

Mr Owen Johns  
Folder ID 9257

4 February 2014

«Owner»  
«Postal\_Address»

Dear «Title»

### **Re: Introducing Council's Liquid Trade Waste Policy**

Warrumbungle Shire Council has adopted a Liquid Trade Waste Policy in accordance with State Government guidelines issued by the NSW Office of Water. This policy follows best practice guidelines and ensures Council manages liquid trade waste dischargers in a fair and consistent manner. Council will commence implementation of the policy on 1 July 2014.

Liquid trade waste means all liquid waste produced from a business, commercial or industrial activity other than sewage of a domestic nature (i.e. liquid waste from toilet, hand wash basin, shower and bath wastes). Specific activities have been identified as producing liquid trade waste. This includes, but is not limited to:

- business/commercial premises (eg. beautician, florist, hairdresser, hotel, motel, restaurant, butcher, service station, supermarket, dentist);
- community/public premises (including craft club, school, hospital and nursing home);
- industrial premises; and
- saleyards, racecourses, stables and kennels not associated with domestic households.

Sewerage systems are generally designed for liquid waste from domestic sources that are of predictable strength and quality. Liquid trade waste can put much greater demands on Council's sewerage system and can impact on the public, the environment and Council's sewerage system if not managed properly. For example, grease, oil and solids can build up causing blockages and sewer overflows; and strong wastes can cause corrosion of the sewerage system or produce offensive odours to the public.

Council has engaged a consultant who specialise in liquid trade waste to assist in the implementation of the Liquid Trade Waste Policy and represent Council in working with businesses. In order to implement the policy the Council representative will need to visit your business and speak with the business owner(s) and/or tenants(s) in respect to liquid trade waste. You will be contacted by phone to arrange a suitable time for a site inspection.

Site inspections can determine if a business is considered to be discharging trade waste and if pretreatment is required and/or operating satisfactorily. Points discussed include business operations, trade waste processes, pretreatment and water usage. Photographs may be taken where relevant. Visits to premises will commence in March 2014.

Following the inspection, correspondence may be issued to the property owner(s) and /or occupant(s) in regard to liquid trade waste. This may include letter(s) regarding compliance with Council's Liquid Trade Waste Policy and liquid trade waste Approval Application forms.

The discharger may then be required to lodge the Application form with details of the operations, pretreatment and installations, plans/diagrams of processes, drainage etc. by the due date.

If the application is complete and satisfactory, Approval is granted. The Approval specifies the conditions trade waste can be discharged to Council's sewerage system. Fees and charges will be applicable and be invoiced to the property owner. After Approval is granted, Council may conduct random inspections to monitor compliance with the Approval conditions.

Further information is also available on the NSW Office of Water website at <http://www.water.nsw.gov.au/Urban-water/Country-Towns-Program/Best-practice-management/Liquid-trade-waste/Liquid-trade-waste/default.aspx>

Council will be holding information sessions as follows:-

Location: Baradine Town Hall, Narren St, Baradine  
Time: 5:30-7:00 pm  
Date: Tuesday, 18 February 2014

Location: Coonabarabran Council Chambers, 14-22 John St, Coonabarabran  
Time: 5:30-7:00 pm  
Date: Thursday, 20 February 2014

Location: Coolah Council Chambers, 59 Binnia St, Coolah  
Time: 5:30-7:00 pm  
Date: Monday, 24 February 2014

Location: Dunedoo Multipurpose Building, 42 Bolaro St, Dunedoo  
Time: 5:30-7:00 pm  
Date: Tuesday, 25 February 2014

Your attendance at a session that is convenient is welcomed, and staff will be available to answer any questions that you may have.

-3-

An information leaflet with answers to frequently asked questions is enclosed.

Please contact Ms Sharon Lord on Ph. 0428 491 418 if you wish to discuss any of these matters.

Yours faithfully

**STEVE LOANE**  
**GENERAL MANAGER**