by the then Mayor Cr Niel McDonald at Council's February meeting in 1997. Until April 2000 there was no interest in the scheme – at that time several conditions were sought to be removed with Council reiterating its positions with the following resolution:

1C BARADINE SEWERAGE – COMMUNITY LOANS

434 RESOLVED that Council endorse the continuation of the low interest loan scheme for a further twelve (12) months with \$10,000 to be provided from General Fund and placed into a restricted asset to fund these and any future applications. Further that the General Manager be delegated the authority to determine all loan applications and further that the loans to be offered to Baradine residents connecting to the sewer be on the following terms.

- 1. Residents must not be in arrears in rates by the due date of the third instalment or have made an arrangement with Council regarding rate payment.*

2. *Residents must establish genuine financial hardship by any of the following means:*
 - a) *letter from Bank and/or other lending agencies*
 - b) *letter from accountant and/or solicitor*
 - c) *proof of hardship brought about by any other reason*

3. *Term of loan*

<i>1st year</i>	<i>interest free</i>
<i>2nd year</i>	<i>3%</i>
<i>3rd year</i>	<i>6%</i>
<i>4th year</i>	<i>9%</i>

4. *The loan is for the purpose of covering the costs of connection to the sewerage scheme plus the costs of surety with a maximum loan amount of \$2000.*

5. *Loan is limited to one assessment only.*

Sullivan/Atkinson

The four applicants did not proceed with their request and no funds are now provided in restricted assets.

This matter is now resubmitted to Warrumbungle Shire Council for a determination.

RECOMMENDATION

For Council's consideration.

1.4 PUBLIC TOILETS – COONABARABRAN

Council as part of its consideration of works needed for the Crane Building site requested that a public toilet be included in the concept plans – this was done and presented to Council in version one.

Since then two organizations have written to Council suggesting that a public toilet should be provided at a central location. Extracts from the letters are set out below:

Coonabarabran District Chamber of Commerce:

With the Town Life Markets now being moved to Dalgarno Street along with a number of other new developments, which are bringing more and more people into our town, we have a problem with public toilets. As you are aware, public toilets are located in Essex Street and at the Tourist Information Centre. A request by some market store holders has raised the question of public toilets on the western side of Dalgarno Street. None of the stores in this vicinity have public toilet access and would appear that a genuine community need is being realized, not only for the community, but also for our visitors and tourists who may stop to purchase items at the markets or at the supermarket. On investigating potential locations for the location of a toilet block, Chamber concluded that the most viable location would be the car park between Dalgarno Street and Timor Street. It would be appreciated if Council could

address this at their next meeting so that the Chamber can pass on the information.

Coonabarabran Evening Branch CWA:

We feel that the present facilities are inadequate for townspeople, shopping or conducting their business as well as travellers and visitors. At the present time they have to go up to the Visitors' Centre or the other end of Nelson Park or prevail themselves of the goodwill of local business houses to use their facilities.

Most other towns have public toilet facilities in their CBD to provide for the comfort of travellers, visitors and townspeople and we feel that, also due to our ageing population, a closer public toilet facility is needed than what is presently available.

The library, as a Council premises has toilets for limited public use but this is not well indicated to visitors and travellers. We can understand this, as the workings of the library would be severely interrupted with people constantly trouping in and out. The second public toilet facility we are asking if you could provide is at Nandi Park. There is no facility here to provide for a function there or for visitors and local people stopping to have a break or a picnic. Perhaps this park isn't used regularly or as much as it could be due to lack of access to toilet facilities. There may be an environmental issue as users to the park may pollute the area with no facilities available to them.

Both these suggestions have significant budget impacts and other than giving consideration to future plans should be considered as part of the 2008/2009 budget. It should also be noted that there are major physical hurdles to be overcome to locate toilets at Nandi Park – an issue that has been considered a number of times over the years.

RECOMMENDATION

For Council's information and determination.

1.5 "C" DIVISION MOTIONS

Council at its November meeting considered the need for motions to be submitted at the 2008 annual "C" division conference. At that meeting the following topics were suggested:

Coe – Funding of bridges on regional roads – problems of erosion, realignment, weight of trucks and percentage of contribution from local government – should be 80% state government and 20% local Government.

Sullivan/Hill – that engineering and technical staff of councils purchasing sealing product from Boral meet to discuss the question of quality control in relation to all bitumen seals done using this company.

Todd - Shortage of building blocks – conversion of crown land – time delays due to lack of staff to process applications.

These above suggestions need to be more closely developed to sustain the rigours of debate at the local and state conferences. Also should there be additional motions they will need to be developed and presented. It is also necessary to give a succinct background to the reason for the motion being presented.

RECOMMENDATION

For Council's consideration.

1.6 POLICY REVIEWS

Following a review of the First Aid Policy and Personal Safety Equipment & Sun Protection Policy, minor amendments have been made to both these policies. The amendments are italicised in the copies included for Councillors' information. These amendments were endorsed by the Occupational Health & Safety Committee at its meeting held on 11 October 2007 and those minutes were adopted by Council at its November 2007 meeting.

In relation to the First Aid Policy, amendments relate to the kits and attendants. In relation to the Personal Safety Equipment and Sun Protection Policy, amendments relate to the area covered under the heading 7.2 'Boots'.

RECOMMENDATION

For Council's endorsement.

1.7 BUDGET REVIEW

Council, at its November meeting and through the finance committee meeting at the end of that ordinary meeting, undertook a review of the 2006/2007 last quarter. Also the first quarter of 2007/2008 budget figures were presented.

Due to a last minute arranged visit by Peter McGauran and thus the need to relocate the meeting to Coonabarabran the full financial review could not be undertaken. A review of the 2006/2007 General Fund outcomes were completed with the balance of the review to be completed at the December 2007 meeting.

Since that meeting the 2007/2008 budget figures have been updated to include the revotes provided in minute 166. The bottom line outcomes are listed below. The supplementary votes arising from decisions by Council during this financial year are also indicated. The first quarter actuals have had slight amendments from the spreadsheet – generally in Waste Management income and Community Services expenditures.

	Original Budget	Revotes	Supp votes	Total budget
General Fund	184,215	3,120,231	156,116	3,460,562
Baradine Water	48,135	23,250	5,861	77,246
Binnaway Water	252,225	22,750	2,912	277,887
Coonabarabran Water	54,663 CR	40,428	17,927	3,692
Coolah Water	0	10,000	9,420	19,420
Dunedoo Water	0	20,000	9,631	29,031
Mendooran Water	0	24,680	4,084	28,764
Baradine Sewerage	146,436	0	6,862	153,298
Coonabarabran Sewerage	86,500 CR	55,000	61,984	30,484
Coolah Sewerage	18,400	10,000	6,066	34,466
Dunedoo Sewerage	36,800	41,119	4,954	82,873
TOTAL	545,048	3,367,458	285,817	4,197,723

With regard to General Fund and in an overall sense the adjusted budget for 2006/2007 showed a deficit of \$2,423,238 against an outcome of \$1,177,721 surplus. In a review sense this is a turn around of \$3,600,959 surplus – allowing for the above revotes of \$3,120,231 this gives an operating surplus of \$480,728.

In the figures presented in the attached budget I have major concerns with the outcomes for Baradine Water Supply. The funds at bank as shown in the most recent reconciliation given to Council shows that there is \$52,212.53 in the bank, at the moment there is a projected deficit of \$77,246. This means that if these figures are delivered then Baradine water supply will be in overdraft by \$25,033.47.

RECOMMENDATION

For Council's further consideration.

1.8 CRANE BUILDING – POTENTIAL USE

In the Director of Environmental Services report development application 59/0708 is being considered. While this report does interfere with that consideration it is worthwhile Council now giving thought to the future use of the land.

Background

The total ground area of the land is 1001.65m² (39.835m x 25.145m) with the land gently sloping upwards towards the rear and Cassilis Street. At the front of the block there is a concrete and wooden structure. The wooden structure appears to be later additions to the front concrete structure. That wooden structure associated with the concrete structure will need to be removed due to the fire damage.

The concrete structure is essentially a rectangular structure with outside walls and three inside walls at right angles to the John Street frontage all of brick or concrete. The front wall is a facade and draws its support from the outer walls and three internal walls.

Two very early concept plans were prepared and shown to Councillors at a previous meeting – these were concept plans only. In seeking these plans Council asked for the option of a single storey or double storey structure. Both preliminary plans showed a two storey structure.

A more detailed review of the organisation's needs has been undertaken to create a definitive action plan for the future. The assessment sets out below that review and outlines below:

- i) **Administration Area** – the Council's administration area is currently located on the ground floor and is now pressed for space. Many of the records are located at the depot archive building and on regular occasions need to be accessed. Better storage area and staff seating areas are also needed. In simple terms the first entry wall is used in the old building as a confining boundary then an area of 5.18m by 20m would be needed as a minimum - that is 103.6m² for current accommodation along with a very small growth margin. If you follow the experience of other Councils then it would be more realistic to look at 200m².
- ii) **Staff Kitchen Facilities** – the current tea room is 16m² and is required to accommodate up to 15 staff in each of two shifts. To be adequate including supporting kitchen appliances and sink it should be 30m² as a minimum. The only way to accommodate this is to vacate the present area.
- iii) **Staff Toilet Facilities** – the downstairs toilets consist of one male and one female area. The male area doubles as a disabled toilet. This is grossly inadequate for modern staff needs and standards. The area covered by this toilet block is presently 16m². To double this area and include a separate disabled toilet facility an extra 40m² would be the minimum needed.
- iv) **Future Library Facility** – Council has indicated that it would like to move the town library back into the Council complex. The present library in the Main Street is approximately 350m² and just meets the guidelines of the State Library for a facility for a town the size of Coonabarabran. An area of 400m² would allow for a modest growth of the town.

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- v) ***Training Room Facilities*** – the decision of Council to establish the previous meeting room furniture into the Coolah Council chambers will mean that this building will then not be able to be used for staff training sessions or attract regional local government training functions. The type and nature of the furniture are such that it will be very difficult to move. A training room facility is critical to the ongoing development of Councillors and staff. Anecdotal evidence shows that a centralised training facility located at the main administration building would be used daily and occasionally more often. Such a facility would need to be 6.8m by 11m or approximately 75m². It would also need to be readily partitionable into at least three areas to meet the expected needs.
 - vi) ***Senior Staff Offices*** – there will be a need for offices for the Mayor, General Manager and Director of Community Services, along with the General Manager's PA. This would also need a suitable equipment area and waiting room accommodation. A minimal area of 86m² would be needed.
 - vii) ***Community Services Staff*** – the community care staff are currently located at another building in Cassilis Street on a two year lease. It is understood that at that time they will be required to vacate the building. If these staff members can have access to the above mentioned training facility they would need a minimum of 60m² at ground level otherwise another 100m² should be added to the needs. It should be noted however that there will be many days when there will be three groups wanting to use the training facilities.
 - viii) ***Additional Toilet Facilities*** – if all of the above were to be located at one level there would need to be extra toilet facilities needed at ground level and upstairs – for the library, community care and Council Chambers. This would be the same again at least as to that mentioned above - 40m² - again this is a minimum and would rely on retaining the existing toilets in the current Council building.
 - ix) ***Council Chambers*** – if the Council Chambers utilized the training rooms or part of them, then an area of approximately 120m² would be needed again as a minimum. A kitchen and catering area would also be needed and this would be approximately 20m².
 - x) ***Other Staff Offices*** - the Emergency Services Officer, Road Safety Officer and Human Resources Staff including payroll, also need to be accommodated in any new building. The area needed particularly for Human Resources and Payroll would need to offer a confidential space. The area needed here would be approximately 80m².

All the above are minimal spaces needed and do not allow for corridors or accesses and exits. Overall the above spaces would at a minimum needed and acknowledging that there is little room for future growth. The base areas are:

Office Spaces	1171m ²
Access/Exits (15% added)	176m ²
TOTAL	1347m²

To equate this with the available space mentioned at the beginning of this there needs to be an acknowledgment that these dimensions are outside measures. The building structure itself (wall thickness and so on) would reduce the usable space to possibly 900m² maybe a little more.

If the facade is retained then this may reduce the available area due to the need to reinforce that structure. An option if retaining the facade and having a second storey will be the need of a minimum of one if not two metre set back on the second storey.

On the basis of utilizing the full area at two storeys the available space after allowances would be:

Ground Floor	900m ²
Second Floor	850 m ²
TOTAL	1750 m²

If the second storey is to be used then the issue of disabled access would need to be addressed. A lift would be by far the most efficient space answer to this need although the cost may be significant.

A very preliminary proposal has been put forward that a private/public partnership could be developed to have three shops created and then sold by strata titles and that a private operator own and operate them.

Dubbo City Council two years ago refurbished and extended their offices after a fire – they allowed for growth ample to suit their future needs. They now find that they are being seriously challenged for enough staff space and are beginning to utilize newly created meeting rooms for office space. With this in mind Council might like to consider the nature of the structure. At this time the building could be built with a concrete floor at ground level and a light weight construction for the floor of the second storey (that is wooden). Or the second storey floor could be constructed of concrete reinforced to allow a future light weight floor to be built on top at a later date. Or at the extreme the roofing for the second storey could be reinforced which would allow a third storey and a lightweight floor to be built at some stage in the future. The critical aspect here is that the footings are robust enough to cater for the future extensions.

Such decisions would be controlled by the immediate and future costs of such an exercise. But without some indication from Council the costing and planning cannot be commenced.

RECOMMENDATION

That Council determine what of the above components it would wish to see in a future building extension as well as obtaining a design on a preliminary basis to allow some indicative costings to be obtained.

1.9 COONABARABRAN ARTS COUNCIL INC

Council has received a request from the Coonabarabran Arts Council to provide a donation of 50% of the Coonabarabran Town Hall hire fee for a production they brought to town on 17 August 2007. The production was “Wilde Tales” performed by the Critical Stages production.

The request is in accordance with Council’s policy “Coonabarabran Shire Hall – Discount off Shire Hall Charges” (Strategic 1.3). This provides for a donation of 50% of the hire fee only. The hire fee in this case is \$110 so the donation would be \$55.00.

RECOMMENDATION

That Council pay the Coonabarabran Arts Council an amount of \$55.00 as a donation towards the holding of “Wilde Tales” at the Coonabarabran Town Hall on 17 August 2007.

1.10 MANAGEMENT PLAN REPORT – SEPTEMBER 2007

Attached is a report on the management plan for the first quarter of 2007/2008 ending September. You should be able through the page numbers to reference this report against the undertakings in the Management Plan.

RECOMMENDATION

That Council note and receive the report.

PROGRAM: Governance

PRINCIPAL ACTIVITY: Governance

OBJECTIVE GROUP: Council

<i>COST CENTRE OBJECTIVE:</i>		To be aware of the challenges confronting Local Government locally and on a regional basis. To be consistent, efficient and equitable in decision making, to operate with uncompromising integrity and to encourage the citizens of Warrumbungle Shire to participate in the governance of the community.	
<i>EXECUTIVE - COUNCIL</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
51	Conferences	To allow all Councillors an opportunity to be part of and well informed on all Local Government activities	Mayor and General Manager attended National Roads Congress at Newcastle, also attended Drought Summit in Parkes. Councillors advised of training opportunities and meetings as they become available in all instances.
	Consultancies	To provide assistance to Council in senior staff appointments	LGSA used to carry out the appointment process for DCS and staff performance reviews.
52	Subscriptions	To be an active and supportive member of the Shires Association	Shires Association subscription paid by required date.
	Donations	To provide support for community organisations in accordance with set policy	Donations paid as requested or in accordance with Council budget decisions.
	Councillors	To provide Councillors with the level of remuneration as statutorily required and to allow Councillors to participate fully in the decision making process.	Councillors fees, travel and computer allowance paid as claimed.
	Other	To meet the overhead charges attributed to the governance section.	Overheads paid in accordance with the levels within the budget.
	Civic Functions	To ensure that all civic functions are professionally presented and Councils relationships provide a positive image of Council.	Naturalisations held during quarter. Also Prefects luncheon held with students from Baradine and Coonabarabran attending well received. Regular ministerial and departmental staff from all levels of Government meetings held as needed. Also meetings held with adjoining Councils.

PROGRAM: Executive
PRINCIPAL ACTIVITY: Governance
OBJECTIVE GROUP: Organisation Structure

<i>COST CENTRE OBJECTIVE:</i>		To ensure the internal staffing structure is one that is able to meet the challenges of change and community expectations. A dynamic organisation that is efficient, effective and equitable.	
<i>EXECUTIVE – ORGANISATION STRUCTURE</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
53	Organisation Structure	To monitor the structure of the organisation so as to encourage accountability and enthusiasm throughout the Council organisation.	The final stages of the organisation structure are being concluded. Two staff positions remain to be assessed. Competency reviews as required have not all been completed by divisions – this is a disappointment and in future better attention will be needed by Directors.
		To progressively improve the quality and range of services provided.	Tighter approach to delivery of targets by staff being developed. The quality, delivery and standards of service can now begin to be addressed as the mechanical aspects of the amalgamation are concluded.
	Corporate Affairs	To provide transparent and accountable local government exercising community leadership. Promote communication and consultative processes that encourage effective participation by the community and Council's decision makers.	Mayor does regular newspaper column that is used by all newspapers in the Shire. The General Manager does a monthly hour radio session on matters of interest from Council. The is broadcast live on Three Rivers and 2WRCFM. Regular media releases are made on a weekly basis. Members of the public have taken the opportunity to speak to Council in the forum before the ordinary meeting.

PROGRAM: Executive
PRINCIPAL ACTIVITY: General Manager
OBJECTIVE GROUP: Public Relations

<i>COST CENTRE OBJECTIVE:</i>		To effectively advise the community of Council's plans, objectives and goals and to foster community involvement and a common sense of purpose.	
<i>EXECUTIVE – PUBLIC RELATIONS</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
54	Public Relations	To keep community informed of Council activities through all available avenues	Regular media releases done with mayor and General Manager meeting with members of the public as needed. General Manager has addressed school groups on Council activities during the quarter.

PROGRAM: Executive
PRINCIPAL ACTIVITY: General Manager
OBJECTIVE GROUP: Economic Promotion (022)

<i>COST CENTRE OBJECTIVE:</i>		To promote and foster at every opportunity the unique advantages of Warrumbungle Shire to potential developers. To encourage existing business to expand to service the Shire and adjoining region.	
<i>EXECUTIVE – ECONOMIC PROMOTION</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
55	Economic Promotion	To review the community facilities available, ascertain desirable classes of developments and facilitate promotional activities.	Economic promotions are being progressed by the Team Leader Tourism and Economic Development and reported on elsewhere in this report.

PROGRAM: Executive
PRINCIPAL ACTIVITY: General Manager
OBJECTIVE GROUP: Management and Leadership (023)

<i>COST CENTRE OBJECTIVE:</i>		To ensure that the available resources are used to efficiently and effectively implement Council's aims, objectives and policies. To develop an organisation that is enthusiastic and willing to accept the challenges of external contestability while providing a total quality service to the community.	
<i>EXECUTIVE – MANAGEMENT AND LEADERSHIP</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
56	General Manager - Management and Leadership	To ensure that all Council programs are met, subject to available resources. That new management practices are considered to improve efficiency and effectiveness.	Budget reviews are ongoing. Performance reviews undertaken as required. Performance documents for staff below Director to be introduced shortly. Bench mark expectations are being set to ensure that targets set by Council are met.

PROGRAM: Executive Services
PRINCIPAL ACTIVITY: Human Resource Services
OBJECTIVE GROUP: Human Resource Management

<i>COST CENTRE OBJECTIVE:</i>	<p>To provide a cost-effective, professional people management service such that:</p> <ul style="list-style-type: none"> • Council people reach their full potential as efficient and effective contributors to Council and Warrumbungle Shire; • Council people are treated fairly and with respect in a culture of safety, equality and merit; • Employment conditions are both motivational and in accordance with appropriate awards, agreements, contracts and legislation; • People-related risks are identified assessed and controlled to the extent possible; and • The Council workforce structure, competencies, policies and procedures facilitate the achievement of Council objectives, values and operating requirements both now and into the future.
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CORPORATE SERVICES – HUMAN RESOURCE SERVICES

<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
58	Human Resources Management	Provide comprehensive and best practice Human Resource services to enable staff and managers to achieve their corporate objectives through research, networking and attendance at specialist training sessions.	HR worked with all departments within the Council and was actively involved with several specialist groups to ensure up to date ideas and procedures are used within the organisation.
	Payroll Services	Provide an efficient payroll service to the Organisation.	Payroll provided an efficient and effective service while streamlining procedures within this area. All staff were encouraged to contact payroll to discuss any areas relating to their pay.
59	Training	To prepare and implement an ongoing training plan that best ensures that councillors and staff have a suitable skill level to fulfil and improve the delivery of all Council services.	Extensive legislative training has been undertaken to ensure all staff are fully compliant. Traineeships are continued in the areas of Civil Construction, Water Industry & Recycling
	O H & S / Risk Management	Provide an effective OH&S and Risk Management programme to ensure a safe and healthy work environment for all staff and the public.	OH & S and Risk Management audits have been undertaken throughout the organisation with problem areas identified and corrected. New policies implemented following scrutiny by the OH&S Committee.

<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
	Staff Recruitment Services	Provide a cost effective, timely and professional recruitment, selection and induction procedure, advice and support services to enhance stability and continuity in staffing establishment.	There has been recruitment of numerous positions both internally and externally with all recruitment being undertaken in accordance with Council's Policy.
59	Salary System Management	Provide comprehensive, easily administrated, fair and equitable appraisal processes to ensure that all staff are assessed at least annually and that employees are remunerated, rewarded and developed in accordance with all relevant Awards, Agreements, legislation and Best Practice principles.	Yearly assessments have been commenced with some positions unable to be completed until new competencies have been constructed. It is envisaged that this will be completed within the coming months.
	Organisational Development	Provide advice and support and contribute to the improvement of organisational structure, systems, procedures and processes to ensure an effective and efficient organisational structure.	No changes have occurred in the organisational structure for this quarter. HR has worked with all departments to ensure systems and procedures are effective and efficient.
	Industrial Relations	Provide advice to management on industrial matters and negotiate matters with staff and Industrial Bodies.	A 3.2% wage increase was granted to all staff from the first pay period in November, 2007.

PROGRAM: Executive Services
PRINCIPAL ACTIVITY: Economic Development and Tourism Services
OBJECTIVE GROUP: Economic Development

<i>COST CENTRE</i>		To actively promote and provide an efficient and cost effective economic development and marketing program, to facilitate and encourage economic development within the Shire.	
<i>OBJECTIVE:</i>			
<i>ECONOMIC DEVELOPMENT OBJECTIVE</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
61	Developmental Services Management	An accessible, customer focused Economic Development and Information Service Facilitate and co-ordinate the shire's business growth and development	Team Leader updated Shire content (text and images) for Orana Regional Profile. Attended meeting with Central Ranges Natural Gas & Telecommunications Association Inc. and Minister Mark Vaile in August to discuss Regional Partnerships funding application for gas pipeline project. Final report for Warrumbungle Shire Tourism and Economic Development Strategic Plan completed and lodged with Department of State and Regional Development. Meeting with DSRD regarding business relocation grants and assistance. Requested funding through Gowest and the Department of State and Regional Development to host a business workshop in Coonabarabran. Management Budget: 24%
	Economic Development Industrial Subdivision	Additional industrial land being made available for sale.	Engineering department plan for industrial subdivision complete. Surveyor started design.

	<p>Economic Promotion</p>	<p>Implement an effective economic promotion campaign.</p>	<p>Shire promotion at Country Week Expo August 10th – 12th 2007, attendance approximately 8,000 people. Information packs designed and printed for distribution to potential residents and business investors. Shire advertising at Dubbo Airport in conjunction with GoWest and Orana LGAs. Two year contract. Submission lodged for Warrumbungle Shire to host the Regional Business Awards. Warrumbungle Shire Golden Galaxy Business Awards held on Saturday September 1st in Coonabarabran facilitated by Team Leader and Orana ACC and event coordinated by Coonabarabran Chamber of Commerce. Investigation into funding options for skills audit of Shire to be undertaken with Gilgandra and Coonamble Shires. Film Central NSW AGM and ordinary meeting held in Parkes Wednesday July 11th, attended by Team Leader. Itinerary drafted for a “film tour” to region on 22nd, 23rd and 24th of October. Opportunity to showcase the Shire to film and television professionals.</p>
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PROGRAM: Executive Services
PRINCIPAL ACTIVITY: Economic Development and Tourism Services
OBJECTIVE GROUP: Economic Development

<i>COST CENTRE OBJECTIVE:</i>		To support the Community Economic Development officers in Binnaway, Baradine, Mendooran, Dunedoo and Coolah. To source and promote Community Funding opportunities for local community groups and organisations.	
<i>ECONOMIC DEVELOPMENT</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
62	Economic Development	<p>An accessible and customer focused Community Economic Development service.</p> <p>Encouraging a collaborative and collective action by the community towards building active and sustainable communities.</p> <p>Establish needs, opportunities and facilitate funding sources for local Economic Development projects.</p>	<p>Community Development Officer attendance at Orana Caravan and Camping Show in Dubbo September 7th.</p> <p>Community Development Officer feedback and input into content for town brochure production.</p> <p>Community and business grants information distributed to community development officers monthly.</p>

PROGRAM: Executive Services
PRINCIPAL ACTIVITY: Economic Development and Tourism Services
OBJECTIVE GROUP: Visitor Information Services

<i>COST CENTRE OBJECTIVE:</i>		To vigorously provide and promote an efficient and cost effective Visitor Information Service and Centre.	
<i>TOURISM INFORMATION OBJECTIVE</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
63	Visitor Information Centre	An accredited and customer focused Visitor Information Service	<p>Attended Pilliga Forest Visitor Centre Community Advisory Group Meeting 3rd July at Baradine.</p> <p>Attended Tourism Australia Forum in Orange 7th August.</p> <p>Coonabarabran VIC volunteer familiarisation tour on Wednesday 4th July held in Coonabarabran coordinated by Tourism Administration Officer. 11 tourism operators visited.</p> <p>Advertising for volunteers at Coonabarabran VIC.</p> <p>Tourism Promotions Coordinator attended Central NSW Tourism Destination Development Workshop in Gilgandra.</p> <p>Letter of support sent to Central NSW Tourism for ATDP funding application to establish tourism destination clusters within the region.</p> <p>Advertising on billboard adjacent to Visitor Information Centre reviewed with current operators offered opportunity to re-advertise for another two year contract.</p> <p>Management Budget: 24%</p>

	<p>Tourism Promotion</p>	<p>Implement an effective tourism marketing and promotions campaign, which is aligned to market research.</p>	<p>New Warrumbungle Region Tourism Brochure printed and distributed to local tourism operators and Visitor Information Centres in NSW, QLD, Victoria, and South Australia.</p> <p>Shire promoted at the Central Coast Caravan and Camping show from July 27 – 29th. Attended by Tourism Promotions Coordinator.</p> <p>Shire promoted at Orana Caravan and Camping Show September 7th to 9th in Dubbo as part of Central NSW Tourism promotions.</p> <p>Coolah, Dunedoo, Mendooran, Binnaway and Baradine town brochure content including text and sketches complete and now with designer.</p> <p>Familiarisation tour of Baradine and the Pilliga held 26th September. Tour coordinated by Tourism NSW to familiarise the region’s tourism industry with the product and investigate gaps and opportunities for tourism development and promotion.</p> <p><u>Solar System Drive</u>: Promotional brochure designed and printed.</p> <p>Display banners, posters and brochures distributed to all VICs involved in the Drive. Souvenirs designed and sold through VIC including stickers, fridge magnets, mouse pads and wrist bands.</p> <p>Content for education guides written and with graphic designer.</p> <p>Sponsorship proposal compiled and submitted to prospective funding partners.</p> <p>Visitor Statistics: 10,555, up 8% compared to same period 2006.</p>
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PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Technical Services
OBJECTIVE GROUP: Technical Services Management

<i>COST CENTRE</i>		To provide leadership and technical management expertise for the effective maintenance and sustained improvement of the community's infrastructure assets.	
<i>OBJECTIVE:</i>			
<i>TECHNICAL SERVICES – TECHNICAL SERVICES MANAGEMENT</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
69	Management Services	To provide managerial control and support to the division	Managerial support provided across all areas of technical services, particularly in the area of Asset and Design and Water Services.
	Technical Services	To provide technical advice to the division, the organisation and the Council.	Some of the projects where advice was provided includes; <ul style="list-style-type: none"> • To the EPA on non compliance with sewage effluent concentrations • Castlereagh River Rehabilitation project • Water and Sewer asset evaluation project. • Bridge design and construct tender in conjunction with Coonamble Shire Council • Proposed road closures and acquisitions • RTA projects including Manusu bridge and REPAIR programme. • Baradine Road rail bridge project.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Operations
OBJECTIVE GROUP: Capital Works (Recurrent)

<i>COST CENTRE OBJECTIVE:</i>	To implement Council's capital works program to Council's standard in a cost effective and environmentally conscious manner within budget allocation.
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TECHNICAL SERVICES – CAPITAL WORKS (RECURRENT)

<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
71	Rural Local Roads (Const)	Reconstruct sealed local roads to Council's standards within budget allocation utilising industry best practice.	Gentle Annie completed and more work scheduled for second and third quarters.
	Town Streets (Const)	Undertake Council's street construction program in accordance with Council's standards within budget giving due consideration to aesthetic and environmental issues.	No works undertaken with street works in Dunedoo and Mendooran scheduled for second quarter.
	Footpaths (Const)	Provide safe and trafficable extensions to the current footpath network in accordance with Council's policy and budget.	Rehabilitation works underway in Binnaway and Baradine.
	Regional Roads (Const)	Construct regional roads to RTA standard within allocation using industry best practice.	MR 129/55 intersection completed with works on MR55 scheduled to commence second quarter.
	State Roads (Const)	Construct regional roads to RTA standard within allocation using industry best practice.	No budget for state road construction.
	Drainage (Const)	Extend existing drainage networks within budget allocation in order to improve efficiency and remedy localised problems.	Drainage works in Martin Street not scheduled till 2008.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Operations
OBJECTIVE GROUP: Road Operations Management

<i>COST CENTRE OBJECTIVE:</i>		To provide leadership and technical input across all road operations objectives while monitoring performance of work crews against Council standards and budget allocations.	
<i>TECHNICAL SERVICES – ROAD OPERATIONS MANAGEMENT</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
72	Road Operations Management	Complete relevant Council programs to standard and within budget allocation with a strong customer focus and in co-operation with other regulatory bodies.	Objectives being met within allocation. Clarification of leave offsets still required.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Operations
OBJECTIVE GROUP: Rural Roads M & R

<i>COST CENTRE OBJECTIVE:</i>		Maintain Shire road network to ensure a safe and trafficable surface.	
<i>TECHNICAL SERVICES – RURAL ROADS M & R</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
73	Bridges local roads - maintenance & repair	Complete maintenance in accordance with agreed budgets	Bridge maintenance undertaken at Warkton and Ulinda bridges.
	Local Roads Sealed	Complete maintenance in accordance with agreed budgets	Routine maintenance completed with heavy patching and rehabilitation scheduled.
	Local roads unsealed	Complete maintenance in accordance with agreed budgets	Road maintenance undertaken with heavy demand following rain in southern half of Shire.
	Flood damage local roads	Complete programme in accordance with agreed budgets	Flood restoration program expected to be announced early December. Many preliminary works already undertaken.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Operations
OBJECTIVE GROUP: Regional & State Roads M & R

<i>COST CENTRE</i>		Maintain and improve regional road network within budget supplied with RTA block grants and maintain State roads in accordance with single invitation contract.	
<i>OBJECTIVE:</i>			
<i>TECHNICAL SERVICES – REGIONAL AND STATE ROADS M & R</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
74	Regional Roads Traffic Facilities	Complete all Traffic Committee signage in accordance with agreed budgets.	Signage installed as per traffic committee recommendations.
	Regional roads maintenance	Complete maintenance in accordance with agreed budgets optimising outcomes for each regional road within the network.	Heavy patching and shoulder widening completed MR129. Scheduled maintenance completed as programmed.
74	State roads maintenance	Undertake works in accordance with the RTA Single Invitation Maintenance Contract.	Works completed in accordance with single invitation contract.
	Flood damage regional roads	Complete programme in accordance with agreed budget, as negotiated with the RTA.	Emergency works only completed and claimed. Remainder of program to be completed following allocation.
	National Roads - SH17	Undertake works in accordance with the RTA Single Invitation Maintenance Contract.	Works completed in accordance with SIMC.
	Regional Roads -Bridges	Maintain regional roads bridges in accordance with budget and identify future maintenance required.	Maintenance work undertaken and more work scheduled following flooding in southern end of Shire.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Operations
OBJECTIVE GROUP: Town Streets

<i>COST CENTRE OBJECTIVE:</i>		Maintain and improve kerb, gutter and drainage structures.	
<i>TECHNICAL SERVICES – STORMWATER DRAINAGE (234)</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
75	Road Maintenance	Complete maintenance in accordance with agreed budgets endeavour to extend the effective life of the asset.	Works undertaken as required with patching completed in all centres.
	Drainage Structure Maintenance	Clear waterway area and ensure sound storm water structures.	Works on pipes and open drains ongoing.
	Footpath Maintenance	Undertake maintenance as required. Footpaths in safe and trafficable condition.	Footpaths safe and trafficable with complaints being responded to.
	Street Lighting	Provide for street lighting charges made by Advance Energy	Lighting charges provided for.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Operations
OBJECTIVE GROUP: Private Works – Road Operations (237)

<i>COST CENTRE OBJECTIVE:</i>		To maximise the use of Council owned plant and labour and provide a profit to Council while servicing the community.	
<i>TECHNICAL SERVICES – PRIVATE WORKS – ROAD OPERATIONS (237)</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
76	Private works	<i>Provide competitive hire rates within Council Policy. Return a profit of private works to Council.</i>	Strong demand for private works, with demand being met while plant is in the area. Value of work completed in first quarter \$35,000.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Operations
OBJECTIVE GROUP: Car Parking

<i>COST CENTRE OBJECTIVE:</i>		Maintain well organised and convenient parking areas that are easily accessible for both able bodied and disabled patrons.	
<i>TECHNICAL SERVICES – CAR PARKING</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
77	Carparking	Undertake maintenance as required.	Maintenance undertaken as required.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Contracts
OBJECTIVE GROUP: Contract Services Management

<i>COST CENTRE OBJECTIVE:</i>		Effective management of major road and bridge contracts and provision of safe and environmental sustainable quarry operations.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
79	Management	Provision of contract services to Technical Services division	Bitumen sealing and aggregate supply tenders advertised and closed 20 September 2007. Contracts for these will be in place shortly.
	Gravel pits and Quarries	Gravel pit and quarry operations completed in accordance with all statutory requirements	Management structure for mines (quarries) finalised and sent to DPI. A risk assessment for each gravel pit is planned for this financial year.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Contracts
OBJECTIVE GROUP: State Roads

<i>COST CENTRE</i>		Maximise return to Warrumbungle Shire through the RTA contract.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
80	RTA Single Invitation Contract	Maximise financial return to council from RTA contract	Three Works orders issued this year and 2 carried over from last year to the value of \$871,503.74.
	RTA Works Orders	Maximise financial return to Council from RTA contract	\$241,054.20 claimed to end August 2007. Work is in progress. Council is making progress on these works orders, however the "major" work at Manus Bridge approaches on Castlereagh Highway has been slower than expected at least partly due to wet weather and there have been a number of variations to the works. Council's margin will probably be small. There are no other RTA contract works than under the Single Invitation Contract.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Contracts
OBJECTIVE GROUP: Regional Roads

<i>COST CENTRE OBJECTIVE:</i>		Complete the resurfacing of bitumen sealed roads to ensure life expectancy of road is achieved.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
81	Bitumen Road Resurfacing	Development and completion of annual bitumen road resurfacing program.	The bitumen sealing/resealing program for "regional roads" ie main roads under Council's control, has been developed. Resealing program to commence.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Contracts
OBJECTIVE GROUP: Local Roads

<i>COST CENTRE OBJECTIVE:</i>		Complete the resurfacing of bitumen sealed roads to ensure life expectancy of road is achieved.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
82	Bitumen Road Resurfacing	Development and completion of annual bitumen road resurfacing program.	The bitumen sealing/resealing program for local roads has been developed. Resealing program to commence.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Road Contracts
OBJECTIVE GROUP: Town Streets

<i>COST CENTRE OBJECTIVE:</i>		Complete the resurfacing of bitumen sealed roads to ensure life expectancy of road is achieved.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
83	Bitumen Road Resurfacing	Development and completion of annual bitumen road resurfacing program.	The bitumen sealing/resealing program for town streets has been developed. Resealing program to commence.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Water - Baradine

<i>COST CENTRE OBJECTIVE:</i>		To consistently provide a potable water supply to all developed urban properties which is able to meet consumer demand in a cost effective manner.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
85	Water Mains - Baradine	Regular service on hydrants and valves. <i>Provide adequate mains to supply sufficient volume.</i>	Several occurrences of broken water mains. Flushing programme still in place
	Water Meters - Baradine	Maintain water meters in accordance with policies and standards.	Water meters replaced as required. Technical Services staff now reading meters.
	Water Pumping Station - Baradine	Maintain pumping stations in serviceable condition.	Pumping station provide service as required
	Water Reservoirs - Baradine	Maintain water reservoirs	Reservoir providing service as required
	Water Telemetry Sys - Baradine	To provide accurate and reliable monitoring and warning system.	Telemetry system working satisfactorily – upgrades planned.
85	Water Treatment Plant – Baradine	Provide water in accordance with Australian Drinking Water guidelines	OHS issues not yet addressed. General building upgrade not yet completed. During September discharge to Baradine Creek occurred from sludge lagoon which is required to be reported to EPA.

	Water Other Baradine	Monitor water quality in reticulation system	Water quality monitored by Environmental Services Division in accordance with standards.
	Water Management Baradine	Completion of projects in accordance with budget constraints	Responded to request by consultant for information on water asset type, age and condition. IWCM specification and quotation documents prepared. No manager in place

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Water – Binnaway

<i>COST CENTRE OBJECTIVE:</i>		To consistently provide a potable water supply to all developed urban properties which is able to meet consumer demand in a cost effective manner.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
87	Water Mains - Binnaway	Regular service on hydrants and valves. Provide adequate mains to supply sufficient volume.	Several occurrences of broken water mains.
	Water Meters - Binnaway	Maintain water meters in accordance with policies and standards.	Water meters replaced as required. Technical Services staff now reading meters.
	Water Pumping Station - Binnaway	Maintain pumping stations in serviceable condition.	Pumping station provide service as required
	Water Reservoirs - Binnaway	Maintain water reservoirs	Reservoir providing service as required
	Water Telemetry Sys - Binnaway	To provide accurate and reliable monitoring and warning system.	Telemetry system working satisfactorily – upgrades planned.
87	Water Treatment Plant - Binnaway	Provide water in accordance with Australian Drinking Water guidelines	Treatment process in accordance with standards.
	Water – Other – Binnaway	Monitor water quality in reticulation system	Water quality monitored by Environmental Services Division in accordance with standards.
	Water Management - Binnaway	Completion of projects in accordance with budget restraints.	Responded to request by consultant for information on water asset type, age and condition. IWCM specification and quotation documents prepared. No Manager in place

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Water - Coonabarabran

<i>COST CENTRE</i>		To consistently provide a potable water supply to all developed urban properties which is able to meet consumer demand in a cost effective manner.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
88	Water Mains - Coonabarabran	Regular service on hydrants and valves. Provide adequate mains to supply sufficient volume.	Replacement of AC main in Charles Street was completed in the quarter
	Water Meters – Coonabarabran	Maintain water meters in accordance with policies and standards.	Water meters replaced as required. Technical Services staff now reading meters.
	Water Pumping Station - Coonabarabran	Maintain pumping stations in serviceable condition	Pumping station provide service as required
	Water Reservoirs – Coonabarabran	Maintain water reservoirs including Timor Dam in a safe and reliable condition.	Reservoir providing service as required
	Water Telemetry Sys – Coonabarabran	To provide accurate and reliable monitoring and warning system.	Telemetry system working satisfactorily – upgrades planned.
	Water Treatment Plant Coonabarabran	Provide water in accordance with Australian Drinking Water guidelines	Treatment process completed as required.
	Water Plumbers Shed – Coonabarabran	Depot and storage shed adequately meets the needs of the water services section.	Construction of new shed mostly completed during quarter
	Water Management – Coonabarabran	Completion of projects in accordance with budget constraints	Responded to request by consultant for information on water asset type, age and condition. IWCM specification and quotation documents prepared. No manager in place
	Water – Water samples – Coonabarabran	Monitor water quality in reticulation system.	Water quality monitored by Environmental Services Division in accordance with standards.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Water – Coolah

<i>COST CENTRE</i>		To consistently provide a potable water supply to all developed urban properties which is able to meet consumer demand in a cost effective manner.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
89	Water Mains - Coolah	Regular service on hydrants and valves. Provide adequate mains to supply sufficient volume.	No significant works undertaken. Main breaks repaired as required.
	Water Meters – Coolah	Maintain water meters in accordance with policies and standards.	Water meters replaced as required. Technical Services staff reading water meters
	Water Pumping Station – Coolah	Maintain pumping stations in serviceable condition	Pump station providing service as required.
	Water Reservoirs – Coolah	Maintain water reservoirs.	Reservoirs providing satisfactory service, however, condition of roof on Martin Reservoir is a concern.
	Water Treatment Plant - Coolah	Disinfection of water in accordance with Australian Drinking Water guidelines	Disinfection with chlorine occurring as required.
	Water Management – Coolah	Completion of projects in accordance with budget constraints.	Technical data provided to Asset Valuation consultant as required. IWCM specification and quotation documents prepared. No Manager in place

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Water – Dunedoo

<i>COST CENTRE</i>		To consistently provide a potable water supply to all developed urban properties which is able to meet consumer demand in a cost effective manner.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
90	Water Mains - Dunedoo	Regular service on hydrants and valves. Provide adequate mains to supply sufficient volume.	No significant works undertaken. Main breaks repaired as required.
	Water Meters – Dunedoo	Maintain water meters in accordance with policies and standards.	Water meters replaced as required. Technical Services staff reading water meters
	Water Pumping Station – Dunedoo	Maintain pumping stations in serviceable condition	Pump station providing service as required.
	Water Reservoirs – Dunedoo	Maintain water reservoirs.	Reservoirs providing satisfactory service.
	Water Treatment Plant - Dunedoo	Disinfection of water in accordance with Australian Drinking Water guidelines	Disinfection with chlorine occurring as required.
	Water Management – Dunedoo	Completion of projects in accordance with budget constraints.	Technical data provided to Asset Valuation consultant as required. IWCM specification and quotation documents prepared. No Manager in place. Long term workers compensation case with employee is disrupting works program.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Water – Mendooran

<i>COST CENTRE</i>		To consistently provide a potable water supply to all developed urban properties which is able to meet consumer demand in a cost effective manner.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
91	Water Mains - Mendooran	Regular service on hydrants and valves. Provide adequate mains to supply sufficient volume.	No significant works undertaken. Main breaks repaired as required. Constant complaints received about colour and odour of water. Flushing programme in place, but limited success.
	Water Meters – Mendooran	Maintain water meters in accordance with policies and standards.	Water meters replaced as required. Technical Services staff reading water meters
	Water Pumping Station – Mendooran	Maintain pumping stations in serviceable condition	Pump station providing service as required.
	Water Reservoirs – Mendooran	Maintain water reservoirs.	Reservoirs providing satisfactory service.
	Water Treatment Plant - Mendooran	Disinfection of water in accordance with Australian Drinking Water guidelines	Tenders closed 27 September 2007. The time for review by Dept of Commerce is much slower than expected.
	Water Management – Mendooran	Completion of projects in accordance with budget constraints.	Technical data provided to Asset Valuation consultant as required. IWCM specification and quotation documents prepared. No Manager in place

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Water – Villages

<i>COST CENTRE OBJECTIVE:</i>		To provide a potable water supply to all developed urban properties which is able to meet consumer demand in a cost effective manner.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
92	Water – Bugaldie	Source and supply water as required	Water supplied as required
	Water – Kenebri	Source and supply water as required	A significant issue at Kenebri is that water consumption is not metered. Some instances of water waste being reported.
	Water – Merrygoen	Source and supply water as required	Progress on establishing new reservoir is slow and being held up by ARTC - the easement for the current water main is established by ARTC.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Waste Water – Baradine

<i>COST CENTRE OBJECTIVE:</i>		To provide a sewerage service to all developed urban properties to an agreed level of service and dispose of treated effluent in an environmentally sensitive and cost effective manner.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
93	Sewerage Mains Baradine	Losses to mains limited to industry standard. No incidences of property damage due to sewage overflow.	No occurrences of blockages during reporting period
	Sewerage Pumping Station Baradine	No overflows from pump station. Pump station operating at optimum performance.	Pump station operating satisfactorily.

<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
	Sewerage Treatment Works Baradine	Treat sewerage to highest possible standard and dispose of effluent in accordance with EPA licence conditions.	EPA requested further information following non compliance with testing of effluent.
	Sewerage Management Baradine	Sewerage projects completed in accordance with budget constraints	Management of maintenance under contract to Airvac and no significant issues arose during period.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Waste Water - Coonabarabran

<i>COST CENTRE OBJECTIVE:</i>	To provide a sewerage service to all developed urban properties to an agreed level of service and dispose of treated effluent in an environmentally sensitive and cost effective manner.		
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
94	Sewerage Mains Coonabarabran	Losses from mains limited to industry standard. No incidences of property damage due to sewage overflow.	No occurrences of blockages during reporting period. Sewer design projects behind schedule due to staff shortage
	Sewerage Pumping Station Coonabarabran	No overflows from pump station. Pump station operating at optimum performance.	Pump station operating satisfactorily. Pump station upgrade project behind schedule
	Sewerage Treatment Works – Coonabarabran	Treat sewerage to highest possible standard and dispose of effluent in accordance with EPA licence conditions.	EPA requested further information following non compliance in a number of samples – particularly relating to volume of discharge, Phosphorous and Nitrogen levels.
	Sewerage Management	Sewerage projects completed in accordance with budget constraints.	No Manager in place

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Waste Water - Coolah

<i>COST CENTRE</i>		To provide a sewerage service to all developed urban properties to an agreed level of service and dispose of treated effluent in an environmentally sensitive and cost effective manner.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
95	Sewerage Mains Coolah	Losses from mains limited to industry standard. No incidences of property damage due to sewage overflow.	Completion of main extension project in King Street
	Sewerage Pumping Station Coolah	No overflows from pump station. Pump station operating at optimum performance.	Significant issue of petrol entering sewer near bottom service station addressed with owner.
	Sewerage Treatment Works – Coolah	Treat sewerage to highest possible standard and dispose of effluent in accordance with EPA licence conditions.	Significant issue of non compliance addressed with EPA. Increased level of monitoring in place
	Sewerage Management Coolah	Sewerage projects completed in accordance with budget constraints.	No Manager in Place. Technical asset data provided to consultant as requested.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Water Services
OBJECTIVE GROUP: Waste Water - Dunedoo

<i>COST CENTRE</i>		To provide a sewerage service to all developed urban properties to an agreed level of service and dispose of treated effluent in an environmentally sensitive and cost effective manner.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
96	Sewerage Mains Dunedoo	Losses from mains limited to industry standard. No incidences of property damage due to sewage overflow.	Work completed on main extension in Wallaroo Street and Tallawang Street.
	Sewerage Pumping Station Dunedoo	No overflows from pump station. Pump station operating at optimum performance.	Problems with new pump rectified.
	Sewerage Treatment Works – Dunedoo	Treat sewerage to highest possible standard and dispose of effluent in accordance with EPA licence conditions.	An order placed for ‘Geotubes’ which will be used to desludge lagoon. Non compliance with sewage effluent quality addressed with EPA.
	Sewerage Management Dunedoo	Sewerage projects completed in accordance with budget constraints.	Asset data provided to consultant as requested. No Manager in place.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Horticulture

<i>COST CENTRE</i>		To provide and maintain parks and reserves for the general public.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
98	Parks - Baradine	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Maintained on weekly basis.
	Parks - Binnaway	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Maintained on weekly basis.
	Parks - C'bran	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Maintained on weekly basis.
	Parks - Masters	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Mown when required.
	Parks - Nandi	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Mown when required.
	Parks - Coolah	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Maintained on weekly basis.
	Parks - Dunedoo	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Maintained on weekly basis.
	Parks - Mendooran	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Maintained on weekly basis.
99	Parks - Neilson	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Maintained on weekly basis.
	Parks - Other Reserves	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Mown when required.
	Parks - Robertson	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Maintained on weekly basis. Mainly Volunteer labour.
	Parks - Timor	Ensure neat and tidy parks at all times so as not to attract reasonable complaints.	Mown when required.
	Trees - Parks Neilson	Keep trees in healthy state and to satisfy public within allocated budget.	Trees trimmed and maintained within budget.
	Trees - Parks Other Parks	Keep trees in healthy state and to satisfy public within allocated budget.	Trees trimmed and maintained within budget.

<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
100	Trees - Ovals	Keep trees in healthy state and to satisfy public within allocated budget.	Pruned early winter.
	Streets - Grass cutting - Baradine	Grass to be kept in tidy state within allocated budget.	Mown on program.
	Streets - Grass cutting - Binnaway	Grass to be kept in tidy state within allocated budget.	Mown on program.
	Streets - Grass cutting - C'bran	Grass to be kept in tidy state within allocated budget.	Mown on program.
	Streets - Trees	Keep trees in healthy state and to satisfy public within allocated budget.	Budget almost expended.
	Streets- Grass cutting – Coolah	Grass to be kept in tidy state within allocated budget.	Mown as required.
	Streets – Grass cutting – Dunedoo	Grass to be kept in tidy state within allocated budget.	Mown as required.
	Streets – Grass Cutting – Mendooran	Grass to be kept in tidy state within allocated budget.	Mown as required.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Waste Management - Baradine

<i>COST CENTRE</i>		Provide waste depot.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
104	Garbage Tips - Baradine	Ensure tip kept in tidy state	Changes to transfer station appear to be working.
	Waste Services - Domestic Baradine	Ensure private rubbish is collected weekly.	Collected weekly.
	Waste Services – Non Domestic Baradine	Ensure commercial rubbish is collected weekly.	Collected weekly.
	Kerbside Recycling – Baradine	Ensure recycling collected on a weekly basis	Collected weekly.
	Commercial Recycling – Baradine	Ensure commercial recycling collected on a weekly basis.	Collected weekly.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Waste Management – Binnaway

<i>COST CENTRE</i>		Provide waste depot.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
105	Garbage Tips - Binnaway	Ensure tip kept in tidy state	Transfer station working satisfactorily.
	Waste Services - Domestic Binnaway	Ensure private rubbish is collected weekly.	Collected weekly.
	Waste Services – Non Domestic Binnaway	Ensure commercial rubbish is collected weekly.	Collected weekly.
	Kerbside Recycling – Binnaway	Ensure recycling collected on a weekly basis.	Collected weekly.
	Commercial Recycling – Binnaway	Ensure commercial recycling collected on a weekly basis.	Collected weekly.

PROGRAM: Technical Services

PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Waste Management – Coolah

<i>COST CENTRE OBJECTIVE:</i>		Provide waste depot.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
110	Garbage Tips – Coolah	Ensure tip kept in tidy state	Changes to transfer station appear to be working.
	Waste Services - Domestic – Coolah	Ensure private rubbish is collected weekly.	Collected weekly.
	Waste Services – Non Domestic	Ensure commercial rubbish is collected weekly.	Collected weekly.
	Kerbside recycling – Coolah	Ensure recycling collected on a weekly basis.	Collected weekly.
	Commercial recycling – Coolah	Ensure commercial recycling collected on a weekly basis.	Collected weekly.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Waste Management – Coonabarabran

<i>COST CENTRE OBJECTIVE:</i>		Provide waste depot.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
106	Garbage Tips – Coonabarabran	Ensure tip kept in tidy state	Tip maintained on daily basis – refuse being received from all other transfer stations.
	Waste Services - Domestic – Coonabarabran	Ensure private rubbish is collected weekly.	Collected weekly.
	Waste Services – Non Domestic	Ensure commercial rubbish is collected weekly.	Collected weekly.
	Kerbside recycling – Coonabarabran	Ensure recycling collected on a weekly basis.	Collected weekly.
	Commercial recycling – Coonabarabran	Ensure commercial recycling collected on a weekly basis.	Collected weekly.

PROGRAM: Technical Services

PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Waste Management – Dunedoo

<i>COST CENTRE</i>		Provide waste depot.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
111	Garbage Tips – Dunedoo	Ensure tip kept in tidy state	Changes to transfer station appear to be working satisfactorily.
	Waste Services - Domestic – Dunedoo	Ensure private rubbish is collected weekly.	Collected weekly.
	Waste Services – Non Domestic	Ensure commercial rubbish is collected weekly.	Collected weekly.
	Kerbside recycling – Dunedoo	Ensure recycling collected on a weekly basis.	Collected weekly.
	Commercial recycling – Dunedoo	Ensure commercial recycling collected on a weekly basis.	Collected weekly.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Waste Management – Mendooran and Coolabah Estate

<i>COST CENTRE</i>		Provide waste depot.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
112	Garbage Tips - Mendooran	Ensure tip kept in tidy state	Transfer station almost ready to be put into use.
	Waste Services – Domestic – Mendooran	Ensure private rubbish is collected weekly.	Collected weekly.
	Waste Services – Non Domestic Mendooran	Ensure commercial rubbish is collected weekly.	Collected weekly.
	Kerbside recycling – Mendooran	Ensure recycling collected on a weekly basis.	Collected weekly.
	Commercial recycling – Mendooran	Ensure commercial recycling collected on a weekly basis.	Collected weekly.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Waste Management

<i>COST CENTRE</i>		Provide clean and tidy landfill site and recycling centre.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
108	Garbage tips	Ensure tip kept in tidy state	Tips all closed as such. Transfer stations serviced as required.
	Waste Services – domestic	Ensure private rubbish is collected weekly	Collected weekly.
	Waste Services – non domestic	Ensure commercial rubbish is collected weekly.	Collected weekly.
	Kerbside recycling	Ensure that recyclables are collected and packaged as required	Collected weekly.
	Commercial recycling	Ensure that commercial recyclables are collected and packaged as required.	Collected weekly.
	Other Waste – North		
109	Waste services – Collection runs: Timor Road Purlewaugh Road Baradine Road River Road Bungabah Rural Oxley Highway	Ensure private rubbish is collected on a weekly basis. Ensure Recycling is collected on a weekly basis.	Collected weekly.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Waste Management - Other

<i>COST CENTRE</i>		Provide weekly collection services on designated runs.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
113	Waste Services – Domestic Neilrex	Ensure private rubbish is collected weekly.	Collected weekly.
	Waste Services – Recycling Neilrex	Ensure private rubbish is collected on a weekly basis.	Collected weekly.
	Waste Services – domestic Merrygoen	Ensure private rubbish is collected on a weekly basis.	Collected weekly.
	Waste services – Recycling Merrygoen	Ensure recycling is collected on a weekly basis.	Collected weekly.
	Waste services – domestic Leadville	Ensure private rubbish is collected weekly	Collected weekly.
	Waste Services – Recycling Leadville	Ensure Recycling collected on a weekly basis.	Collected weekly.
114	Waste Services – Domestic Coolah Rural	Ensure private rubbish is collected weekly.	Collected weekly.
	Waste Services – Recycling Coolah Rural	Ensure Recycling collected on a weekly basis.	Collected weekly.
	Waste services – Domestic Uarbry	Ensure private rubbish is collected weekly.	No service.
	Waste Services – Recycling Uarbry	Ensure Recycling collected on a weekly basis.	No service.

<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
115	Waste Services – Domestic Cobbora	Ensure private rubbish is collected weekly.	No service.
	Waste Services- Recycling Cobbora	Ensure Recycling collected on a weekly basis.	No service.
	Other Waste – South		
	Waste Services – Collection runs: Weetaliba Rural Cobbora Rural	Ensure private rubbish is collected weekly. Ensure Recycling is collected on a weekly basis.	No service Collected weekly.
	Leadville Rural Castlereagh Rural		

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Landcare – Street Cleaning

<i>COST CENTRE</i>	To supply cleaning service to town streets.		
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
101	Street cleaning – Baradine	Ensure streets and gutters kept in tidy state	Done on program within budget.
	Street cleaning – Binnaway	Ensure streets and gutters kept in tidy state	Done on program within budget.
	Street cleaning – Coonabarabran	Ensure streets and gutters kept in tidy state	Done on program within budget.
	Be Tidy Bins M & R	Ensure streets and gutters kept in tidy state	Emptied twice weekly.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Urban Services
OBJECTIVE GROUP: Toilets

<i>COST CENTRE</i>			
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
102	Toilets – David Bell Park	Toilets to be cleaned daily.	Cleaned daily.
	Toilets – Neilson Park	Toilets to be cleaned twice daily.	Cleaned daily. Twice in school holidays.
	Coolah – McMaster Park	Cleaning three times weekly	Cleaned daily.
	Black Stump Road side rest area.	Cleaning three times weekly	Cleaned daily.
	Dunedoo – Milling Park	Cleaned daily	Cleaned daily.
	Mendooran Lions Park	Cleaning three times a week.	Cleaned daily.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Asset and Design Services
OBJECTIVE GROUP: Asset and Design Services Management

<i>COST CENTRE</i>		To effectively manage the Branch and provide cost effective technical support to the organisation	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
117	Management	Asset and Design Services projects completed with budget constraints. Provision of technical advice in relation to Development Applications.	The position of design engineer was filled following a resignation in June. However, a incumbent design engineer took sick leave and has not returned. The position of Manager and GIS officer remains vacant.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Asset & Design Services
OBJECTIVE GROUP: Traffic Management

<i>COST CENTRE OBJECTIVE:</i>		To ensure that adequate facilities are in place for the safe movement of vehicular and pedestrian traffic.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
118	Traffic Management	Design and implementation of traffic control measures to improve road safety	Most recommendations from Traffic Committee implemented, however some outstanding.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Design Projects
OBJECTIVE GROUP: Survey Investigation and Design (223)

<i>COST CENTRE OBJECTIVE:</i>		The Survey, Investigation and Design Section of Roads Administration and Management provide finished plans developed from concept ideas through the investigation, survey and design phases to enable construction or rehabilitation works and major new works.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
119	Survey Investigation and Design	Provision of accurate and comprehensive civil Engineering plans in accordance with budget constraints.	Design program is generally behind schedule due to staff vacancies. However, introduction of satellite technology is reducing reliance on staff resources

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Asset and Design Services
OBJECTIVE GROUP: Asset Management

<i>COST CENTRE OBJECTIVE:</i>		To maintain a current listing of community infrastructure assets and report annually on their condition.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
120	Asset Management	To develop and update asset registers and report on asset condition in accordance with statutory requirements.	John Whitehead has been engaged to provide electronic map of water and sewer reticulation in Coolah.

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Fleet Services
OBJECTIVE GROUP: Fleet Services Management

COST CENTRE OBJECTIVE:		To provide modern plant to suit Council's requirements	
PAGE NO.	ACTIVITY	PERFORMANCE TARGET	PROGRESS UPON REVIEW
122	Management	Provision of plant and equipment that meets operational requirements of the organisation and is in accordance with budget constraints.	All plant and equipment are meeting operational requirements and operating budgets are 23.2% over on expenditure which includes Council insurance premium of \$115,140.00 for plant and income is 28.2% above budget forecasts

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Fleet Services
OBJECTIVE GROUP: Depots

COST CENTRE OBJECTIVE:		Provision of safe, secure and effective depots.	
PAGE NO.	ACTIVITY	PERFORMANCE TARGET	PROGRESS UPON REVIEW
123	Depot - Baradine	Provision of safe and secure Depot that meets user requirements.	Depot is providing safe and secure workplace and meet all of user requirements
	Depot - Binnaway	Provision of safe and secure Depot that meets user requirements.	Depot is providing safe and secure workplace and meet all of user requirements
	Depot - Coolah	Provision of safe and secure Depot that meets user requirements.	Depot is providing safe and secure workplace and meet all of user requirements, awaiting quotes for Data fuel
	Depot - Coonabarabran	Provision of depot to suit needs of users and meet all requirements.	Depot is providing safe and secure workplace and meet all of user requirements, awaiting the erection of a new shed for Parks and Garden and extension of the internal road network
	Depot - Dunedoo	Provision of safe and secure Depot that meets user requirements.	Depot is providing safe and secure workplace and meet all of user requirements, awaiting quotes for Data Fuel
	Depot - Mendooran	Provision of safe and secure Depot that meets user requirements.	Depot is providing safe and secure workplace and meet all of user requirements

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Fleet Services
OBJECTIVE GROUP: Plant & Equipment

<i>COST CENTRE OBJECTIVE:</i>		Plant and equipment downtime is minimised and plant and equipment is safe and reliable to use.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
124	Plant and Equipment M & R	Maintenance and repair of equipment completed in a timely manner.	All maintenance and repairs of plant and equipment have been completed in a timely manner and within budget.
	Radio Network	To maintain an effective communication system for Council's vehicles, offices.	Radio network is maintaining effective communications between Council's offices and vehicles

PROGRAM: Technical Services
PRINCIPAL ACTIVITY: Fleet Services
OBJECTIVE GROUP: Workshops

<i>COST CENTRE OBJECTIVE:</i>		Provision of efficient and effective workshop in Coolah and Coonabarabran	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
125	Workshop Operations – Coolah	To provide modern workshop facilities to enable efficient repair of Council's plant and equipment.	The facilities at Coolah workshop are providing modern workshop operations thus enabling efficient repairs with little downtime. The vacant mechanics position has been filled.
	Workshop Operations – Coonabarabran	To provide modern workshop facilities to enable efficient repair of Council's plant and equipment.	The facilities at Coonabarabran workshop are providing modern workshop operations thus enabling efficient repairs with little downtime.

PROGRAM: Environmental Services
PRINCIPAL ACTIVITY: Environmental Services
OBJECTIVE GROUP: Environmental Services Management

<i>COST CENTRE OBJECTIVE:</i>		To effectively manage, promote and encourage an efficient and cost effective, caring and understanding Environmental Services Division which is attuned to the communities needs for the built, natural and human environment. To maintain an accessible and customer focused community information service.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
128	Environmental Services Management	Provision of an accessible and customer focused Environmental Services Division.	Customer service outcomes compromised by increased levels of development activity (and complexity), demands by NSW Department of Planning for statistical data and delays in transferring available forms and supporting information to Council's website.

PROGRAM: Environmental Services
PRINCIPAL ACTIVITY: Environmental Services
OBJECTIVE GROUP: Town Planning

<i>COST CENTRE OBJECTIVE:</i>		To maintain Council's Environmental Planning instruments and monitor for adherence to Council's defined vision for the development of the Shire in an ecologically sustainable manner and to reflect changing market trends within the area. All applications for consent and enquiries dealt with professionally and within statutory periods.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
129	Town Planning	Council's planning Instruments and Policies comply with relevant legislation.	Major LEP and DCP projects running approx six (6) months behind schedule.
		Applications dealt with within statutory periods.	Staff resources struggling to achieve goals in this area. Additional experienced staff required.

PROGRAM: Environmental Services
PRINCIPAL ACTIVITY: Environmental Services
OBJECTIVE GROUP: State of Environment

<i>COST CENTRE OBJECTIVE:</i>		To encourage proper management and conservation of the natural and built environment through accurate State of the Environment reporting, ongoing education in waste minimisation and recycling, sewerage effluent treatment and disposal and use of public land.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
130	State of Environment	Document accurately reflects the current State of the Environment based on available information	Reviewed, updated and adopted by council.
	Vacant Land - Community/ Operation	All Community Land accurately identified and leased where possible/relevant. Maintained in accordance with the budget. All complaints addressed and resolved.	Insufficient staff resources available for this task at this time.
130	On-site Sewage Waste Management	Sewage waste management plan for on-site disposal systems implemented.	Major survey of Mendooran systems completed. Baradine notices to connect to sewer are being progressively actioned.

PROGRAM: Environmental Services
PRINCIPAL ACTIVITY: Health Building & Environmental Services
OBJECTIVE GROUP: Health Building & Environmental Management

<i>COST CENTRE OBJECTIVE:</i>		To ensure a high level of compliance with statutory requirements for building control standards within the Shire. Maintain a healthy environment by ensuring all policies and statutes are implemented in accordance with community standards and expectations.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
132	Health Building Environment Services Management	An accessible, customer focused community Health Building and Environment Information Service.	Available staff resources stretched to capacity.
	Building Control	Increased awareness of building control within the community	Actions achieved in a reactive way only (ie applications as approved). No available resources to be proactive.
		Intending applicants advised correctly of requirement to carry out building work.	Printed material is serving its intended purpose.
	Health Services	Increased public awareness of environmental health matters within the Shire. Regular Food Shop inspections, focusing on Education of Food Safety and legislation.	Complaints and new applications being addressed. No new initiatives being achieved.

PROGRAM: Environmental Services
PRINCIPAL ACTIVITY: Health/Building/Environment
OBJECTIVE GROUP: Cemeteries

<i>COST CENTRE OBJECTIVE:</i>		To provide well maintained and accessible cemetery facilities.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
133	Cemeteries	<i>All cemeteries have adequate area available for grave site extension and are maintained to a reasonable standard.</i>	Adopted projects have commenced.

PROGRAM: Environmental Services
PRINCIPAL ACTIVITY: Health Building & Environmental Services
OBJECTIVE GROUP: Pools

<i>COST CENTRE OBJECTIVE:</i>		To ensure Council's swimming pools are operated and maintained at a high level, creating a safe and attractive facility for the public.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
134	Pools - Baradine Binnaway Coolah Coonabarabran Dunedoo Mendooran	Gradual improvement in each facility and increased patronage of the pool in accordance with allocated budget.	Pools open for use and being managed in accordance with established practices.

PROGRAM: Environmental Services
PRINCIPAL ACTIVITY: Regulatory Services
OBJECTIVE GROUP: Regulatory Services

<i>COST CENTRE</i>		To provide a high quality monitoring and control service to ensure compliance with statutory requirements for environmental and animal control standards	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
136	Companion Animal Control	Promote community awareness of responsible dog and cat ownership. Provide a responsive impounding service for nuisance and straying dogs and cats.	Complaints actioned expediently. Compliance officers maintaining a high profile in the community. School presentations achieved.
137	Stock Impounding	Promote community awareness regarding the hazards of straying stock. Provide a responsive impounding service and patrol for straying stock.	24 hour per day service being maintained across the Shire.
	Enforcement/ Courier Services	Provide service for delivery of summonses for debt collection and other public notices in a timely and professional manner.	Service not being provided.
	Other Regulatory Control	Enforce relevant statutory requirements in a professional manner.	Seasonal conditions have generated extra activity in overgrown block inspections and resulting notices.

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Community Services
OBJECTIVE GROUP: Community Services Management

<i>COST CENTRE</i>		To facilitate and maintain Council's Community Services responsibilities providing services to the residents of the Shire.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
139	Management Services	<p>To provide management and direction to staff and volunteers, community groups and stakeholders, supporting the whole division</p> <p>To review and develop strategy for creation of new Warrumbungle Shire Social Plan by 2008</p> <p>Provide advice and direction towards delivery of social services within the shire creating viable and sustainable services that meet the needs and expectations of the community</p> <p>Provide an accessible and customer focused Community Services Division</p>	<p>Staff meetings held with each department, attendance at volunteer meetings/days,</p> <p>Consultants sought and appointed for review and development of new Social Plan.</p> <p>Director accessible and responsive to community needs.</p>

PROGRAM: Community Services

PRINCIPAL ACTIVITY: Community Services
OBJECTIVE GROUP: Emergency Services Coordination

<i>COST CENTRE OBJECTIVE:</i>		To coordinate the Shires responses to any emergency. To produce a Warrumbungle Shire Disaster Plan and Risk Management Plan in partnership with the Local Emergency Management Committee (LEMC).	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
140	Emergency Services Coordination	<p>Maintain the DISPLAN including contact details</p> <p>Coordinate LEMC activities including exercises</p> <p>Provide effective assistance to all volunteer organisations (including VRA, SES and RFS)</p> <p>Management of Emergency Risk Management Project</p> <p>Applying for grants applicable to volunteers and Emergency groups</p> <p>Promote community awareness of DISPLAN and emergency procedures</p>	<p>Draft DISPLAN prepared and circulated by DEMO. Electronic DISPLAN operating with ongoing additions and modifications.</p> <p>Assistance provided for new telephone call out procedure at Coolah.</p> <p>Emergency Risk Management Project acquittal completed and approved by DEMC (Dubbo). Emergency Operations Centre grant for equipment project for Coolah and Coonabarabran EOC's received.</p> <p>Usual quarterly LEMC meetings conducted with good attendances by stakeholders.</p>

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Community Services
OBJECTIVE GROUP: Road Safety Officer Program

<i>COST CENTRE</i>		Participation in the NSW Roads and Traffic Authority's Local Government Road Safety Officer Program.	
<i>OBJECTIVE:</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
141	Council Road Safety Strategic and Action Plan	<p>Develop and implement Warrumbungle Shire Council Road Safety Strategic and Action Plan</p> <p>Develop and implement road safety behavioural educational program to address local road safety issues by changing road user behaviour</p> <p>Increase the involvement of government agencies, local community and service groups, local businesses and industry and individuals in the delivery of road safety programs</p>	<p>WSC Road Safety Action Plan – 07/08 completed and approved by RTA</p> <p>WSC Road Safety Strategic Plan in progress.</p> <p>Community consultation meetings conducted.</p> <p>Projects completed: Bike Week</p> <p>Projects underway: Don't be a Fool on the Newell – Slow Down Urban Speed Limit Strategic Plan Heavy Vehicle</p> <p>Projects for 2008: Southern Speeding Youth Week Seniors Week</p> <p>Interaction with NSW Police on a number of projects (speeding, highlighting Police campaigns). Local businesses supported 2007 Bike Week event. Liaison with schools regarding Traffic report, P&C meetings, driveway safety education, outcomes of Traffic Committee findings, fundraisers (Tour de Coolah). Arrange community consultation on variety of road safety issues. Work with RTA, Ministry of Transport, Dept of Primary Industries, other LGAs.</p>

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Community Services
OBJECTIVE GROUP: Aerodromes Management

<i>COST CENTRE OBJECTIVE:</i>		Maintain aerodromes to civil Aviation Safety Authority (CASA0 regulations and maintain safe and trafficable aerodromes.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
142	Coonabarabran	Conduct regular and statutory maintenance program.	Aerodrome maintained according to CASA requirements
	Coolah	Conduct regular and statutory maintenance program.	Aerodrome maintained according to CASA requirements
	Baradine	Conduct regular and statutory maintenance program.	Aerodrome maintained according to CASA requirements. RFDS requests for feral animal runs provided by local SES vounteers.

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Community Services
OBJECTIVE GROUP: Libraries

<i>COST CENTRE OBJECTIVE:</i>		To provide and maintain through membership to Macquarie Regional Library an effective and community oriented, easily accessible library service that meets the educational, recreational and cultural needs and expectations of the community.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
143	Coonabarabran Baradine Binnaway Mendooran Dunedoo Coolah	As a member council and stakeholder of MRL with Narromine, Wellington, Dubbo; the MRL Strategic Management Plan will be basis from where performance targets are determined. NSW Library Council benchmarks will provide long term objectives for the delivery and provision of services.	Review of MRL by NSW State Library completed. Organisational structure proposal reviewed. Coolah Library move to new area in Hall has pleasing results – visits up 163%, new memberships up 22%, Internet usage up 88%.

PROGRAM: Community Services

PRINCIPAL ACTIVITY: Community Services
OBJECTIVE GROUP: Community Banking

<i>COST CENTRE OBJECTIVE:</i>		To provide and maintain the Westpac banking operations at Dunedoo Agency.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
144	Westpac Banking Agency Dunedoo	Service responsive to Westpac management directions and operations, providing a service that meets the needs and expectations of the community. Customer service delivered to a high standard providing Council front counter support role.	100% result for Mystery Shop, staff accreditation and operational performance review result. Council rates collected and front counter support maintained to high standard.

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Community Services
OBJECTIVE GROUP: Ovals/Sport and Recreation

<i>COST CENTRE OBJECTIVE:</i>		To provide and maintain safe and attractive sporting grounds and other sport and recreational facilities for all users, as well as actively promoting, supporting and encouraging local communities in the provision of management and maintenance of community facilities.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
145	Baradine Oval Binnaway Oval Coonabarabran Oval/Netball, Basketball / Tennis courts complex	Sporting facilities maintained in a safe and attractive condition. Optimum use of facilities by a multitude of sporting bodies Sporting and recreational activities encouraged and co-operative partnerships developed to increase usage.	All sporting facilities maintained to safe and attractive condition. No 1 Oval project commenced – new Amenities block. Feedback from sporting organisations about 0708 fee structure positive. Shire's Tennis Courts standard MOU in progress.

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Community Services
OBJECTIVE GROUP: Ovals/Sport and Recreation

<i>COST CENTRE OBJECTIVE:</i>		To provide and maintain safe and attractive sporting grounds and other sport and recreational facilities for all users, as well as actively promoting, supporting and encouraging local communities in the provision of management and maintenance of community facilities.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
146	Mendooran Tennis Courts Robertson Park Oval Dunedoo Bowen Oval Coolah		Shire's Tennis Courts standard MOU in progress. More damage incurred to toilet block, repairs works to be scheduled when available labour. Irrigation design and costing completed Bowen Oval.
	Coonabarabran Racecourse Showground Binnaway Caravan Parks	Recreational facilities maintained in a safe and attractive condition. Optimum use of facilities Management committees established to manage day to day operations and maintenance of facility.	Equine Influenza and movement restrictions impact on Racecourse and Showground activities across whole shire.

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Community Services
OBJECTIVE GROUP: Halls

COST CENTRE OBJECTIVE:		To ensure Council owned or entrusted public halls, the Coonabarabran Memorial Clock and Memorial Gun are maintained to an acceptable standard to service the needs of the community.	
PAGE NO.	ACTIVITY	PERFORMANCE TARGET	PROGRESS UPON REVIEW
147	Baradine Hall Binnaway Hall Coonabarabran Hall Community Services Building	Buildings maintained in a sound and safe condition and available for use as required. Buildings to be licensed as Places of Public Entertainment.	Baradine – upgrade projects identified. Coonabarabran Town Hall – refurbishment and upgrade concept plans completed. Licence of PPE up to date.
148	Coolah Hall Dunedoo Jubilee Mendooran Mechanics Institute Goolhi Hall and Reserve Trust Purlewaugh Hall	Local management of each hall facilitated to ensure community input and hall use meeting the needs and expectations of each community. Hall plans and long term objectives developed in partnership with community and stakeholders to expand community infrastructure asset usage.	Shire Hall Coolah – Hive Project completed, and official opening conducted 28 Sept. MOU principles agreed to by CDDG and Council – to be completed. Mendooran Hall – Planning for Heritage Conservation Management Plan with Heritage Advisor completed.
	Youth Centre- Coonabarabran	Youth Club Committee assisted with the cleaning and ongoing maintenance of Youth Centre. Central booking system maintained at Council with cooperation from Youth Club Committee. Capital works projects are developed and grant applications facilitated.	Cleaning undertaken by Cornerstone. Small R&M items completed. Booking system operational. NSW Sport and Recreation Capital Infrastructure grant completed for major upgrade of toilets, youth drop in centre and replacement of glass panes in windows.
	Coonabarabran Memorials - Clocktower - Gun display	Maintain memorials in a sound, safe and acceptable condition.	Resurfacing and polishing of main honour rolls completed.

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Community Care Services
OBJECTIVE GROUP: Community Development Officer/Centrelink/
 Youth Activities / Community Development
 Coordinators

<i>COST CENTRE OBJECTIVE:</i>		To provide assistance to the community through service and information provision to encourage self help. Assist the community to develop, promote, and improve Community Development initiatives established by Council and the community.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
149	Community Development Officer – Coonabarabran	<p>Assist and encourage a collaborative, collective action to be taken by the community to enhance the long-term social, economic, and environmental conditions of their area so as to achieve an improved lifestyle.</p> <p>Community services and activities facilitated, encouraged and fostered.</p> <p>Plan develop and support new and existing services to meet community needs.</p> <p>Map community services within the Warrumbungle Shire.</p>	Worked with and provided information for coordinators in each of the towns within the Shire on Community Development.
150		<p>Production of a Warrumbungle Shire Community Services Directory.</p> <p>Facilitate production of a Social Plan for Warrumbungle Shire.</p>	<p>Information sheet prepared for collation of data for Community Services Directory and distributed for updating.</p> <p>Social/Cultural Plan project brief developed. Advertised for consultancy services. Provided recommendations to General Manager for appointment of consultant – Rural Business and Financial Services.</p>

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Community Care Services
OBJECTIVE GROUP: Community Development Officer/Centrelink/
Youth Activities / Community Development
Coordinators

<i>COST CENTRE OBJECTIVE:</i>	To provide assistance to the community through service and information provision to encourage self help. Assist the community to develop, promote, and improve Community Development initiatives established by Council and the community.
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<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
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151	Centrelink Agency	Provision of Centrelink Agency to service the needs of Coonabarabran.	Agency meeting needs of Coonabarabran. 1483 Customers assisted for period.
	Youth Activities	Youth week activities implemented by development of community partnerships. Youth participation into sporting, cultural and community activities encouraged and fostered.	Youth Week 2008 planning with Community Development Coordinators. Support provided to Dunedoo Youth Group establishment of a Youth Centre at Jubilee Hall minor modifications and organisational. Group becoming members of Coonabarabran Youth Club to enable PL insurance.
	Community Development Coordinators	Part time community Development Coordinators employed in Baradine, Binnaway, Mendooran, Dunedoo and Coolah Liaison and support network provided by Council to enable local models implemented across Shire Funding opportunities and cooperative partnerships developed for local community projects.	New Development Coordinator appointed to Binnaway. Training meeting held in Coolah – with information sessions contributed from DOTARS and Orana Arts. Funding newsletter distributed to Coordinators. Joint initiatives planning to date include; Retirement Living model and planning workshop, Seniors Week 2008, Youth Week 2008, Men's Sheds planning and development. Assisted numerous community groups with grant funding applications.

	Community Funding	Projects are identified and opportunities for funding facilitated by sourcing and promotion of funding information.	Grant Funding opportunity information to the community via regular Community Development Officer newspaper Funding Pot article. Email distribution of funding opportunities to schools, organisations and Community Development Coordinators.
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PROGRAM: Community Services
PRINCIPAL ACTIVITY: Social Services
OBJECTIVE GROUP: Meals on Wheels/Neighbour Aid/Respite and Community Transport

<i>COST CENTRE OBJECTIVE:</i>		To co-ordinate, promote and provide social service activities to the frail aged, disabled and/or disadvantaged members of the community and their carers to enable active community participation and quality of lifestyle.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
153	Social Services Management	Requirements and objectives of Funding Agreements from all funding sources are met including:	Respite for Carers Program - SAR lodged. DADHC quarterly statistical accountability (MDS) lodged for all DADHC programs. Two Advisory Committees now meet on a regular basis to discuss programs pertinent to each end of the Shire. Policy and Procedure Manual update began.
		Meals on Wheels / Neighbour Aid and Handyperson Service Program	Meals On Wheels program in Coonabarabran delivering up to 1800 meals for quarter with possibility of exceeding target outputs. Coolah/Dunedoo Meals on Wheels delivering 900 meals slightly under target with expectation of outputs to increase. Neighbour Aid Programs in both ends of the Shire are slightly under target giving room to increase client service outputs. Handyperson Program in both ends of the Shire under target giving room to increase client service outputs. Handyperson appointed in Coonabarabran. These two programs totalled approx. 800 hours of service across the Shire. DADHC reviewing outputs for next three year period funding agreement.

		Respite for Carers Program	Both Respite Programs are under utilised. Strategies have been put in place to increase client numbers and expected outputs over next 6 -12 months.
		Community Transport – Health and non health related, transport disadvantaged	Community Transport – All transport programs across the Shire are working to full capacity. Southern end of shire totalled 240 trips, Northern end 509 trips. Any unmet needs are documented on an ongoing basis to be submitted to relevant funding body for future regional planning in the expectation that more funding may come available.
		Programs are developed and implemented to meet the needs of the community	<p>Volunteer training calendar formulated. Information sessions provided to volunteers on various topics. Approx. 200 dedicated volunteers across the Shire support the volunteer based programs.</p> <p>Staff training calendar has been formulated to train staff in areas identified.</p> <p>Coonabarabran programs now combined (DADHC and MOT) in one office forming a MSO. Some staff changes within the new office has occurred with efficient coordination of services across all programs for Northern end of Shire now possible.</p> <p>Some staff changes in Coolah MSO. Competency assessments in progress. Staff meetings occurring on regular basis.</p>

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Children's Services
OBJECTIVE GROUP: Family Day Care

<i>COST CENTRE OBJECTIVE:</i>		Coordinate and promote an efficient and cost effective Family Day Care scheme for the shires of Warrumbungle and Gilgandra. Monitor childcare needs, carer performance and initiate training and carer support.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
155	Family Day Care	<p>Provide support and administration the network of carers who provide Family Day Care services.</p> <p>Sufficient number of carers are available to meet needs of clients and vice versa</p> <p>Monitor childcare needs and carer performance and initiate training and carer support</p> <p>All carers trained and homes meet regulations</p> <p>Service meets the accreditation and validation requirements by Department of Community Services</p> <p>Objectives and requirements of Funding Agreement met</p> <p>Specific developmental needs for each child in care prepared</p>	<p>Number full time occupied places : 34</p> <p>Number children in care : 126</p> <p>Number Families : 50</p> <p>Number Registered Carers : 10</p> <p>Km travelled : 1044 km</p> <p>Total Carer earnings : \$68,760</p> <p>2 new carers registered (Coolah and Coonabarabran)</p> <p>Library display for Children's Week, coinciding with activities in Robertson Park</p> <p>Validation Report NCAC received for visit conducted in June – unsatisfactory in some areas.</p> <p>Service received additional sustainability assistance payment from funding body FaCSIA.</p> <p>Position Coordinator vacant for period and interim support provided to service by Gunnedah Family Day Care (Licensing, accreditation and registration) and Connect 5 (Play Sessions).</p> <p>Coordinator appointed 10/09/07.</p> <p>Carer visits 10</p> <p>Training</p> <ul style="list-style-type: none"> • Child Protection • Working around the Child – Inclusion Support

PROGRAM: Community Services
PRINCIPAL ACTIVITY: Children's Services
OBJECTIVE GROUP: Connect 5

<i>COST CENTRE OBJECTIVE:</i>		Connect 5 is a Mobile Children's Service operating in the Shires of Coonamble, Gilgandra and Warrumbungle to assist children 0-5 years to reach their full potential by providing support to them and their families.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
157	Connect Five Management	To effectively manage the service within the Funding Guidelines Targeting groups of children who: <ul style="list-style-type: none"> • Are isolated geographically and culturally • Are of low socio economic background • Do not currently access (or have limited access to) appropriate services in the community) 	Advisory committee met. Ongoing support from the Mobile Childrens's Services Assoc. in NSW (MCSA) includes proforma and other resources. <i>Staff training</i> – Staff attended MCSA's annual conference (<i>Mobile Meet</i>). <ul style="list-style-type: none"> - Staff attended child protection update - Coordinator attended Early Intervention training. Agreement with Gilgandra CDEP on the appointment of an Aboriginal trainee who began working 2 days /week but didn't follow through. The CDO resigned to work with FDC. Position advertised. Casuals employed pending a replacement.

158	Play Sessions	<p>To provide enriched opportunities through play to support children's learning and development</p> <p>To assist parents of children 0-5 years in building skills and confidence in parenting to support learning and development.</p> <p>To support Families on behalf of children to access specialist services through referral support</p>	<p>Baradine –Fortnightly (5 sessions) Av no. of children 11. Change in frequency due to drop in numbers. Pony rides.</p> <p>Binnaway – Fortnightly (4 sessions) Av no. of children 9. Change of day to Thursday has improved numbers. Excursion to park on Interagency day.</p> <p>Coolah – Fortnightly(6 sessions)Av no. children 18. Support for the parent run playgroup which runs independently on the off week.</p> <p>Coonabarabran – fortnightly (5 sessions) Av no. of children 7-8.</p> <p>Dunedoo – Fortnightly (5 sessions) Av no. of children 12.</p> <p>Gulargambone – Fortnightly (4 sessions) Av no. of children 9. child Care provided for women's Health day.</p> <p>Hollywood – Monthly (3 sessions) Av no. of children 10-11.</p> <p>Mendooran Park –Fortnightly (5 sessions). Numbers vary enormously from 3 -18 children</p> <p>Tooraweenah Public-school– Monthly (3 sessions) 18-19 children</p> <p>Weetalibah Farms –Monthly(3 sessions) 5/5/16 children.</p> <p>Information provided each session on a variety of topics. Other individual requests responded to as they arise.</p> <p>Individual folders prepared for each child with photos, samples, observations and checklists.</p>
159	Toy Library	To provide resources to communities in the area of child development	<p>Toy Library – Now functioning with use limited to books and puzzles at playsessions. Wide variety of equipment borrowed from the base</p> <p>FSIF (Farm Safety is Fun) Kit loaned to Gulargambone Pre-school.</p> <p>PALS (Play and learn social skills) Kit on loan to Mendooran Pre-school.</p>

	Newsletters and Training	To assist parents of children 0-5 years in building skills and confidence in parenting to support learning and development.	<p>Newsletter – distributed in September.</p> <ul style="list-style-type: none"> ▪ Parent Stress workshop conducted in Baradine.
160	Partnerships in Service Delivery	To provide resources to communities in the area of child development	<p>Partnerships in Service delivery Working in partnership in service delivery with:</p> <ul style="list-style-type: none"> • Kerrie Inder, Child and Family health Nurse (CFHN) – Coolah. Referral of clients • Tooraweenah School – negotiations for new venue. • Community Health – Gulargambone, Childcare for their women’s Health Day <p>Participation in Interagency Groups Dunedoo – Planning for Child Care Fest 2007 Coonabarabran Interagency Network – Birth to Kindergarten, planning for International Children’s Week.</p>

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Corporate Services
OBJECTIVE GROUP: Corporate Services Management

<i>COST CENTRE OBJECTIVE:</i>		To effectively manage the divisional responsibilities of Corporate Services. To promote public awareness of Corporate Services as a responsible, effective and efficient part of Council's operations. To provide strategic forward planning for global services such as EDP systems, Award Restructuring, Internal Audits (Financial and Technical), Management Accounting Systems, Landlord Services and Risk Management.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
163	Corporate Services Strategic Management	Ensure that an industry standard, user friendly Management Plan document that provides both qualified inputs and outputs is on exhibition by the end of May.	Work in progress to meet deadline
164		Provide comprehensive specialist advice to Manex and Council on key areas such as Finance, Human Resources, IT, Risk Management, Insurance, Supply and Local Government Legislation that ensures that senior staff and Council make informed decisions and achieve corporate objectives.	Advice provide as and when required.
		Manage and monitor outcomes of the Division and provide leadership of the Division to ensure that stated outcomes for the Division are met.	Currently undertaking review of structure, positions, functionality, service standards.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Corporate Services
OBJECTIVE GROUP: Risk Management

<i>COST CENTRE OBJECTIVE:</i>		To ensure that all reasonable identifiable risks are assessed and appropriate actions taken to protect the Corporation's interests.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
165	Insurances		All insurances in place.
	Risk Management	No significant loss due to inadequate insurance cover.	Currently under review

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Corporate Services
OBJECTIVE GROUP: Property Management

<i>COST CENTRE OBJECTIVE:</i>		To ensure that Council's commercial properties perform to a level equal to industry standards and positively contribute to Council's non-rate income.	
<i>CORPORATE SERVICES – PROPERTY MANAGEMENT</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
166	Medical Centre	Minor maintenance to be completed in accordance with quarterly inspection programme and determined priorities.	All requests for maintenance have been responded to in a timely manner. Further work has been planned for second half of the financial year.
	Council Chambers	Council Offices cleaned in accordance with contract specifications.	Contract due for review in 3 rd quarter
		Security of the building maintained.	No major breaches of security reported.
		Minor maintenance completed in accordance with quarterly inspection programme and determined priorities.	Continuous process – being managed accordingly.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Corporate Services
OBJECTIVE GROUP: I T Strategic Management Services

<i>COST CENTRE OBJECTIVE:</i>		To provide and maintain an Information Technology service that meets the defined needs of the organisation.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
167	IT Strategic Management	Develop Information Technology Strategy that provides an achievable plan for the resourcing of Council's IT needs for the next three (3) years.	In progress – expected date for completion prior to end of third quarter.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Financial Services
OBJECTIVE GROUP: Financial Services Management

<i>COST CENTRE OBJECTIVE:</i>		Provide financial management, support and expertise to all Council business units and establish management accounting policies, procedures and operating systems, to facilitate budget preparation, financial, planning and performance analysis to assist the Council to effectively and efficiently record and manage its human, physical and financial resources.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
169	Finance Services Management	<i>Produce a Financial Report detailing status of all key financial control indicators for:</i> cash/investments/receipting /debtor, rates, assets, budget control. To provide leadership and direction to the Financial Services team.	These indicators are in place and note 13 GPFS show Council's Performance ratios on annual basis.
170		Training plan for Financial Services.	
		Contribute to development of Key Performance Indicators (KPIs) for Financial Services section.	Under review

<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
170	Finance Services – Management Acct.	Quarterly Budget Reviews completed and submitted to Council by November, February, May and August.	Due to the new system/fire and other issues only 30/6/07 review has gone to Council.
		Significant budget variations reported to Council quarterly as per Regulation.	Budget review given to council for 12 months to 30/6/07 in November.
171		Provide technical support to managers in monitoring/developing budget bids.	Any assistance as requested has been given.
		Financial Services Budget continually monitored to ensure it is in accordance with adopted budget.	Financial Services budget monitored and was within adopted budget.
		Develop an action plan for the coordination and collation of budget bids for Council's consideration for the Management Plan 2007/2008.	Completed and budget adopted within legislative timeframe – June 2007.
172	New Financial Accounting Package	Oversee the continual development of the new financial package and its integration to the budget system Major Project	There has been constant development of this package. This will take another 12 to 18 months to achieve all outcomes required.
	Management Accounting Package	Oversee the continual development of the Management Accounting (budget forecasting)	This is dependent on new General Ledger/job cost and will need constant development.
		Coordinate and collate budget bids from Divisions for the 2007/2008. Management Plan.	Completed and adopted – June 2007.
		Review Accounting Standard and periodic changes.	Completed and constantly monitored.

173	Finance Services – Financial Accounting	Council’s General Purpose Consolidated Reports completed in accordance with Australian Accounting Standards and Local Government Accounting Manual for both the former Coonabarabran and Coolah Shires.	Returns completed and lodged however lodged late.
		Annual financial and statistical returns are lodged on time with DLG, ABS and Grant Funding Bodies as required.	Returns completed and lodged however this was late.
		Constantly review adequacy of Council’s assets registers and ensure compliance with AAS27 and accounting manual.	Reviewed regularly and adjusted.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Financial Services
OBJECTIVE GROUP: Financial Services

<i>COST CENTRE OBJECTIVE:</i>		To plan, provide and maintain financial systems to optimise the capacity of managers to monitor budgets and manage resources within their control and accountability as well as providing reliable and meaningful information to Council and to meet Australian Accounting Standards for Local Government in external reporting.	
<i>CORPORATE SERVICES – FINANCIAL SERVICES</i>			
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
174	Finance Services Debtors/Private Works	Provide ongoing internal control systems to monitor and audit private works carried out by Council. Corporate Services.	Monitored on monthly basis to maintain internal control assurance.
175	Finance Services – Rating	Levy and collect rates in accordance with policy and procedure.	Outcome achieved.
		Monitor compliance with debt collection policy. Review of ordinary rating and charging structure completed by 31 March 2006.	Debt collection strategy needs to be reviewed and new options actioned. Rating review completed.
176	Finance Services -Rating Water & Sewer	Provide detailed Models for introduction of user pays water.	Models for user pay water used in budget process and user pay sewer being developed.
	Finance Services –Cash Management	Interest on invested funds to be at least equal to rates published in Financial Review for Local Government.	Funds invested have returned above BBSW on monthly basis and reported to council.
	Finance Services-Cash Management	Continue to monitor options for better management of Council’s Investment Portfolio.	Monitored on daily basis. Reported to council monthly. Investment strategies constantly monitored and varied.
	Finance Services -Accounts Payable	Streamline systems for payment of Council’s Accounts Receivables by the use of new technology.	Approximately 90% creditors on funds transfer.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Administration Services
OBJECTIVE GROUP: Administration Services Management

<i>COST CENTRE OBJECTIVE:</i>		To provide and maintain an efficient and cost effective customer focused administration service, meeting the needs of the organisation and services to the community.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
178	Administration Services Management	To manage and provide leadership and support to the Administration Services staff, to ensure delivery of efficient and effective services to the organisation and the community.	Leadership and support provided. Sufficient staff maintained to allow delivery of service with 15 days assistance from casual staff during the first quarter. Staff vacancy advertised and new staff member commenced as records officer on 3 September 2007.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Administration Services
OBJECTIVE GROUP: Administration Services Management

<i>COST CENTRE OBJECTIVE:</i>		To develop and maintain cost effective and operationally efficient secretarial, secretariat and records management services to meet the defined needs of the organisation and ensuring quality customer service.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
179	Administration - Records	Correspondence registered and allocated within two working days of receipt.	During this quarter, delay in registration and allocation of correspondence due to resignation of staff member with mail distributed usually within four days. Emails distributed daily.
180	Administration - Records	Files and records accurately maintained.	Monitoring of electronic allocation and categorisation of correspondence undertaken regularly.

<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
180	Administration - Support Executive Governance Corporate Technical and Environmental	Service to be provided in accordance with clients' needs and needs of organisation.	Staff meeting needs of clients with correspondence and reports prepared in timely manner.
		Cashiering services	Receipting and counter services provided in a customer focused manner and clients dealt with promptly. Some delays in receipting during busy rating periods. Additional printer connected to second cashiering register.
181		Business papers prepared and distributed.	Business papers prepared and distributed usually by Friday prior to meeting with email version distributed to 7 councillors. Some delays in distributing hard copies.
		Committee meeting agendas prepared and distributed.	Committee agendas distributed giving 4-5 days notice. Target has been met for those committee meeting agendas made available to Administration Services staff for distribution.
		Minutes prepared and distributed.	Minutes usually drafted within three days of meeting and final document completed, distributed and made available generally within a week of the meeting. Pdf version emailed to 7 councillors once prepared.
		Annual Report compiled, prepared and completed in accordance with legislative requirements.	Preparation underway however Annual report not yet completed.
		Summary of Affairs prepared and submitted for inclusion in Government Gazette.	The Summary of Affairs is to be prepared and submitted for inclusion in the Government Gazette.
		Statement of Affairs prepared	2007 Statement of Affairs prepared in July. Copy to be included in Annual Report. Target met.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Supply Services
OBJECTIVE GROUP: Supply Services

<i>COST CENTRE OBJECTIVE:</i>		To provide a cost effective operationally efficient supply service to the corporation for the procurement, storage, distribution, disposal/recycling of goods and services. Supply/tender contract administration and development services and monitoring of policies and procedures.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
183	Supply Services	Goods and services purchased at best possible prices in accordance with Council policy and legislative requirements.	Targets met.
		Review scope of supply operations and stock diversity	Underway
	Stores Warehousing and Inventory Service	Provide operationally efficient stores warehouses based at Coonabarabran, Coolah and Dunedoo and inventory control system to industry standards.	Review of structure and processes underway – report anticipated by end of third quarter
184	Stores Warehousing and Inventory Service	Stores facilities including office and storage areas kept in clean tidy and well maintained condition. That all workplace safety issues relating to stores facility are assessed and managed in accordance with delegations and budget.	Compliant and meeting expected outcomes.
		Ensure high standard of accountability in the control of Council's stores inventory, with biannual stock takes conducted.	Review of processes – particularly in the management of fuel underway.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: I T Support Services
OBJECTIVE GROUP: I T Support Management

<i>COST CENTRE OBJECTIVE:</i>		To provide assistance to Council in the strategic and tactical development and direction of Council's IT Infrastructure and services. To provide professional advice services to staff on IT and related matters. To represent Council's interests in interactions with others (internally and externally). To provide systems and services aimed at maintaining Council's legislative compliance involving IT security and its administration and management. To provide custodial and protection services in regards to IT assets, data and information.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<u>PROGRESS UPON REVIEW</u>
186	IT Support Management	Oversee enhancements or developments of IT Infrastructures, systems and services as defined and agreed within budgetary, legislative and other constraints.	In progress
187	IT Support – Telecommunication Services	Maintain or develop base infrastructures, systems and services as defined and agreed within budgetary, legislative and other constraints.	Continual – main initiative for first and second quarters has been preparing for migration of all CDMA mobile phones to Next G – almost completed.
	IT Support – Records Management	Maintain or develop base infrastructures, systems and services as defined and agreed within budgetary, legislative and other constraints.	Continual

<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
188	IT Support – Financial Accounting	Maintain or develop base infrastructures, systems and services as defined and agreed within budgetary, legislative and other constraints.	Investigating way to further utilise the relatively new financial software package.
	IT Support - Other Services	Maintain or develop base infrastructures, systems and services as defined and agreed within budgetary, legislative and other constraints.	Review in Progress
	IT Support - Clients	Maintain or develop base infrastructures, systems and services as defined and agreed within budgetary, legislative and other constraints.	Continual – no major issues.
	IT Support - Peripheral Devices	Maintain or develop base infrastructures, systems and services as defined and agreed within budgetary, legislative and other constraints.	Continual – no major issues.
	IT Support – User Support Services	Maintain or develop systems and services as defined and agreed within budgetary legislative and other constraints.	User requests responded to in a timely fashion.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Bushfire
OBJECTIVE GROUP: Bushfire

<i>COST CENTRE OBJECTIVE:</i>	To provide a full time Fire Control Officer to administer the Warrumbungle Bush Fire Service and to provide effective, safe and operationally efficient equipment.		
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
190	Bushfire Management	To provide the community with the level of service they require and expect to minimise damage by fire related incidents.	Relationships fostered with RFS officers to ensure optimal and harmonious working outcomes.

PROGRAM: Corporate Services
PRINCIPAL ACTIVITY: Bushfire
OBJECTIVE GROUP: Fire Control/Suppression

<i>COST CENTRE OBJECTIVE:</i>		To ensure that resources are provided for volunteer fire fighters to control and suppress fires.	
<i>PAGE NO.</i>	<i>ACTIVITY</i>	<i>PERFORMANCE TARGET</i>	<i>PROGRESS UPON REVIEW</i>
191	Bushfires Running Expenses	Increase the number of trained personnel to provide better service to the community and reduce firefighter injuries.	Training programme continual throughout the "off-season" and on target for the quarter.
	Fire Control/Suppression	Implement hazard reduction programme to mitigate bush fires and reduce property and stock losses due to fire. Provide effective safe and operationally efficient equipment to assist firefighters. Assist fire suppression strategies with heavy earthmoving equipment.	Inspections completed and all appliances roadworthy. Trailer inspections underway. Planned activities on target.
	Fire control Centres	To improve overall command and control at all emergency incidents within the Warrumbungle Shire.	Vacant position of Operations Officer filled. Identified need for an additional staff member and application being prepared.

.....
R J GERAGHTY
GENERAL MANAGER

Mr R J Geraghty
 General Manager
 Warrumbungle Shire Council
 John Street
 COONABARABRAN 2357

Dear Sir

DIRECTOR OF CORPORATE SERVICES

ANNEXURE 2

2.1 DUE BY THE BANK TO THE FOLLOWING FUNDS AS AT 30th November, 2007

GENERAL FUND	BANK	RESTRICTED	BALANCE
General Fund Bank Balance	\$ 11,589,939.23	\$ 1,408,000.00	\$ 5,721,939.23
Future Capital Upgrading		\$ 2,520,000.00	
Employees Leave Liability		\$ 770,000.00	
External Grants for Specific Projects		\$ 980,000.00	
Development Sec 94 & 64 Contb'ns		\$ 190,000.00	
TOTALS	\$ 11,589,939.23	\$ 5,868,000.00	\$ 5,721,939.23

WATER FUNDS	BANK	RESTRICTED	BALANCE
Baradine Water Bank	\$ 52,212.53		\$ 52,212.53
Binnaway Water Bank	\$ 571,557.14	\$ -	\$ 571,557.14
Coonabarabran Water Bank	\$ 1,511,546.72	\$ 179,230.45	\$ 1,332,316.27
Coolah Water	\$ 887,346.10	\$ 836,697.00	\$ 50,649.10
TOTALS	\$ 3,022,662.49	\$ 1,015,927.45	\$ 2,006,735.04

SEWERAGE FUNDS	BANK	RESTRICTED	BALANCE
Coonabarabran Sewerage	\$ 1,981,908.40	\$ 836,510.08	\$ 1,145,398.32
Baradine Sewerage	\$ 262,489.04	\$ -	\$ 262,489.04
Coolah Sewerage	\$ 1,093,773.55	\$ 563,170.00	\$ 530,603.55
TOTALS	\$ 3,338,170.99	\$ 1,399,680.08	\$ 1,938,490.91

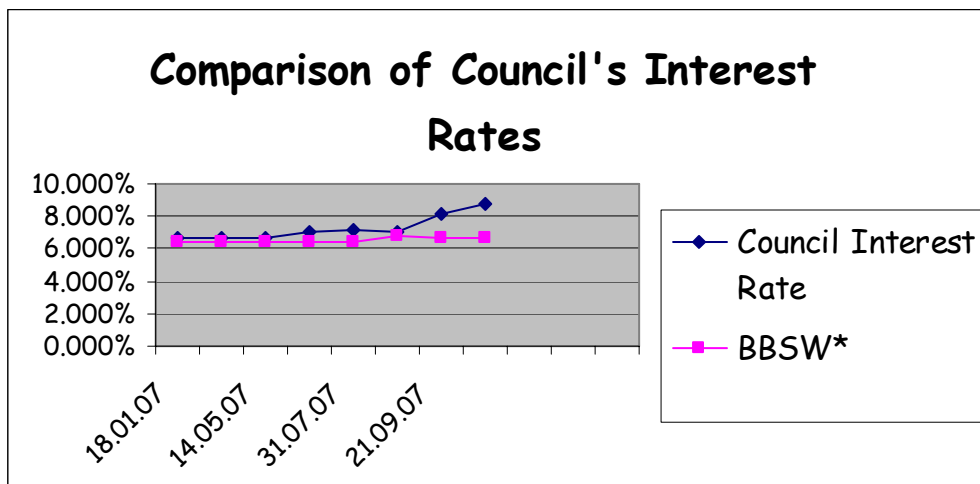
SUMMARY	BANK	RESTRICTED	BALANCE
General Fund	\$ 11,589,939.23	\$ 5,868,000.00	\$ 5,721,939.23
Water Fund	\$ 3,022,662.49	\$ 1,015,927.45	\$ 2,006,735.04
Sewerage Fund	\$ 3,338,170.99	\$ 1,399,680.08	\$ 1,938,490.91
TOTALS	\$ 17,950,772.71	\$ 8,283,607.53	\$ 9,667,165.18

TERM DEPOSITS		Interest Rate
BOND 1 TRUST AAA FRN	\$ 2,000,000.00	BBSW+.80%
C B A CALLABLE RANGE	\$ 2,000,000.00	7.50%
SGE-CREDIT UNION	\$ 500,000.00	6.70%
DRESDNER BANK OCTAGON	\$ 1,500,000.00	7.00%
ANZ 3 PILLARS	\$ 500,000.00	BBSW +1.2%
ANZ SAIL	\$ 500,000.00	BBSW +1.5%
ANZ ASPRIT 1	\$ 500,000.00	BBSW +1.75%
ANZ ASPRIT 11	\$ 800,000.00	BBSW +1.75%
ADELAIDE BANK-AT CALL	\$ 3,027,419.99	6.90%
BENDIGO BANK	\$ 500,000.00	BBSW+1.20%
TRIDENT	\$ 500,000.00	BBSW +.65%
AVERON BOND-SEALINK	\$ 700,000.00	BBSW +1.5%
DEUTSCHE BANK - DAISY	\$ 1,500,000.00	6.8043%
PIMCO PRINCIPAL PROTECTED	\$ 500,000.00	BBSW +.81%
ROYAL BANK OF CANADA	\$ 1,000,000.00	7.70%
ALL SEASONS-KEOLIS AAA	\$ 1,500,000.00	8.00%
TOTAL	\$ 17,527,419.99	

I certify that the above investments have been invested in accordance with Council's policy and in accordance with the Local Government Act 1993 and Regulations

Carolyn Upston
DIRECTOR CORPORATE SERVICE

Comparison of Council's Interest Rates with Bank Bill Swap Rate



*Bank Bill Swap Rate

This is the industry standard benchmark for investment return.

**2.2 STATEMENT OF INVESTMENTS AS AT 30th NOVEMBER 2007
 INVESTMENT REGISTER**

Days	Rate	Purchase Date	Maturing Date	Amount	Balance
ANZ 3 PILLARS					500,000.00
5years	BBSW+1.2%	24.03.05	06.04.10	500,000.00	
BOND ST CUSTODIAN-TITANIUM AAA					2,000,000.00
5.5years	7.2683	17.05.05	14.12.10	2,000,000.00	
OCTAGON PLC-DRESDNER BANK-EMU NOTE					1,500,000.00
10years	7.00	25.10.05	30.10.15	1,500,000.00	
CREDIT SAIL-ANZ INVESTMENT BANK					500,000.00
6years	Bbsw+1.5	14-11-05	30-12-11	500,000.00	
CBA CALLABLE RANGE					1,000,000.00
5years	7.5	14-12-05	14-12-10	1,000,000.00	
AVERON BOND-SEALINK P/L					700,000.00
7years	Bbsw+1.5	25.10.05	30.10.15	700,000.00	
DEUTSCHE BANK AG LONDON BRANCH-DAISY					1,500,000.00
5years	5-6%+cg	21-03-06	20-03-13	1,500,000.00	
ALL SEASONS-KEOLIS AAA					1,500,000.00
7years	8.00	16-06-06	16-06-13	1,500,000.00	
ANZ ASPIRT 1					500,000.00
6years		15-11-06	08-11-12	500,000.00	
PIMCO PRINCIPAL PROTECTED					500,000.00
4years		22-02-07	28-02-11	500,000.00	
ANZ ASPRIT 11					800,000.00
6 years		30-03-07	30-03.13	800,000.00	
TRIDENT-CREDIT SUISSE SYDNEY BRANCH					500,000.00
4 years		30.05.07	30.05.11	500,000.00	
SGE CREDIT UNION					500,000.00
91 Days	7.4%	12.11.07	11.02.08	500,000.00	
BENDIGO BANK					500,000.00
5 years	Bbswmid+120	21.09.07	21.09.12	500,000.00	
AT CALL					3,027,419.99
ADELAIDE MANAGED FUND					
	7.00%			3,027,419.99	
ROYAL BANK CANADA					1,000,000.00
1year	7.7%	16.03.06	16.03.11	1,000,000.00	
CBA CALLABLE RANGE					1,000,000.00
5years	7.5%	16-12-05	16-12-10	1,000,000.00	
TOTAL					17,527,419.99

I certify that the above investments have been invested in accordance with Council's policy and in accordance with the Local Government Act 1993 and Regulations.

RECOMMENDATION

For Council's information.

2.3 RECONCILIATION of General Fund Bank Account - 30 November 2007

CASHBOOK

Balance as at 01.11.07	17,612,448.85
Income	
- Total Receipts	3,596,586.81
- Total Investments	
	<hr/>
	21,209,035.66
Expenditure	
- Total Cheques Drawn	2,856,194.33
	<hr/>
Balance as at 31.07.07	18,352,841.33

BANK STATEMENT

Bank Statement as at 30.11.07	18,291,205.17
Amount Not Receipted This Month	
	<hr/>
	18,291,205.17
Outstanding Deposits	112,980.82
	<hr/>
	18,404,185.99
Total Investments	
Unpresented Cheques	51,344.66
	<hr/>
	18,352,841.33

RECOMMENDATION
For Council's information.

2.4 RATES AND CHARGES COLLECTION – UP TO and INCLUDING NOVEMBER 2007

GENERAL		RATE ARREARS	2006/2007 LEVY	PENSIONE R WRITE OFF	ABANDO NED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTAND- ING 2007/2008	COLLECT- ION % 2007/2008	TOTAL OUTSTA NDING 2006/2007	COLLEC TION % 2006/2007
	CBN RES/RURAL RES	112,123	901,926	68,236	3,392	942,421	237,921	704,499	25.25%	604,461	36.26%
	BARADINE	33,655	120,312	17,276	5	136,686	44,525	92,162	32.57%	107,406	31.78%
	BINNAWAY	21,406	58,955	9,997	189	70,176	23,691	46,485	33.76%	61,990	29.45%
	VILLAGES	7,088	21,986	1,952	2	27,120	8,923	18,198	32.90%	12,884	28.02%
	FARMLAND	217,512	3,704,363	19,361	19,008	3,883,506	1,369,349	2,514,157	35.26%	1,821,994	48.85%
	COOLAH	18,024	176,230	14,510	0	179,745	75,535	104,211	42.02%	82,820	48.52%
	DUNEDOO	12,341	192,865	16,295	0	188,911	78,031	110,880	41.31%	84,436	50.12%
	MENDOORAN	10,786	60,320	6,129	3	64,975	24,945	40,030	38.39%	33,087	42.10%
	LEADVILLE	2,733	9,127	1,353	0	10,506	3,798	6,709	36.15%	6,237	29.79%
	MERRYGOEN	357	3,696	586	0	3,466	1,369	2,097	39.50%	1,689	41.93%
	NEILREX	337	2,218	226	0	2,329	1,284	1,045	55.12%	867	48.43%
	UARBRY	0	3,277	73	0	3,203	1,643	1,560	51.30%	963	63.05%
	COOLABAH ESTATE	2,367	14,142	1,594	2	14,914	5,034	9,881	33.75%	0.00	0.00%

GENERAL		RATE ARREARS	2006/2007 LEVY	PENSIONE R WRITE OFF	ABANDO NED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTAND- ING 2007/2008	COLLECT- ION % 2007/2008	TOTAL OUTSTA NDING 2006/2007	COLLEC TION % 2006/2007
	RUR/RES COBBORA	1,081	3,272	289	0	4,064	1,331	2,733	32.75%	0.00	0.00%
	GENERAL RESD/BUS- CLH	9,326	127,287	8,758	9	127,846	63,558	64,288	49.71%	198,811	34.61%
	BUSINESS- CBN-RURAL	41,756	351,530	250	2	393,035	315,831	77,204	80.36%	237,202	34.97%
WATER						0		0			
	COONABARA BRAN	37,058	285,503	26,334	4,268	291,960	117,515	174,445	40.25%	196,409	33.30%
	BARADINE	35,938	77,813	10,322	5	103,425	30,893	72,532	29.87%	70,256	26.17%
	BINNAWAY	41,798	61,991	8,832	256	94,699	31,842	62,857	33.62%	73,438	21.81%
	VILLAGES	15,459	10,248	788	0	24,919	3,601	21,318	14.45%	12,224	15.31%
	FARMLAND - NTH & STH	0.00	693.75	0.00	0.00	694	331	363	47.72%		
	COOLAH	17,052	132,041	9,983	0	139,110	55,126	83,984	39.63%	77,438	42.29%
	DUNEDOO	8,659	113,636	9,321	0	112,974	45,134	67,840	39.95%	57,479	44.94%
	MENDOORAN	10,777	51,750	4,107	3	58,417	21,304	37,113	36.47%	31,426	37.75%
	MERRYGOEN	2,017	10,248	725	0	11,540	2,830	8,710	24.52%	7,250	32.42%

GENERAL		RATE ARREARS	2006/2007 LEVY	PENSIONE R WRITE OFF	ABANDO NED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTAND- ING 2007/2008	COLLECT- ION % 2007/2008	TOTAL OUTSTA NDING 2006/2007	COLLEC TION % 2006/2007
SEWERAGE						0		0			
	COONABARA BRAN	51,150	609,605	26,209	1,198	633,348	259,441	373,907	40.96%	352,567	38.47%
	BARADINE	53,540	138,169	8,703	10	182,996	62,104	120,892	33.94%	156,514	26.62%
	COOLAH	17,636	146,127	8,868	0	154,896	64,821	90,074	41.85%	72,766	45.59%
	DUNEDOO	9,260	136,335	9,013	0	136,582	56,056	80,526	41.04%	65,582	46.25%
		791,236	7,525,665	290,087	28,351	7,998,463	3,007,763	4,990,700	37.60%	4,428,196	28.80%
GARBAGE- North		70,810	576,309	50,150	341	596,629	242,029	354,600	40.57%	391,720	36.61%
GARBAGE - South		35,416	346,299	33,772	13	347,930	137,374	210,556	39.48%	187,855	42.85%
FARMLAND - NTH - STH		822	20,549	329	3	21,039	0	21,039	0.00%		
LEGAL FEES		65,785	11,609	0	0	77,394	10,497	66,897	13.56%	31,418	6.34%
								0			
INTEREST		152,724	0	0	0	152,724	27,751	124,973	18.17%	144,588	6.85%
	TOTALS	1,116,793	8,480,430	374,337	28,707	9,194,180	3,425,415	5,768,765	37.26%	5,183,777	28.16%

GENERAL		RATE ARREARS	2006/2007 LEVY	PENSIONE R WRITE OFF	ABANDO NED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTAND- ING 2007/2008	COLLECT- ION % 2007/2008	TOTAL OUTSTA NDING 2006/2007	COLLEC TION % 2006/2007
Rates & Annual Charges Outstanding Percentage											
	COONABARA BRAN	200,330	1,797,034	120,778	8,858	1,867,728	614,877	1,252,851	32.92%	1,153,437	36.41%
	BARADINE	123,133	336,294	36,300	19	423,107	137,521	285,586	32.50%	334,176	28.15%
	BINNAWAY	63,204	120,945	18,829	445	164,875	55,533	109,343	33.68%	135,428	25.10%
	COOLAH	52,713	454,399	33,361	0	473,751	195,481	278,270	41.26%	233,024	45.67%
	DUNEDOO	30,260	442,835	34,628	0	438,467	179,221	259,246	40.87%	207,497	47.57%
	MENDOORAN	21,564	112,070	10,236	6	123,391	46,248	77,143	37.48%	64,513	40.06%
	VILLAGES	31,439	78,214	7,585	5	102,063	29,812	72,250	29.21%	42,114	28.01%
	FARMLAND	217,512	3,705,057	19,361	19,008	3,884,200	1,369,680	2,514,519	35.26%	1,821,994	48.85%
	RURAL	51,082	478,817	9,008	11	520,881	379,390	141,491	72.84%	436,013	34.80%
	Overall	791,236	7,525,665	290,087	28,351	7,998,463	3,007,763	4,990,700	37.60%	4,428,196	41.89%

Note: These do not include Legal / Interest / Waste Outstanding Amounts as they are not broken up into these localities

RECOMMENDATION

For Council's information.

**2.5 PROPOSAL FOR CONVERSION FROM MANUAL DISPENSING OF
FUEL AT DUNEDOO DEPOT TO DATAFUEL FUEL MANAGEMENT
SYSTEM**

In last year's Budget Council approved \$20,000 for the upgrading to the Datafuel Fuel Management System at Coolah Depot. Coonabarabran Depot has been using this system for over five years now.

Datafuel has provided Council with a quote to install an additional system at Dunedoo Depot for \$12,933 which would be reduced to \$11,333 if commissioning occurred at the same time for Coolah and Dunedoo.

This represents a saving of \$1,600.

The advantages of the Datafuel system include:

- Convenience (an operator does not need to be available to refuel vehicles)
- Greater Access (any authorised person may refuel their vehicle at any time)
- Improves stock control and removes the possibility of human error.

The advantages of having the Datafuel system in ALL depots are:

- Centralised management of fuel
- Improved stock control
- Uniformity of system across entire organisation.

RECOMMENDATION

That Council approve a supplementary vote of \$11,333.00 for the purchase of the Datafuel Fuel Management System for Dunedoo Depot, so that it can be commissioned at the same time as Coolah, thereby saving \$1,600.

.....
CAROLYN UPSTON
DIRECTOR OF CORPORATE SERVICES

Mr R J Geraghty
General Manager
Warrumbungle Shire Council
John Street
COONABARABRAN 2357

Dear Sir

Attached is my report for consideration by Council

DIRECTOR OF TECHNICAL SERVICES

ANNEXURE 3

**3.1 PROPOSAL TO EXTEND WATER MAIN IN BARKER STREET
COONABARABRAN**

The following report was submitted to Council's November meeting and following discussions it was determined that the matter be referred back to the December Council meeting for further consideration.

Background

The water main in Barker Street Coonabarabran and the proximity of fire hydrants to a new house was raised as an issue at the Council meeting on the 18 October 2007.

Issues

The new house is located in lot 4141 Barker Street and is marked on a plan forwarded to Councillors under separate cover. The location of the nearest water main is also shown on the plan. The water main in Barker Street ends approximately 126 metres east of lot 4141 before it changes direction across the road. There is a water main to the north of Barker Street it runs diagonally through the crown land area generally known as Convent Hill.

It is possible to provide a water service to lot 4141 from either of these mains, the shortest distance is 86 metres to the diagonal main on Convent Hill. However, a water service is not a water main and generally it is not possible to install a fire hydrant on a water service.

The spacing of fire hydrants depends on the density of housing and in an urban area with 20 metre lot frontages the spacing is around 54 metres. While the frontage distances in Barker Street vary considerably and the frontage of lot 4141 is 74 metres, hydrant spacings greater than 70 metres should be avoided. The nearest hydrant to lot 4141 is 126 metres and this is not desirable.

Council frequently receives requests for extension of water main in urban areas mostly from properties on the edge of the urban area. Council's determination has generally been based on cost of extending the main and in some cases on a contribution from affected property owners. Another consideration is the catchment area eligible for collection of water charges. Under the Local Government Act, Council may levy a water

charge on any property that is within 225 metres of a water main. Council has also extended water mains in an urban area to promote residential development.

Extension of water main based on spacing of hydrants, is not good policy given that there are many properties in each of the urban areas without access to town water. Further, there is not a register of hydrant distance to building for those properties connected to town water.

Extension of the water main that ends without connection back into the reticulation system, that is, a dead end, should be avoided as it can lead to water quality problems. The length of water main required to service lot 4141 and connect back into the reticulation system is 360 metres.

Options

Lot 4141 is within the urban area and properties either side are connected to town water. Council has the option of extending the water main west along Barker Street to enable a service connection to lot 4141. Alternatively, Council can advise the property owner that service connection is possible, and must be done at the owners expense.

Financial Considerations

The estimated cost of extending the water along Barker Street to service lot 4141 is \$43,000. There is no budget allocation for such works, however, there is a budget allocation for removal of dead end mains in Timor Lane and Charles Street of \$25,000 each project. Council may also determine to make a supplementary vote to fund the works.

RECOMMENDATION

That Council include the project to extend the water main in Barker Street a distance of 360 metres for a cost of \$43, 000 in budget considerations for 2008/2009.

RECOMMENDATION

For Council's further consideration.

3.2 CONSULTANCY SERVICES FOR CIVIL DESIGN PROGRAM

Background

The design program for a number of road, drainage and sewer projects for 2007/2008 is behind schedule. A review of potential design projects beyond the current year has been undertaken with the aim of developing a list of projects that can be outsourced. By combining design projects in the current year with potential projects in the future into an overall package is expected to result in savings through economy of scale.

It is not proposed to 'lock' Council into a set of civil projects, but rather have available project information that will inform Council during budget considerations with more certainty about scope and costs.

Guidance from Council is sought on identifying potential civil construction projects that may receive funding in part or in full over the next three years. Further, Council

consideration is sought on acquiring survey equipment technology that assists in overcoming the current skill shortage.

Issues

Within the Asset and Design Section of Technical Services Division of Council there are five positions, one Manager and four technical staff. For most of 2007/2008 three of the positions have been vacant, the position of Manager and two technical staff. The position of Manager has been vacant for three years and at various times two technical staff positions have been vacant for long periods. As a result, the current civil design program is behind schedule on a number of projects.

In particular, the following 2007/2008 projects are behind schedule:

- Box Culvert in Walker Street Baradine
- Horsley Street to Drummond Street Sewer Extension
- Connection of Sewerage to Racecourse
- Cobra Street Drainage in Mendooran
- Binnia Street kerb blisters
- Tucklan Street Kerb and Guttering Project
- Renshaw Street Kerb and Guttering project
- Marchant Street Mendooran

Even with a full design team in place, the design and construction of some projects within in twelve month timeframe is becoming increasingly unrealistic. Projects that require a long lead time include projects where environmental issues need to be investigated, significant community consultation and liaison with Government agencies is required and where construction resources are limited. Typically these factors relate to drainage projects such as culverts and urban drainage, kerb and guttering projects and road projects where road base material is not readily available.

Having designs available, even in concept form, in advance of budget consideration is a long held objective of the Technical Services Department. Estimates of project costs presented during budget preparation are often based on limited information. Being able to inform Council on the cost and scope of works will produce more reliable budget outcomes.

Use is currently being made of the latest equipment technology in surveying and set out of construction projects. The surveying equipment uses satellites to locate position on the ground and in effect many survey activities can now be done with just one operator, that is, the traditional position of 'chain man' or survey assistant is no longer required. Recently, 8 km of survey was completed on MR55 with the equipment using one person in the same time as it would take two people with traditional equipment. The equipment is currently being hired on a weekly basis, however, the offer of a twelve month lease agreement is available whereby Council can own the equipment at the end of twelve months.

Options

Council has had recent experience using Consultants to undertake asset and design tasks. Consultants were used to prepare road construction plans on a 9km section of Coolah Neilrex Road, 5km on Cobborah Road and 2.4km on MR55. Also, a consultant was used to design and supervise reconstruction of kerb and guttering and footpath in John Street Coonabarabran. In the asset area, a consultant is being used to electronically map water and sewer reticulation in the various urban centres.

The proposed forward design program is based on projects listed in the current Management plan. By adopting a forward design program, does not lock Council into funding these projects during budget considerations each year.

Financial Considerations

The proposed engagement of consultants combined with existing resources and costs is not expected to exceed current budget allocations. In recent years the budget allocation has not been fully expended due to positions being vacant.

The satellite survey equipment is currently being hired for \$1100 per week. An agreement is being offered to convert this hire to a lease agreement over a period of twelve months at the end of which Council will own the equipment.

RECOMMENDATION

1. That Council's three (3) year forward civil design program include the following projects:
 - Gentle Annie Road
 - Piambra Road
 - Cobborah Road
 - Mt Nombi Road (to Wyuna Road intersection)
 - Digilah Road (to Lockerbie Road intersection)
 - Bingie Grumble Road (to Nandi Creek)
 - Old Common Road (to railway line)
 - Pipe Drainage in Martin Street and Booyamurra Street Coolah
 - Kerb and Guttering Projects
 - Darling Street Baradine
 - Castlereagh Street Baradine
 - Dunedoo
2. That Council enter into a lease agreement for the supply of satellite based survey equipment with an eventual cost of \$65,000.

3.3 PROPOSAL TO CLOSE PUBLIC ROAD OFF WOOL ROAD

Background

The Department of Lands in Tamworth have advised Council of an application received by them for closure of a number of Crown Roads and Public Roads. The application has been received from DE Parish Holdings Pty Ltd and involves roads in both Gunnedah Shire and Warrumbungle Shire. In particular it involves a 470m section of public road that intersects with Wool Road 190m north of the intersection of Wool Road and Oxley Highway.

Council has also received a letter of objection to the proposed road closure application from a property owner in Warrumbungle Shire Council. A copy of both letters has been forwarded to Councillors under separate cover.

Issues

When road closure applications are received, Council is particularly concerned that adjoining property owners are not disadvantaged. As well Council is concerned that road closure does not jeopardise future development and business for properties that may be one or two properties removed from the road.

The objection raised to this particular road closure is from a property owner who uses the network of roads to access his property in the north from his property in the south. Apparently, the property owner will be financially disadvantaged if the road is closed as the alternate route means an extra journey of 50 kilometres. In discussions, the objector indicates that he may have to sell his northern property if the road is closed.

Options

The Department of Lands is seeking Council's response to the proposed closure of a public road and in this regard, Council has discretion.

Financial Considerations

There are no costs to Council associated with the road closure as it appears that all administrative, survey and legal costs are being met by the applicant. Should Council agree to road closure, the matter of sale price will need to be considered by Council a land title has been created.

RECOMMENDATION

For Council's consideration.

3.4 PROPOSAL BY DEPARTMENT OF PRIMARY INDUSTRIES TO STOCK THE UPPER REACHES OF TIMOR DAM WITH GUDGEON

Background

The Department of Primary Industries is requesting Council assistance with a project to populate the Castlereagh River upstream of Timor Dam. The confluence of the river and the dam will be used as a release point for the Purple Spotted Gudgeon.

Timor Dam is the primary water supply for Coonabarabran and any activity that may impact on water quality and general operation of the dam should be approved by Council.

Issues

The DPI advise that the Purple Spotted Gudgeon is on the endangered species list and that the gorge country upstream of the Dam is an ideal location to propagate the species. A copy of the letter from DPI has been forwarded to Councillors under separate cover.

The DPI also advise that the stocking program is limited to the Purple Spotted Gudgeon and there are no plans to introduce bigger fish and there are no proposals to advocate recreational fishing in the Dam.

Ever since the Dam was built, Council has resisted submissions to allow recreational fishing in the Dam due to concerns about impact on water quality and public liability.

Treatment of blue green algae in the dam has involved dosing with an algicide, usually copper sulphate. When dosed with algicide the decaying algae reduces the concentration of oxygen in the water, resulting in many species of marine life dying. Dosing of the water body with algicide has not occurred since 1999 when a water mixer was installed. However, the concentration of blue green algae since that time has fluctuated and on occasions preparations were made to dose with algicide. That is, there is no guarantee that treatment of the water body with algicide will not be required sometime in the future.

In discussions with DPI about the possibility of needing to dose the dam with algicide, they indicate that a plan of management should be in place that recognises potential impact on fish life. Currently, Council's plan is to dose with algicide when there is evidence that blue green algae is turning toxic. The DPI suggest, that treatment of blue green algae should occur at lower levels of concentration, well before there is any potential for it to turn toxic. That is, the frequency of dosing with algicide will increase.

Whenever, the dam is dosed with algicide, Council is required to notify the EPA of the activity and take sediment samples from three different locations within the dam. Once dosing is complete, three more samples are required.

Options

The DPI suggest that Council's environmental credentials will be enhanced by allowing the introduction of Purple Spotted Gudgeon into Timor Dam. However, Council has complete discretion in relation to this matter.

Financial Considerations

There is minimal cost to Council in allowing DPI to access the dam to stock the confluence with Purple Spotted Gudgeon. However, development and implementation of a plan of management, including increased frequency of algicide dosing will increase the cost to Council of operating the dam.

RECOMMENDATION

For Council's consideration.

3.5 APPLICATION TO CLOSE ROAD OFF BOOMLEY ROAD – 'YARRAWONGA'

Background

Council considered a report on an application to close a road, referred to as Yarrowonga Road, on the 14 December 2006 and on the 19 April 2007. A personal representation was made by the applicant to Council on the 15 March 2007.

Council advised the applicant of conditions that must be met before Council agrees to the road closure. The applicant, through his solicitor has now responded indicating the conditions have been met, a copy of their letter has been forwarded to Councillors under separate cover. Also, forwarded to Councillors is a copy of Council's letter to the applicant following the meeting on the 19 April 2007.

Included in attachment 1.0 is a map showing location of 'Yarrowonga Road' and surrounding properties referred to in the letter by the applicant.

Issues

Council is generally very reluctant to close public roads or even be party to closure of Crown roads because of uncertainty about future requirements of the road for access to both adjoining properties and those further away. However, Council is also mindful that some sections of road may never be used as road because of the terrain and simply there is no foreseeable need for the road.

The applicant claims to have consulted with property owners immediately adjoining his property. However, there is no reference to lot 27 DP754293 or lot 17 DP754293

Options

Council has discretion in relation to the applicants application to close the road. Should Council agree to close the road the matter will again come before Council for determination of sale price.

Financial Considerations

It is expected that all costs associated with the road closure would be met by the applicant.

RECOMMENDATION

For Council's consideration.

.....
KEVIN TIGHE
DIRECTOR TECHNICAL SERVICES

Attachment 1.0

Mr R J Geraghty
General Manager
Warrumbungle Shire Council
John Street
COONABARABRAN 2357

Dear Sir

Attached is my report for consideration by Council

DIRECTOR OF ENVIRONMENTAL SERVICES ANNEXURE 4

4.1 PUBLIC POOLS – REVIEW OF OPENING HOURS AND CHARGES

In response to the five letters from Dunedoo tabled and discussed at the November meeting (full copies provided and distributed separately to this report marked as ‘Attachment A’), the following supporting information has been drawn together for Council’s further consideration;

1. *Pool information brochures*

Each pool brochure is identified by a different colour and the set of six sheets is distributed separately to this report and marked as ‘Attachment B’.

2. *Season length*

Each pool is open seven days a week from the last Saturday in October to the last Friday in March which is a total of 150 days. One hundred and thirteen days are school term and 37 days are school holidays.

3. *Typical total season operating costs and income*

Pool	Total Income \$	Total Operating Expenditure \$	Budgeted Capital Improvement \$	Net Loss (excluding capital) \$
Baradine	14,262	69,972	13,100	55,710
Binnaway	7,812	88,281	10,675	80,469
Coolah	14,500	91,151 (3,152 interest)	16,313 (1,578 Principal)	79,803
Coonabarabran	29,106	85,313	6,828	56,207
Dunedoo	18,360	76,057	30,234	57,697
Mendooran	4,429	66,672	52,056	62,242
TOTALS	88,469	480,598	130,784	392,128

4. *User groups with distinctive needs*

- Schools – sport activities, intensive swimming and carnivals
- Swimming Club – training after public hours, Carnival and Club Championships

-
- Fitness lap swimmers – prefer quieter periods
 - Parent groups with toddlers – prefer quieter periods
 - Secondary School children over 10 years of age – informal recreational swimming and socialising
 - Learn to Swim Programs (eg: Sport and Recreation) prefer quieter periods

Notes

- (a) Considerable difficulty is experienced in determining a mix of hours that provides fair access for all of these different groups which is further compromised by the need for the public to be excluded when toilet cleaning, plant maintenance, grounds mowing and pool cleaning activities prevent adequate supervision (and thus increase risks to unacceptable levels).
- (b) Because each town has different levels of activity in each of these distinctive user groups there are already some differences in opening hours as shown on the pool operating hours section of the ‘Attachment B’ brochures.
- (c) Storm weather conditions often upset the ‘best laid plans’.

5. *Quick calculations*

(a) Expenditure

Given that any additional opening hours will attract overtime rates of payment (with relevant on-costs) the following approximate additional operating costs would be incurred:-

- An average single hourly rate (allowing for the time of day hours already worked and level of experience of the employee) with on-costs would be in the order of \$51 per hour
- At one extra hour per day over a 150 day season this would add \$7,650 to each pool budget
- Over six pools this would add \$45,900 per season to the total pool operating expenditure.

(b) Income

Past experience has shown that with the additional access created by expanding hours, very little extra income is generated as admission is usually gained via season ticket passes of one form or another.

(c) Approximate existing level of subsidy

Across the total pool budget (including capital expenditure) each dollar spent by pool patrons is matched by a further \$5.91 out of general revenue.

(d) Season tickets cost converted to daily admission

Family	\$180	= \$1.20 per day
Adult	\$ 96	= \$0.64 per day
Child and Pensioner	\$ 76	= \$0.51 per day

6. *Common concerns expressed in five Dunedoo submissions*

- (a) Season tickets are too expensive. Can't find \$180 just before Christmas
- (b) A single adult and a single child season ticket when added together is only \$8 cheaper than a family ticket
- (c) No facility for season ticket purchase by instalment. (suggests payment in three stages)
- (d) Unsuitable opening hours for working parents (suggests 3 to 7)
- (e) Public pools need to be accessible to children as an essential water safety need
- (f) Insufficient advertising by Council on Pool access and costs
- (g) Insufficient publicity for pass-out cards
- (h) The need for children under 10 to be accompanied by a person over 16

6. *Additional considerations*

- (a) Any variations to Council's adopted fees and charges will be required to be advertised for a period of 28 days prior to implementation.
- (b) Past experience with staged payments for season tickets has created significant additional administration costs and disharmony with pool users when the instalments are not paid on time (especially the last payment). Regrettably this experience also shows that the majority of agreements fail in this way.
- (c) For their annual fee each swimming club is entitled to one hour of training time outside of normal hours and in the majority of cases this is between 6.00pm and 7.00pm weekdays.
- (d) Given that pool superintendents currently start their pre-opening activities at 6.00am and lock up after swimming club activities at 7.15pm (albeit with breaks in between) there is already a commitment to long days for a 150 day season.

RECOMMENDATION

- 1. That Council respond to each letter from Dunedoo with a copy of this report to demonstrate the existing level of subsidy that is already in place and Council's demonstrated commitment to water safety and learn to swim programs;
- 2. That Council makes available a facility to accept staged payments for swimming pool season tickets in advance of the season and publicise this facility prior to the 2008/2009 swimming season;
- 3. That the pool opening hours at all pools (during both school term and school holiday periods) remain as currently advertised and be further reviewed as part of the 2008/2009 budget deliberations;
- 4. That the pool brochures be amended to include a detailed explanation of the pass out card system already in place; and

5. That Council confirms the 'Children Under 10' supervision policy as applicable in all Warrumbungle public pools as it is an adopted industry standard actively promoted by the Royal Lifesaving Society.

4.2 COMPREHENSIVE LAND USE STRATEGY AND NEW LEP – LOCAL PROFILE REPORT

A copy of this lengthy report has been distributed to Councillors separate to this business paper for the purpose of ensuring that Council is satisfied that the report firstly, clarifies its role in the new LEP process and secondly, provides a comprehensive profile of Warrumbungle Shire in its current form.

The document has been reviewed by Council staff and is required to be reviewed by Department of Planning staff as well.

Given the delays being experienced with this project to date and the imminent Christmas/New Year break Council's internal review of the document has been given the highest possible priority. Feedback from elected representatives is sought to include (where necessary) with this work.

RECOMMENDATION

That the review process be completed as a matter of urgency and the report, as submitted, be returned to AndrewsNeil Pty Ltd for correction of the identified word processing errors and gaps.

4.3 BARADINE NPWS OFFICE AND PILLIGA FOREST VISITOR CENTRE

Applicant	NSW Department of Commerce
Owner	Crown
DA Number	53/0708
Site	Former Baradine RSL Club
Land Description	Lots 7 and 8 DP 758051 and Lot 12 DP 546851
Current Approved Land Use	Vacant Club Building

DESCRIPTION OF PROPOSED DEVELOPMENT

The developer proposes to construct a new Pilliga Forest Visitor Centre/National Parks and Wildlife Service Office and demolish the existing RSL club building and bowling green. The specifics of the development as detailed by the applicant are outlined below:

- The construction of new offices and visitors centre with a total building envelope of 552m². The visitors centre is proposed to trade seven (7) days a week between the hours of 10.00am and 4.00pm,
- Car-parking is also outlined and includes a total on-site car-parking of 8 spaces,
- Landscaping shall include mature shade trees along the rear boundary with other trees provided. Plant species have been particularly chosen to showcase the colourful and hardy species of the Western Slopes Dry Sclerophyll Forests.

-
- The NPWS office will employ a staff of 11 administration and field staff and the visitor centre will employ one person,
 - The former RSL Clubhouse, bowling green and associated site features are to be demolished, with the exception of the RSL memorial wall, lone pine tree, flag pole and netball courts.

The site plan and Statement of Environmental Effects are distributed separately to this report and marked 'Attachment C'.

RESULTS OF PUBLIC EXHIBITION

The application was advertised to the general public through newspaper advertisements and the surrounding neighbours were notified by letter.

Council has received four (4) submissions against the proposal. Full copies of these documents are distributed separately to this report and marked 'Attachment D'.

The main objections raised in the submissions are summarised as follows:

- a) The old RSL club house should not be demolished as the National Trust is currently considering placing the building on their heritage register;
- b) The building should continue to stand in memory of the men and women who died during the two world wars;
- c) The new building design would have practically no materials sourced from the Pilliga Forest,
- d) Insufficient sanitary facilities,
- e) The entrance to the building achieves nothing visually,
- f) The visitor display area needs local input.
- g) Errors in floor space calculations.

RESULTS OF CONSULTATION

The development proposal is being made by a department of the NSW Government with a professionally sourced Statement of Environmental Effects and as such all necessary consultation with other government departments occurred prior to lodgement.

COMMENTARY

In considering this proposal Council must take into consideration the matters listed in Section 79C of the Environmental Planning and Assessment Act, 1979. The matters listed include:

-
- any environmental planning instrument and any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority.
 - the regulations.
 - The likely impacts of the development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.
 - The suitability of the site for the development.
 - Any submissions made in accordance with the Act or Regulations.
 - The public interest.

Note: The Environmental Planning and Assessment Act 1979 provides special provisions that relate to the determination of development applications made by the Crown.

Section 116C of the Act provides:-

“A consent authority, in respect of a development application made by or on behalf of the Crown, must not:

- (a) refuse its consent to the application, except with the written approval of Minister, or
- (b) impose a condition of its consent, except with the written approval of the Minister.”

Compliance with Coonabarabran LEP 1990

The land is zoned 2(v) under the provisions of the Coonabarabran Local Environmental Plan 1990 and the activity is defined as a “shop” and “offices” under that plan by way of clause 4 of the Environmental Planning & Assessment Model Provisions 1980. The proposed development is also covered by Coonabarabran Shire Council Development Control Plan No 4 and this plan gives the site a zoning of Business. The proposal is permissible with Council consent under both the LEP and the DCP.

Compliance with the Regulations, REP's and SEPP's

The development is subject to the provisions of Orana REP No 1 and the conditions of consent will reflect the usual council requirements to minimise upward light spill.

All State Environmental Planning Policies (SEPPS's) have been reviewed and the proposal is not affected by any of the policies.

COMPLIANCE WITH DEVELOPMENT CONTROL PLANS

The following DCP's are applicable to this development:

- **Warrumbungle Shire Council- Development Control Plan (DCP) No 1- Shire Lighting Code to Protect Siding Spring Observatory.** The aim of this plan is to

help the observatory by preventing Warrumbungle Shire's dark skies deteriorating and to guide residents and lighting consultants to install and manage good lighting with little or no disruption to people's normal life.

- **Coonabarabran Shire Council- Development Control Plan (DCP) No 4 - Coonabarabran, Baradine and Binnaway.** The purpose of this plan is to give detailed guidance to people wishing to develop land subject to the LEP, to form a basis for negotiation should a departure from the provisions of this plan be requested. The land is zoned Business under this plan and is permissible with Council consent.
- **Coonabarabran Shire Council- Development Control Plan (DCP) No 8 – Car Parking Standards.** The aim of this Development Control Plan is to provide guidelines and set standards for the provision of car parking in the Shire. The plan requires this development to provide 10 car spaces and the developer has proposed only 8 car spaces. Part 5(c) of the plan provides for sufficient credits, to negate the need to seek more off-street parking.

ANALYSIS - LIKELY IMPACT OF THE DEVELOPMENT, SUITABILITY OF THE SITE AND CONCERNS RAISED IN SUBMISSIONS

Analysis of the Statement of Environmental Effects provided revealed that the proposal would have little likely adverse impact upon the surrounding residents given its location in a business zone. In addition the site would appear to be suitable for the proposed use given its prominent location within the town of Baradine (in this way ensuring an important focus as a vital tourist facility) and sufficient area to accommodate the proposed improvements.

The advertising and consultation processes resulted in a number of concerns being raised by objectors (as listed earlier) and an evaluation of these concerns is provided as follows:

-

- (a) *‘The old RSL club house should not be demolished as the National Trust is currently considering placing the building on their heritage register’*

Council's heritage advisor has recently carried out a review of all heritage items throughout the entire Shire and the Baradine RSL building did not gain recognition as a heritage item in this formal Community Based Heritage Study of the former Coonabarabran Shire Area. Extensive consultation was carried out with the residents of Baradine in this work. It is therefore, unlikely that any late bid to include the building on the national trust register would be successful. The building is not listed as a Heritage Item in the Coonabarabran LEP 1990 which is the current legal local plan instrument in place.

- (b) *The building should continue to stand in memory of the men and women who died during the two world wars*

The proponents are proposing to retain the memorial wall and lone pine tree as part of their development proposal to accommodate this concern. These features have been the

focus of the Baradine communities' memorial ceremonies in the past rather than the building itself.

- (c) *The building construction would have practically no components sourced from the Pilliga Forest*

The building content and use will become a focal point to encourage tourism of the Pilliga Forest and it is not crucial that the proportion of local timber products incorporated with the building be high.

- (d) *Insufficient sanitary facilities*

The proponent of the development has had a Building Code of Australia compliance report prepared by a level one accredited certifier and the number of sanitary facilities met the codes requirements.

- (e) *The entrance to the building achieves nothing visually*

The proposed entry to the building is in keeping with its low maintenance and energy saving design features.

- (f) *The visitor display area needs local input*

Council has no authority to consider the content of the display within the building as part of its development assessment. It could be reasonably expected that the NPWS will seek local input into this part of the development.

- (g) *Errors in floor space calculations*

This objector asserts errors in the floor space calculations provided. The differences appear to be related to the calculations by both parties not relating to exactly the same sections of the building. The floor areas are largely required to determine Building Code of Australia requirements and in the case of an application by the Crown it is the Crown that must be satisfied that their building proposal meets the technical components of the current building laws.

- (h) *Land Contamination*

The submitted statement has not confirmed that investigations have cleared the site of any petrochemical contamination from the adjacent disused petrol station.

- (i) *Flooding*

The submitted statement has not identified that the proposed finished floor level of the building is to be located above the highest known flood level in that locality.

RECOMMENDATION

That Council seek Ministerial written approval to approve Development Application 53/0708 for the demolition of existing buildings, associated structures and bowling green and construction of a new office and Pilliga Forest Visitor Centre for the National Parks and Wildlife Service at Lots 7 & 8 DP 758051 and Lot 12 DP 546851 50-58 Wellington Street Baradine subject to the following conditions of consent:

1. General

Development taking place generally in accordance with the outlined proposal indicated in the development application, except as modified by these conditions, Council's Development Control Plans, Engineering and subdivision requirements and the requirements of the Environmental Planning and Assessment Act 1979.

Reason: To ensure development complies with this approval and the proposal which was considered.

2. External Lighting

All external lighting is to be of a fully shielded design and directed in a downward position.

Reason: To minimise upward light spill and to comply with the requirements of the Orana Regional Environmental Plan.

3. Flooding

Prior to the commencement of any site works the applicant shall provide documentary evidence that the proposed finished floor level of the new building will be located above the highest known flood level for the site.

Reason: To ensure that the potential for nuisance flooding of the new building is reasonably addressed.

4. Land Contamination

The applicant shall provide documentary evidence substantiating that site testing has cleared the site of any detectable contamination from the adjacent abandoned petrol station.

Reason: To ensure that any potential unhealthy site conditions area identified and corrected prior to any construction work being undertaken.

5. Land Consolidation

The applicant shall obtain all relevant consents and make all necessary alterations to affected land titles necessary to consolidate all lands required as part of the development proposal into one allotment.

Reason: To ensure the compliance with BCA requirements.

6. Demolition

The applicant shall comply with all requirements of Australia Standards AS2601 1991 – The Demolition of Structures.

Reason: To prevent any adverse impact on the locality associated with demolition activities.

7. Disposal of Wastes

Provision is to be made for the disposal of waste arising from the demolition/building works to the satisfaction of Council's Director of Environmental Services.

Reason: To comply with Protection of Environment Operations Act requirements and ensure that recycling opportunities are utilised.

4.4 DEVELOPMENT APPLICATION FOR DETERMINATION - DEMOLITION OF FIRE DAMAGED BUILDING (CRANE BUILDING) DEVELOPMENT APPLICATION 59/0708

Applicant	Warrumbungle Shire Council
Owner	Warrumbungle Shire Council
Site	14-16 John Street, Coonabarabran
Land Description	Lot 121, DP 865988
Current Approved Landuse	Vacant fire damaged commercial building
LEP Zoning	Urban 2v
DCP Zoning	Business

DESCRIPTION OF PROPOSED DEVELOPMENT

To prepare the site for redevelopment by demolishing unnecessary structures, removing any site contaminants and stabilising foundation materials.

SUPPORTING DOCUMENTATION

A Statement of Environmental Effects prepared by Geolyse Pty Ltd has been lodged with the application and a full copy of this report has been distributed separately and marked 'Attachment E'.

This statement has outlined the planning framework in which the proposal sits and addresses the potential impacts of allowing the proposal to proceed.

RESULTS OF PUBLIC EXHIBITION

The application has been advertised in order to facilitate whether the building should be demolished or alternate solutions implemented. A significant response has been received (with some submissions using either a petition or standard letter technique) and all responses have been distributed to Councillors separately and marked 'Attachment F'.

In addition much public debate has occurred in the local printed media.

The submissions have been by way of objection to the demolition component of the application and the written opinions can be summarised as follows:

- (a) The building façade is crucial to the historical and heritage value of the John Street precinct.
- (b) The site has significant historical importance eg: 60 years ownership by the McWhirter family.
- (c) The building is currently structurally sound and used innovative building techniques for its era.

-
- (d) Council should restore and sympathetically incorporate the Crane building façade into any new building. Keep the unique façade.
 - (e) Council should allow for shops to be part of the new structure to retain and develop a strong main street shopping precinct.
 - (f) Clever restoration would bring tourism benefits to Coonabarabran.

COMMENTARY

In considering this proposal Council must take into consideration the matters listed in Section 79C of the Environmental Planning and Assessment Act, 1979. The matters listed include:

- any environmental planning instrument and any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority.
- the regulations.
- The likely impacts of the development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.
- The suitability of the site for the development.
- Any submissions made in accordance with the Act or Regulations.
- The public interest.

ANALYSIS

1 Statutory Planning Framework

Part 4 of the Statement of Environmental Effects has progressively worked through the hierarchy of relevant legislation and formal heritage controls currently in place. The Orana Regional Environmental Plan and DCP No. 4 are not identified as concerns.

SEPP 55 has been identified for attention as the site has the potential to be contaminated (formal development consent is not required for the identified Category 2 Remediation Work) and concerns have been raised with the safety and efficiency of the arterial road (Newell Highway) during work phases.

Note: BASIX requirements found in the Environmental Planning and Assessment Act will not apply to any replacement building unless it contains residential accommodation.

2 Impacts

Part 5 of the Statement of Environmental Effects has comprehensively worked through foreseeable impacts with the following identified as significant:

- Heritage significance,
- Access and traffic disruption,

-
- Public utilities,
 - Dust and particulate pollution,
 - Waste disposal,
 - Noise and vibration,
 - Land contamination (petrochemical),
 - Hazardous materials (asbestos and lead),
 - Risk of collapse during demolition, and
 - Social and economic impacts.

Not covered specifically in this part were adverse potential impacts by vagrants/vandals, the existence of a functional well on the site and the potential for beneficial impacts from tourism development.

In addition this part of the statement should have identified the following:

- i. If demolition of the building is approved the surviving structure should be fully archivally recorded in accordance with relevant Heritage Office guidelines, such recording must include:
 - An outline history of the building
 - Measured drawings of the structure, including
 - Location plan
 - Site plan (1:500)
 - Floor plan (1:100)
 - Roof plan (1:100)
 - Elevations and sections (1:100)
 - A photographic record of the building as follows:
 - Black and white photographic record
 - A photographic record on coloured slides
- ii. Approval of demolition should only be approved subject to submission of a proposal for new development that compliments and/or enhances the aesthetic characteristics of the John Street business precinct. This precinct has been identified as having State heritage significance in relation to its aesthetic characteristics. This significance is largely attributed to the outstanding collection of inter-war buildings located in John and Dalgarno Streets. A new design for the site should be prepared in accordance with Royal Australian Institute of Architects Infill Guidelines.
- iii. The Heritage Study of the former Coonabarabran Shire recommended the establishment of an Art Deco Heritage Trail in Coonabarabran. The Crane Building façade is an important element of Coonabarabran's Art Deco Heritage. (*Note:* Regardless of the outcome of the current development proposal it is recommended that the history of the building be interpreted as part of this heritage trail).

Part 3 of the Statement of Environmental Effects has adequately addressed structural concerns and identified constraints to be considered.

3 Suitability of the Site

Part 6 of the Statement of Environmental Effects addresses this aspect and concludes that the proposed development is 'permissible with consent' and 'is considered to be suitable for the proposed development'.

It is assumed that this last opinion infers that this 'suitability' is reliant upon any consent being conditioned to satisfactorily address the concerns covered by the statement in total.

4 Submissions and the Public Interest

Councillors have been provided with full copies of all submissions under separate cover as identified earlier in this report and the various aspects of public interest identified are all relevant to the proposal submitted for determination.

CONCLUSION

Council has three options available under Section 80 of the Environmental Planning and Assessment Act, 1979.

Option A

Approve the development unconditionally. This option would not be appropriate given the identified likely impact of an unconditioned development.

Option B

Approve the application subject to conditions with the reasons for the conditions explained. (The draft condition listed below should be applied in the event Council wishes to exercise this option). Section 80(3) and (4) give Council the following mechanisms to achieve a desirable outcome: -

(3) 'Deferred commencement' consent

A development consent may be granted subject to a condition that the consent is not to operate until the applicant satisfies the consent authority, in accordance with the regulations, as to any matter specified in the condition. Nothing in the Act prevents a person from doing such things as may be necessary to comply with the condition.

(4) Total or partial consent

A development consent may be granted:

- (a) for the development for which the consent is sought, or*
- (b) for that development, except for a specified part or aspect of that development, or*
- (c) for a specified part or aspect of that development*

Option C

Refuse the application. This option would not be appropriate given the identified need for redevelopment of the site.

RECOMMENDATION

That those aspects of Development Application 59/0708 necessary to remediate and make safe the subject site prior to redevelopment, but not including the demolition of the façade, be granted 'partial consent' in accordance with Section 80(4) of the Environmental Planning and Assessment Act 1979 subject to the following condition:

- The applicant demonstrating to Council, in accordance with the regulations, that the following matters will be implemented as part of the site remediation process:-
 - i. The preparation of a conservation management plan for the site (in accordance with Burra Charter philosophies and Royal Australian Institute of Architects guidelines for infill development) using a conservation architect and engineering consultant, and
 - ii. Strict compliance with all legal and environmental guidelines covered in detail in the Statement of Environmental Effects.

4.5 Applications Received for the calendar month of November 2007

Complying Development / Development Application	Owner	Address	Development Type
DA 62/0708	M Rickert (Pilliga Pottery)	Dandry Road Coonabarabran	Multiple Occupancy B and B
DA 63/0708	Ms D Tuckwell	Black Stump Way Coolah	Advertising Sign
CD 64/0708	M J Francis	Laheys Creek Road Dunedoo	Shed
DA 65/0708	Warrumbungle Shire Council	Dandry Road Coonabarabran	Communications Tower (RFS)
CD 66/0708	Natasha Milford	Nandi Hills Estate Coonabarabran	Shed
DA 67/0708	Coonabarabran High School	Newell Highway Coonabarabran	Shade Structure
DA 68/0708	Judith Brennan	Cobborah Street Dunedoo	Urban Subdivision 1 additional Lot
DA 69/0708	TAFE	Robertson Street Coonabarabran	Roof over paved area
CD 70/0708	Ms E Harris	Bingie Grumble Road Coonabarabran	Decking
CD 71/0708	Mr T Smith	Baradine Road Coonabarabran	Shed
CD 72/0708	Coolah VRA Rescue Squad	Campbell Street Coolah	External Covered Training Area
CD 73/0708	S Sumiran	Knight Street Coonabarabran	New Dwelling

Applications Pending as at the end of November 2007

Complying Development/ Development Application	Owner	Address	Development Type	Status
DA 33/0708	Ms P Love	Lot 251 Timor Road, Coonabarabran	Subdivision into 4 Lots	Pending
DA 172/0607	Ms A Manning	Bullinda Street, Dunedoo	Relocate Dwelling	Awaiting fees & HOWI
DA 113/2004	Warrumbungle Shire Council	Jackson Street, Coonabarabran	45 Lot Industrial Subdivision	4 month extension granted by Council
DA 139/0506	P and D Redden	Merebene Street, Coonabarabran	3 Lot Subdivision	Awaiting RFS response
CDC 140/0506	F Border	"Ringwood", Coonabarabran	Additions to Dwelling	Awaiting further applicant information
CDC 145/0607	Mr J Kubowicz	Whiteley Street, Dunedoo	Erect cover over Pool	Awaiting applicant Engineer Details
DA 148/0607	J and J Pogson	Timor Road Coonabarabran	68 Lot Subdivision	68 Lot Subdivision To be formally withdrawn

Complying Development/ Development Application	Owner	Address	Development Type	Status
DA 53/0708	NSW Dept Commerce (NPWS)	Rawson Place, Sydney	NPWS Visitor Centre Baradine	Pending
DA 59/0708	Warrumbungle Shire	John Street, Coonabarabran	Demolition Crane Building	Pending

RECOMMENDATION

For Council's information.

.....
RON VAN KATWYK
DIRECTOR ENVIRONMENTAL SERVICES

Mr R J Geraghty
General Manager
Warrumbungle Shire Council
John Street
COONABARABRAN 2357

Dear Sir

Attached is my report for consideration by Council

DIRECTOR OF COMMUNITY SERVICES ANNEXURE 5

5.1 BARADINE AGED CARE ASSOCIATION - BARADINE DOCTOR'S RESIDENCE

Council has previously resolved to auspice the Regional Partnerships funding agreement for \$72,000 with the Department of Transport and Regional Services (DOTARS) on behalf of the Baradine Aged Care Association to purchase the doctor's residence in Baradine (Resolution No 54). The budget for this project as submitted to DOTARS is:

House Purchase Price	\$130,000
Legals and S/Duty	<u>\$ 6,000</u>
TOTAL	\$136,000

Baradine Aged Care Association	\$ 46,000
Regional Partnerships	\$ 72,000
<u>Other Funding</u>	<u>\$ 18,000</u>
TOTAL	\$ 136,000

PART A – Property Purchase

A formal lease agreement with the Baradine Aged Care Association will be established as part of the contract of sale to enable the right to use and benefit of the house to the community organisation. The contract with Regional Partnerships has constrained the house for sole purpose of a GP residence for a minimum 7 years. Baradine Aged Care Association will be responsible for all repairs and maintenance, Council rates, building and contents insurance etc plus all other expenses and beneficiary of rental income from house.

PART B – Funding Shortfall

A milestone of the Funding Agreement is to confirm to DOTARS the other funding source for the \$18,000 shortfall.

Both Greater Western Area Health Service (GWAHS) and NSW Premiers have been approached formally by the Baradine Aged Care Association to become involved in the project. It was also raised as an issue by the Mayor and General Manager during meetings with GWAHS and local State member.

Baradine Aged Care Association have written to Council informing, that despite their efforts, neither GWAHS or NSW Premiers have been able to assist. They have advised that whilst they will have the additional \$18,000 required in cash to meet the purchase price at anticipated settlement in January/February 2008, this leaves little in the bank for *'rates and some urgently needed renovations and repairs on the residence'*. A copy of the letter is attached under separate cover for Councillors' information.

Council agreed to support the Baradine Aged Care Association to facilitate the process of seeking partnership dollars by being the funding proponent, legal owner and custodian of this community asset in November 2006 (Resolution No 151). However at that stage there was no seeking by the community or commitment by Council of any financial contribution.

Council may choose to:

- i. Decline the request.
- ii. Contribute the whole or part thereof the \$18,000 requested. In doing so provide a supplementary vote of the same amount and determine from where these funds are to be sourced from within the current budget.
- iii. Provide the \$18,000 required on a low interest or interest free loan basis.

Both options ii) and iii) would require public advertising to residents for 28 days to enable the community to make comment.

RECOMMENDATION

PART A) – Property Purchase

1. That Council proceeds with the purchase of the Baradine Doctor's Residence at No 11 Darling Street Baradine being Lot 201 DP 41083 for the offered price of \$130,000.
2. That Council resolves to affix its Common Seal to all necessary documentation applicable to this purchase.
3. That upon acquisition the land be designated 'operational land' for the purposes of Section 31(2) of the Local Government Act 1993.
4. That a lease agreement be established with the Baradine Aged Care Association as part of the contract of sale to enable the right to use and benefit of the house to the community organisation. Baradine Aged Care Association will be responsible for all repairs and maintenance, Council rates, building and contents insurance etc plus all other expenses and beneficiary of rental income from house.

PART B) – Funding Shortfall

For Council's consideration.

5.2 RENAMING OF FORMER COOLAH AND COONABARABRAN SHIRE HALLS

Council resolved at the September 2007 meeting to seek community comment for the selected names of the former Shire Halls in Coonabarabran and Coolah (Resolution 85).

These were:

Coonabarabran Shire Hall be named '**Coonabarabran Town Hall**' and that the interior facility be named '**buudhaa-Baa marighu**'.

Coolah Shire Hall be named '**Shire Hall – Coolah**' and that the interior facility be named '**Bruce Rindfleish Centre**'.

An advertisement and press release in each of the Coolah and Coonabarabran media explained the process and the community were invited to comment by Frida, 30 November.

No comments were received about Coonabarabran Town Hall or otherwise.

Seven (7) submissions were received in relation to the Shire Hall – Coolah suggestion. Six (6) of these in favour of the interior facilities being named in honour of Mr Bruce Rindfleish OAM. Copies of these submissions are attached for Councillors' information under separate cover.

RECOMMENDATION

For Council's consideration.

5.3 AUSPICE REQUEST FaCSIA

Council previously agreed at the May 2007 meeting to auspice an Indigenous Coordination Centre (ICC) project for \$30,500 on behalf of the Burra Bee Dee Elders Group (Resolution No 352). This project is nearing completion.

The Dubbo IICC manage the programs funded throughout the Orana region for the Australian Government's Department of Family and Community Services and Indigenous Affairs (FaCSIA). As it stands the Department is still known as FaCSIA but as part of the new Labour Government, Housing has appeared as part of the agency name: Department of Families, Housing, Community Services & Indigenous Affairs.

A request has been made to extend this auspicing capacity to manage two (2) more funded programs on behalf of FaCSIA for the local Community Working Party and the Burra Bee Dee Elders Group.

These organisations whilst both are incorporated, have identified the difficulty in meeting the requirements for submitting of quarterly financial returns to FaCSIA. Support to both groups is being provided to enable promotion and facilitation of meetings (advertising, supper, stationery etc), provide for a community healing day and the Elders Group bookkeeping costs. Included in the budget is an amount of \$2,000 to cover independent audit expenses of the funds by Council's auditors.

The funds for the remaining 2007-2008 budget include:

Community Working Party	\$3,000
Elders Group	\$3,000
<u>Council Audit charges</u>	<u>\$2,000</u>
TOTAL	\$8,000

The project would be managed by the Community Services Director.

RECOMMENDATION

That Council authorise the General Manager to sign the FaCSIA Funding Agreement of \$8,000 on behalf of the Community Working Party and the Burra Bee Dee Elders Group, and manage the auspice of the project to acquittal.

5.4 PILLIGA TOURISM COORDINATOR

Representation was made this week to the General Manager, Director of Community Services and Team Leader Economic Development and Tourism by the Business Development Manager and Area Manager of NSW Department of State and Regional Development (DSRD). The representations related to a new project that the DSRD are canvassing – that is a Tourism Coordinator for the Pilliga. That is for Pilliga, Gwabegar and Baradine townships.

The Tourism Coordinator Project and position description has been developed by NSW DSRD. Co-funding is being sought by DSRD which is seeking support from both Narrabri and Warrumbungle Shire Council as stakeholders; to contribute an amount of \$15,000 each towards this project. Also one Council is requested to be the auspice organisation for the \$100,000 project.

It is proposed that this position be a 1 year tenure contract encompassing the Baradine, Gwabegar and Pilliga areas. This position would be responsible for the effective coordination of tourism assets in the Pilliga region and mentoring of businesses to fulfil opportunities and prepare for sustainable industry coordination for the longer term.

The strategic direction for the role will come from the Pilliga Working Group with participation from tourism operators, Local Government, National Parks, State Forests, NSW DSRD, TNSW and community representation and be geographically representative of the Pilliga area.

NSW DSRD have proposed a number of roles for the position and these are part of the attachment forwarded to Councillors under separate cover.

Issues

DSRD would like to begin this project in early 2008. Realising however Council budget constraints have suggested that the project could be delayed until 2008/2009 financial year.

Council contribute an amount of \$15,000 per annum to Baradine as part of the Development Coordinator allocation of \$75,000. DSRD have noted this, however since this role is specifically for Tourism Coordination are encouraging this not be involved in 'development'.

Council may choose to accede to the request; in which case a supplementary vote of \$15,000 would be required.

DSRD did note that whilst this kind of support was not provided for Coolah since the closure of Coolah forestry industry it was raised that support has been provided for funding of a Project Officer for the Coolah Hall project and more recently funding for past 2 years of a Coordinator for Jazz in the Tops. Similarly Dunedoo have benefited from DSRD for Bush Poetry festival Coordinator funding.

NSW DSRD have similarly approached Narrabri Shire Council's Economic Development Manager this week. He indicated informally to Team Leader Economic Development and Tourism that Narrabri Shire would be interested in contributing to the employment of a Tourism Coordinator for the Pilliga. This proposal has yet to be presented formally to a meeting of Narrabri Council.

Members at Council's Tourism and Economic Development Advisory Committee meeting, held on Wednesday 5 December 2007, recognised the benefits of contracting a Coordinator to develop the tourism product in the Pilliga area. Members did, however, raise questions about the following;

- Why Council was being approached to contribute funds for the project?
- The sustainability of the initiative once the coordinator contract ceases?
- The costs involved for tourism operators in the area to develop their product without knowing the financial return?

Council should be aware of likely concerns that will be raised in regards to non competitive neutrality to similar related tourism businesses that operate within the shire.

One option is for Council to offer Baradine Progress Association this proposal for consideration. They may choose to forego the monies received for Development Coordinator, being \$7,500 remaining for 2007/2008 budget from January to June 2008 and \$7,500 for the 6 month period from July to December 2008.

RECOMMENDATION

For Council consideration.

5.5 WARRUMBUNGLA SHIRE SOCIAL/CULTURAL COMMUNITY PLAN

The draft Warrumbungle Shire Social/Cultural Community Plan is presented to Council under separate cover, on either CD ROM or hard copy if preferred. It is a very readable, succinct document that encompasses the gaps and opportunities for the social and cultural aspects of the shire.

Many of the gaps identified are regular community concerns that Council is aware of such as retention of health services, child care services, swimming pools and public transport. Many gaps being either state or federal funded responsibilities that Council can only act on behalf of its residents in an advocacy role. The 'Men's Shed' concept as a health and well being support program for men is a recognised solution for all our communities. Discussions with the Development Coordinators have already been initiated to progress the Men's Sheds. On the Cultural plan side there is a wealth of heritage, culture and art networks that are providing great opportunities for tourism, business and the local economy.

Given that during the Christmas/New Period many people are away and the smaller community newsletters do not have a January publication, it is proposed to have the plan available for public comment until early February 2008.

RECOMMENDATION

That the draft Warrumbungle Shire Social/Cultural Community Plan be put on public exhibition for a minimum of 28 days for public comment and be resubmitted to Council at the February 2008 meeting.

5.6 COONABARABRAN LONG DAY CARE

Council resolved at the November 2007 meeting to endorse the actions of the General Manager in implementing some short term options for providing long day care services through Connect 5 on a cost recovery basis (Resolution No 163). The purpose of this report is to bring Council up to date on the issues, stakeholders involved and possible scenarios that may be presented by the community early in the New Year.

Current Status

Connect 5 Child Care service opened on Tuesday 27 November, and is now operating Tuesdays, Wednesdays and Thursdays from 8.00 am to 5.00 pm. Staff from the former Early Learning Centre have been employed to meet the personnel requirements on a casual basis.

Coonabarabran Preschool is operating the extended hours program in conjunction with their Preschool enrolments, utilising current staff and casual workers. To date one staff member from the former Early Learning Centre has been employed at the Preschool. Staff from Community Child Care Cooperative, have visited the Preschool to go over long day care registration, accreditation and licensing requirements.

Depending on the need during January school holidays, the long day care services may be combined to the one venue to enable sustainability. An assessment will be done prior to Christmas of the child care requirements for this period.

Family Day Care has one (1) new full time registered carer who has a full complement of children, 5 days per week. This now takes the total number of Carers for Coonabarabran to 4 full time. There are extremely limited vacancies.

Support

As advised to Council last meeting, FaCSIA have provided some emergency support in the way of:

1. Some professional support being provided to Coonabarabran Preschool by Community Child Care Cooperative
2. Feasibility Study for long term options solutions to Child Care needs for Coonabarabran

Building

Feasibility Study

Mr Colin Slattery from children's services specialist consultants SemannSlattery has been appointed to complete the Feasibility Study. He undertook a visit to Coonabarabran on Monday 26 November to meet stakeholders and familiarise himself with the issues. A survey now in circulation, will be conducted to assess the community needs for child care options in the long term. It is anticipated that the Feasibility Study is completed by the end of January 2008 and presented to Council at the February meeting.

The Feasibility study will be addressing a number of models and scenarios for child care options available and needed in Coonabarabran, the barriers and challenges for these options, the sustainability and community support. Assuming that two (2) Centre Based child care services cannot operate at a sustainable level in Coonabarabran, the structural options include;

1. Community based Preschool return to status quo and remain a 40 week Preschool only service, catering for 3 – 5 year olds
 2. Community based Preschool move permanently to providing a 50 week, extended hours Long Day Care service combined with the Preschool Service, catering for 3 – 5 year olds
 3. Community based Preschool move permanently to providing a 50 week, Long Day Care service combined with the Preschool Service, catering for 0 – 5 year olds
- In each case Family Day Care would be essential in filling the gaps, there being more need with the first two (2) options. Given the difficulty already in attracting people willing to register as Carer's for Family Day Care, whilst this is achievable is a big challenge. It is unrealistic to believe that Family Day Care could fill the gaps required and is really only a complementary service.
 - The Preschool remains in tenuous position for future post 2008, when 2 year sustainability funding ceases.

Management options of any Child Care Service include:

1. Existing volunteer based Coonabarabran Preschool Management Committee
2. Council auspiced Program with volunteer Advisory Committee
3. Other Community Based Child Care Provider
4. Another private Corporate Child Care Provider

-
- The Preschool have had difficulty in attracting enough volunteers to form the Management Committee for a number of years. 2007 was no exception, with appeals to parents to become involved. The Preschool cannot operate without a Management Committee. Any more regulatory functions, staff management concerns and 'paperwork' for licensing and accreditation is seen as a real deterrent for any prospective Management Committee.
 - The concept of Council auspicing a Community based child care program is not new. A number of councils including Bourke, Dubbo, Orange and Walgett from this region are involved in auspicing Child Care services for a range of only Preschools, Long Day Care Centre Based Services, combined services and more.
 - Council presently auspices Connect 5, Family Day Care plus the other Social Services activities such as Meals on Wheels, Community Transport and Centrelink.
 - Any auspice agreement would be on a zero cost basis.
 - The Director of Uniting Care Child Care based in Sydney telephoned when the announcement of the Early Learning Centre was made to make known the Uniting Church's interest in Community Based Child Care. Pending a positive assessment of the completed feasibility study and provision of building; the Uniting Church have a Community Based Children's Services model to provide Child Care services to regional communities.

Anecdotal support at the moment is been given to the concept of a community based combined Long Day Care/Preschool Centre to operate from either;

1. Current Preschool location
2. Former Early Learning Centre building
3. Land proposed for partnership project with Local Aboriginal Lands Council (LALC)

- The current Preschool building requires modifications to meet the current licensing requirements. Any changes to the license to cater for babies and toddlers, would require drafting of new plans and extensions to the building with the possibility of having to crib into the land area adjoining to David Bell Park. Any modifications would take time and require external funding.
- The building that was the Coonabarabran Early Learning Centre is owned by a property trust and investment company. The valuation published in the 2006 Annual Report of the building is \$590,000 and it has appreciated since then. Whilst the current lease expires in 2013, the Property Manager has been instructed to sell the property for market value. It will be placed with a real estate agent for marketing in early January with an expected auction sometime in February 2008.
- The proposal from the LALC land which adjoins the Coonabarabran Showground, is a 10 year plan long term project. The Community Working Party have identified Child Care services and development of a hostel for indigenous students as a need for Coonabarabran. LALC have been proactive to ensure this option is placed on the table for discussion for the feasibility study.

The General Manager and Director of Community Services have made clear that Council will not be assuming any takeover position on the Preschool Management Committee.

Furthermore that no Council auspiced or Council supported community based service would be established in competition to the Coonabarabran Preschool.

It is timely though that Council be aware of the implications of the possible outcomes of the feasibility study. Whilst the Coonabarabran Preschool Management Committee will have the hard decision to make; Council may be requested by the Preschool and community to auspice a Funding Application for the purchase of the Long Day Care Centre or capital infrastructure modifications to the existing Preschool and possible auspice a Centre Based Child Care program.

This series of events may occur before the February 2008 Council meeting.

RECOMMENDATION

For Council Information.

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REBECCA RYAN
DIRECTOR COMMUNITY SERVICES