

# **WARRUMBUNGLE SHIRE COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGLE SHIRE COUNCIL HELD  
AT THE COUNCIL CHAMBERS, COOLAH ON THURSDAY, 17 JULY 2008 COMMENCING AT  
9.08AM**

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**PRESENT:** Cr Peter Shinton (Chairman), Cr Coe, Cr Connelly, Cr Dawson, Cr Egan,  
Cr Hill, Cr Sullivan, Cr Todd, General Manager, Director Technical Services,  
Director Environmental Services and Director of Community Services.

In attendance: S Morris (minutes)

**APOLOGIES:** Councillor Lewis and Director Corporate Services (Carolyn Upston)

**1 RESOLVED** that the apologies of Cr Lewis and Director Corporate Services, be received.

**Dawson/Todd**

**9.09am**

## **FORUM**

Mrs Baker addressed Council raising concerns regarding the incline/slope on the footpath in Binnia Street Coolah and in particular the area at the entrance to the Bowen Oval. Mrs Baker indicated the difficulties experienced by residents on gophers.

**9.15am**

Mr Gillis addressed Council concerning the inland rail system recommending that the line should be established through a more centralised area. Mr Gillis also spoke of alternate energy sources and recommended that council push gas more as an energy course in cars etc. Mr Gillis also spoke of problems on Neilrex Road concerning water flow.

**9.25am**

Mr Ted Miller addressed Council concerning opportunities for improved traffic conditions in Coolah. Mr Miller explained that the four parking bays outside Council Chambers in Binnia Street were under utilised and suggested that they be changed into angle parking providing more parking spaces. He also recommended that Council adopt nose in parking (in lieu of rear to kerb) as this would make parking easier (and quicker). Mr Miller expressed concerns about three bends – one in Martin Street, one in Goddard Street and one in Campbell Street. He requested that double lines be painted on these bends to reduce the incidence of people cutting the corners. Mr Miller also requested that the large give way signs (previously at the intersection) be put back in place of smaller give way signs currently erected. Mr Miller also expressed concerns regarding a large tree at end of Campbell Street restricting vision for drivers. He suggested that the tree should be removed. He also indicated that a speed hump would be beneficial to reduce speed of traffic heading east on Campbell Street. Mr Miller also requested more signage on disabled parking bay in main street so that people know that it is there.

It was noted by the meeting that all these issues were to be referred to the Traffic Committee meeting.

**9.39am**

## **CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF WARRUMBUNGLE SHIRE COUNCIL HELD ON 26 JUNE 2008**

**2 RESOLVED** that the minutes of the ordinary meeting of the Warrumbungle Shire Council held on 26 June 2008 be endorsed.

**Dawson/Todd**

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## **BUSINESS ARISING**

Outstanding matters – Woolworths site

**3 RESOLVED** that the Director of Environmental Services prepare a report on outstanding matters and site works to be undertaken at the Woolworths site in Coonabarabran.

Sullivan/Dawson

**9.58am**

## **GENERAL MANAGER'S REPORT**

### **1.1 BOUNDARY ADJUSTMENT**

**4 RESOLVED** that being satisfied with the effect of the proposed rating provision, Council agree to the proposed rating provision by Mid Western Regional Council and that Council should also notify the Department in writing of its decision, including a copy of the resolution confirming its decision in relation to the Mid-Western Regional Council's proposed rating provision.

Sullivan/Dawson

### **1.2 STAFF RELOCATIONS**

**5 RESOLVED** that Council agree that the Director of Corporate Services' point of commencement be the Coolah office and at the same time the Director of Environmental Services commencement point be the Coonabarabran Office.

Dawson/Hill

### **1.3 COUNTRY MAYORS ASSOCIATION OF NSW**

**6 RESOLVED** that Council accept the invitation to be a member of the Country Mayors Association of NSW.

Sullivan/Todd

### **1.4 MOORAMBILLA CHILDREN'S CHOIR**

**7 RESOLVED** that Council advise the Moorambilla Committee that it is unable to accede to the request for funding in the 2008/2009 financial year.

Dawson/Hill

### **1.5 COOLAH RESCUE SQUAD INCORPORATED**

**8 RESOLVED** that Council donate \$438.00 to the Coolah Rescue Squad Incorporated with such funds to be provided from the Donations Other budget.

Sullivan/Connelly

**10.10am**

## **DIRECTOR OF CORPORATE SERVICES REPORT**

### **2.1 DUE BY THE BANK TO THE FOLLOWING FUNDS AS AT 30 JUNE 2008**

Received.

**9 RESOLVED** that a report be prepared and submitted to Council regarding the history and issues of the Coolah water bank account and restricted assets.

Sullivan/Hill

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**10.22am**

**10 RESOLVED** that standing orders be suspended to allow Prime Television to set up.

Hill/Dawson

**10.28am**

**11 RESOLVED** that standing orders be resumed.

Hill/Connelly

At this time the Director Environmental Services and Director Technical Services were absent from the meeting.

## **2.2 COMPARISON OF COUNCIL'S INTEREST RATES**

Received.

## **2.3 RECONCILIATION OF GENERAL FUND BANK ACCOUNT – 30 June 2008**

Received.

## **2.4 STATEMENT OF INVESTMENTS AS AT 30 June 2008**

Received.

## **2.5 RATES AND CHARGES COLLECTION – UP TO and INCLUDING END JUNE 2008**

Received.

**12 RESOLVED** that Council staff be congratulated on the success of the debt recovery process.

Sullivan/Hill

**10.39am**

The Director of Technical Services rejoined the meeting.

## **2.6 STOCKTAKE AND TOOLS ADJUSTMENT TO 30 SEPTEMBER 2007**

**13 RESOLVED** that Council approve the following Stock and Tools in Use adjustments for the 2005/2006 financial year and up until 30 September 2007:

- a) Write Off damaged or unserviceable tools to the value of \$1074.37
- b) Write Off stocks totalling \$4436.10

### **TOOLS WRITE OFFS FROM STOCKTAKE - SEPTEMBER 2007**

ITEM	QTY	VALUE	NOTES	DATE
DRILL SHARPENER	1	\$ 279.00	UNSERVICEABLE	01.08.07
WELDERS HELMET C/CELL	1	\$ 234.96	UNSERVICEABLE	01.08.07
THERMOMETER INFRARED	1	\$ 286.00	BROKEN	01.08.07
EARMUFFS VIKING	1		BROKEN	01.08.07
PUNCH PIN LONG SERIES SET	0.5	\$ 17.75	WRITTEN OFF	01.08.07
SOCKET SET	0.5	\$ 95.00	WRITTEN OFF	01.08.07
JERRY CAN	1	\$ 34.88	LOST	08.05.07
CONCRETE EDGER	2	\$ 9.55	BROKEN/UNSERVICEABLE	27.04.07
CONCRETE RAKE	1	\$ 50.72	BROKEN/UNSERVICEABLE	27.04.07

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VEE JOINTER	1		BROKEN/UNSERVICEABLE	27.04.07
TIE DOWN STRAP	1	\$ 34.13	BROKEN	24.05.07
JERRY CAN - 10LTR	1		LOST	31.07.07
10MTR TAPE	1		BROKEN	22.08.07
MAG LIGHT CHARGER	1		UNSERVICEABLE	08.08.07
LIGHT	1		UNSERVICEABLE	08.08.07
JERRY CAN METAL - 20LTR	1	\$ 32.38	BROKEN/UNSERVICEABLE	17.05.07
SCREWDRIVER SET	1		BROKEN	24.07.07
WATER BOTTLE	1		BROKEN	24.07.07
BUILDERS WHEELBARROW	1		BROKEN	24.07.07
JERRY CAN - 20LTR	2		LOST - COONA WTP	24.07.07
JERRY CAN - 20LTR	1		LOST - BARADINE WTP	24.07.07
ALLEN HEX SET	2		BROKEN/UNSERVICEABLE	24.07.07
WIRE BRUSH	2		BROKEN/UNSERVICEABLE	24.07.07
PORTABLE VERSALITE	1		BROKEN/UNSERVICEABLE	24.07.07
HEX DRIVER BIT	1		BROKEN/UNSERVICEABLE	24.07.07
INSULATION TESTER	1		BROKEN/UNSERVICEABLE	24.07.07
KNIFE TRIMING	1		BROKEN/UNSERVICEABLE	24.07.07
PLIERS SIDE CUTTERS	1		LOST	Feb-07
PLUMBERS SHOVEL	1		BROKEN	16.08.07
MULTIGRIPS	1		BROKEN/UNSERVICEABLE	24.07.07
WRECKING BAR 750 x 20mm	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
PRESSURE SPRAYER	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
GRAIN SHOVEL	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
NO 12 OPEN ENDED SPANNER	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
TAPE MEASURE	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
BOLT CUTTERS	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
CHIPPING HOG	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
LONG NOSE PLIERS	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
SCREWDRIVER SET	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
SKIMMERS	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
SPRINKLERS	4		LOST/BROKEN/UNSERVICEABLE	24.07.07
TUBE SOCKET	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
WHEEL BARROW	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
B&D "URNIE" URN	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
HOSES	1		LOST/BROKEN/UNSERVICEABLE	24.07.07
<b>TOTALS</b>		<b>\$ 1,074.37</b>		

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## STOCKTAKE 20TH MAY 2004

STOCKCODE	PARTICULARS	QTY	VALUE
11263	BOLT WITH NUT,CUPHEAD,10X100MM	-1.00	- 0.22
11508	BOLT WITH NUT,STEEL HEX HEAD 1.25PITCH	9	0.90
12612	CLAMP G 254MM FHP	-1.00	- 63.55
14300	EXTENSION,FLEXIBLE-RIGID,300MM	-20.04	- 77.40
12755	CONNECTOR COULPLING BRASS CLICK ON 12MM	-12.00	- 31.82
15212	GREASE MOLY BASE 450G	-36.00	- 142.68
16811	PLIERS COMBINATION INSULATED 160MM	-1.00	- 18.95

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16822	PLUG SPARKING BOSCH HS8E	-2.00	-	5.59
16827	PLUG SPARKING BOSCH W9EC	-1.00	-	3.01
17200	ROPE 24MMX15M	-1.00	-	34.55
19050	DISTILLATE P50 TRAILER	837.50		887.75
19051	DISTILLATE P51-TRAILER	535.40		559.87
19052	DISTILLATE P52-TRAILER	340.50		355.89
19053	DISTILLATE P53-TRAILER	754.00		796.22
19054	DISTILLATE P54-TRAILER	-547.10	-	778.96
19955	DISTILLATE P55-TRAILER	-250.00	-	232.48
19070	UNLEADED AT NEW DEPOT	-942.00	-	810.12
19080	DISTILLATE	-524.40	-	519.16
19114	DISTILLATE AT BARADINE	26.00		27.40
19239	DISTILLATE AT BINNAWAY	-377.00	-	398.68
19400	OIL MULTIFLEET 20W/50 WORKSHOP	30.00		66.02
TOTAL		163.86	-	90.46

11697	BOOTS RUBBER STEEL TOE,SIZE 9	1.00		29.40
19050	DISTILLATE P50-TRAILER	320.20		301.60
19051	DISTILLATE P51-TRAILER	863.00		832.71
19053	DISTILLATE P53-TRAILER	315.30		318.99
19070	UNLEADED AT NEW DEPOT	464.60		376.33
TOTAL		1964.10		1,859.03

## MAY TOTAL VARIANCE

**163.86      1,768.57**

## STOCKTAKE 15TH MAY 2005

10485	BLADES,SCRAPER,PACK OF 5 Q910147	-8	-	1.64
	BLADE,WIPER,WINDSCREEN,TRICO TRN 610-20			
10505	610MM/	-2	-	7.76
11091	RECYCLE CRATE BRICKWOOD HOLDING	-1	-	9.02
11154	BOLT WITH NUT,STEEL,RND HEAD, 3/16" X 2-1/2" B	-3	-	0.60
	BOLT WITH NUT,STEEL,HEX HEAD, 7/16"X1-1/2"			
11311	UNF	-1	-	0.41
	BOLT WITH NUT,STEEL, HEX HEAD,7/16"X3" UNC			
11325	HT5	-1	-	0.50
	BOLT WITH NUT,STEEL,HEX HEAD, 7/8"X3" UNC			
11483	HT5	-1	-	3.14
	BOLT WITH NUT,STEEL,HEX HEAD,M8X20,			
11507	1.25PITCH,	-270	-	16.52
	BOLT WITH NUT,STEEL,HEX HEAD,M8X50.			
11511	1.25PITCH,	-1	-	0.13
12460	BULB 24V24W, BA15S, MOTOGARD MG 13418	-2	-	1.38
	TROUSERS,WET WEATHER,PVC MEDIUM WEIGHT			
12697	OS	-4	-	90.51
15110	SHIRT,CHAMBRAY,L/S,SIZE 3XL,YAKKA 22770	-1	-	36.00
15513	HANDLE WOODEN EXT PAINT 1.8M 03112258	-2	-	14.61
	JERRY CAN, PLASTIC, 10LTR, RHEEM, FUEL			
15675	OK,0092	-1	-	19.02
17507	SHOVEL,POST	-2	-	53.05

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	HOLE,LHSM,103.150AHP/07281505/Q115		
	SHOVEL, LHSM, MEDIUM, 2101044		
17512	AHP/07278204/Q11	-2	- 46.25
18811	WHEEL,METAL CUT-OFF,125x2.5x22 02920816	-3	- 4.02
19055	DISTILLATE P55-J96723-TRAILER	-106	- 128.26
19114	DISTILLATE AT BARADINE	-175	- 213.47
19239	DISTILLATE AT BINNAWAY	-471	- 526.58
	<b>WRITE OFFS</b>		-1,172.87
	 TROUSERS, WET WEATHER,NYLON YELLOW 3XL		
12691	JAYBRO	2	45.70
13252	DRILL BIT 1/4 HSS Q862214	1	2.00
15113	SHIRT,CHAMBRAY,S/S,SIZE 3XL,YAKKA 22771	1	26.40
	SCREENWASH 500ML BOTTLE, TRICO A90020		
17371	01399872	10	32.48
	WHEEL DEPRESSED CENTRE GRINDING230X6.8X22		
18803	0112	3	9.69
18807	WHEEL,MASONRY CUT-OFF,125X3.2X22 0292 0913	2	2.97
19050	DISTILLATE P50-J96744-TRAILER	426	468.60
19051	DISTILLATE P51-J96745-TRAILER	519.2	612.34
19052	DISTILLATE P52-J96749-TRAILER	2178.4	2,264.01
19053	DISTILLATE P53-J 96718-TRAILER	530.6	650.94
19054	DISTILLATE P54-J96711-TRAILER	890.6	979.66
19070	UNLEADED AT NEW DEPOT	291.3	266.83
19080	DISTILLATE	234.1	238.38
19935	DISTILLATE IN OVERHEAD TANK AT TIP	30	46.89
20750	HYDRANT TEE - 100MM	1	154.98
	<b>WRITE BACKS</b>		5,801.87

**TOTAL VARIANCE MAY 2005**

**4063.2      4,629.00**

## STOCKTAKE 28TH NOVEMBER 2005

			\$
11171	BOLT WITH NUT,STEEL,HEX HEAD,1/4"X1 3/4" UNC	-1.00	- 0.50
11205	BOLT WITH NUT,STEEL,HEX HEAD,5/16" 1/4" UNC	-12.00	- 1.22
11407	BOLT WITH NUT,STEEL,RND HEAD,5/8"X2" UNC	-2.00	- 1.75
11471	BOLT WITH NUT,STEEL,HEX HEAD, 3/4"X3" UNC	-4.00	- 6.45
11513	BOLT WITH NUT,STEEL,HEX HEAD M10X50,1.5PITCH	-1.00	- 0.18
18638	TORCH DOLPHIN TYPE 6VOLT EVEREADY	-1.00	- 10.22
19051	DISTILLATE P51-TRAILER	-254.40	- 330.62
19052	DISTILLATE P52-TRAILER	-50.00	- 63.88
19054	DISTILLATE P54-TRAILER	-38.20	- 36.99
19055	DISTILLATE P55-TRAILER	-288.00	- 365.76
19070	UNLEADED AT NEW DEPOT	-295.40	- 290.85
19080	DISTILLATE	-641.40	- 683.28
19114	DISTILLATE AT BARADINE	-372.00	- 471.55
	<b>WRITE OFFS</b>	<b>-1960.40</b>	<b>-2,263.25</b>

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18812	WRENCH PLUMBING, STILLSON 18"	1.00	18.40
19050	DISTILLATE P50 TRAILER	218.90	273.63
19053	DISTILLATE P53-TRAILER	252.00	324.68
19239	DISTILLATE AT BINNAWAY	34.00	42.00
WRITE BACKS		505.90	658.71

<b>TOTAL NOVEMBER 2005 VARIANCE</b>	<b>-1454.50</b>	<b>-1,604.54</b>
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## **STOCKTAKE APRIL 2006**

10366	BITUMEN EMULSION	20	13.00
19400	OIL ORBLEND	120.50	\$369.93-

<b>TOTAL APRIL 2006 VARIANCE</b>	<b>140.50</b>	<b>\$356.93-</b>
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<b>TOTAL OF THE COMBINED WRITE BACK STORES</b>	<b>Items</b>	<b>Value</b>
	<b>2749.20</b>	<b>4,436.10</b>

Hill/Todd

**14 RESOLVED** that Council write off Hydraulic Fittings to a total value of \$16,917.11 and this be charged to Plant Running Expenses.

Hill/Todd

**15 RESOLVED** that consideration of the write off of \$22,673.43 of stock lines be held over to allow further information to be obtained.

Hill/Todd

**16 RESOLVED** that a report on the shortage and overs for distillate be prepared and submitted to Council.

Hill/Todd

**10.45am**

**17 RESOLVED** that standing orders be suspended to break for morning tea.

Sullivan/Connelly

**11.18am**

**18 RESOLVED** that standing orders be resumed.

Hill/Dawson

The Director of Environmental Services rejoined the meeting.

## **DIRECTOR OF TECHNICAL SERVICES REPORT**

### **3.1 REMOVAL OF DEAD ANIMALS FROM ROADWAY**

**19 RESOLVED** that instructions be issued to road operation staff that removal of roadway hazards, such as dead kangaroos, should be undertaken in accordance with safe operation procedures.

Dawson/Sullivan

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## **3.2 BARADINE ROAD – RAILWAY BRIDGE PROJECT**

A motion was moved by Councillor Dawson seconded by Councill Hill that the railway bridge project on Baradine Road be abandoned by Council due to the higher than expected tender prices. Further, Rail Infrastructure Corporation be formally advised of Council's decision to abandon the project and **FURTHER** that representations be made to the Federal Minister for Infrastructure, Transport, Regional Development and Local Government to reallocate the funding to the Castlereagh River project on MR129.

**This motion was withdrawn.**

## **20 RESOLVED**

1. That the railway bridge project on Baradine Road be reviewed by Council due to the higher than expected tender prices. Further, that Rail Infrastructure Corporation be formally advised of Council's decision to review the project.
2. That Council approach the State and Federal Governments seeking further funding for the bridge project.
3. Subject to the review and availability of further funding from Federal or State Governments, that representations be made to the Federal Minister for Infrastructure, Transport, Regional Development and Local Government to reallocate the funding to the Castlereagh River project on MR129.

Sullivan/Todd

**11.58am**

## **DIRECTOR OF ENVIRONMENTAL SERVICES REPORT**

### **4.1 FOOD ACT 2003 AUTHORITIES**

**21 RESOLVED** that Council resolve to authorise, under the Food Act 2003, the following officers to conduct any operations associated with Council's Category B functions on behalf of the NSW Food Authority.

Ms Dainelle Furley (Manager Building Services)  
Mrs Samantha Thompson (Manager of Environmental Health Services)  
Mr Anthony Meppem (Contract Health and Building Surveyor for Council)  
Mr Ronald VanKatwyk (Director Environmental Services)

Coe/Connelly

### **4.2 WARRUMBUNGL SHIRE COUNCIL APPLICATIONS RECEIVED FOR THE MONTH OF JUNE 2008**

Received.

## **GENERAL BUSINESS**

Cr Shinton the following matters:

Fair Pay commission decision – any pay rise is factored into budget.

Fee increases by Valuer General – will impact on valuations for rating purposes

Roads Congress – Submissions be called for from Councils regarding use of R2R money for depreciation of roads



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Cr Egan raised the following matters:

Rates payments by hotelier and impact on account.

Outcome of trial of use of smaller cars – plant committee

What action is being taken on Crane building site – meeting held with Mr Anderson to prepare draft plans.

Cr Dawson raised the following matter:

Question regarding confirmation of council minutes

Cr Hill raised the following matters:

Support and assistance with insurance for Dunedoo railway centenary celebrations in 2010.

Director Technical Services raised the following matter:

Following withdrawal of Civil Engineering Student, Council's agreement was sought to continue trainee opportunity.

Director Community Services raised the following matter:

Updated information regarding long day care centre.

Cr Sullivan raised the following matter:

Identification and selection of suitable site for new toilet block in Coonabarabran CBD

Cr Coe raised the following matters:

Account from Dunedoo / Leadville RSL Sub-branch for repair to lights on Honour Roll. This matter is to be investigated.

Cr Connelly raised the following matters:

Tourism sign in McMaster Park in Coolah – Development Group, Men's Shed group and Lions Club prepared to contribute to erection of new sign to replace existing sign – the matter of replacement of the sign is to be investigated.

Purchase of Silos by farmers – seeking information on requirement to lodge development application. Need for DA to be lodged setting out all the facts.

Provision of donation towards garden shed for Coolah Swimming Club.

**22 RESOLVED** that Council donate \$900.00 to the Coolah Swimming Club to assist with the purchase of a garden shed with the funds to be provided from the Coolah Town Improvement fund.

**Connelly/Hill**

There being no further business the meeting concluded at 12.41pm.

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**CHAIRMAN**