

WARRUMBUNGL SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGL SHIRE COUNCIL
HELD AT THE FIRE CONTROL CENTRE, COONABARABRAN ON THURSDAY, 20 AUGUST
2009 COMMENCING AT 1.00PM** **PAGE 1**

PRESENT: Cr Peter Shinton (Chairman), Cr Campbell, Cr Coe, Cr Dissanayake, Cr Lewis, Cr Powell, Cr Schmidt, Cr Sullivan, Cr Todd, General Manager, Director Corporate Services, Director Technical Services, Acting Director Environmental Services and Director Community Services

In attendance: S Morris (minutes).

APOLOGIES: Nil

Amalgamation of Local Government Association and Shires Association

The Mayor advised the meeting of ongoing attempts to amalgamate the Local Government Association and the Shires Association into one entity. Concerns were raised regarding the effectiveness of representations by rural councils if only one entity existed as voting rights relate to population distribution. Warrumbungle Shire Council expressed support for efforts to retain the Shires Association as a separate representative body of rural councils.

CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF WARRUMBUNGL SHIRE COUNCIL HELD ON 16 JULY 2009

32 RESOLVED that the minutes of the ordinary meeting of the Warrumbungle Shire Council held on 16 July 2009 be endorsed.

Todd/Schmidt
The motion was carried

ADOPTION OF THE RECOMMENDATIONS OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 30 JULY 2009

33 RESOLVED that the minutes of the Traffic Advisory Committee meeting held on 30 July 2009 be adopted.

Lewis/Schmidt
The motion was carried

ADOPTION OF THE RECOMMENDATIONS OF THE WARRUMBUNGL AERODROMES ADVISORY COMMITTEE MEETING HELD ON 10 AUGUST 2009

34 RESOLVED that the minutes of the Aerodromes Advisory Committee meeting held on 10 August 2009 be adopted.

Powell/Campbell
The motion was carried

35 RESOLVED that Council write to the Premier, Minister for Health and Mr Warren Snowden advising that Council supports the service level of the Air Ambulance service provided by the Royal Flying Doctor Service.

Powell/Sullivan
The motion was carried

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ADOPTION OF THE RECOMMENDATIONS OF THE YULUWIRRI KIDS ADVISORY COMMITTEE MEETING HELD ON 6 AUGUST 2009

36 RESOLVED that the minutes of the Yuluwirri Kids Advisory Committee meeting held on 6 August 2009 be adopted.

Schmidt/Dissanayake
The motion was carried

ADOPTION OF THE RECOMMENDATIONS OF THE YULUWIRRI KIDS ADVISORY COMMITTEE MEETING HELD ON 4 JUNE 2009

37 RESOLVED that the minutes of the Yuluwirri Kids Advisory Committee meeting held on 4 June 2009 be adopted.

Schmidt/Campbell
The motion was carried

1.18pm

GENERAL MANAGER'S REPORT

1.1 NOTICE OF MOTION – POWER GENERATION

38 RESOLVED that the Warrumbungle Shire Council facilitate the move towards seeking funding assistance from the State and Federal Governments, and investors, for the building of a solar and gas fired power station with desalination capacities, for the benefits of our shire and its communities.

Schmidt/Lewis
The motion was carried

1.2 NOTICE OF MOTION – STREET STALL / RAFFLES

39 RESOLVED that the wording of Warrumbungle Shire Council Policy 1.9 be changed from the wording ...*“The number of street stalls or street raffles to be conducted by or on behalf of an individual organisation is restricted to six (6) per year”* to *“The number of street stalls or street raffles to be conducted by or on behalf of an individual organisation is restricted to twelve (12) per year.”*

Powell/Dissanayake
The motion was carried

1.3 NOTICE OF MOTION – SECURITY CAMERAS

40 RESOLVED that Council investigate the feasibility and cost of installing security cameras outside the public toilets at the rear of The Bruce Rindfleish Centre and also investigate alternate deterrents.

Powell/Dissanayake
The motion was carried

1.4 NOTICE OF MOTION – BINNAWAY CEMETERY

This matter was held over for consideration with Item 4.1.

1.5 BARADINE SES VOLUNTEER LOCAL CONTROLLER

41 RESOLVED that Council endorse the appointment of Robert Cosgrove as temporary Local SES Controller for Baradine SES.

Todd/Schmidt
The motion was carried

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1.6 DELEGATIONS TO THE MAYOR

42 RESOLVED that Council endorse the following delegations:

Delegations to Mayor

That subject to the requirements of the Local Government Act, 1993, regulations thereunder, any expressed policies of Council or requirements of any Public Authority and pursuant to Section 377 of the Local Government Act, 1993, the Mayor, Peter John Laurence Shinton, be authorized to exercise or perform on behalf of the Warrumbungle Shire Council the functions, powers, authorities and duties set out in the schedule hereunder.

- To carry out any function conferred on and duty imposed on the Mayor under any act or regulation.
- To carry out the general supervision, control and direction of the General Manager.
- To affix the Common Seal of Council in conjunction with the General Manager or Deputy Mayor to any necessary document pursuant to or consequent upon any decision of Council.
- To respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council.
- Approve attendance by Elected Members at Conferences and Seminars etc, within New South Wales and the ACT to a maximum of three (3) days and within budget provisions.
- Authorise urgent works up to an amount of \$20,000 where budget funds are available and report that approval to the next Council meeting.
- Issue References under Council letterhead.
- Promote the area of Council through representations, functions and personal approaches.
- Provide Civic Receptions as deemed appropriate by the Mayor.

Delegations to Deputy Mayor

Subject to the requirements of the Local Government Act 1993, and regulations thereunder and any expressed policy of Council or the requirements or regulations under any other Act and pursuant to Section 377 of the Local Government Act 1993, the Deputy Mayor, Murray Coe, be authorized to exercise on behalf of Warrumbungle Shire Council the following powers, authorities, duties and functions:

- To carry out the statutory functions of the Mayor and exercise the delegations conferred upon the Mayor whenever the Mayor is absent from the Council area or is otherwise unable to carry out his/her duties.
- To affix the Common Seal of Council in conjunction with the Mayor or General Manager to any necessary document pursuant to or consequent upon any decision of Council.
- To issue References under Council letterhead.

Sullivan/Campbell
The motion was carried

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1.7 MENDOORAN & DISTRICT DEVELOPMENT GROUP INC

43 RESOLVED that Council donate \$505.00 to the Mendooran & District Development Group with the funds provided from the "Donations Other" budget.

Dissanayake/Schmidt
The motion was carried

1.8 RELAY FOR LIFE

44 RESOLVED that Council donate \$297.00 to Relay for Life to cover the cost of hire of the oval and the cost of using the lights for the fundraising event to be held on 7th and 8th November 2009 with the funds provided from the "Donations Other" budget.

Sullivan/Campbell
The motion was carried

1.9 ABORIGINAL FLAG

45 RESOLVED that Council agrees to the request that the Aboriginal Flag be flown at all times that the Australian Flag is flown and that Council's Policy on Flying of Flags be amended to read as follows:

- i) *The Australian and Aboriginal flags will be flown on Anzac Day; Armistice Day and Australia day. **Further** that the two flags be flown for the working days in Reconciliation Week and NAIDOC Week as well as for the additional working days in the period from 26 May to 8 June which includes the milestones for Indigenous people of the 1992 Mabo Decision and 1967 referendum and Myal Creek Massacre.*

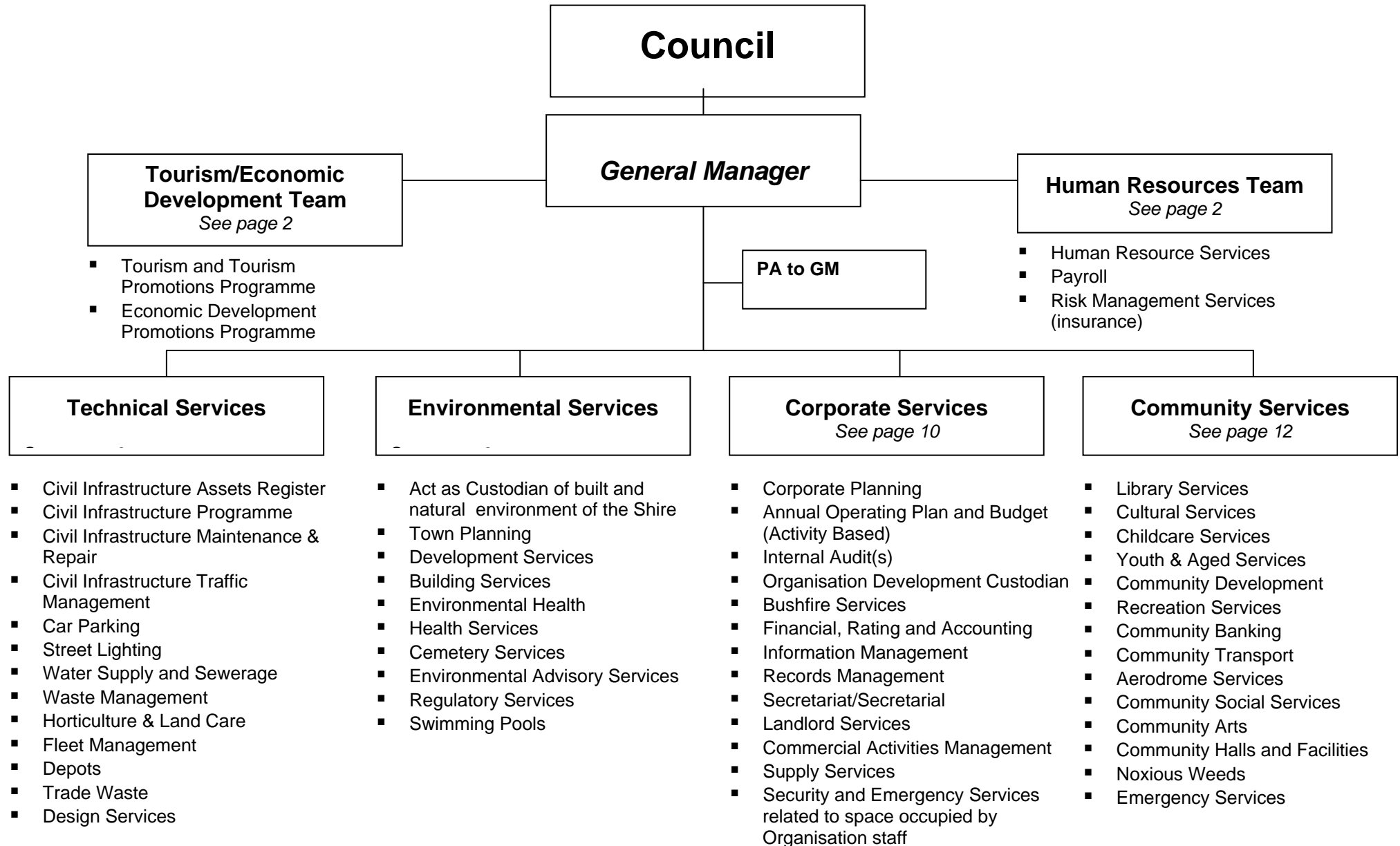
Lewis/Dissanayake
The motion was carried

1.10 ORGANISATION STRUCTURE

46RESOLVED that Council adopt the following organisation structure for Warrumbungle Shire Council.

WARRUMBUNGLE SHIRE COUNCIL

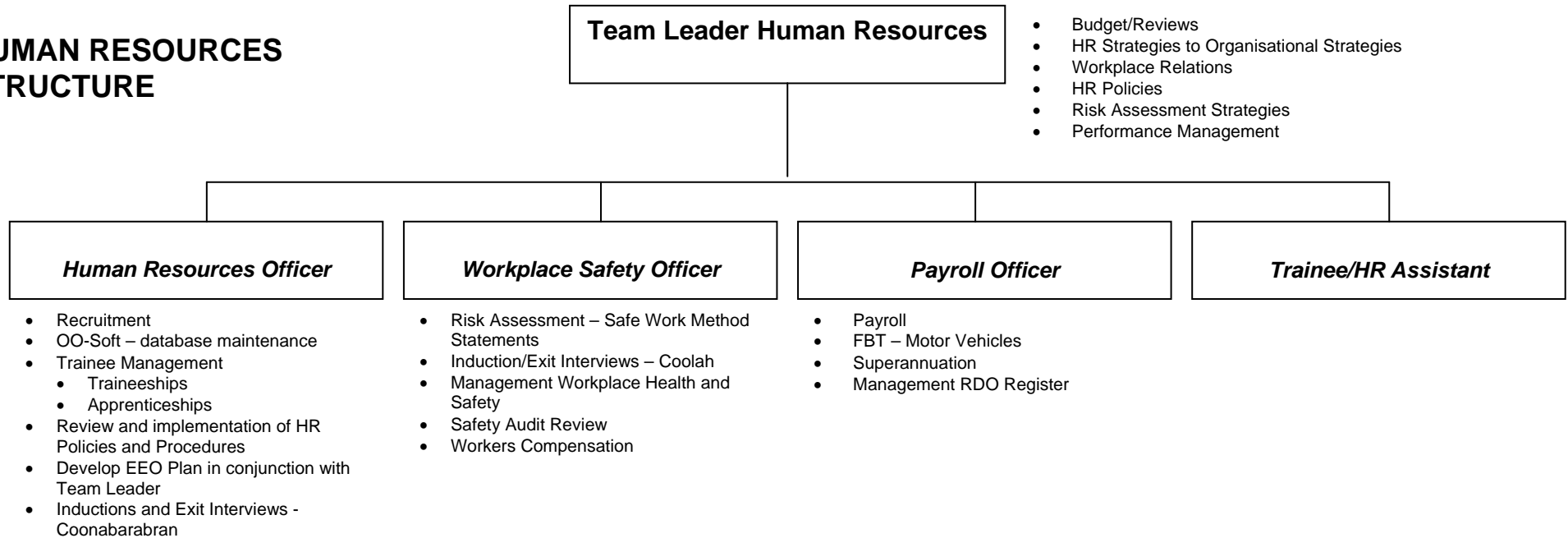
MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGLE SHIRE COUNCIL HELD AT THE FIRE CONTROL CENTRE,
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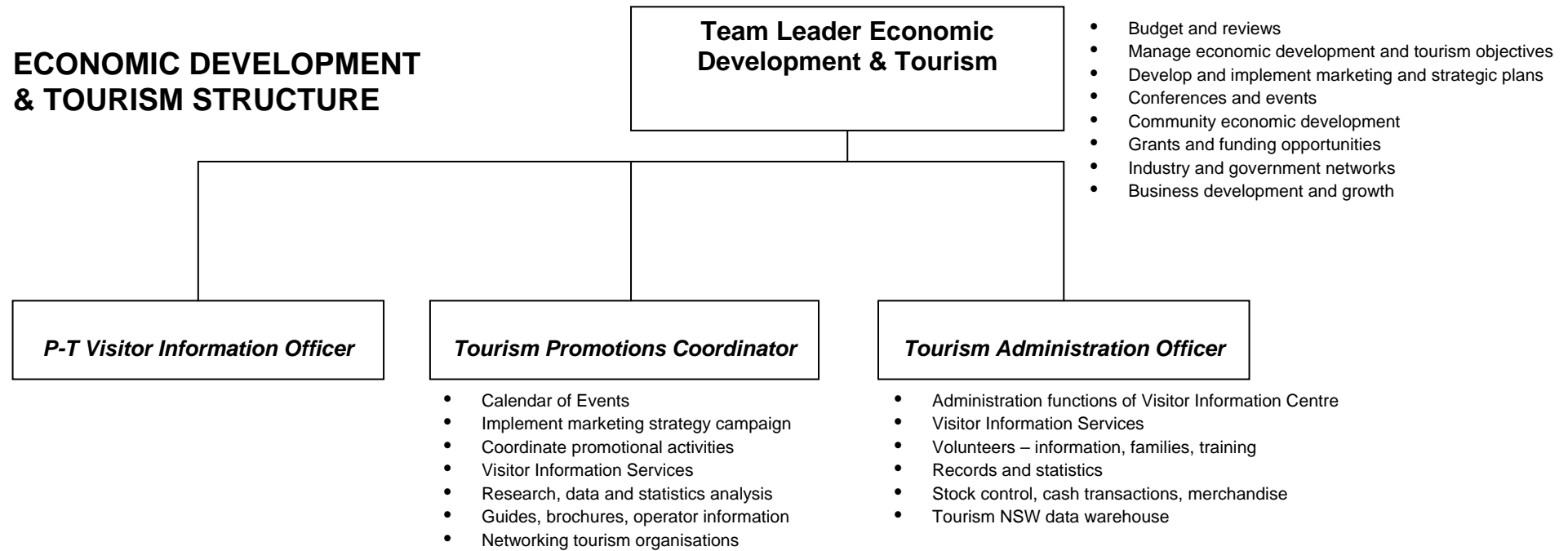
HUMAN RESOURCES STRUCTURE



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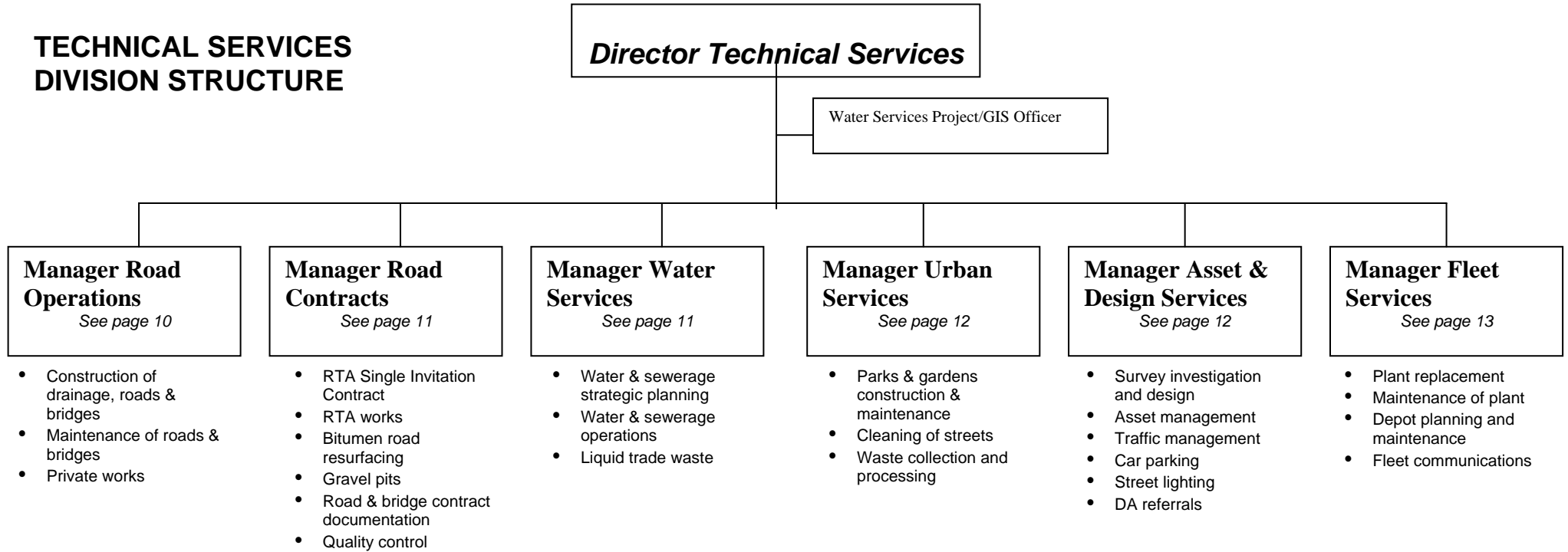
ECONOMIC DEVELOPMENT & TOURISM STRUCTURE



WARRUMBUNGLE SHIRE COUNCIL

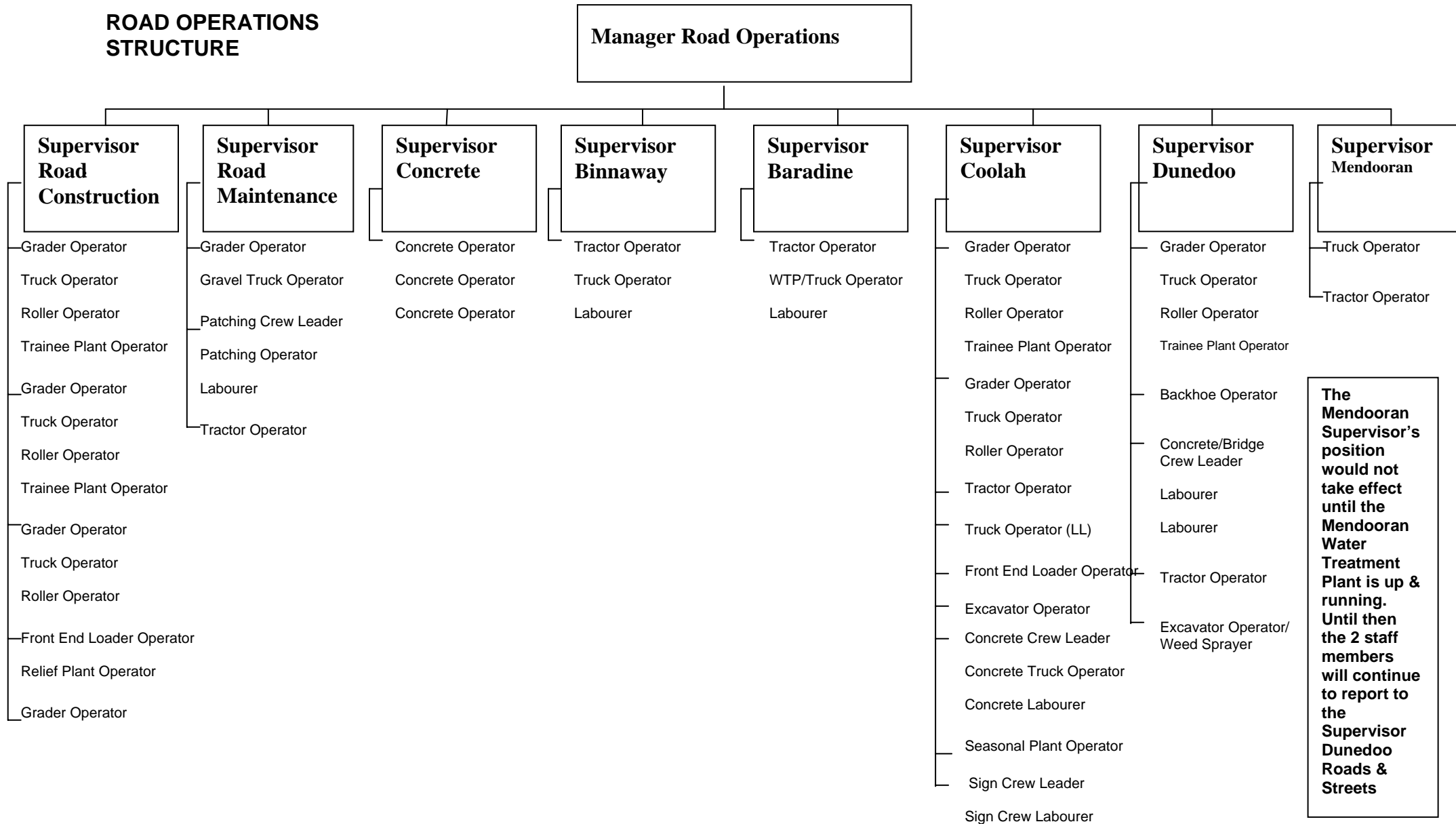
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TECHNICAL SERVICES DIVISION STRUCTURE



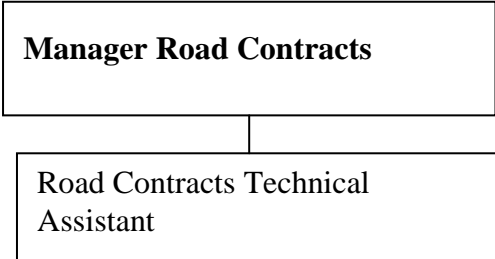
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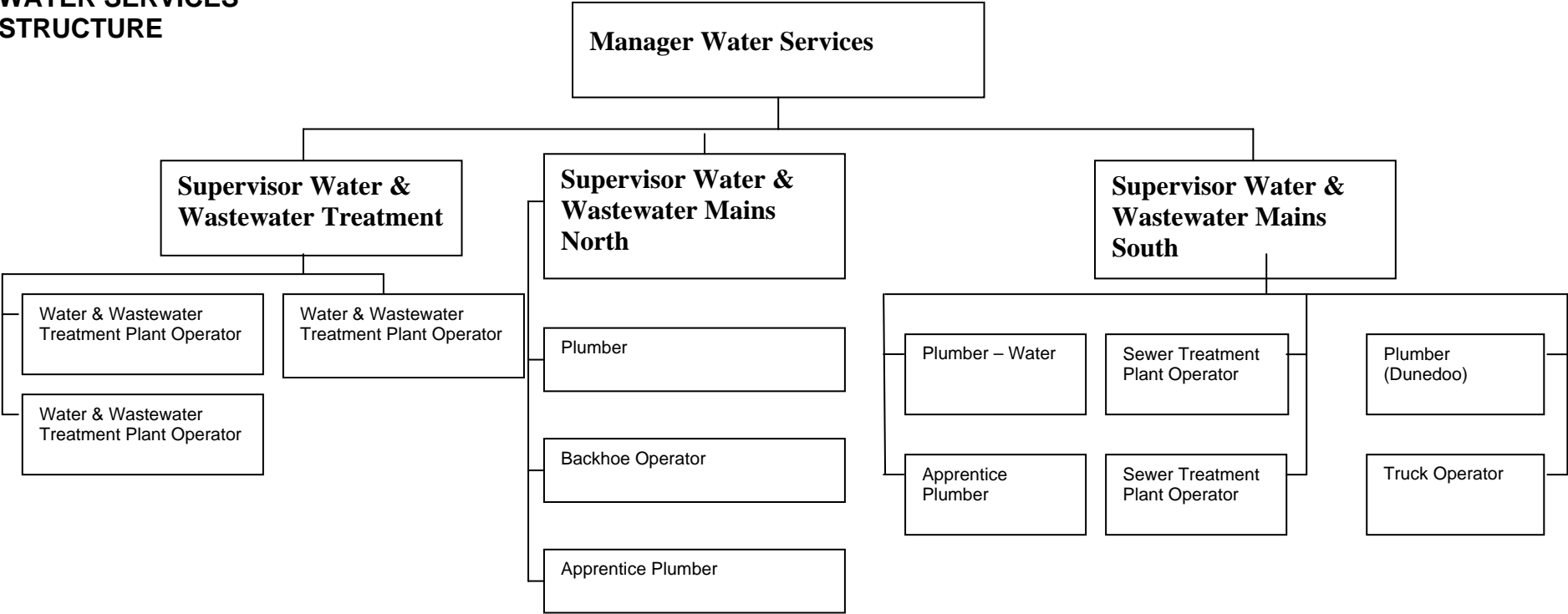


WARRUMBUNGLE SHIRE COUNCIL

**ROAD CONTRACTS
STRUCTURE**



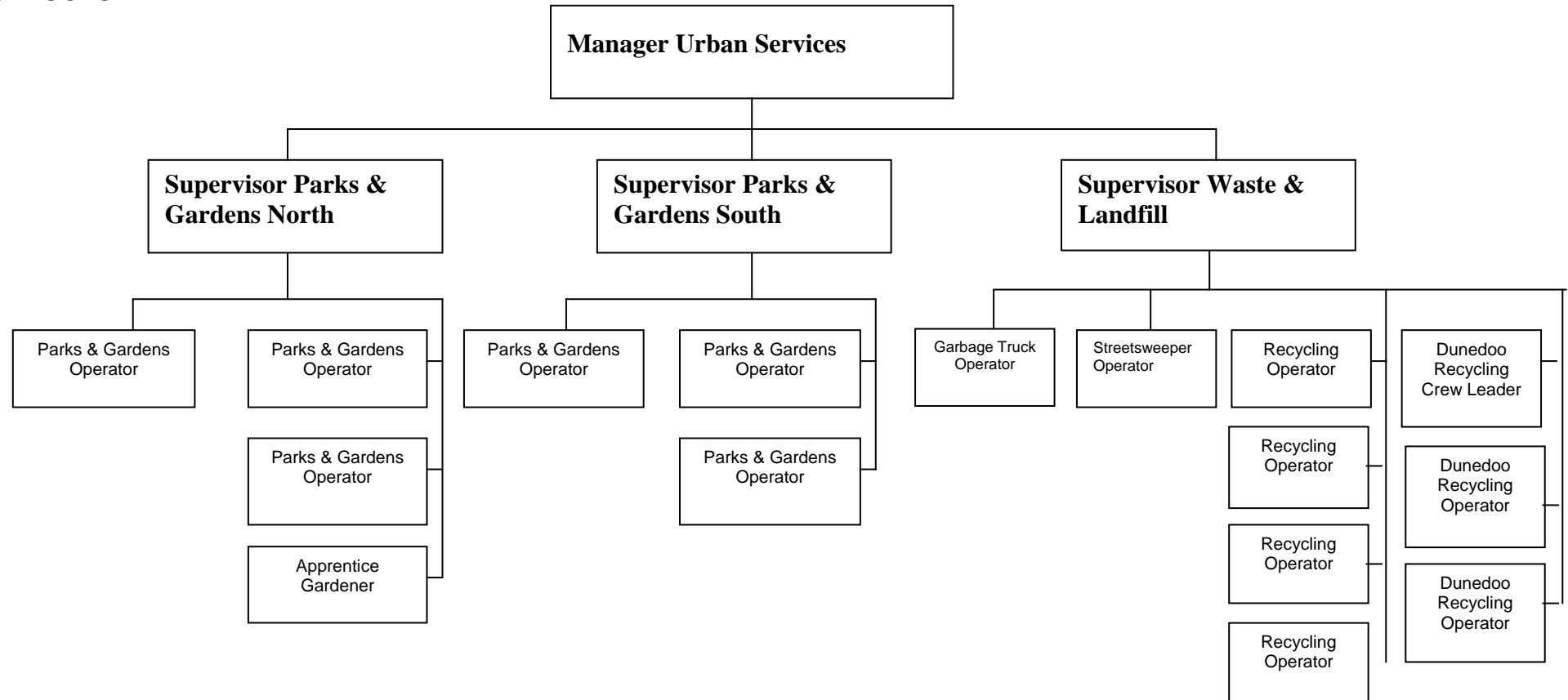
**WATER SERVICES
STRUCTURE**



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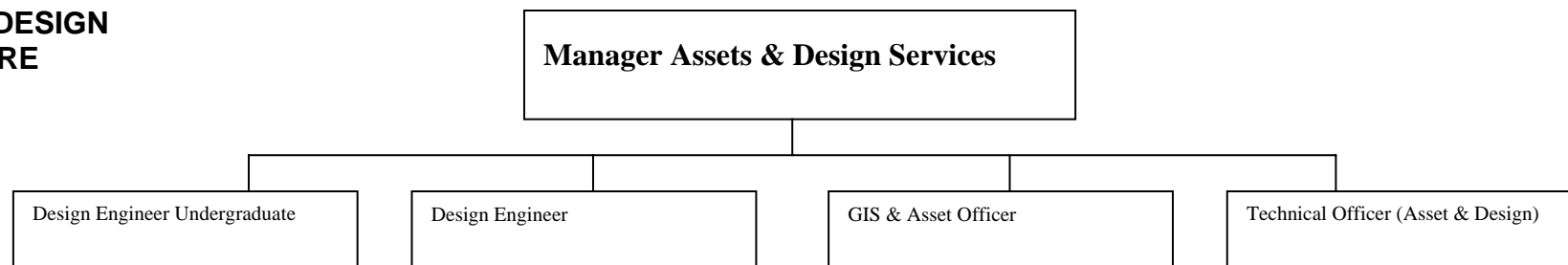
URBAN SERVICES STRUCTURE



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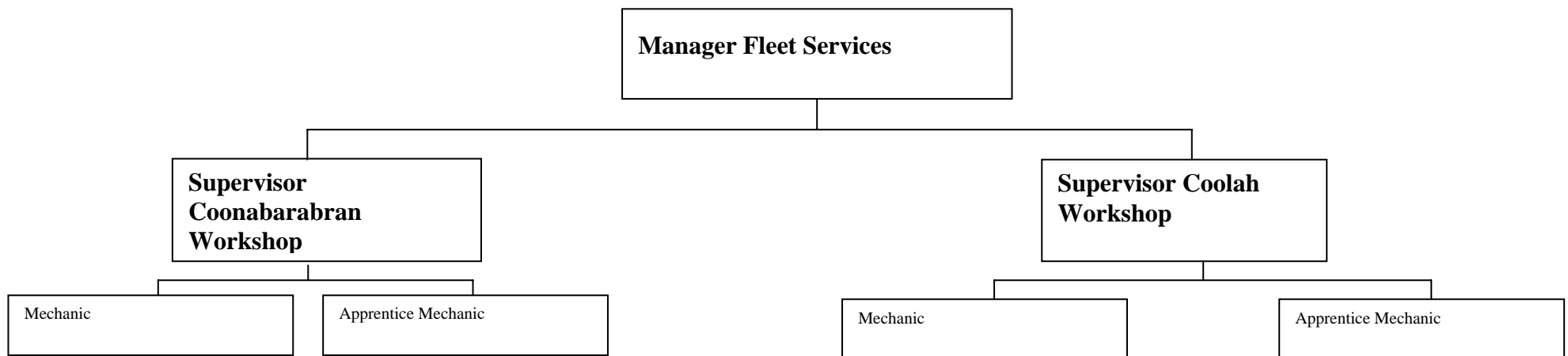
ASSET & DESIGN STRUCTURE



WARRUMBUNGLA SHIRE COUNCIL

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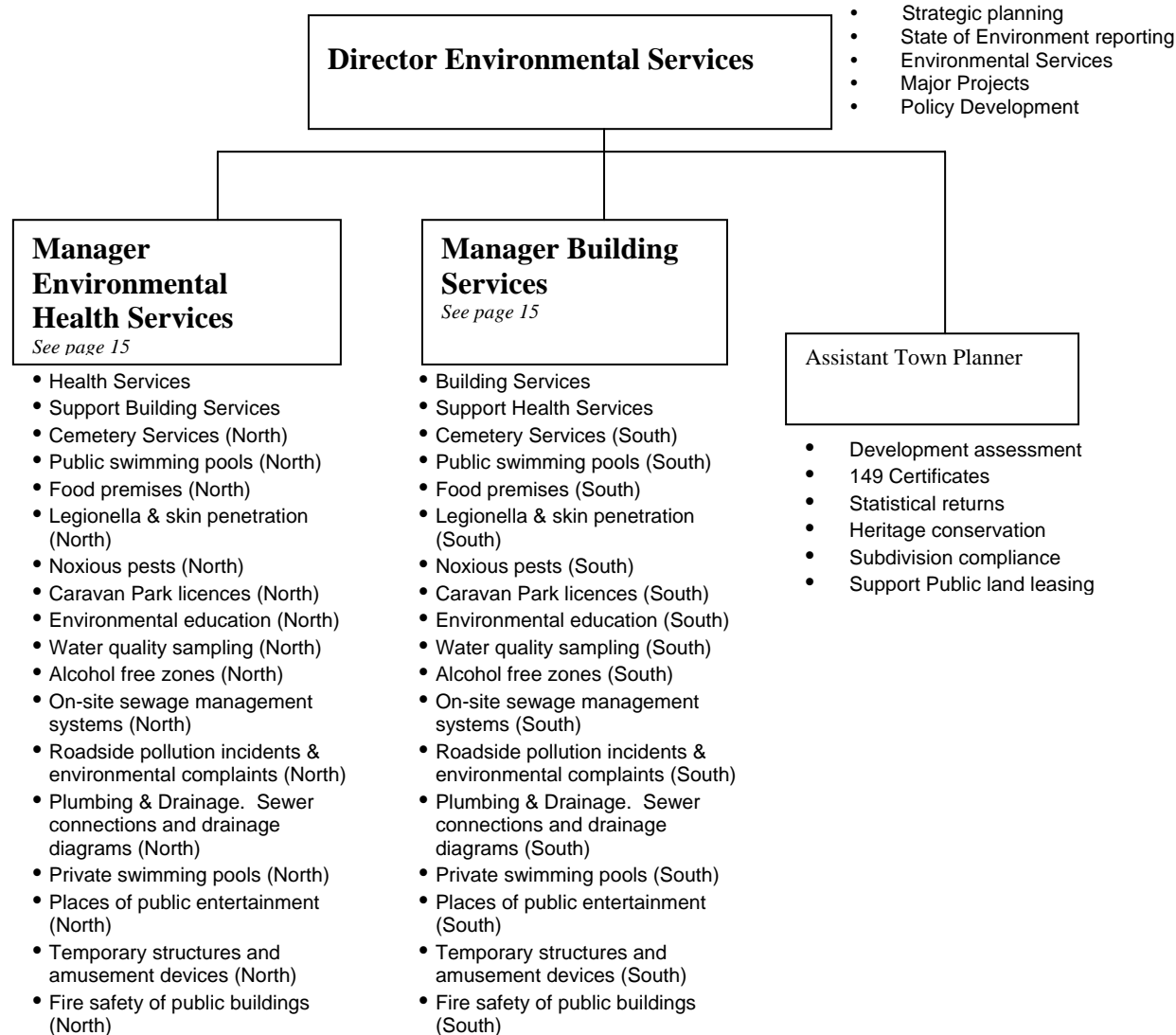
FLEET SERVICES STRUCTURE



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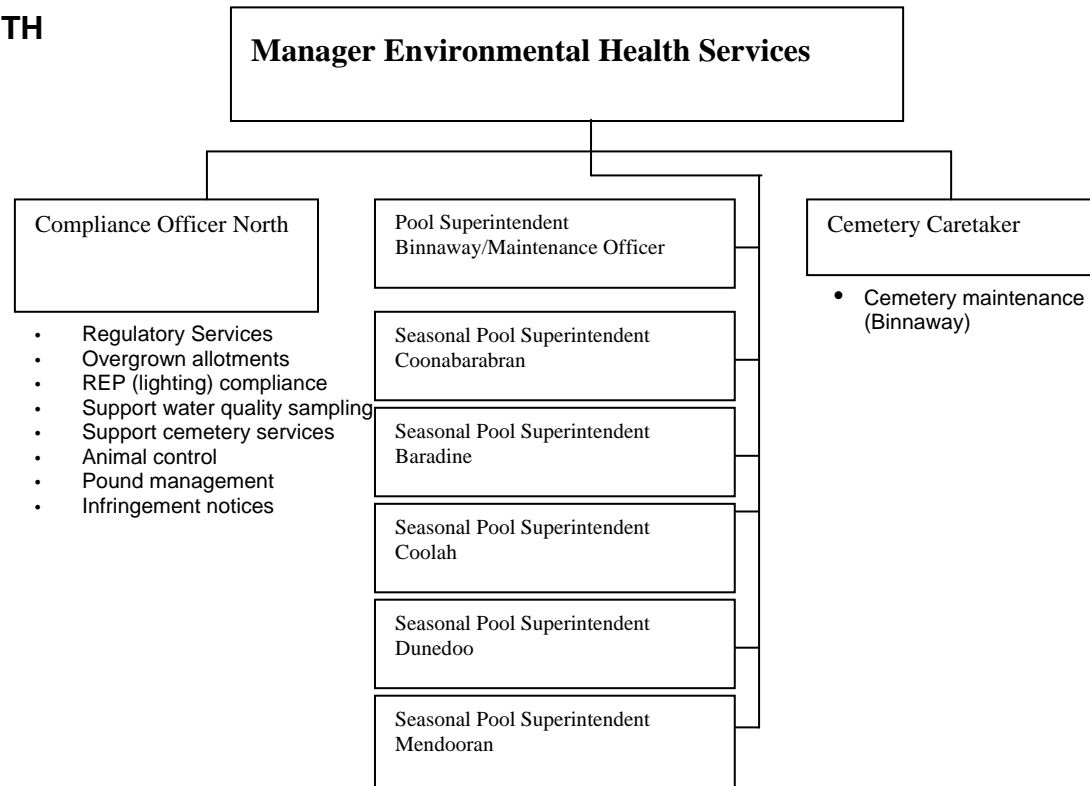
ENVIRONMENTAL SERVICES DIVISION STRUCTURE



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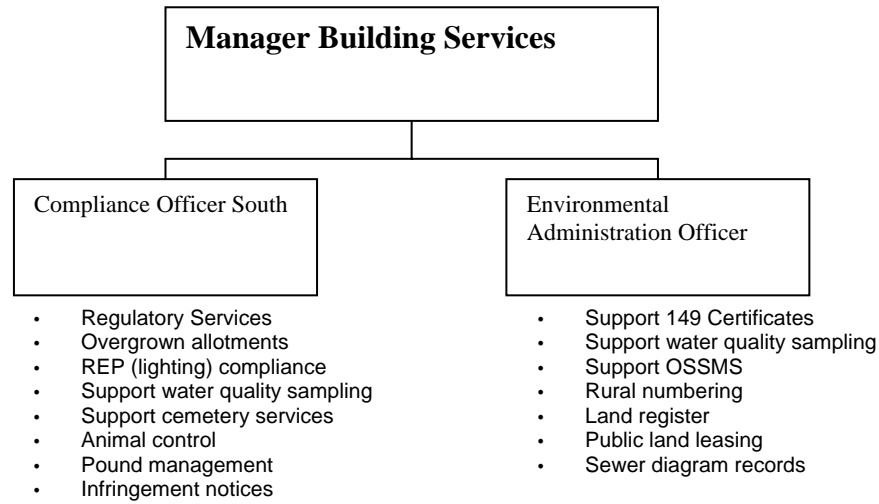
ENVIRONMENTAL HEALTH SERVICES STRUCTURE



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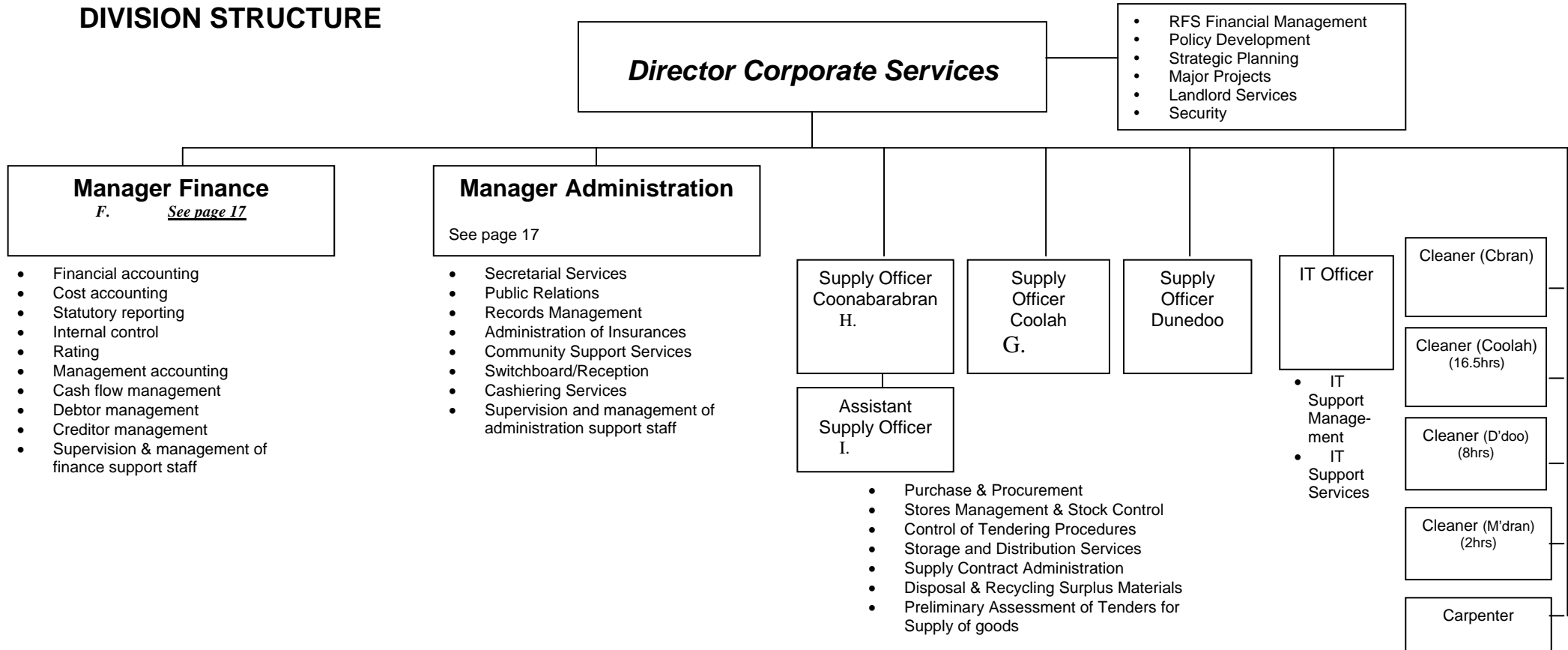
BUILDING SERVICES STRUCTURE



WARRUMBUNGLE SHIRE COUNCIL

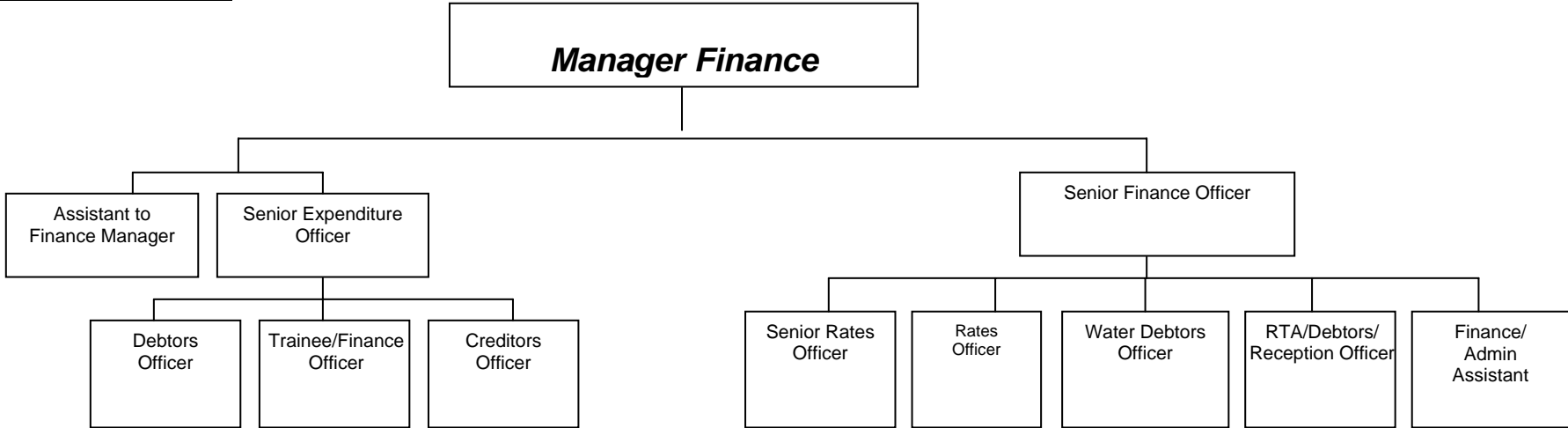
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CORPORATE SERVICES DIVISION STRUCTURE

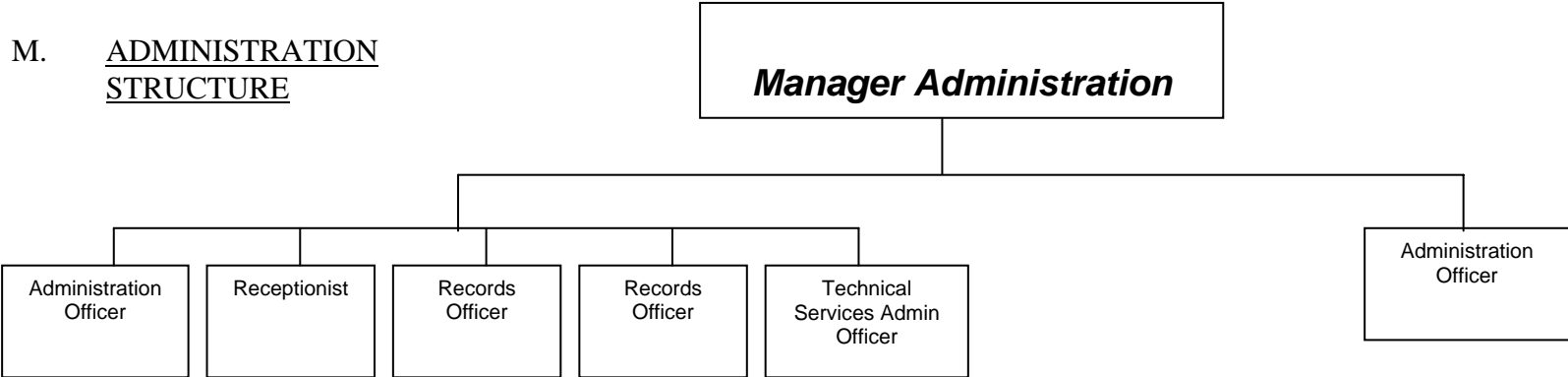


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J. FINANCE STRUCTURE

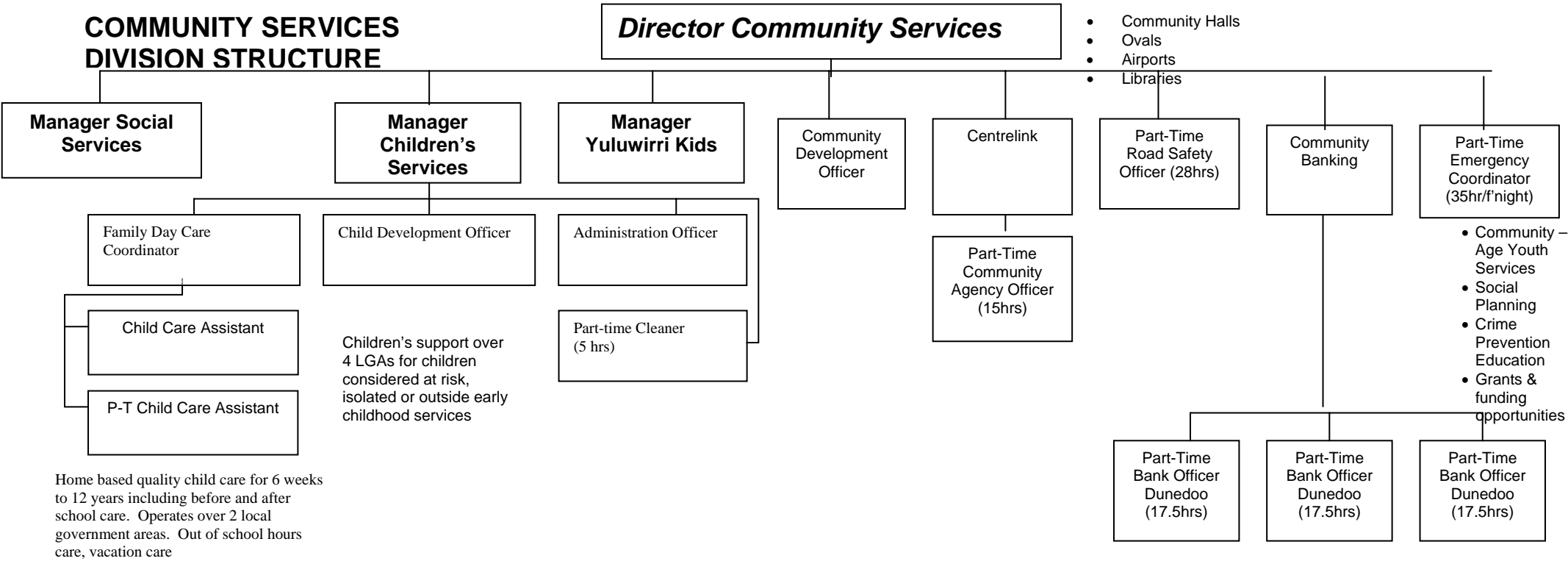


M. ADMINISTRATION STRUCTURE



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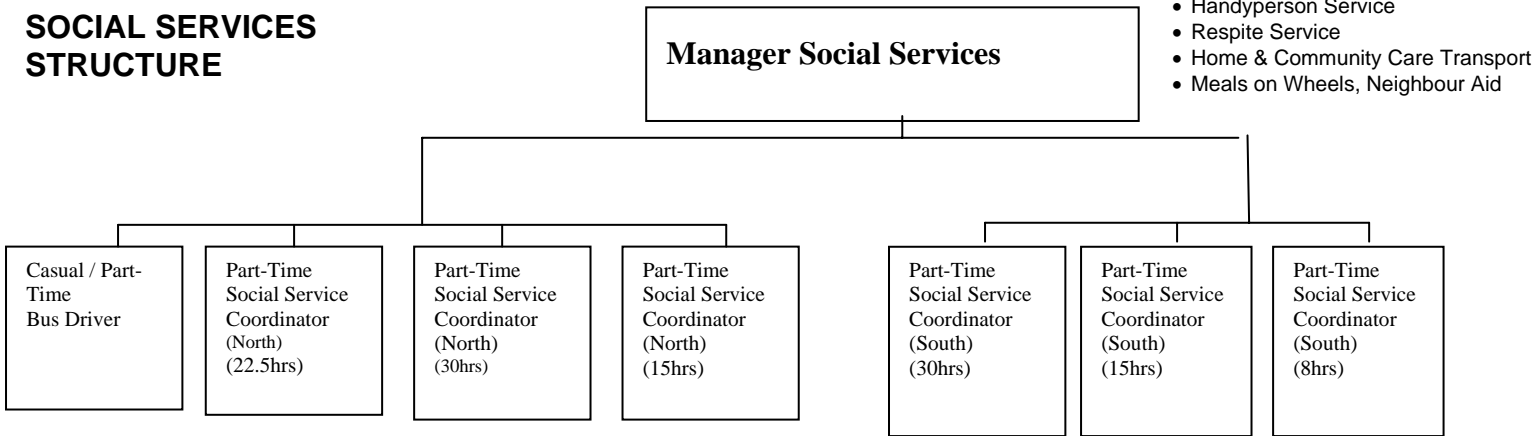
Home based quality child care for 6 weeks to 12 years including before and after school care. Operates over 2 local government areas. Out of school hours care, vacation care

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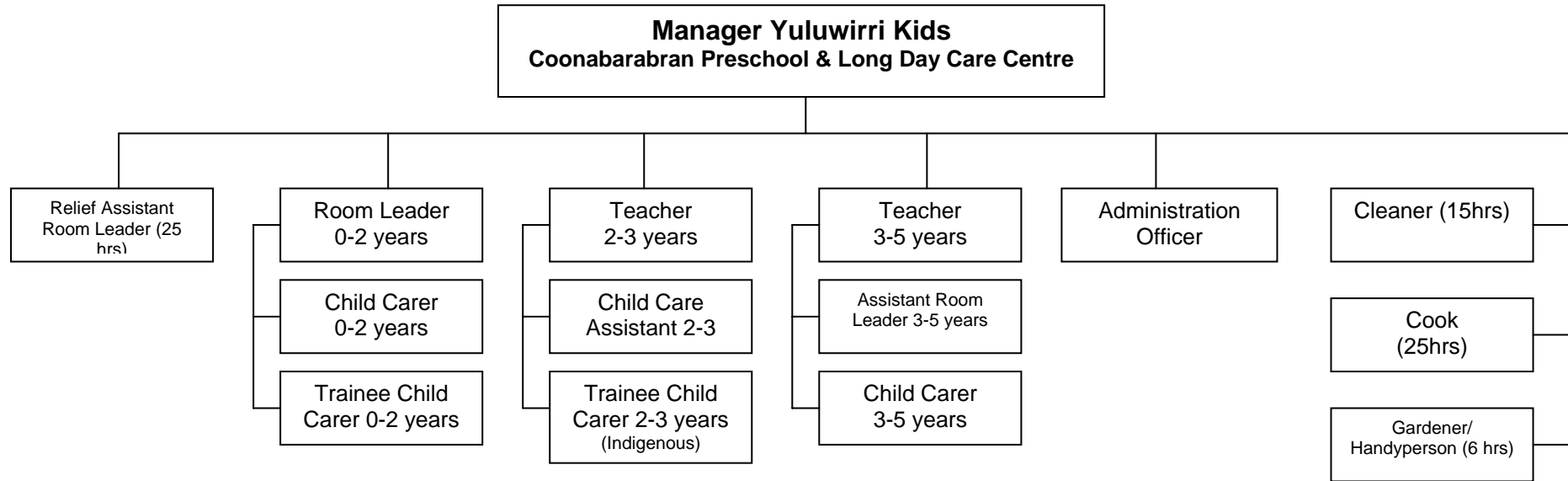
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SOCIAL SERVICES STRUCTURE



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Schmidt/Sullivan
The motion was carried

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2.29pm

**1.11 WARRUMBUNGLE SHIRE COUNCIL - VOLUNTARY
AMALGAMATION – MAINTENANCE OF STAFF NUMBERS IN RURAL
CENTRES (218CA Local Government Act)**

47 RESOLVED that Council apply to the Department of Local Government to have the requirements of section 218CA of the Local Government Act set aside in the future management of its staff resources.

**Sullivan/Campbell
The motion was carried**

1.12 CRANE STREET BUILDING

A motion was moved by Councillor Schmidt seconded by Councillor Lewis that Council proceed with Plan 4f as presented.

This motion was withdrawn.

48 A motion was moved by Councillor Sullivan seconded by Councillor Powell that Council obtain a costing on a one storey building covering the full extent of the block constructed in a manner that allows for a second storey and that no space be provided for the library.

The motion was put and carried.

1.13 NOTICE OF MOTION – MENDOORAN PARK WATER SUPPLY

49 RESOLVED that the work on the Mendooran Park Water Scheme be suspended until the new Mendooran Town Water Supply has been commissioned and **FURTHER** that a report be prepared and submitted to council on the options and cost of providing water to the park and community input be sought.

**Todd/Lewis
The motion was carried**

2.55pm

50 RESOLVED that Council note and receive the report.

**Todd/Schmidt
The motion was carried**

3.45pm

The General Manager informed the meeting of his discussions with the Department of Local Government and advised that a Best Practice Review of Warrumbungle Shire Council will be undertaken in the future.

DIRECTOR OF CORPORATE SERVICES

2.1 BANK ACCOUNTS AND INVESTMENTS AS AT 31 JULY, 2009

Received as information.

2.2 INVESTMENTS HELD AS AT 31 July 2009

Received as information.

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2.3 RECONCILIATION OF GENERAL FUND BANK ACCOUNT – AS AT 31 JULY 2009

Received as information.

2.4 RATES AND CHARGES COLLECTION – UP TO and INCLUDING END JULY 2009

Received as information.

2.5 BUDGET REVIEW – FOURTH QUARTER TO JUNE 2009

51 RESOLVED that Council not accept the budget review and that the following reports be provided to Council for further consideration at the September Council Meeting:

- Report in relation to Workers Compensation and Superannuation income and expenditure variations.
- Report on the full bridges replacement program providing final estimates for the completion of the programme, together with detailed estimate to conclude each in full as well as funding sources for finalisation.
- Report on Warrumbungle Waste operations including detailed reasons for over expenditures
- Report in relation to Mendooran water supply including a projection to finalise the scheme and what additional borrowings will be needed.
- Report on R2R income and the balancing of the programmed projects to completion.
- Report on the variation in rating income budgeted and estimated.
- Report on the variation of insurance payments made against budgeted projections.

Sullivan/Schmidt
The motion was carried

ADOPTION OF THE RECOMMENDATIONS OF THE PLANT ADVISORY COMMITTEE MEETING HELD ON 20 AUGUST 2009

52 RESOLVED that the minutes of the Plant Advisory Committee held on 20 August 2009 be adopted.

Sullivan/Coe
The motion was carried

5.10pm

DIRECTOR OF TECHNICAL SERVICES

3.1 REQUEST FOR BUS SHELTER AT MOLLYAN SCHOOL BUS STOP

53 RESOLVED that construction of a bus shelter at New Mollyan be referred for consideration by Council during preparation of the 2010/2011 budget.

Dissanayake/Coe
The motion was carried

3.2 APPLICATION TO CLOSE PUBLIC ROAD OFF RIVER ROAD IN COONABARABARAN

54 RESOLVED that the application by the owners of Lot 272 DP753378 to close the adjoining public road is refused on the basis that the following:

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- Use of the public road for access sometime in the future is foreseeable.
- Adjoining property owners have not consented to the road closure.
- Potential financial burden to Council associated with upgrading adjoining roads.

Sullivan/Powell
The motion was carried

3.3 RENAMING OF JOHN RENSHAW PARKWAY TO TIMOR ROAD

55 RESOLVED that Council pursues its resolution in relation to changing the name of John Renshaw Parkway to Timor Road and appeal to the Geographical Names Board in relation to the objection raised by the Department of Lands.

Lewis/Schmidt
The motion was carried

3.4 REQUEST BY THE OWNER OF 'BLYTHWOOD' TO ACQUIRE PUBLIC ROAD – SALE PRICE

56 RESOLVED that the owner of 'Blythwood' be advised that the sale price of the adjoining unused road will be based on a rate of \$464.32 per hectare.

Schmidt/Dissanayake
The motion was carried

3.5 LAND ACQUISITION ON JOHN RENSHAW PARKWAY (TIMOR ROAD) TO CORRECT HISTORIC ANOMALY

57 RESOLVED:

1. That the council proceed to acquire land described Lot 5 DP43526 by compulsory acquisition under section 177 of the Roads Act 1993 for the purposes of dedicating it as public road. The procedure for acquiring the land must be in accordance with the Land Acquisition (Just Terms Compensation) Act 1991.
2. That authority be granted for an application to be made for the approval of the Minister pursuant to Section 178(2) of the Roads Act 1993
3. That the land be acquired for an improved alignment of John Renshaw Parkway.
4. That the Council confirm that all minerals are to be excluded from the compulsory acquisition.
5. That the land when acquired be classified as Public Road.
6. The Mayor and General Manager be authorised to sign and attach the council seal to any documents as required by this transaction.
7. That acquisition process only proceed if agreement with the owner of Lot 5 DP43526 is obtained and that the owner does not seek compensation for the acquired land.
8. The owner of Lot 5 DP43526 is not required to meet any of the costs associated with acquisition of the land.

Schmidt/Lewis
The motion was carried

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3.6 TENDER FOR THE SUPPLY OF BITUMEN AND SEALING AGGREGATE 2009/2010

58 RESOLVED:

1. That the 2009/2010 contract for supply and delivery of Precoated aggregate and crusher fines be awarded in two(2) contracts as follows:
 - a. Boral Resources for supply and delivery of precoated aggregate and crusher fines for an amount of \$250,997.57 (excl GST).
 - b. Cemex for supply and delivery of precoated aggregate for an amount of \$40,579.02 (excl GST)

2. The 2009/2010 contract for supply and spray of bitumen be awarded to Pioneer Road Services Pty Ltd for an amount of \$1,332,778.10 (excl GST.)

Lewis/Todd
The motion was carried

5.20pm

ACTING DIRECTOR OF ENVIRONMENTAL SERVICES

4.1 COLUMBARIUM WALL AT BINNAWAY CEMETERY

59 RESOLVED that Council pay \$1,000.00 by way of a supplementary vote from the Binnaway Cemetery M&R budget to the Binnaway Lions Club towards the cost of materials used in the construction of the columbarium wall and **FURTHER** that an additional \$1,000.00 be provided in the 2010/2011 budget from donations as the final payment for the cost of materials used in the construction.

Sullivan/Todd
The motion was carried

4.2 THE DUNEDOO POOL PARTNERSHIP

60 RESOLVED:

1. That a supplementary vote transferring \$3,000 of the \$5000 budget allocated in the contracts area of the Dunedoo operational budget for maintenance be made available for the project.
2. That supplementary votes of \$500 each be made from the training budgets for the Baradine and Binnaway Pools towards the capital costs of constructing a disabled ramp at the Dunedoo Pool

Schmidt/Todd
The motion was carried

4.3 POOL OPENING HOURS FOR THE 2009/2010 SEASON

61 RESOLVED:

1. That the position of "Northern Pool Superintendent" be offered in the 2009/2010 pool season on a temporary trial basis for a period of 26 weeks to provide additional labour for the Baradine, Binnaway and Coonabarabran Pools.
2. That Council adopt the proposed pool opening hours listed in the schedule attached to this report and that the following supplementary votes be made to

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allow the opening of the Baradine and Binnaway Pools for seven days per week during school terms:

Baradine increased staff cost of \$6333

Binnaway increased staff cost of \$5630

3. That Council note that pools may need to be closed unexpectedly due to staff unavailability.

Pool Hours Baradine and Binnaway (School Term)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil	Nil
Morning	Nil	11.00am-1.00pm	11.00am-1.00pm	11.00am-1.00pm	11.00am-1.00pm	11.00am-1.00pm	Nil
Evening	1.00pm-5.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.00pm-5.00pm
Hours	4	6.5	8	6.5	8	6.5	4

Pool Hours Baradine and Binnaway (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil	Nil
Morning	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm
Evening	1.30pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	1.30pm-6.00pm
Hours	6	5.5	7	5.5	7	5.5	6

Pool Hours Coonabarabran (School Term)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	9.30am-1.00pm	9.30am-1.00pm	9.30am-1.00pm	9.30am-1.00pm	9.30am-1.00pm	Nil
Evening	1.00pm-5.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.00pm-5.00pm
Hours	4	8.5	8.5	8.5	8.5	8.5	4

Pool Hours Coonabarabran (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	11.30am-1.00am	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm
Evening	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm
Hours	5	7	7	7	7	7	5.5

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Pool Hours Mendooran (School Term)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	Nil	11.00am-1.00pm	Nil	11.00am-1.00pm	Nil	Nil
Evening	1.00pm-5.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	1.00pm-5.00pm
Hours	4	4	6	5.5	7.5	5.5	4

Pool Hours Mendooran (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Evening	1.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	1.00pm-6.00pm
Hours	5	4	4	5.5	5.5	5.5	5

Pool Hours Coolah (School Term)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	9.30am-1.00pm	9.30am-1.00pm	9.30am-1.00pm	9.30am-1.00pm	9.30am-1.00pm	Nil
Evening	1.00pm-5.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.00pm-5.00pm
Hours	4	8.5	8.5	8.5	8.5	8.5	4

Pool Hours Coolah (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	Nil
Evening	1.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	1.00pm-6.00pm
Hours	5	7	7	7	7	7	5

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Pool Hours Dunedoo (School Term)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Evening	1.00pm-5.00pm	1.00pm-6.00pm	1.00pm-6.00pm	1.00pm-6.00pm	1.00pm-6.00pm	1.00pm-6.00pm	1.00pm-5.00pm
Hours	4	6.5	6.5	6.5	6.5	6.5	4

Pool Hours Dunedoo (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Sunday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	11.30am-8.00am	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-8.00am
Evening	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm
Hours	5.5	7	7	7	7	7	5.5

Todd/Campbell
The motion was carried

4.4 WARRUMBUNGLE SHIRE COUNCIL APPLICATIONS RECEIVED FOR THE MONTH OF JULY 2009

Received.

5.43pm

DIRECTOR OF COMMUNITY SERVICES

5.1 COOLAH PRESCHOOL – LICENCE AGREEMENT

62 RESOLVED that Council authorise the General Manager to sign the Licence Agreement for Coolah Preschool Inc. being for 91 Binnia Street Coolah.

Schmidt/Powell
The motion was carried

5.2 REMOTE AERODROME SAFETY PROGRAM – ROUND 3 - BARADINE

63 RESOLVED that Council approve a supplementary vote of \$7,500 to match the funding from the Australian Government's Remote Aerodrome Safety Program of \$7,500; **FURTHERMORE** that Council authorise the General Manager and the Mayor to sign the Remote Aerodrome Safety Program Funding Agreement (Round 3 2009-10) on behalf of Council, for the Baradine Aerodrome Boundary fence upgrade.

Campbell/Todd
The motion was carried

5.3 AERODROME DRUG AND ALCOHOL MANAGEMENT PLAN

64 RESOLVED that Council adopts the following Warrumbungle Shire Aerodromes Drug and Alcohol Management Plan.

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Warrumbungle Shire Aerodromes Drug and Alcohol Management Plan of Warrumbungle Shire Council for Coonabarabran Aerodrome and Coolah Aerodrome

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7. Drug and Alcohol Testing Program
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10. Role of the Medical Review Officer
11. Disciplinary Action
12. Procedural Reviews
13. Privacy
14. Review, Audit and Compliance
15. Provision of Information and Record Keeping
16. Variations
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1. Policy Statement

The health, wellbeing and safety of personnel are of paramount importance to Warrumbungle Shire Council. All individuals have a right to be safe at a Warrumbungle Shire Council workplace. Alcohol and Other Drugs (AOD), when present in persons in the workplace, have the potential to increase risk of harm in the workplace and adversely impact upon fitness for work.

Warrumbungle Shire Council has a duty of care to minimise the risk of accident, incident and injury in the workplace arising from the consumption of alcohol or other drugs. The purpose of this policy is to outline the strategies and processes that will be used by the Warrumbungle Shire Council to manage the risks associated with use, or recent use, of alcohol or other drugs by persons in the workplace.

Warrumbungle Shire Council takes a multi-strategy approach that incorporates education, support, testing and performance management. The policy is based on safety outcomes and not whether a positive test result is illicit or legal. This policy also recognises permissible therapeutic drug use under the guidance of a physician or pharmacist.

This policy should be read in conjunction with Warrumbungle Shire Council Drug and Alcohol Policy and where there are any variations specific to the management of Aerodromes this DAMP takes precedence.

2. Introduction

This document is the Warrumbungle Shire Council Drug and Alcohol Management Plan (DAMP). Warrumbungle Shire Council is required by Part 99 of the Civil Aviation Safety Regulations 1998 (CASRs) to develop and implement a DAMP, covering persons who perform, or are available to perform, a safety-sensitive aviation activity (SSAA).

The requirement for various organisations, including Warrumbungle Shire Council, to develop and implement a program has been introduced into the CASRs in order to enhance safety benefits and other outcomes for the aviation sector.

Warrumbungle Shire Council is obliged to develop, implement and maintain a program meeting the requirements of the CASRs from 23 March 2009.

This policy is an important document that all personnel should read carefully and familiarise themselves with.

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3. Application

This DAMP applies to all Warrumbungle Shire Council personnel that perform, or are available to perform, an SSAA.

These personnel are:

- persons employed directly by Warrumbungle Shire Council;
- contractors engaged by Warrumbungle Shire Council ;
- subcontractors engaged by contractors of Warrumbungle Shire Council; and
- persons employed by those contractors and subcontractors.

In this program these personnel are all referred to as “SSAA employees” even though they may not be directly employed by Warrumbungle Shire Council

The Warrumbungle Shire Council personnel to which this program applies will generally be engaged in the following employment categories:

Manager Road Operations – Aerodromes
Certified Council Airport Reporting Officers

4. Content

This program comprises three key elements:

1. a drug and alcohol education program (see A6);
2. a drug and alcohol testing program (see A7); and
3. a drug and alcohol response program (see A8).

5. Responsibilities

Warrumbungle Shire Council is legally required to, and will, comply strictly with its obligations under this program.

Warrumbungle Shire Council expects that all SSAA employees will similarly comply with their obligations under this program. SSAA employees need to be aware that failure to do so may result in:

- them committing an offence against the CASRs, for which prosecution or infringement action may be taken by the Civil Aviation Safety Authority or the Commonwealth Director of Public Prosecutions; and/or
- Warrumbungle Shire Council taking disciplinary action against its employees (see A12 below) or contractual action against contractors or sub-contractors

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Warrumbungle Shire Council Responsibilities

Warrumbungle Shire Council must:

- for new SSAA employees, make this program available to each SSAA employee before the that person begins to perform, or become available to perform, an SSAA;
- for current SSAA employees, make this program available to each SSAA employee by the end of the working day on which the employee next performs or is available to perform an SSAA;
- not permit a SSAA employee to perform or be available to perform an SSAA in the following circumstances:
 - if a DAMP Supervisor suspects the employee's faculties may be impaired due to the person being under the influence of a testable drug or of alcohol;
 - if an accident or serious incident has occurred which involved the employee while he or she is performing or available to perform an SSAA and either:
 - for the period that suitable test conditions exist for conducting drug or alcohol tests on the employee - a test has not been conducted; or
 - if tests have been conducted - Warrumbungle Shire Council has not been notified of the test results;
 - if an SSAA employee has been required to cease performing, or being available to perform, SSAA duty because of an incident related to alcohol or drugs, not permit that SSAA employee to again perform or be available to perform SSAA duty until all mandatory pre-conditions have been met; and
 - provide periodic reports to the Civil Aviation Safety Authority about its administration of this DAMP or its dealings with its SSAA employees who have been subject to alcohol or drug testing by CASA.

Responsibilities of SSAA Employees of Warrumbungle Shire Council

SSAA employees:

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- are encouraged to disclose to Warrumbungle Shire Council if he or she has consumed a level of alcohol, or is taking any drug, that may affect his or her ability to carry out an SSAA;
- must not perform, or be available to perform, an SSAA if aware that he or she is adversely affected by a testable drug or by alcohol, until he or she is no longer adversely affected;
- are subject to drug and alcohol testing under this program while performing, or being available to perform, a SSAA for Warrumbungle Shire Council;
- will be required to provide a body sample if they are to be tested for drugs and alcohol by Warrumbungle Shire Council for the purposes of conducting such tests;
- must cease performing or being available to perform SSAA if they:
 - return a positive result for a drug or alcohol test
 - fail to comply with a request by an approved tester to provide a body sample for CASA drug and alcohol testing;
 - fail to comply with a request to provide a body sample for Warrumbungle Shire Council drug and alcohol testing under this program;
 - interfere with a body sample they provide for drug or alcohol testing by CASA or Warrumbungle Shire Council;
- if required to cease performing, or being available to perform, SSAA duty because of an incident related to alcohol or drugs, must not again perform or be available to perform SSAA duty until all mandatory pre-conditions have been met.

Responsibilities of Warrumbungle Shire Council DAMP Contact Officer

Warrumbungle Shire Council has appointed the following person as its DAMP contact officer, and their role is to liaise with the Civil Aviation Safety Authority in relation to Warrumbungle Shire Council responsibilities in connection with this program:

Director Community Services - Rebecca Ryan

Team Leader Human Resources - Valerie Kearnes

Responsibilities of Warrumbungle Shire Council DAMP Supervisors

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Warrumbungle Shire Council has appointed key personnel as DAMP Supervisor(s)

Team Leader Human Resources - Valerie Kearnes

Manager Road Operations – Greg Kable

DAMP Supervisors have been trained about how to form an opinion as to whether a person may be adversely affected by a testable drug or under the influence of alcohol, and are authorised by Warrumbungle Shire Council to form such an opinion in appropriate cases. Where a DAMP Supervisor forms that opinion, they must require an SSAA employee to cease performing or being available to perform an SSAA. Where required to do so by a DAMP Supervisor, SSAA employees of Warrumbungle Shire Council must cease performing or being available to perform an SSAA.

6. Drug and Alcohol Education Program

All SSAA employees and DAMP Supervisors of Warrumbungle Shire Council are required to attend a drug and alcohol education program.

Warrumbungle Shire Council will ensure that all SSAA employees and DAMP Supervisors have access to a drug and alcohol education program:

- (for SSAA employees and DAMP Supervisors as at 23 September 2008) prior to 23 March 2009; or
- (for personnel who are to become SSAA employees and DAMP Supervisors after 23 September 2008) at induction and prior to the employee performing or being available to perform an SSAA.

Warrumbungle Shire Council will additionally provide refresher education to all SSAA employees at an interval of no longer than 30 months.

The Warrumbungle Shire Council drug and alcohol education program contains the following components:

1. for SSAA employee's — awareness of:
 - 1.1. Warrumbungle Shire Council policy on drug and alcohol use; and
 - 1.2. drug and alcohol testing in the workplace; and
 - 1.3. support and assistance services for people who engage in problematic use of drugs and alcohol; and
 - 1.4. information about the potential risks to aviation safety from problematic use of drugs and alcohol; and

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2. additionally for DAMP Supervisors — education and training to manage people who engage in problematic use of drugs or alcohol.

7. Drug and Alcohol Testing Program

NOTE: In addition to the drug and alcohol testing conducted by or on behalf of Warrumbungle Shire Council under this program, SSAA employees (including all persons who perform duties in an aerodrome testing area) may also be subject to random drug and alcohol testing by CASA under Part 99.C of the CASRs.

Substances that will be included in testing

Warrumbungle Shire Council will test for the following substances:

1. Alcohol
2. Opiates
3. Cannabinoids
4. Cocaine
5. Amphetamines

How Testing will be conducted

Any drug and alcohol testing done under this program will be conducted as follows:

- for breath testing for alcohol — using a device that meets either:
 - AS 3547, *Breath alcohol testing devices for personal use*; or
 - NMI R 126, *Pattern Approval Specifications for Evidential Breath Analysers*;
- for oral fluid testing for drugs — in accordance with AS 4760, *Procedures for specimen collection and the detection and quantitation of drugs in oral fluid*; **(Delete as appropriate)**
- for urine testing for drugs — in accordance with AS/NZS 4308, *Procedures for specimen collection and the detection and quantitation of drugs of abuse in urine*. **(Delete as appropriate)**

Any devices used in drug or alcohol testing under this DAMP must be used in a way that is not inconsistent with the instructions of the manufacturer of those devices.

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When Testing will be conducted

Drug and alcohol testing of all SSAA employees under this program will be conducted in the following circumstances:

1. Prior to commencement in a role performing SSAA

A person will be tested for alcohol and testable drugs when they first join Warrumbungle Shire Council, if the person will be working as a regular SSAA employee, or when the role of an existing employee is to change to that of a regular SSAA employee, unless:

- the person has been drug and alcohol tested less than 90 days before the person is required to begin performing or being available to perform an SSAA; and the test results were not positive results;

2. Post accident or serious incident

A person will be tested for alcohol and testable drugs after an accident or serious incident involving a SSAA employee that occurs whilst he or she is performing, or available to perform, an SSAA, provided that suitable test conditions exist.

- Suitable test conditions exist where, after an accident or serious incident, testing can be conducted:
 - within 32 hours of the accident or incident for drug testing
 - within 8 hours of the accident or incident for alcohol testing; and
 - it is practicable to conduct a test

3. On reasonable suspicion

A person will be tested if a DAMP Supervisor has reasonable grounds to believe that a SSAA employee may be adversely affected by an alcohol or testable drugs while performing, or available to perform, an SSAA.

4. On return to SSAA work

A person will be tested for alcohol and testable drugs if a SSAA employee is returning to work after a period during which the employee was not permitted under the CASRs to perform or be available to perform an SSAA because of alcohol or testable drug use or a related incident.

Drug Test Results

If a confirmatory drug test conducted under this program returns a positive result, Warrumbungle Shire Council will consult a DAMP medical review officer to determine if

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the presence and level of a testable drug detected by the test could be the result of legitimate therapeutic treatment or some other innocuous source.

8. Drug and Alcohol Response Program SSAA Employees Ceasing SSAAs

Warrumbungle Shire Council will not permit an SSAA employee to perform, or be available to perform, an SSAA in any of the following circumstances:

1. Where Warrumbungle Shire Council is aware that a positive result for an initial drug test has been recorded and the employee has not, in respect of that test result, recorded a test result for a confirmatory drug test that is not a positive result;
2. where Warrumbungle Shire Council is aware that a positive result for an initial alcohol test has been recorded and the employee has not, in respect of that test result, recorded a test result for a confirmatory alcohol test that is not a positive result;
3. where Warrumbungle Shire Council is aware that:
 - 3.1. a positive result for a confirmatory drug test has been recorded for the employee;
and
 - 3.2. a DAMP medical review officer has not determined that the result recorded could be as because of legitimate therapeutic treatment or some other innocuous source;
and
 - 3.3. mandatory preconditions for return to work have not been met (see below);
4. where Warrumbungle Shire Council is aware that:
 - 4.1. a positive result for a confirmatory alcohol test has been recorded for the employee; and
 - 4.2. a CASA medical review officer has not determined that the result recorded could be as a result of legitimate therapeutic treatment or some other innocuous source;
and
 - 4.3. mandatory preconditions for return to work have not been met (see below);
5. where Warrumbungle Shire Council is aware that a SSAA employee who has been required to take a drug or alcohol test has:
 - 5.1. refused to take the test; or
 - 5.2. interfered with the integrity of the test.

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6. if a DAMP Supervisor suspects the employee's faculties may be impaired due to the person being under the influence of a testable drug or of alcohol;
7. if an accident or serious incident has occurred involving the employee while he or she is performing or available to perform an SSAA and either:
 - 7.1. for the period that suitable test conditions exist for conducting drug or alcohol tests on the employee — a test has not been conducted; or
 - 7.2. if tests have been conducted under suitable test conditions — Warrumbungle Shire Council has not been notified of the test results.

Returning to Safety Sensitive Aviation Activities

Where Warrumbungle Shire Council has not permitted a SSAA employee to perform, or be available to perform, an SSAA as a result of a drug or alcohol testing related suspension event, Warrumbungle Shire Council will only permit the employee to again begin performing or being available to perform an SSAA in the following circumstances:

1. the employee has undergone a comprehensive assessment for drug or alcohol use;
2. if the comprehensive assessment recommended the employee commence a drug or alcohol intervention program — the employee has begun participating in a nominated drug or alcohol intervention program;
3. the employee is considered fit to resume performing, or being available to perform, an SSAA by:
 - 3.1. a DAMP medical review officer; and
 - 3.2. the employee's treating clinician, if any;
4. if the suspension event related to a drug test — at the time the employee was considered fit to resume performing, the employee receives a confirmatory drug test and records, for the test, a result that:
 - 4.1. was not a positive result; and
 - 4.2. a DAMP medical review officer is satisfied indicates the absence of testable drug use.

Warrumbungle Shire Council will permit a SSAA employee time to attend a nominated drug or alcohol intervention program, if:

1. a DAMP medical review officer has advised Warrumbungle Shire Council that the employee should attend the program; and

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2. the employee is returning to work after a period during which the employee was not permitted to perform or be available to perform an SSAA because of a positive test result for testable drug use or alcohol use.

9. Role of the Medical Review Officer

Warrumbungle Shire Council will appoint and consult a DAMP medical review officer as part of its responsibilities under this program and the CASRs.

Who is a Medical Review Officer?

A DAMP medical review officer is a medical practitioner that has:

- competence in the field of interpreting drug and alcohol test results; and
- knowledge of substance use disorders; and
- knowledge of the contents of relevant standards and regulations.

What is the role of a Medical Review Officer?

Warrumbungle Shire Council will consult a DAMP medical review officer in the following circumstances:

1. if a drug test conducted under the program returns a confirmatory drug test result for a SSAA employee of Warrumbungle Shire Council that is a positive result — to determine if the presence and level of a testable drug detected by the test could be the result of legitimate therapeutic treatment or some other innocuous source; and
2. to review medical information concerning a person's failure to give a body sample for drug or alcohol testing because of a claimed medical condition;
3. to determine, in consultation with the employee's treating clinician (if any) if the employee is fit to resume performing or being available to perform a SSAA after being required to cease performing or being available to perform SSAA for a drug or alcohol testing related incident

10. Privacy

The *Privacy Act 1988* may apply to information gathered under this program and information held in relation to the outcomes of drug and alcohol testing, whether conducted under the Warrumbungle Shire Council or by CASA.

The Warrumbungle Shire Council program is consistent with the requirements of the *Privacy Act 1988* and Warrumbungle Shire Council will comply with any obligations it

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may have under that Act in the handling of personal information collected under the program.

11. Disciplinary Action

In the first instance of a positive test, the employee will be issued with a written warning and an offer of referral/counselling to the employee. The employee will be instructed not to return to work until fit for duties and no longer under the influence of the substance, this being a minimum of the remainder of the working day. Time off work in this instance will be paid as sick leave, subject to adequate leave being available.

In the second instance of a positive test, the employee will be issued with a written warning and an offer of referral/counselling to the employee. The employee will be instructed not to return to work until fit for duties and no longer under the influence of the substance, this being a minimum of the remainder of the working day.

In the third instance of a positive test, the employee will be issued with a third written warning. The employee will be suspended without pay and instructed that their employment will be terminated.

For the purpose of this policy, written warnings issued under Clause 4 will stand for a period of 3 years. After this time they are still kept on record, but no longer used in relation to further disciplinary action.

12. Review, Audit and Compliance

Warrumbungle Shire Council will review this program at regular intervals of at least every 5 years, or as directed by CASA, in order to ensure its continued compliance with the requirements of the CASRs.

To ensure the appropriate development, implementation and enforcement of the Warrumbungle Shire Council program, CASA may audit Warrumbungle Shire Council and require it to provide relevant documentation.

13. Provision of Information and Record Keeping

Provision of Information

Warrumbungle Shire Council will ensure it records and supplies information in respect of:

- drug and alcohol testing;
- drug and alcohol education; and
- drug and alcohol response

to CASA within 21 days of 1 March and 1 September each year, or as otherwise required by CASA.

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The information reported to CASA will not contain any additional detail, beyond that required by the CASRs, which might identify individuals employed by Warrumbungle Shire Council, its contractors or subcontractors.

Additionally, where requested to do so, Warrumbungle Shire Council will supply information about the identity of a DAMP employee to a CASA approved tester within one hour of such a request being made.

Record Keeping

Warrumbungle Shire Council will keep all records pertaining to this DAMP that are used to provide information to CASA for a period of 5 years. This information will be kept in a secure location.

Within 6 months of the expiry of the 5 year record keeping period, Warrumbungle Shire Council will ensure such records are destroyed or deleted.

14. Variations

Warrumbungle Shire Council may at any time be required by CASA to make specific changes to this program, or to prepare a new program, to ensure ongoing compliance with the CASRs.

Warrumbungle Shire Council may implement variations or amendments to this program from time to time and, where relevant, will provide written notice to its employees setting out these changes.

15. Definitions

Accident means an occurrence that arises out of a person performing or being available to perform an SSAA if either or both of the following apply:

- the occurrence results in the death of, or serious harm to a person
- the occurrence results in serious damage to an aircraft or property.

Appropriately qualified alcohol and other drug professional means a person who:

- materially works as a provider of clinical drug and alcohol treatment services and
- holds a bachelor degree, or postgraduate degree in at least one of the following fields:
 - health sciences
 - medical science

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- social sciences
- behavioural sciences

Approved Tester means a person who is authorised under the CASRs to:

- take body samples for CASA drug or alcohol tests and/or
- conduct initial drug tests and alcohol tests for CASA

Comprehensive Assessment means an examination of a person's physiological and psychosocial indicators carried out:

- by a psychiatrist; or
- by a medical practitioner who is a Fellow of the Australasian Chapter of Addiction Medicine; or
- jointly by:
 - a person entitled to practice as a medical practitioner under a law of a State or Territory; and
 - an appropriately qualified drug and alcohol professional.

DAMP Contact Officer is the person nominated to CASA by DNA Airways and charged with overall responsibility for liaison with CASA about DNA Airways drug and alcohol testing responsibilities.

DAMP medical review officer is a person who meets the following criteria:

- is a registered medical practitioner
- has competence in the field of interpreting drug and alcohol test results
- has knowledge of substance use disorders
- has knowledge of the contents of relevant provisions of the CASRs

DAMP Supervisor is a supervisor of SSAA employees of DNA Airways who has received training on how to form an opinion as to whether a person may be adversely affected by a testable drug or under the influence of alcohol. It is the DAMP Supervisor to whom employees should report any concerns they may have about the potential work-related effects of any medication that they are taking or alcohol they have consumed. A DAMP Supervisor has access to the DAMP medical review officer for advice and clarification as required.

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Drug or Alcohol Intervention Program may consist of any of the following:

- assessment
- treatment, including:
 - education
 - counselling
 - consultation with health care professionals
 - pharmacotherapy
 - residential or non residential treatment programs
- monitoring and follow up action

Permitted Level means

- for alcohol — a concentration of less than 0.02 grams of alcohol in 210 litres of breath
- for a testable drug —a concentration of the testable drug that is less than the confirmatory target concentration for that drug specified in Australian Standard 4760-2006 *Procedures for specimen collection and the detection and quantitation of drugs of abuse in urine*

Positive Result means:

- for an initial drug test - a test result above the permitted level.
- for a confirmatory drug test - a test result above the permitted level, verified by a Medical Review Officer (MRO) as a verified positive result
- for an initial alcohol test - a test result above the permitted level
- for a confirmatory alcohol test - a test result above the permitted level

Safety Sensitive Aviation Activities (SSAA) are:

- any actions taken by a person in an aerodrome testing area (including the persons presence in the area) other than as a passenger
- any of the following activities, wherever they occur:

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- calculation of the position of freight, baggage, passengers and fuel on aircraft
- the maintenance, certification of maintenance or manufacture of aircraft, aeronautical products, ground based navigation aids or radar
- the fuelling and maintenance of vehicles that will be used to fuel aircraft on aerodrome testing areas
- activities undertaken by an airport security guard or screening person in the course of their duties as a guard or person
- activities undertaken by a member of the operating crew of an aircraft in the course of that persons duties as a crew member
- the loading and unloading of trolleys containing baggage for loading onto aircraft or unloading from aircraft and the driving of such trolleys
- activities undertaken by an air traffic controller in the course of the controller's duties as a controller, or the supervisor of such a person
- providing flight information and search and rescue alert services:
 - to a pilot or operator of an aircraft immediately before the flight of the aircraft; or
 - to a pilot or operator of an aircraft, during the flight of the aircraft; or
 - as an intermediary for communications between a pilot or operator of the aircraft and an air traffic controller; and
- the provision of aviation fire fighting services

Serious incident is an occurrence that arises out of a person performing or being available to perform an SSAA if either or both of the following applies:

- the occurrence of gives rise to danger of death or serious harm to a person, or
- the occurrence gives rise to danger of serious damage to aircraft or property

Suspension Event means an event where this program requires an SSAA employee to cease performing or being available to perform an SSAA

Testable Drug means any of the following:

- Morpheine

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- Codeine
- 6-Acetyl morphine
- Amphetamine
- Methylamphetamine
- Methylenedioxymethylamphetamine
- Methylenedioxyamphetamine
- Cocaine
- delta 9-tetrahydrocannabinol
- Benzoyllecgonine
- Ecgonine methyl ester

Lewis/Powell
The motion was carried

5.45pm

Confidential Items

65 RESOLVED

- (a) that Council go into closed committee to consider matters of a commercial basis and personnel matters
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(a) and (c).
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Campbell/Schmidt
The motion was carried

5.45pm

Council closed its meeting to the public.

5.46pm

At this time the Director of Technical Services and Director of Corporate Services declared an interest in matters to be considered by Council and left the meeting.

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6.14PM

66 RESOLVED Council moved out of closed Council and into open council.

Campbell/Schmidt
The motion was carried

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager:

1C CRANE BUILDING SITE

The report in this item was not considered due to the resolution under Item 1.12 (Resolution No. 48).

2C DIRECTOR OF CORPORATE SERVICES – LEAVE

67 RESOLVED that Council reaffirm its intention in offering the Director of Corporate Services assistance in an exchange to California taken in February 2009. That is that Council would contribute one additional day of paid leave for each day the Director committed to the exchange whilst in the USA. As the Director was on the exchange for 15 working days then Council would contribute seven point five (7.5) days of paid leave only to the Director of Corporate Services. Further Council understood that a report would be submitted to Council by the Director on the exchange with future benefits from the experience that could be applied to the operation of Warrumbungle Shire – this report is yet to be submitted.

Sullivan/Coe
The motion was carried

3C DIRECTOR TECHNICAL SERVICES

68 RESOLVED that Kevin Patrick Tighe be offered a renewal of his contract of employment as Director Technical Services with the Warrumbungle Shire Council for a period of 5 years commencing 1st January 2010. The renewal to be on the same terms and conditions as currently enjoyed.

Sullivan/Schmidt
The motion was carried

There being no further business the meeting concluded at 6.16pm.

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CHAIRMAN