

# **WARRUMBUNGL SHIRE COUNCIL**

MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGL SHIRE COUNCIL  
HELD AT THE COUNCIL CHAMBERS, COOLAH ON THURSDAY, 15 JULY 2010  
COMMENCING AT 11.08AM.

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**PRESENT:** Cr Peter Shinton (Chairman), Cr Campbell, Cr Coe, Cr Dissanayake, Cr Lewis, Cr Powell, Cr Schmidt, Cr Sullivan, Cr Todd, General Manager, Director Corporate Services, Director Technical Services, Acting Director Environmental Services and Director Community Services.

**In attendance:** S Morris (minutes).

## **11.08am**

At this time the General Manager called for Declarations of Interest (to declare pecuniary or non-pecuniary interests) from Councillors and senior staff in any matter listed in the Agenda for consideration at the meeting.

The General Manager advised the meeting that a declaration would still need to be declared at the time the matter pertaining to the interest was to be discussed and that as a result of that declaration the person would need to leave the room during consideration of the matter.

No declarations of interest were made.

## **CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF WARRUMBUNGL SHIRE COUNCIL HELD ON 24 JUNE 2010**

**01 RESOLVED** that the minutes of the ordinary meeting of the Warrumbungle Shire Council held on 24 June 2010 be endorsed.

Todd/Schmidt  
The motion was carried

## **ADOPTION OF THE RECOMMENDATIONS OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 1 JULY 2010**

**02 RESOLVED** that the minutes of the Traffic Advisory Committee meeting held on 1 July 2010 be adopted.

Lewis/Schmidt  
The motion was carried

## **ADOPTION OF THE RECOMMENDATIONS OF THE YULUWIRRI KIDS ADVISORY COMMITTEE MEETING HELD ON 27 MAY 2010**

**03 RESOLVED** that the minutes of the Yuluwirri Kids Advisory Committee meeting held on 27 May 2010 be adopted.

Schmidt/Campbell  
The motion was carried

## **MINUTES OF THE CONSULTATIVE ADVISORY COMMITTEE SPECIAL MEETING HELD ON 7 JULY 2010**

**04 RESOLVED** that the minutes of the Consultative Advisory Committee special meeting held on 7 July 2010 be noted.

Schmidt/Campbell  
The motion was carried

# WARRUMBUNGLA SHIRE COUNCIL

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## GENERAL MANAGER'S REPORT

### 1.1 Staff Development Opportunities

**05 RESOLVED** that Council adopt a strategy of engaging with Universities and larger Councils to form partnerships to address skills shortages, staff turnover and recruitment for inclusion in the Workforce Management Plan.

Powell/Schmidt  
The motion was carried

### 1.2 Stores Stocktake Review

**06 RESOLVED** that Council note the report and approve the following write ons and write offs as listed.

Stores Code	Description	Quantity	Value
11960Light	Light Globes	1	11.55
15035Gloves	Gloves, Work leather balm, cotton	4	2.80
18040Rainc	Rain coat	1	24.32
20074Tex	Tex screws/wood	2	48.12
20181Trous	Trousers-work	2	60.96
Distillate4060	Diesoline - Coolah	7,184	12,069.12
Bitumen10366	Bitumen Emulsion Bulk	-2,290	-1,521.93
Bolt1183	Bolt with Nut, steel, hex head	1	0.39
Bolt11225	Bolt with Nut, steel, hex head	8	4.00
Bolt11295	Bolt with Nut, steel, hex head	1	0.28
Bolt11297	Bolt with Nut, steel, hex head	10	5.00
Bolt11466	Bolt with Nut, steel, hex head 3	-2	-4.24
Broom52142	Broom-Yard	2	48.98
Bulb12462	Bulb, 12V21W, BA15S, Motogard	3	2.79
Distillate19052	Distillate P52J96749 Trailer	294.6	562.69
Distillate 19053	Distillate P53J96718 Trailer	67	103.18
Distillate 19054	Distillate P54J96711 Trailer	40	70.00
Distillate 19055	Distillate P55J96723 Trailer	17	29.92
Distillate 19080	Distillate - Coonabarabran	-3,425.10	-5,411.66
Drill13251	Dreill Bit 7/32 HSS Q862212	3	5.34
GIBAULT202574	Bibault Joint 200m Blank Flan	-3	-629.70
Hammer58024	Hammer-sledge/Spawl	1	39.99
Handle15525	Handle, Hoe, Chipping	1	9.49
Handle 15530	Handle,Long Shovel	1	21.38
Handle58052	Handle - Broom/rake/fork	8	29.20
Helmet58110	Helmets-safety	1	9.13
Knife, trim15767	Knife, Trimming, Retractable	-1	-5.64
Light15831	Light-rotating beacon-brit	1	56.24
Light15805	Lights, flashing roadside lamp	-2	-28.36
Oil65011	Two stroke engine oil	2	8.16
Paint66000	Paint-pressure pack	11	47.74
Paint66010	Paint-various	12	110.28

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Paper16221	Paper, abrasive, 230X280mm	-12	-7.44
Paper16223	Paper, abrasive, 230X280mm	2	0.90
Plug16825	Plug, sparking, bosch	1	2.60
Roller17194	Roller, paint, 270mm long nap	4	68.32
Round68100	Roundup	-1	-7.28
Rustp68111	Rust preventative	1	15.41
Sanitiser17300	Sanitiser, hand, sewage/garbo	1	21.25
Scourer17368	Scourer, green	-18	-21.42
Screw69130	Screwdriver	14	124.88
Selast69143	Selastic	-1	-6.87
Selfinsert23597	Self inserting main cock 20mm	15	328.80
Shovel17503	shovel, LHRM, Medium	1	22.96
Slasher69180	Slasher Blades	2	35.80
Socket69220	socket set - small	10	40.40
Spike18308	Spike, post support, s600	12	224.64
Tissue13420	Facial Tissue in box of 200	5	7.15
Trousers15012	Trousers, green, 02501, 87R	10	210.90
Trousers15014	Trousers, green, 02501, 92R	6	128.10
Trousers15015	Trousers, green, 02501, 92S	7	149.10
Trousers15016	Trousers, green, 02501, 97R	-2	-42.74
Trousers15019	Trousers, green, 02501, 102S	11	234.96
Trousers15020	Trousers, green, 02501, 107R	-3	-64.08
Trousers15021	Trousers, green, 02051, 107S	4	82.68
Trousers15023	Trousers, green, 02501, 112S	-2	-41.80
Trousers15025	Trousers, green, 02501, 117S	9	188.82
Trousers70181	Trousers-work	18	467.28
Tube300462	Tube Fluro 8W,F8W/TS	1	2.60
Unleaded19070	Unleaded - Coonabarabran	17,198.20	23,561.53
Washer18770	Washer, Flat 3/8HT8	4	0.24
Washer18773	Washer, Flat 9/16	2	0.40
Wedge12615	Wedge, Auspike, small	-10	-2.40
	<b>Total</b>		<b>31,505.21</b>

*Table One*

# WARRUMBUNGLE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGLE SHIRE COUNCIL HELD AT THE COUNCIL CHAMBERS, COOLAH ON THURSDAY, 15 JULY 2010 COMMENCING AT 11.08AM.**

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		15th May 2005		28th November 2005		15th June 2006		12th July 2007		15th April 2008		30th March 2009		30th March 2010		Totals	
Stockcode	Description	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value
275*	Tanker - North	-426	-468.60	-219	-273.63	1,914	2,488.20					22.01	26.63	31	36.20	1,322	1,808.80
276*	Tanker - North	-519	-612.34	254	330.62	397	4,422.20					5.30	6.31			137	4,146.79
277*	Tanker - North	-2,178	-2,261.01	50	63.88	989	1,236.83			295	562.69			16	20.16	-828	-377.45
278*	Tanker - North	-531	-650.94	-252	-324.68	2,600	3,431.74			67	103.18			6	7.02	1,890	2,566.32
279*	Tanker - North	-890	-979.66	38	36.99	2,178	12,244.84			40	70.00	27.20	33.18	1,097	1,272.17	2,490	12,677.52
280*	Tanker - North	106	128.26	288	365.76	875	1,181.25			17	29.92					1,286	1,705.19
281	Tanker - South													26	26.32	26	26.32
282	Tanker - South															0	0.00
283	Tanker - South													51	57.52	51	57.52
284	Tanker - South											88.30	98.01	3	3.16	91	101.17
285	Tanker - South													-55	-62.45	-55	-62.45
286	Tanker - South													20	22.77	20	22.77
287	Tanker - South											-5.95	-6.60	47	56.11	41	49.51
330	Tanker - Coona Tip	-30	-46.89			470	284.21							-106	-124.73	334	112.59
5190	Tanker - North															0	0.00
19114	Tanker - Baradine	175	213.47	372	471.55	945	1,310.53									1,492	1,995.55
19239	Tanker - Binnaway	471	526.58	-34	-42.00	1,608	2,174.34					-36	-43.92	1,047	1,277.34	3,056	3,892.34
4060	Bulk Diesel - Coolah							22,105	24,757.60	7,184	12,069.12	15,139	16,956.17	69	81.42	44,497	53,864.31
54060	Bulk Diesel - Dunedoo											-5	-5.56			-5	-5.56
19080	Bulk Diesel - Coona	-234	-238.38	641	683.28	1,842	2,191.86			-3,425	-5,411.66	30,465	35,035.13	4,630	5,432.38	33,919	37,692.61

# WARRUMBUNGL SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGL SHIRE COUNCIL HELD AT THE COUNCIL CHAMBERS, COOLAH ON THURSDAY, 15 JULY 2010 COMMENCING AT 11.08AM.**

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		15th May 2005		28th November 2005		15th June 2006		12th July 2007		15th April 2008		30th March 2009		30th March 2010		Totals	
Stockcode	Description	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value
OIL15011	OIL TWO STROKE R-1118.60											1	3.97				3.97
OIL16011	OIL 1LT LONGLIFE DIESEL					155	365.71									155	365.71
OIL16014	OIL 1LT SUPER DIESEL													-1	-40.86	-1	-40.86
OIL19400	OIL 5LT DURABLEND PTRL			-120	369.93	330	965.48									210	1,335.41
OIL19470	OIL FUEL TRUCK RIMULA X					197	457.97									197	457.97
OIL19475	OIL 20LT DEXRON III													-2	-134.10	-2	-134.10
OIL65011	OIL 1LT TWOSTROKE													4	17.92	4	17.92
OIL65013	OIL 1LT CHAINSAW BAR													1.00	2.76	1	2.76
Unl 16033	Unleaded - Depot - Coolah							9,011	9,821.99			9,129	10,498.40	-1,216	-1,459.80	16,924	18,860.59
Unl 19070	Unleaded - Depot - Coona	291	266.83	295	290.85	1,083	1,168.34			17,198	23,561.53	4,373	4,941.20	7,761	9,313.92	31,001	39,542.67
Unl 6603	Unleaded - Depot - Dunedoo											-155	-170.62	-340	-390.88	-495	-561.50
Unl 19020	Unleaded petrol at store (old)											3,300	2,706.00				2,706.00
	Write ons are negative	-3,765	-4,122.68	1,313	1,972.55	15,583	33,923.50	31,116	34,579.59	21,376	30,984.78	62,348	70,078.30	13,089	15,414.35	137,759	182,830.39

Write offs are positive

*Table Two*

**Campbell/Schmidt  
The motion was carried**

# **WARRUMBUNGL E SHIRE COUNCIL**

MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGL E SHIRE COUNCIL  
HELD AT THE FIRE CONTROL CENTRE, COONABARABRAN ON THURSDAY, 15 JANUARY  
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## **1.3 150 Year Celebrations**

**07 RESOLVED** that the tiles be affixed to the outside walls of the Coonabarabran Visitor Information Centre on the south and northern wall verandahs.

Schmidt/Campbell  
The motion was carried

## **1.4 Staff Numbers in Rural Centre**

Received as information.

## **1.5 Regional and Local Community Infrastructure Program (RLCIP): Round Three**

**08 RESOLVED** that the following projects listed as Priority One projects be submitted for consideration by the Federal Government for funding under the Regional and Local Community Infrastructure Program. **FURTHER** that the projects listed as Priority Two projects also be submitted for consideration should any Priority One projects not be successful in gaining funding.

## WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting of the Warrumbungle Shire Council to be held at the Council Chambers, Coolah on Thursday, 15 July 2010  
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### PRIORITY ONE PROJECTS

No	Facility - Project Title	Amount	Project Description	Notes/Comments	Rank
<b>Baradine</b>					
7	Baradine Oval Facilities Upgrade - Grandstand	\$20,000	Refurbishment of Grandstand; includes installation of safety barrier fencing on both sides in high seating area, repainting and refurbishment of toilets and dressing shed.		1

<b>Binnaway</b>					
No	Facility - Project Title	Amount	Project Description	Notes/Comments	Rank
10	Castlereagh River Walkway - Stage 2	\$32,000	Construction of 400m remaining walkway along river from Camping Ground to bridge	Walkway is proving to be well used, and is link between camping ground and town centre.	2

## WARRUMBUNGLE SHIRE COUNCIL

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No	Facility - Project Title	Amount	Project Description	Notes/Comments	Rank
<b>Coolah</b>					
25	Bowen Oval Regional Sports Precinct - Junior Sports Oval	\$30,000	Development of a junior sports oval on northern side of main oval area, includes leveling, topsoil, grasses and extension of water main. Project includes purchase of a travelling irrigator to water oval that will be used for junior cricket, football and soccer/athletics by local sports groups and schools.	Includes, volunteer component to project. Travelling irrigator item will not be eligible (\$2,110), installation of irrigation system would meet guidelines.	3
<b>Coonabarabran</b>					
53	Coonabarabran Town Hall Kitchen Refurbishment	\$45,000	Refurbishment of kitchen to enable facility can cater for large events - plate warmers, new dishwasher, fans, oven, bay marie, coolroom, crockery	Non fixed items are not eligible under this program. Question of cost to meet needs of low percentage of hall users? Kitchen could undergo renovation with new fans, cooking equipment and fixed items.	4
56	Castlereagh River Riparian Zone Upgrade Part II - Robertson Street walkway access to Castlereagh River	\$20,000	Construct pedestrian access from Robertson Street to the Castlereagh River walkway.	Pedestrian access to the river at Robertson Street is not formalized and as a result the amenity of the river is not accessible to all members of the community. A constructed walkway at the end of Robertson to the river will allow the wider community to more safely appreciate and enjoy the Castlereagh River.	5



## WARRUMBUNGLE SHIRE COUNCIL

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No	Facility - Project Title	Amount	Project Description	Notes/Comments	Rank
63	Coonabarabran Swimming Pool	\$15,000	Shade over playground equipment at pool		6
<b>Dunedoo July 2010 Submissions</b>					
68	Dunedoo Swimming Pool	\$25,000	Replacement of shade over Toddler Pool and concourse		7
<b>Mendooran</b>					
74	Mendooran Sports Ground Irrigation Installation	\$40,000	Installation of irrigation to sports ground utilising water from former town water supply pump, which will eliminate need for bore, licence, tank and pump at sports ground	Trustee's have formally requested Council to assume ownership/control to be determined by Council. Total Project cost is \$55,000; \$25,000 to get former town water pipe extension to sports ground. \$30,000 will install irrigation. A successful NSW Sport and Recreation Grant for \$15,000 has been received towards project.	8

## WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting of the Warrumbungle Shire Council to be held at the Council Chambers, Coolah on Thursday, 15 July 2010  
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### PRIORITY TWO PROJECTS

No	Facility - Project Title	Amount	Project Description	Notes/Comments	Rank
6	Baradine Oval Facilities Upgrade - Canteen	\$50,000	Construction of new brick Canteen/Kiosk with storage area, kitchen, servery space to meet OH&S and Food Safety requirements	Total Project Cost \$57,000. \$7,000 cash from Junior Sports and Rugby League Clubs	9
27	COOLah Water Hydration Station at Bowen Oval Playground	\$8,000	Installation of a filtered, metered drinking water station at Bowen Oval installed by local tradesmen.; a high traffic precinct for community use to benefit visitors and residents, school groups, families, sporting organisations.	Filtered town water will reduce waste created from plastic bottles, promotes healthy drinking habits, and signage on Aquafil station provides advertising opportunity for local attractions. System requires minimal maintenance, budget has included filters for 2 years. In kind contribution from local graphic artist.	10
60	Coonabarabran Men's Shed Kitchen and Access Project	\$17,000	Construct a new kitchen facility to comply with OH&S, and Food Safety requirements and wheelchair access in Men's Shed at Essex St Depot. Capital works involve removal of a concrete plinth, installation of plumbing and electrical wiring, cupboards, shelving, sink, bench tops and oven/hotplate, and associated painting.	Kitchen will enable basic food preparation to support Men's Shed meetings and activities. A ramp will be installed to provide disabled access to the meeting room, kitchen and toilets. Local business and tradespeople used and Men's Shed providing significant volunteer contribution.	11
51	Community Transport/Meals on Wheels equipment Garage Essex Street Depot	\$15,000	Renovation of workshop at former Council depot to enable easy safe access for volunteers and garaging of vehicles/equipment in Community Care fleet	Total Project Cost \$53,500. \$38,000 provided from Social Services non recurrent funding.	12

**Schmidt/Dissanayake**  
**The motion was carried**

# WARRUMBUNGLE SHIRE COUNCIL

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## **1.6 Mendooran Recreation Reserve**

**09 RESOLVED** that Council take over the care, control and management of an area of land opposite the Central School being the Mendooran Recreation Reserve.

Lewis/Campbell  
The motion was carried

## **1.7 Notice of Motion – Warrumbungle Shire Council Vision, Values and Direction**

**10 RESOLVED** that Councillors take part in an independently-facilitated workshop to develop a vision for the future of Warrumbungle Shire Council. This vision would include the generation of an agreed set of values, principles and goals, by which the future direction and strategies of Council would be guided and governed.

Campbell/Schmidt  
The motion was carried

### **12.35pm**

*The Mayor presented the following mayoral minute for consideration.*

*“Council has recently received a report from the Shires Association on possible organisation redesign along with other Shire wide structural changes. Also we are awaiting a report from the Division of Local Government entitled “Promoting Best Practice Review”.*

*These reports will challenge Council and Councillors’ views on the future delivery of services to the Shire. Given Cr Campbell’s notice of motion, to develop a vision and direction for the future, using the Shires Association’s report and the Promoting Best Practice Report we can create a strategy for growing Warrumbungle Shire.*

*Therefore it is recommended that Council now take the following steps:*

- 1. Accept the Shires Association Report dated February 2010.*
- 2. Receive the Promoting Best Practice Report when delivered.*
- 3. Direct the General Manager to provide a précis on the Shires Association Report and Promoting Best Practice Review (when received) encompassing all the recommendations.*
- 4. Organise a strategy development day including Councillors and Senior staff as soon as possible after the Vision Day workshop using an independent facilitator.”*

**11 RESOLVED** that Council:

1. Accept the Shires Association Report dated February 2010.
2. Receive the Promoting Best Practice Report when delivered.
3. Direct the General Manager to provide a précis on the Shires Association Report and Promoting Best Practice Review (when received) encompassing all the recommendations.

# **WARRUMBUNGL SHIRE COUNCIL**

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4. Organise a strategy development day including Councillors and Senior staff as soon as possible after the Vision Day workshop using an independent facilitator.  
**Shinton/Schmidt**  
**The motion was carried**

**12.36pm**

**12 RESOLVED** that standing orders be suspended to break for lunch

**Coe/Campbell**  
**The motion was carried**

**1.12pm**

**13 RESOLVED** that standing orders be resumed.

**Campbell/Sullivan**  
**The motion was carried**

## **1.8 Investments**

**14 RESOLVED** that no further action be taken in this matter.

**Campbell/Powell**  
**The motion was carried**

## **1.9 Foundation Rules – Higher Paid Duties**

**15 RESOLVED** that an addition be made to the Salary System Foundation Rules - Higher Duties (i) to include “Staff undertaking higher duties, but not assessed at a step at the higher grade which would pay more than 3.5% above their normal rate of pay, will receive an extra 3.5% on their normal rate of pay whilst undertaking higher duties” and the amended policy be adopted by Council.

**Schmidt/Dissanayake**  
**The motion was carried**

## **1.10 Notice of Motion**

This matter was held over for consideration later in the meeting.

## **1.11 Waste Management Services – Rural Routes**

**A motion was moved by Councillor Lewis seconded by Councillor Powell** that Council extend its Rural Route Scavenging Runs to include the following:

- i) Purlewaugh Run – it is proposed to extend this route along the Purlewaugh Road to the Shire Boundary near Premer.
- ii) Binnia Run – from the intersection of MR55 with MR129 and south to the intersection with the Binnaway Road.
- iii) Golden Highway Run – from the intersection of MR55 and the Golden Highway to and including the Village of Uarbry.
- iv) Tucklan Run – from the boundary of the Dunedoo Scavenging area along Tucklan Road to the Shire Boundary.

Further, that subject to resources these routes commence as soon as possible.

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**16 An amendment was moved by Councillor Sullivan seconded by Councillor Coe** that the matter be held over for 12 months to liaise with the contractor and to determine support for runs.

**The amendment was put and carried.**

**The amendment became the substantive motion and was put and carried.**

## **1.12 Coonabarabran Industrial Land Future Development**

**17 RESOLVED** that Council reclassify the land designated as sporting fields in Ulan Street to operational land.

Lewis/Schmidt  
The motion was carried

## **1.13 Notice of Motion**

**18 RESOLVED** that Council provide a supplementary vote for an amount of up to \$60,000 for the construction of a new toilet facility in the Lions Park at Baradine.

Sullivan/Todd  
The motion was carried

## **1.14 Dunedoo Land Availability**

**19 RESOLVED** that the demand on land and associated services for Dunedoo and Mendooran be included in a Mine Strategy and a report on progress be provided to Council on a quarterly basis.

Schmidt/Coe  
The motion was carried

## **1.15 Notice Of Motion**

**20 A motion was moved by Councillor Shinton seconded by Councillor Campbell:**

1. That Council's General Manager investigate and report back as a matter of urgency on the construction of a suitable building extension to the existing Council office in Coonabarabran to provide sufficient floor space to provide a Council Chambers and associated training room and office space for a maximum of 15 staff with associated toilets and meal room. Further that Council provide the following design brief to provide guidance to the General Manager.
  - a) The building is to be designed to extend no further to the rear of the site than the back of the existing Council offices with non-designated parking to the rear of the building. Construction being designed to allow extension to the rear boundary in future years rather than to a second storey.
  - b) The building will not include a provision for a library/arts centre.
  - c) The building will not include any provision for shops at the front.
  - d) The new ground floor office space to include the following:
    - i) General Manager and his assistant
    - ii) GMs Human Resources staff
    - iii) Pay staff
    - iv) A Mayor/Councillor office

# **WARRUMBUNGLA SHIRE COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGLA SHIRE COUNCIL HELD AT THE COUNCIL CHAMBERS, COOLAH ON THURSDAY, 15 JULY 2010 COMMENCING AT 11.08AM.**

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- v) Council Chambers and training room with storeroom
  - vi) Toilets
  - vii) Meal room space
  - viii) Interview room
  - ix) The Director Community Services
- e) The vacated first floor space to be adapted as per the previous plans provided to Council.
- f) The installation of a lift to the first floor is included.
- g) The maximum cost of construction and fit out be set at \$3 million.

2. That the General Manager's report includes a proposed floor plan and advice on the steps necessary to obtain design and construct tenders to progress the project together with a recommendation on the council means of funding both the capital cost and the net cost expected to the annual budget so that a firm decision can be made at that meeting on whether to proceed or not.

**An amendment was moved by Councillor Sullivan seconded by Councillor Coe that Plan B be accepted.**

**This amendment was withdrawn.**

**The motion was put and carried.**

**21 RESOLVED** that the term of any loan for the construction of the building not exceed fifteen (15) years.

**Coe/Todd  
The motion was carried**

**22 RESOLVED** that Council determine that it has no interest in any arrangement with a developer that involves the future sale of the land and lease back arrangement of the building.

**Sullivan/Schmidt  
The motion was carried**

**23 RESOLVED** that Council internally borrow \$1.5 million from the Coonabarabran water and sewerage fund over 10 years with the remainder of funds required to be provided from the General Fund.

**Coe/Powell  
The motion was carried**

**24 RESOLVED** that the Acting Director Environmental Services submit a report to Council detailing the project steps and flow regarding the construction of a building.

**Powell/Schmidt  
The motion was carried**

**3.15pm**

**Councillor Dissanayake left the meeting.**

# WARRUMBUNGLA SHIRE COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGLA SHIRE COUNCIL HELD  
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## **1.10 Notice of Motion**

**25 RESOLVED** that a report be prepared following investigation into the availability of suitable accommodation for a meeting room and staff office space in Coonabarabran.

Sullivan/Lewis  
The motion was carried

## **1.16 Integrated Planning and Reporting**

**26 RESOLVED** that Council note the General Manager's report of progress towards the goals of Integrated Planning and Reporting. **FURTHER** that Council confer with the six towns.

Powell/Campbell  
The motion was carried

**3.29pm**

### **DIRECTOR OF CORPORATE SERVICES REPORTS**

**27 RESOLVED** that the following reports be received:

- 2.1 BANK ACCOUNTS AND INVESTMENTS AS AT 30 JUNE 2010**
- 2.2 INVESTMENTS HELD AS AT 30 JUNE 2010**
- 2.3 RECONCILIATION OF GENERAL FUND BANK ACCOUNT – as at 30 June 2010**
- 2.4 RATES AND CHARGES COLLECTION REPORT UP TO and INCLUDING JUNE 2010**

Schmidt/Campbell  
The motion was carried

## **2.5 Sale of Land for Unpaid Rates**

Received as information.

**3.34pm**

### **DIRECTOR OF TECHNICAL SERVICES**

#### **3.1 Tongy Bridge**

**28 A motion was moved by Councillor Schmidt seconded by Councillor Campbell** that Council impose a 20 tonne load limit and upgrade side track out of 2010/2011 bridge maintenance allocation and consider cost of repairs against construction of new structure as part of the 2011/2012 budget process.

**The motion was put and LOST.**

**3.46pm**

At this time the General Manager raised the issue of complaints regarding the charges on the water bills levied on non residential properties and explained that the minimum charge applies.

# WARRUMBUNGLE SHIRE COUNCIL

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## **DIRECTOR OF ENVIRONMENTAL SERVICES**

### **4.1 Liquid Trade Waste Policy & Implementation**

#### **29 RESOLVED:**

1. That Council seek quotations from suitably qualified consultants to produce a Liquid Trade Waste Policy in accordance with the 2009 Model Policy for Liquid Trade Waste Regulation and seek to complete the work no later than April 2011 to allow pricing to be included in the 2011/12 Management Plan.
2. That Council determine the means of funding the provision of the Liquid Trade Waste Policy as part of the quarterly review process.
3. That Council note the need to develop strategic business plans and developer servicing plans for all water and sewer funds under Council's control at a further estimated cost of approximately \$110000.

**Schmidt/Campbell**  
**The motion was carried**

### **4.2 DEVELOPMENT ASSESSMENT REPORT**

**ADDRESS:** Lot: 3 DP: 750246 Aerodrome Road, Baradine  
**APPLICATION No:** 122/0910  
**PROPOSAL:** Telecommunications facility  
**PLANS REF:** Drawings numbered S8139E-P102 & S8139E-P202 dated 6 November 2008, drawn by Connell Wagner, and received by Council on 23 April 2010  
**APPLICANT:** Liz Easton - Aurecon for Optus  
**DATE LODGED:** 23 April 2010

**30 RESOLVED** that Council as the consent authority, grant consent to Development Application No. 122/0910 subject to the following conditions.

#### **1. GENERAL CONDITIONS**

- 1 The development being carried out in accordance with the development application and the drawings referenced below, and endorsed with Council's approval stamp, except where amended by the following conditions.  
  
Drawings numbered S8139E-P102 & S8139E-P202 dated 6 November 2008, drawn by Connell Wagner, and received by Council on 23 April.  
  
(Reason: To ensure that the form of the development undertaken is in accordance with the determination of Council)
- 2 A copy of all stamped approved plans, specifications and documents (including the Construction Certificate if required for the work incorporating certification of conditions of approval) must be kept on site at all times so as to be readily available for perusal by any officer of Council or the Principal Certifying Authority..



# **WARRUMBUNGLE SHIRE COUNCIL**

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(Reason: To ensure that the form of the development undertaken is in accordance with the determination of Council)

3 All building work must be carried out in accordance with the provisions of the Building Code of Australia.

(Reason: Prescribed - Statutory)

4 All external lighting is to be of a fully shielded design and directed in a downward position.

(Reason: To minimise upward light spill and to comply with the requirements of the Orana Regional Environmental Plan)

5 The driveway access shall comply with RTA Road Design Guide Figure 4.9.7.

(Reason: To ensure that accesses comply with current RTA and Council guidelines)

## **2. CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE**

6 The tower shall be consistent with CASA document Manual of Standards Part 139 Aerodromes Chapter 9 Visual Aids Provided by Aerodrome Lighting – Obstacle Lighting (Section 9.4) and Chapter 8 Visual Aids Provided by Aerodrome Markings, Markers, Signals and Signs – Obstacle Marking (Section 8.10). Details of the proposed colour scheme are to be submitted to the Certifying Authority for approval prior to issue of the Construction Certificate.

(Reason: To ensure that the development does not impact on the workings of the Baradine Aerodrome)

7 Any necessary alterations to, or relocations of, utility services must be carried out at no cost to the council or the relevant public authority.

(Reason: To ensure costs associated with the development are not transferred to the public)

8 No works shall commence on site until such time as a Construction Certificate has been issued for either part or all of the works.

(Reason: Prescribed - Statutory)

## **3. CONDITIONS TO BE COMPLIED WITH PRIOR TO ANY WORKS COMMENCING**

9

(e) Toilet facilities must be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the work site.

(f) Each toilet provided must:

- be a standard flushing toilet, connected to a public sewer, or
- if connection to a public sewer is not available, to an on-site effluent disposal system approved by the council, or
- a portable toilet.

(g) The provision of toilet facilities must be completed before any other work is commenced.

(Reason: To ensure the health and safety of the community and workers on the site)

# **WARRUMBUNGLE SHIRE COUNCIL**

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- 10 A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:
- (a) stating that unauthorised entry to the work site is prohibited;
  - (b) showing the name of the principal contractor (or person in charge of the work site), and a telephone number at which that person may be contacted at any time for business purposes and outside working hours; and
  - (c) showing the name, address and telephone number of the Principal Certifying Authority for the work.

Any such sign must be maintained while the building work or demolition work is being carried out, but must be removed when the work has been completed.

This condition does not apply to building works being carried out inside an existing building.

(Reason: Statutory requirement)

## **4. CONDITIONS TO BE COMPLIED WITH DURING ANY BUILDING WORKS**

- 11 The applicant shall bear the cost of all works associated with the development that occurs on Council's property.

(Reason: To ensure the proper management of public land and funds)

- 12 (1) Subject to this clause, building construction is to be carried out during the following hours:
- (a) between Monday to Friday (inclusive)—7.00am to 5.00pm,
  - (b) on a Saturday—8.00am to 1.00pm.
- (2) Building construction must not be carried out on a Sunday or a public holiday.

(Reason: To ensure that works do not interfere with reasonable amenity expectations of residents and the community)

- 13 Building materials and equipment must be stored wholly within the work site, unless prior written approval has been obtained from council. Equipment must not be operated on the footpath or roadway, unless prior written approval has been obtained from council.

(Reason: To ensure public safety and amenity on public land)

## **5. CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF THE OCCUPATION CERTIFICATE**

- 14 The building is not to be used or occupied until a final inspection has been carried out and an occupation certificate has been obtained from the Principal Certifying Authority.

(Reason: Prescribed - Statutory.)

Councillors Coe, Lewis, Powell, Schmidt, Shinton, Sullivan and Todd recorded their votes in favour of the motion of granting development consent.

Councillor Campbell recorded her vote against the motion.

Councillor Dissanayake was absent for the vote.

# WARRUMBUNGLA SHIRE COUNCIL

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## **4.3 Re-Classification of Public Land**

### **31 RESOLVED:**

1. That Council resolves to reclassify the following public lands from Community to Operational:
  - Baradine works depot, Coonabarabran Rd Baradine at lot 205 DP 704113.
  - Vacant Land, Liverpool St Baradine at lot 12 DP 600701
  - Vacant land, Yarren St Binnaway at part lot 2 DP 1079791 Next to Tennis Club
  - Mobile Phone Tower, Essex St Binnaway at lots 1,2 & 3 DP 1007189
  - Cricket Field, Ulan St Coonabarabran at lot 443 DP 753378.
  - Community Services Building, 27-29 John St Coonabarabran at lot 1 DP 1103578
  - Connect 5 Family Day Care, 14 Robertson St Coonabarabran at lot 11 Section 3 DP 758281
  - Medical Centre, 61 Cassillis St Coonabarabran at lot 2 DP 200690
  - RFS Control Centre, 51 King St Coonabarabran at lot 2 Section 37 DP 414144
  - Rescue Squad, 8 Essex St Coonabarabran at lot 2 Section 27 DP 758281
  - Water Reservoir, Newell Hwy Coonabarabran at lot 2 DP 712551
  - Water Supply, Namoi St Coonabarabran at lot 6 Section 10 DP 758281
  - Vacant Land, Gardener St Coonabarabran at lot 408 DP 753378
  - Vacant Land, Newell Hwy Coonabarabran at lots 3,4 & 5 DP18607
  - Vacant land, Dalgarno St Coonabarabran at lot 226 DP753378
  - Multi Purpose Building, 38- 40 Bolaro St Dunedoo at lot 3 Section 2 DP758364
  - Communication Tower, Bullinda St Dunedoo at lot 12 Section 23 DP 758364
  - Sewerage Reuse Area, Wargundy St Dunedoo at lot 3 DP 234563, Lot 321a DP 938173 and lot 321c DP 938174
  - Vacant Land, Ivan Dougherty Drive Leadville at lot 1 DP 883570

# WARRUMBUNGLE SHIRE COUNCIL

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- Water Treatment Plant, Dalglish St Mendooran at lot 1 DP 1076077
  - Water Supply, Baradine Rd Bugaldie at lot 1 DP 417380
  - Residence, 139 Martin St Coolah at lot 3 DP 875499
  - Residence, 143 Martin St Coolah at lot 1 DP 875499
  - Residence, 1 Lew Close Coolah at lot 2 DP 875499
  - Swanston Park, 43-67 Goddard St Coolah lot 1 DP 112026
2. That Council include the reclassification of the abovementioned lands within the comprehensive LEP to be created.

**Sullivan/Powell**  
**The motion was carried**

#### **4.4 APPLICATIONS RECEIVED FOR MONTH OF JUNE 2010**

Received.

#### **DIRECTOR OF COMMUNITY SERVICES**

##### **5.1 NSW Sport and Recreation Grant – Binnaway Junior Sports**

**32 RESOLVED** that Council provides a supplementary vote of \$30,000 to the 2010-2011 Ovals Capital budget towards the Binnaway Oval Kiosk project.

**Lewis/Campbell**  
**The motion was carried**

##### **5.2 Coonabarabran Fringe Brigade – Essex Street Depot**

**33 RESOLVED** that Council agree to the proposal and subsequent lodgement of Development Application for the Coonabarabran RFS Fringe Brigade and operations at the Essex Street Depot and allow the Rural Fire Service Castlereagh Zone to proceed with the project with no cost to Council.

**Sullivan/Campbell**  
**The motion was carried**

##### **5.3 Community Transport Garage Coonabarabran**

**34 RESOLVED** that Council elects not to proceed with the construction of the Community Transport Garage as approved by Complying Development Certificate No: 75/0910 at the rear of Community Care Offices in King Street **FURTHERMORE** agreeing to the proposal for the large shed adjacent to the Coonabarabran Men's Shed to be refurbished and provided free of charge for the purposes of a Community Transport and Meals on Wheels vehicles and equipment garage. **FURTHER** that a supplementary vote of \$15,500 be provided from General Fund.

**Sullivan/Campbell**  
**The motion was carried**

# WARRUMBUNGLA SHIRE COUNCIL

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## **QUESTIONS FOR NEXT MEETING**

### **Councillor Todd raised the following:**

- Seeking a report regarding the maintenance and cleaning out of kerb and guttering at Baradine
- Seeking a report on issues relating to the flow of water across the road on the northern side of Bugaldie near the railway line.

### **Councillor Schmidt raised the following:**

- Seeking copy of letter of support sent to Greyhound Bus Services for Chamber of Commerce.

### **Councillor Lewis raised the following:**

- Seeking a report back on the issues at Essex Street Depot Coonabarabran and remedial clean up work required.

## **Confidential Items**

**4.16pm**

### **35 RESOLVED**

- (a) that Council go into closed committee to consider an item regarding Mine Strategy – including information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business and an item regarding a personnel matter concerning particular individual
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) (c) and (a)
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

**Lewis/Coe**

**The motion was carried**

**4.22pm**

The Director of Community Services, Rebecca Ryan, declared an interest in item 2C before Council and left the room.

**4.25pm**

**36 RESOLVED** Council move out of closed Council and into open Council.

**Schmidt/Lewis**

**The motion was carried**

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager:

## **1C Cobbara Coal Mine Strategy**

**37 RESOLVED** that Council adopt each of the fifteen (15) strategies noted for implementation and that the General Manager report at each quarterly review on the specific outcomes achieved toward each strategy.

**Lewis/Powell**

**The motion was carried**

# **WARRUMBUNGL E SHIRE COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGL E SHIRE COUNCIL HELD  
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## **2C Director Community Services**

**38 RESOLVED** that Rebecca Jane Ryan be offered a renewal of her contract of employment as Director Community Services with the Warrumbungle Shire Council for a period of 5 years commencing 1<sup>st</sup> October 2010. The renewal to be on the same terms and conditions as currently enjoyed.

**Powell/Sullivan  
The motion was carried**

There being no further business the meeting closed at 4.26PM.

.....  
**CHAIRMAN**