



Warrumbungle Shire Council

Council meeting

Thursday, 16 April 2015

**to be held at the Council Chambers,
Binnia Street, Coolah**

commencing at 10.00 am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Murray Coe

COUNCILLORS

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Victor Schmidt

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Steve Loane (General Manager)

Stefan Murru (Director Corporate & Community
Services)

Kevin Tighe (Director Technical Services)

Leeanne Ryan (Director Development Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 16 April 2015 at the Council Chambers, Binnia Street, Coolah commencing at 10.00am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest

 Pecuniary Interest

 Non Pecuniary Conflict of Interest

Reports

Matters of Concern

.....
STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Item 1 Minutes of Ordinary Council Meeting – 19 March 2015

Division:	Executive Services
Management Area:	Governance
Author:	Corporate Services Administration Officer – Erin Player
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Ensure that communities of the Shire have opportunities to be informed about and involved in Council's activities and decision making

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate & Community Services (Stefan Murru), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan)

In attendance: Corporate Services Administration Officer (E Player) (minutes)

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest.
No declarations were made.

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 19 February 2015

262/1415 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 19 February 2015 be endorsed.

Coe / Schmidt
The motion was carried

Item 2 Minutes of Traffic Advisory Committee Meeting held on 26 February 2015

263/1415 RESOLVED:

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 26 February 2015.
2. That when the double unbroken lines located in Edwards Street opposite the vacant block access at Coonabarabran Bowling Club begins to fade they be replaced with a single broken line as per the original Recommendation **FURTHER** that the request for erection of directional signs in Edwards Street not be approved.
3. That request by North West Equestrian Expo to close Reservoir Street, Coonabarabran on Saturday, 30 May 2015 and Sunday, 31 May 2015 between 9.00 am and 2.30 pm to conduct the Annual Cross Country Event be approved subject to compliance with Council's Road Closure Policy.
4. That request by Coonabarabran Car Club to close Cassilis Street, Coonabarabran on Saturday, 4 April 2015 between John Street and Charles Street from 9.00 am to 2.00 pm for a vehicle display at the Easter Bunny Bazaar Event be approved subject to consultation with the Coonabarabran Chamber of Commerce Committee and relevant public liability insurance **FURTHER** that the vehicles remain stationary for the duration of closure.

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Capel / Schmidt
The motion was carried

Item 3 Minutes of Plant Advisory Committee Meeting – 19 February 2015

264/1415 RESOLVED:

1. That Council accepts the Minutes of the Plant Advisory Committee meeting held at Coolah on 19 February 2015.
2. That the Plant Committee receives the following reports on a monthly basis; Plant Budget versus Actual, Plant Recurrent Income and Expenditure Report and Plant Utilisation Report.
3. That the Committee receives further information about maintenance history and expected maintenance and repair requirements of the Baradine Town Truck (Plant Item No 144).
4. That Council modify the existing caravans to comply with NSW Road Registration so that the caravans have the ability to be towed by vehicles other than those fitted with air brakes.
5. That the trade price offered for Council's Bitumen Patching Truck (Plant Item No 167) be accepted.

Coe / Clancy
The motion was carried

Item 4 Minutes of Robertson Oval Advisory Committee Meeting – 25 February 2015

265/1415 RESOLVED that Council accepts the Minutes of the Robertson Oval Advisory Committee meeting held at Dunedoo on 25 February 2015.

C Sullivan / Coe
The motion was carried

Item 5 Minutes of Robertson Oval Advisory Committee Meeting – 5 March 2015

266/1415 RESOLVED that Council accepts the Minutes of the Robertson Oval Advisory Committee meeting held at Dunedoo on 5 March 2015.

Coe / C Sullivan
The motion was carried

Item 6 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 3 March 2015

267/1415 RESOLVED:

1. That Council accepts the Minutes of the Warrumbungle Aerodromes Advisory Committee Meeting held on 3 March 2015.
2. That three (3) lights with batteries from the Coolah Aerodrome be sent to Avlite for testing.

Todd / Andrews
The motion was carried

Item 7 Minutes Bushfire Appeal Advisory Panel – 10 March 2015

268/1415 RESOLVED:

1. That Council endorse the recommendations of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 10 March 2015
2. That the Warrumbungle Shire Councils Mayors Bushfire Appeal Fund Status and allocation summary be accepted.
3. That the remaining funds of \$1,907 be transferred to the Fencing Allocation, with a further \$11 to be transferred from interest revenue. Furthermore that the claim of \$2,000 be

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approved for payment by the Fund and that the remaining \$1,000 be set aside for the remaining claim.

4. That the Fencing Allocation now be closed and that the Committee advertise that there are no further funds available for fencing.
5. That a letter be written to the resident advising that when a DA is lodged for the existing dwelling the \$5,000 House Re-establishment Allocation will be approved.
6. That a letter be written advising that this request does not fit the prescribed criteria for assistance from the Mayoral Fund. However, if funds become available in time, requests like this will be reconsidered.

Capel / Schmidt
The motion was carried

Item 8 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 10 March 2015

269/1415 RESOLVED that Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 10 March 2015 at Dunedoo.

C Sullivan / Capel
The motion was carried

Item 9 Warrumbungle Cobbora Transition Fund Committee

270/1415 RESOLVED that Council note the Cobbora Transition Fund projects update.

Capel / C Sullivan
The motion was carried

Item 10 Chinese Delegation Visit

Received.

Item 11 Council Resolutions Report March 2015

Received.

Item 12 Brick Bats and Bouquets

Received.

Item 13 Report from Human Resources – March 2015

Received.

Item 14 Bank Reconciliation for the month ending 28 February 2015

271/1415 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 28 February 2015.

Schmidt / Capel
The motion was carried

Item 15 Investments and Term Deposits for Month ending 28 February 2015

272/1415 RESOLVED that Council accept the Investments Report for the month ending 28 February 2015.

Capel / Clancy
The motion was carried

Item 16 Rates Report for Month Ending 28 February 2015

Received.

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Item 17 Proposed Netball Courts at Robertson Oval

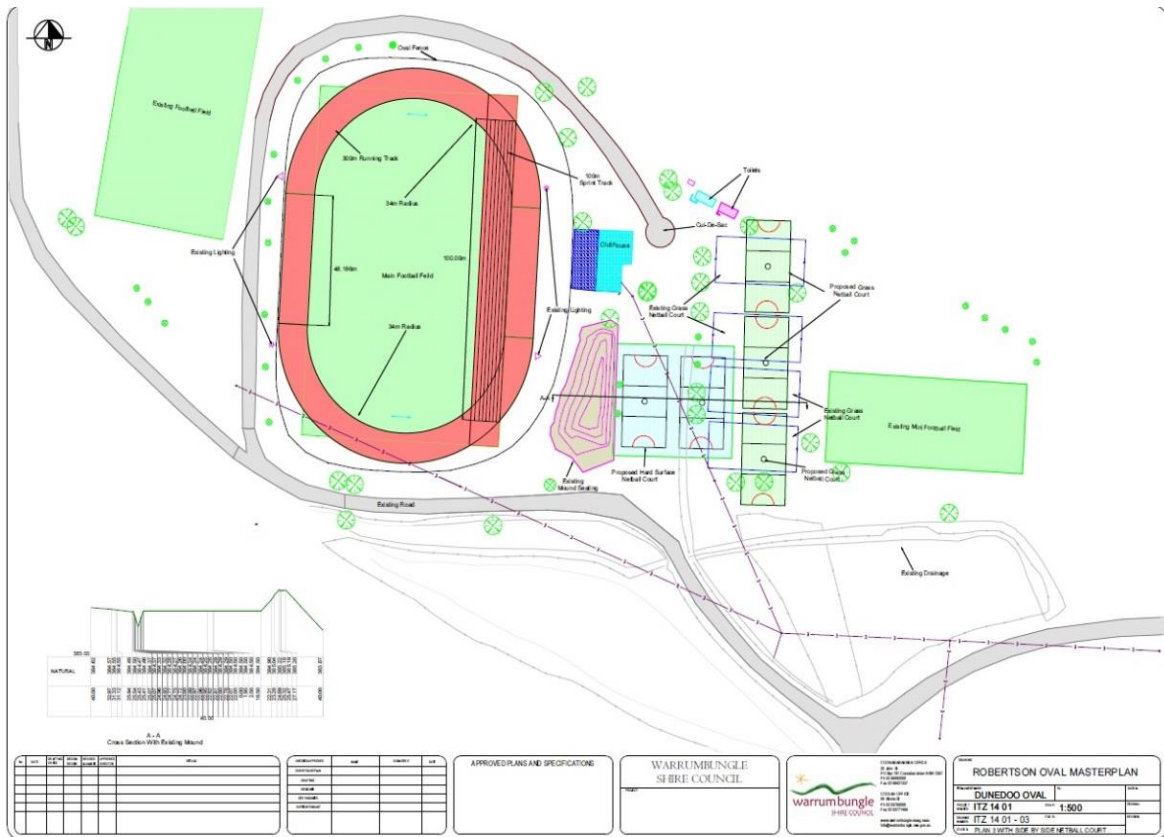
273/1415 RESOLVED that proposed hard court netball courts within the Robertson Oval sporting complex are located and constructed in accordance with option 3 as shown in attachment 1.0.

C Sullivan / Capel
The motion was carried

Councillor Coe recorded his vote against the motion.

Attachment 1.0

Proposed location of netball courts in Robertson Oval – Option 3



Item 18 2014/15 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

11.12am

274/1415 RESOLVED that standing orders be suspended to break for morning tea.

Capel / C Sullivan
The motion was carried

11.37am

275/1415 RESOLVED that standing orders be resumed.

C Sullivan / Capel
The motion was carried

Item 19 Coolah War Memorial Wall

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276/1415 RESOLVED that Council approve the donation of \$849.70 for the completion the Coolah War Memorial Wall Project.

C Sullivan / R Sullivan
The motion was carried

Item 20 Strategic Policy – Residential Property Policy – update

277/1415 RESOLVED that Council endorses the following Residential Property Policy to be included in the Strategic Policy Register.

Capel / Andrews
The motion was carried

	Residential Property Policy
	Strategic

1. Purpose

This policy defines the use and availability of residential properties owned by Warrumbungle Shire Council whilst ensuring that the premises are managed in a professional manner within the relevant legislation.

2. Objectives of the Policy

The objective of this policy is to provide clear guidelines for the purpose and access for rental of Council owned residential properties to ensure that utilisation and return on investment provides the best outcome for Council.

3. Policy Scope

The policy applies to all staff and Visiting Medical Officers (VMO) who have the opportunity to live and rent or manage Council owned residential properties. This policy applies to the following residential properties;

- 4 Irwin Street, Coolah
- 17 Cole Street, Coolah
- 84 Martin Street, Coolah
- 137 Martin Street, Coolah
- 139 Martin Street, Coolah
- 141 Martin Street, Coolah
- 143 Martin Street, Coolah
- 8934 Newell Highway, Coonabarabran

4. Background

The Residential Property Policy was a Resolution of Council (419) in June 2008 and has had no other versions since.

Warrumbungle Shire Council owns seven (7) residential properties in the township of Coolah. These properties are available as an incentive to attract professional staff to work in the shire. The property at 141 Martin Street is provided for the local Doctor who has VMO access to the Coolah Multi Purpose Service (Hospital). All properties are leased at an agreed rental rate with terms and conditions as prescribed in the Residential Tenancies Act 2010 No 42 and Residential Tenancies Regulation 2010.

5. Definitions

'Council' means Warrumbungle Shire Council

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'Landlord' means Warrumbungle Shire Council

'Residential Properties' means all properties listed under the Policy Scope

'Property' means to property owned in title by Warrumbungle Shire Council

'Tenant' means:

(a) the person who has the right to occupy residential premises under a residential tenancy agreement, or

(b) the person to whom such a right passes by transfer or operation of the law, or

(c) a sub-tenant of a tenant, and includes a prospective tenant.

'Staff' means any person employed or contracted by Warrumbungle Shire Council as an employee of Council.

'Visiting Medical Officer' (VMO) means the Doctor who holds the current VMO rights at the local hospital as prescribed by the State Government Health Department.

'Market Rate' means a market appraisal conducted by a qualified Valuer/Real Estate Agent

'Rebate' means a deduction from an amount to be paid

'Deleterious' means causing inconvenience to quiet enjoyment

6. Policy Statement

Staff housing is deemed as a positive recruitment strategy to attract professional staff to work for Warrumbungle Shire Council and live within the shire. Council also appreciates the value of a community provided executive style house for VMO's as part of an attractive package for recruitment of a local Medical Service.

It is a condition that the following terms shall be agreed to in the Contract of employment and Warrumbungle Shire Councils Residential Tenancy Agreement prior to occupying premises:

1. The employee agrees to sign a Residential Tenancy Agreement, which will initially be for a term of three (3) months then every 12 months under a new Lease Agreement.
2. That the rent as stated in the agreement be at 'market rate' and subject to increase in line with CPI or valuation adjustment yearly.
3. That on cessation of employment the tenant shall return to the Landlord the premises in a clean and habitable condition within 60 days of termination notice or resignation as per the Residential Tenancy Act 2010.
4. A bond (equivalent to four (4) weeks rent) plus two (2) weeks rent in advance will be paid at the commencement of the Lease Agreement then rent will be paid weekly as a payroll deduction. The bond will be forwarded to the Office of Fair Trading as per the Residential Tenancy Act 2010.
5. That market appraisals will be conducted in July of every second year or when a property is vacated by a qualified Valuer/Real Estate Agent and the rent will be adjusted according to the recommendation of the 'market rate'.
6. The property 8934 Newell Highway will be subject to a 15% rebate on the market rate due to the deleterious conditions with the property being next door to the quarry. A sub clause will be added to the lease addressing the conditions of renting close to a quarry and the tenants understanding that the rebate addresses the inconvenience of such a situation and all it encompasses.
7. All other conditions of tenancy will be in accordance with the Tenancy Agreement and the Residential Tenancies Act and Regulations.

Priority for staff housing will be given to Directors, Managers and staff where skills shortages exist, who have to relocate to the shire, with provision for other staff to apply to the General Manager to rent a vacant property should the opportunity arise.

7. Responsibilities

The Manager Property and Risk will hold responsibility over this policy

8. Associated Documents

Operational Plan and Delivery Program 2013/14 – 2016/17

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Warrumbungle Shire Council Residential Property Procedures
Residential Tenancies Act 2010 No 42
Residential Tenancies Regulation 2010
Local Government Act 1993 No 20

9. Getting Help

The staff member/s that can assist with enquiries about the policy
Position: Manager and Risk

10. Version Control

Review Date: September 2017 or when relevant legislation changes.

Staff Member Responsible for Review: Manager Property and Risk

Policy Name	Version	Resolution No.	Date
Residential Property Policy	1	419	26 June 2008
Residential Property Policy	2	76/1314	15 August 2013

Item 21 Contaminated Lands Policy

278/1415 RESOLVED that Council adopts the following Contaminated Land Policy.

Capel / Andrews
The motion was carried

Contaminated Land Policy

1. Purpose

The purpose of this Policy is to provide a framework to assist Council, residents and proponents of current and proposed development to respond positively and proactively to contaminated land based hazards and risks, both past and present. The objectives of this Policy will aim to ensure compliance with the requirements of the *Contaminated Land Management Act 1997*, State Environmental Planning Policy (SEPP) 55 – Remediation of Land 2005 and the associated Managing Land Contamination: Planning Guidelines 1998.

2. Objectives of the Policy

The objectives of this Policy are:

- Maintain a database of contaminated or potentially contaminated land and any information on remediation, abatement, or site audits of work on contaminated land undertaken in the Warrumbungle Shire Council area.
- Provide information to support decision making and to inform and liaise with the community
- Ensure that appropriate consideration of contamination issues is made during the rezoning and development assessment process, including:
 - Identification of the presence of, or the potential for contamination on the land;
 - Consideration of the outcomes of any land contamination study;
 - Consideration of any remediation or abatement that has occurred on the land; and
 - The application of requirements set out in the Contaminated Land Management Act 1997, State Environmental Planning Policy (SEPP) 55 – Remediation of Land, Managing Land Contamination: Planning Guidelines 1998 and Warrumbungle Shire LEP 2013; and

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- Ensure that changes to land use will not increase the risk to health or the environment.

3. Policy Scope

This policy applies to Councils Development Services Department and will be referenced in planning decisions for all contaminated or potentially contaminated land parcels within the shire area.

4. Background

This Policy forms the basis for the management of land, which is either contaminated or potentially contaminated, within the Warrumbungle Local Government Area.

The management of contaminated land is a shared responsibility between Office of Environment & Heritage (OEH) (which includes the Environment Protection Authority (EPA), the Department of Planning and Infrastructure (DP&I) and Council. The EPA is the regulatory arm of OEH.

Under the Contaminated Land Management Act, the EPA regulates contaminated sites that pose a significant risk of harm to human health or the environment.

The EPA:

- Regulates the appropriate investigation and clean-up of significantly contaminated land;
- Administers the NSW site auditor scheme under Part 4 of the Contaminated Land Management Act;
- Makes or approves guidelines for use in the assessment and remediation of contaminated sites;
- Administers the public record of regulated sites under the Contaminated Land Management Act.

Contaminated or potentially contaminated sites that are not regulated by the EPA will be managed by Warrumbungle Shire Council through land use planning processes, ie., SEPP 55, Warrumbungle LEP 2013.

Under the provisions of this policy, Warrumbungle Shire Council has developed a framework to manage those sites which are contaminated or potentially contaminated, that do not pose an unacceptable risk to human health or the environment under its current or approved use. The planning and development process will determine what remediation or abatement is required to ensure the land is suitable for a different use. It is important to note that this policy is a land-based policy only.

Part 7A of the Environmental Planning and Assessment Act 1979 (EP&A Act) provides that planning authorities who act substantially in accordance with the SEPP 55 Guidelines are taken to have acted in good faith when carrying out planning functions.

5. Definitions

Contaminated Land – land in, on or under which any substance is present at a concentration above that naturally present in, on or under the land and that poses, or is likely to pose, an immediate or long-term risk to human health or the environment.

Contamination – concentration of substances above that naturally present that poses, or is likely to pose, an immediate or long-term risk to human health or the environment.

Potentially Contaminated Land – land that may be contaminated with a concentration of substances above that naturally present and that poses or is likely to pose a potential or actual risk to human health or the environment.

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Remediation of contaminated land includes:

- a) Preparing a long-term management plan (if any) for the land, and
- b) Removing, dispersing, destroying, reducing, mitigating or containing the contamination of the land, and
- c) Eliminating or reducing any hazard arising from the contamination of the land (including by preventing the entry of persons or animals on the land).

6. Policy Statement

6.1 Database of Contaminated or Potentially Contaminated Land

Council will develop and maintain a database of contaminated or potentially contaminated land within the local government area. Development of this database will be assisted by a community engagement program to identify contaminated or potentially contaminated land not known to Council. This database may not be a complete list, and will only identify properties known to Council which have a history of contamination, or that have been associated with uses that may have resulted in contamination. Persons should also make their own enquiries or investigations into whether land is contaminated, or potentially contaminated. The Database will also record details of any site remediation or abatement that has been undertaken, validation records, and audits of remediation work. Information regarding individual properties will be located in Council's Database. Any enquiries associated with a property should be checked against information contained within the Council Database.

6.2 Council's Decision Making Process

In determining all rezoning and development applications, Council must consider the possibility of land contamination and the implications it has for any proposed or permissible future uses of the land. A precautionary approach will be adopted to ensure that any land contamination issues are identified and dealt with early in the planning process. Council's decision making process is identified in the Contaminated Land Management Procedure.

6.3 Section 149 Planning Certificates

Section 59(2) of the Contaminated Land Management Act prescribes the following matters to be specified in a section 149(2) planning certificate:

- a) that the land to which the certificate relates is significantly contaminated land—if the land (or part of the land) is significantly contaminated land at the date when the certificate is issued,
- (a) that the land to which the certificate relates is subject to a management order—if it is subject to such an order at the date when the certificate is issued,
- (b) that the land to which the certificate relates is the subject of an approved voluntary management proposal—if it is the subject of such an approved proposal at the date when the certificate is issued,
- (c) that the land to which the certificate relates is subject to an ongoing maintenance order—if it is subject to such an order at the date when the certificate is issued,
- (d) that the land to which the certificate relates is the subject of a site audit statement—if a copy of such a statement has been provided at any time to the local authority issuing the certificate.

Where Council is aware of any further information relating to contamination, Council may include this advice which may relate to the following matters in its planning certificates under s149(5):

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- any activities listed in Table 1 of Managing Land Contamination: Planning Guidelines that Council records show have occurred or are occurring on the land
- a reference to any contamination investigations undertaken on the land or the results and key conclusions of such investigations
- any notifications of remediation
- a reference to any validation report held by Council in respect of the land; and
- any notices or public positive covenants requiring the maintenance of remediation.

7. Responsibilities

Development Services

8. Associated Documents

This policy should be read in conjunction with the following Acts and Regulations:

- Contaminated Land Management Act 1997
- Contaminated Land Management Regulation 2013
- Environment Planning and Assessment Act 1979
- Environment Planning and Assessment Regulation 2000

9. Getting Help

Position: Manager Regulatory Services

Department: Development Services

Position: Town Planner

Department: Development Services

Position: Environment and Health Officer

Department: Development Services

10. Version Control

Review Date:

Staff Member Responsible for Review:

Policy Name	Action	Resolution No.	Date
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Eg endorsed

Item 22 Naming of Coonabarabran Recycling Centre

279/1415 RESOLVED that Council rename the Coonabarabran Recycling Centre as the Peter Wasley Recycling Centre.

R Sullivan / Coe
The motion was carried

Item 23 Waste Management

280/1415 RESOLVED:

1. That Council adopts and implements Model 1 for waste management across the Shire:
Model 1 - Introducing 240L wheelie bins on rural runs as opposed to using crates for recycling, recycling crates remain in townships until a staged swap over process to 240L wheelie bins is undertaken. Putrescible waste and commercial collection remains the same. Will allow time for Material Handling Facilities (MHF) to be upgraded and funding actively sought to assist fund the necessary upgrades.

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2. To address the previous resolution of Council (84/1314) that Expressions of Interest are sought from waste contractors to design and construct a waste management model for Council.

Capel / R Sullivan
The motion was carried

Item 24 Protection of the Environment Operations (Clean Air) Regulation 2010

281/1415 RESOLVED that Council choose not to be listed in the Schedule at this point of time, but continue to monitor complaints with the option to be included in the Schedule at a later date.

R Sullivan / Capel
The motion was carried

Item 25 Development Applications

282/1415 RESOLVED that Council note the Applications and Certificates Approved, during February 2015, under Delegated Authority.

Todd / Capel
The motion was carried

11.59am

283/1415 RESOLVED that:

- (a) Council go into closed committee to consider business relating to commercial information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Schmidt / Capel
The motion was carried

12.35pm

284/1415 RESOLVED that Council move out of closed Committee.

Capel / R Sullivan
The motion was carried

12.36pm

Presentation by Dr Iannuzzi regarding the concern of shortages in the health system.

1.10pm

285/1415 RESOLVED that standing orders be suspended to break for lunch.

Capel / C Sullivan
The motion was carried

1.35pm

286/1415 RESOLVED that standing orders be resumed.

Capel / C Sullivan
The motion was carried

Minutes of Plant Advisory Committee Meeting held on 19 March 2015

287/1415 RESOLVED:

1. That Council accepts the Minutes of the Plant Advisory Committee meeting held at Coonabarabran on 19 March 2015.

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2. That Council purchase one (1) Dynapac CA 4000D Smooth Drum Roller fitted with a compaction meter from Atlas Copco Australia Pty Ltd that complies with the tender specifications at a price of \$139,900.00 (ex GST) **FURTHER** that Council trade in Plant Item No 112 to Atlas Copco Australia Pty Ltd for \$41,000.00 resulting in a changeover price of \$98,900.00 being \$8,900.00 over budget.
3. That Council purchase one (1) Isuzu NPR 400 Premium Tipping Truck from Tracserv Dubbo Pty Ltd that complies with the tender specifications at a price of \$81,898.00 (ex GST) **FURTHER** that Council trade in Plant Item No 125 to Tracserv Dubbo for \$21,818.00 resulting in a changeover price of \$60,080.00 being \$10,080.00 over budget.
4. That Council purchase one (1) Isuzu NPR 400 Long Tipping Truck from Tracserv Dubbo Pty Ltd fitted with a load cover that complies with the tender specifications at a price of \$76,060.00 (ex GST) **FURTHER** that Council trade in Plant Item No 129 to Tracserv Dubbo for \$27,273.00 resulting in a changeover price of \$48,787.00.00 being \$1,213.00 under budget.
5. That Council purchase one (1) Isuzu NPR 300 Cab Chassis Truck fitted with an ML180 truck mounted crane from Tracserv Dubbo Pty Ltd that complies with the tender specifications at a price of \$64,126.00, less a no trade discount of \$1,636.00 (ex GST) being a purchase price of \$62,490.00 **FURTHER** that Council sell Plant Item No 133 to Industrial Auctions Tamworth for \$21,818.00 resulting in a changeover price of \$40,672.00 being \$9,328.00 under budget.

Capel / Coe
The motion was carried

1.36pm

288/1415 RESOLVED that:

- (a) Council go into closed committee to consider business relating to commercial information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Schmidt / R Sullivan
The motion was carried

1.58pm

289/1415 RESOLVED that Council move out of closed Committee.

Schmidt / Capel
The motion was carried

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager.

Item 1C Tenders; Baradine Creek Bridge, Worrigal Creek Bridge & Kenebri Bridge

290/1415 RESOLVED that the contract for the Worrigal Creek and Baradine Creek bridges be awarded to Bridging Australia for a price of \$292,908 and \$978,780 respectively, and **FURTHERMORE** that the Kenebri Bridge be removed from the recommendation and be costed on revised specifications (two lane bridge) subject to approval from the LIRS program and a report be brought back to Council.

Capel / R Sullivan
The motion was carried

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Matters of Concern

Cr Clancy

- Aren't we entitled to notification of the review of the General Manager?
- Repairs to the RDA building. Can it be fixed before the Expo?
- Requested a report on the Night Rider bus.

Cr Coe

- Seniors Luncheon. Has financial support been withdrawn? Support was withdrawn 2 years ago from the State Government.

2.06pm Cr Clancy left the meeting.

Cr C Sullivan

- Expressed thoughts / concerns over Robertson Oval 355 Committee.

Cr Andrews

- Pot holes between Weetaliba Street and Ulinda Street on Bullinda Street.

Cr Capel

- When we send in information and requests to Council can we get response times for the requests?
- We need master plans for all sporting facilities so they are ready to go when grants are available.
- McMasters Park, the signs are too high.

Cr Todd

- Trees on Aerodrome Road are overhanging onto the road.
- On Timor street between John Street and Charles Street there are two dead trees (one dead and one going to die)
- Night Rider bus.

2.14pm

Cr R Sullivan left the meeting.

Cr Shinton

- When does the black stump road works commence?

Cr Schmidt

- If Committees go over budget allocation can we have it reported in their minutes?

There being no further business the meeting closed at 2.19pm.

.....
CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 19 March 2015 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 2 Minutes of Special Council Meeting – 9 April 2015

Division:	Executive Services
Management Area:	Governance
Author:	Manager Administration & Customer Service – Sally Morris
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Ensure that communities of the Shire have opportunities to be informed about and involved in Council's activities and decision making

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, Director Corporate & Community Services (Stefan Murru), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan) (Acting General Manager)

In attendance: Manager Administration & Customer Service (S Morris) (minutes)

APOLOGIES: General Manager (Steve Loane) and Cr Coe

291/1415 RESOLVED that the apologies of Mr Steve Loane and Cr Murray Coe be accepted.

C Sullivan/Andrews
The motion was carried

10.01am

292/1415 RESOLVED that:

- (a) Council go into closed committee to consider business relating to commercial information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Capel/Todd
The motion was carried

11.08am

293/1415 RESOLVED that Council move out of closed Committee.

Schmidt/R Sullivan
The motion was carried

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the Acting General Manager.

Item 1C Kenebri Bridge Tender – Review of Bridge Dimensions

A motion was moved by Councillor Clancy seconded Councillor Andrews that Council proceed with Option 2 with a 6.00 metre carriageway pavement width bridge for replacement of the Kenebri Bridge.

The motion was put and lost

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Councillor Todd moved a spill on the motion.

The motion was put and lost with Councillors Todd, Capel, Andrews and Clancy each recording their vote in favour of the motion and Councillors R Sullivan, C Sullivan, Schmidt and Shinton each recording their vote against the motion.

Cr Todd recorded his concerns that a one lane bridge is unsuitable for today's farm machinery.

294/1415 RESOLVED that Council award the Contract for demolition of Kenebri Bridge and construction of a new bridge on the same road alignment and with a total length of 39 metres and carriageway width of 4.5 metres to Bridging Australia for a price of \$415,877 (incl GST).

**R Sullivan / Schmidt
The motion was put and carried**

295/1415 RESOLVED that any unused funds from the LIRS program be used for Warkton Bridge.

**R Sullivan/Schmidt
The motion was put and carried**

There being no further business the meeting closed at 11.10am.

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CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Special Council meeting held on 9 April 2015 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 3 Minutes of Traffic Advisory Committee Meeting – 26 March 2015

Division:	Technical Services
Management Area:	Technical Services Management
Author:	PA to Director Technical Services – Tracy Cain
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 – Road networks throughout the shire need to be safe, well-maintained and adequately funded.

PRESENT: Cr Peter Shinton (Chair), Ms Sharon Grierson (RMS), Senior Constable Steven Chaplin (NSW Police Force), Mr Kevin Tighe (Director Technical Services), Mr Ken Smith (Road Safety Officer) and Mr Bikram Joshi (Manager Asset & Design).

APOLOGIES: Mr Colin Harper (Minister's Representative) and Ms Jackie Barry (RMS).

IN ATTENDANCE: Ms Chantelle Elsley (RMS) and Ms Tracy Cain (Minutes).

CONFIRMATION OF MINUTES:

28/1415 RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on Thursday, 26 February 2015 be confirmed.

Chaplin/Shinton

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Proposal to Extend Centre Median in Binnia Street - Further investigations and site visit to be undertaken in relation to issue with northbound vehicles making a U turn at Campbell Street intersection. Plan to be prepared prior to site visit.
- Further investigations and site visit to be undertaken of sight distance concerns at the intersection of Digilah Street and Wallaroo Street.
- Investigate changing 'Give Way' signs in Namoi Street.
- Prepare a proposal for RMS consideration to change location of speed zone on the eastern approach to Mendooran.
- Dedicated carpark for disabled drivers in front of Coolah School of Arts building – Further information to be sought on access from road shoulder to footpath and access from footpath to building. Access issues to be considered as part of PAMP.
- Dedicated carpark for disabled drivers in front of the Warrumbungle Community Care office in Coolah – Further information to be sought on access from road shoulder to footpath and access from footpath to building. Access issues to be considered as part of PAMP.
- Proposal to install rumble strips on approach to dip in Bullinda Street, Binnaway – Investigate and prepare sketch plans for kerb blisters in Bullinda Street; change traffic priority by placing 'Give Way' signs in Bullinda Street for a trial period of 12 months.
- Council investigate the preparation of a Rural Bus Stop Policy.
- Advise RMS of damage and deterioration of fence panels on the Mary Jane Cain Bridge.
- Location of School Bus Stop Areas on Golden Highway between 9 km and 13 km West of Dunedoo – Formal contact to be made with bus operator(s).
- Review of Travel Lane Width in John Street for OD Trucks – Further investigation required in relation to layout, including width of parking bay and angle of parking. An

WARRUMBUNGLE SHIRE COUNCIL

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analysis of wide loads using the OD Route should be undertaken to determine most common oversize width.

- Intersection of Golden Highway and Vinegaroy Road – Concerns about lack of RH turn capacity at the intersection of Golden Highway and Vinegaroy Road to be formally conveyed to the Hunter Region of RMS.
- Centre Line Marking on Castlereagh Highway near location commonly known as Coopers Corner – Formal approach to be made to RMS to investigate installation of an unbroken centre line at Coopers Corner.
- Unbroken edge line to be installed in front of Mendooran School for the purpose of accenting the new bus parking bay.
- Piggery Development Proposal – Inspection of intersection located at Baradine Road (MR129) for development access to ensure traffic movements are in compliance with guidelines for intersection treatment.
- Double unbroken lines located in Edwards Street opposite the vacant block access to Coonabarabran Bowling Club to be replaced when faded with a single broken line.
- Proposal for kerb blisters in Bolaro Street, Dunedoo (western end) – Proposed plan to be amended to include fencing and forwarded to RMS Design Services for consideration and approval.
- Tastebuds Café – Council to investigate filling in the lay way.

Installation of Concealed Access Signs and Symbolic Bus Route Signs on Golden Highway on Approach to Property 'Talbragar Park'

Reference was made to email received from property owner of 'Talbragar Park' on 23 March 2015 regarding proposed layout design for upgrade of driveway access off the Golden Highway and preferred location for a school bus zone.

It was proposed that a school bus zone be located directly opposite the property access. RMS advised that as the area was on the Golden Highway it would require approval from RMS. Modifications would include a layback and all weather standard.

The Committee determined that in the interim the safest option would be for the school bus to continue with its current practice. RMS are to review the proposed site and liaise with Council's Director Technical Services. Matter to be brought back to the next Traffic Committee meeting.

Item b) – Request for Additional Disabled Car Parking Spaces in Binnia Street, Coolah

It was noted that request for additional disabled car parking spaces in Binnia Street, Coolah had been raised at the Community Consultation meeting. Currently there are two disabled car parking spaces located on the supermarket side and the other side of the road. There was a suggestion that one be located at the Community Care site. It was determined that a revised proposal be brought back to the Traffic Committee for further consideration.

Proposed Taxi Zone at Woolworths Car Park in Coonabarabran

The Committee were advised that the original Development Application for construction of Coonabarabran Woolworths Supermarket was reviewed and that there was no designated area for a taxi zone.

29/1415 RECOMMENDED that Council write to Coonabarabran Woolworths requesting a taxi zone be allocated next to the disabled car parking space located in front of Woolworths.

Grierson/Shinton

Item d) – Request for 'No Parking' Zone between Accesses to Little Timor Street Car Park, Coonabarabran

It was noted that Roaches Hardware were intending to widen the back gate located in Little Timor Street, which would therefore require the concrete to be widened and 'No Stopping' zone to be relocated. A trial entry to Roaches Hardware with a semi trailer was to be undertaken on the afternoon of 26 March 2015.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

AGENDA ITEMS

- a) Coonabarabran Chamber of Commerce – Review of Traffic Control Plan for Easter Bunny Bazaar Event on 4 April 2015

The proposed Traffic Control Plan (TCP) for the Coonabarabran Easter Bunny Bazaar Event to be held on Saturday, 4 April 2015 was presented to the Committee for consideration and approval.

Concerns were raised regarding the proposed 'Give Way' priority due to community confusion and linemarking being undertaken in Dalgarno and King Streets the morning of the event. It was noted that the VMS message was currently awaiting approval from RMS.

30/1415 RECOMMENDED that the Easter Bunny Bazaar Traffic Control Plan (TCP) be approved subject to removal of reference made to changing the 'Give Way' priority for the diversion route in Namoi Street **FURTHER** that the TCP be referred back to RMS for concurrence.

Grierson/Chaplin

- b) Proposed Intersection Treatment – Binnia Street & Cunningham Street Intersection and Binnia Street & Booyamurra Street Intersection

Plans on proposed intersection treatment for Binnia Street & Cunningham Street intersection and Binnia Street & Booyamurra Street intersection, Coolah were presented to the Committee for consideration.

The Committee was advised that the aim of the treatment was to give priority to all vehicles on the Bypass Route in order to deter trucks entering Binnia Street. Concerns were raised regarding the change of traffic priority and whether trucks would slow down at the intersection. Traffic would have the right of way through Binnia Street except at these two intersections. It was noted that there were no current proposals for any structures including pavement widening and blisters.

31/1415 RECOMMENDED that alternative treatments be investigated for discouraging trucks travelling via Binnia Street, Coolah **FURTHER** that traffic counters be placed at Cunningham Street and Binnia Street.

Chaplin/Grierson

- c) Baradine Junior Sports Club – Request for Closure of Darling Street and Masman Street for 2015 Junior Rugby League & Netball Competition

32/1415 RECOMMENDED that request by Baradine Junior Sports Club to close Darling Street between Masman Street and Walker Street on 11 April 2015, 18 April 2015, 16 May 2015, 30 May 2015 and 15 August 2015 for the 2015 JRL&NC Competition be approved subject to compliance with Council's Road Closure Policy.

Grierson/Chaplin

- d) Proposed Shoulder Blisters in Bolaro Street (Golden Highway) at Merrygoen Street, Dunedoo

A Concept Plan on proposed shoulder blisters in Bolaro Street (Golden Highway) at Merrygoen Street, Dunedoo was presented to the Committee for review. RMS raised concerns with the pedestrian fencing component due to a sight distance issue with motorists. It was recommended for pedestrian safety that the appropriate fencing be installed on the footway rather than the blister.

RMS advised that a 50 km area zone with high pedestrian should be 40 kph. Signage to be changed to 50 km without high pedestrian. It was also determined that two fences on the southern blister were not needed. The proposed garden area for the northern blister was to be removed and fencing erected on the footpath to assist in guiding pedestrians to the blister and access to the crossing.

WARRUMBUNGLE SHIRE COUNCIL

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33/1415 RECOMMENDED that the proposed concept plan for shoulder blisters in Bolaro Street (Golden Highway) at Merrygoen Street, Dunedoo be amended to include modifications to fencing and the northern blister **FURTHER** that the amended plan be referred to RMS for consideration and approval and brought back to the next Traffic Committee meeting.

Grierson/Chaplin

e) RSO Monthly Report – February 2015

The RSO Monthly Report for February 2015 was received and noted. In particular the following projects were discussed:

- Update on PAMP.
- Nite Rider Courtesy Bus - Development of rules for operators and patrons. Noted that Coonabarabran was at an all time low for alcohol disturbance on Friday and Saturday nights.
- Continuation of Free Cuppa – Free Application.
- Baradine Community Road Safety Grant – Speed trailer for speeding around schools and reducing speed on forest roads.
- Speed Trailer at Black Stump Way – currently not working. Noted that motorists were not slowing down to 50 kph.

GENERAL BUSINESS

The following matters were raised without Resolution:

- Trees covering northbound 'School Zone' signs in Coolah – RMS advised that Council was responsible for maintaining the road and replacing 40 km patches / dragons teeth should they be resealed. Areas that don't have patches should be identified and replaced.
- Bolaro Street, Dunedoo (Golden Highway) – Noted that 50 km pavement markings were missing / faded.
- Safety concerns regarding crest located 600 m on the Dandry Road. Traffic turning onto Dandry Road is unable to see oncoming vehicles travelling over the crest at 100 kph. Request for signage advising side road. Inspection to be undertaken and brought back to the next Traffic Committee meeting.
- Hawkers Road – protruding tree branch.
- Question raised regarding requirement for a holding line or give way sign at intersections. Police advised that you can have one or the other.

There being no further business the meeting closed at 12.19 pm.

The next meeting is to be held on Thursday, 23 April 2015 in the Gallery Meeting Room, Coonabarabran commencing 10.00 am.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 26 March 2015.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

2. That Council write to Coonabarabran Woolworths requesting a taxi zone be allocated next to the disabled car parking space located in front of Woolworths.
3. That the Easter Bunny Bazaar Traffic Control Plan (TCP) be approved subject to removal of reference made to changing the 'Give Way' priority for the diversion route in Namoi Street **FURTHER** that the TCP be referred back to RMS for concurrence.
4. That alternative treatments be investigated for discouraging trucks travelling via Binnia Street, Coolah **FURTHER** that traffic counters be placed at Cunningham Street and Binnia Street.
5. That request by Baradine Junior Sports Club to close Darling Street between Masman Street and Walker Street on 11 April 2015, 18 April 2015, 16 May 2015, 30 May 2015 and 15 August 2015 for the 2015 JRL&NC Competition be approved subject to compliance with Council's Road Closure Policy.
6. That the proposed concept plan for shoulder blisters in Bolaro Street (Golden Highway) at Merrygoen Street, Dunedoo be amended to include modifications to fencing and the northern blister **FURTHER** that the amended plan be referred to RMS for consideration and approval and brought back to the next Traffic Committee meeting.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 4 Minutes of Warrumbungle Liquor Accord Incorporated Meeting – 2 February 2015

Division:	Technical Services
Management Area:	Asset Design
Author:	Road Safety Officer – Ken Smith
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council provides strong civic and regional leadership and undertakes its governance and service delivery tasks with integrity.



Warrumbungle Liquor Accord Inc.

<i>President: Michelle Ehlen</i>	<i>6842 1344</i>
<i>Vice-President: Garry Chapman</i>	<i>6842 1292</i>
<i>Treasurer: Stuart Gelder</i>	<i>6377 1231</i>
<i>Public Officer: Randolph Rindfleish</i>	
<i>Secretary: Ken Smith</i>	<i>6849 2145</i>

MINUTES

Monday 2 February 2015

Ordinary meeting of Warrumbungle Shire Liquor Accord Incorporated Bowling Club Coonabarabran at 1pm.

Welcome.

Meeting commence: 1.30pm

Attendees

Michelle Ehlen Coonabarabran Bowling Club, Garry Chapman Coonabarabran Golf Club, Adam Freeman Imperial Hotel, Glenn Chapman Hotel Dunedoo, Victor Schmidt Warrumbungle Shire Council, Sgt Cheyne Gasson NSW Police, Insp David Maher NSW Police, Lynn Kearney Dunedoo Bowling Club, John Sullivan Dunedoo Bowling Club, Sally Perram Warrumbungle's Mountain Motel, Les Gosden Dunedoo Sports Club, Ken Smith Road Safety Officer Warrumbungle Shire Council arrived late.

Apologies

Jodi Cormie BWS, Ann Sutton IGA, Jenny Short Roads and Maritime Services.

Business arising from previous meeting

1. Secretary asked to clarify, "what are the expectations of bottle shops and restaurants in regard to Terms document"? Moved J Sullivan / V Schmidt that it is carried over to next meeting.

Answer received from OLGR 16 February 2015.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Question: What are OLGR's expectations of bottle shops and licensed restaurants in regard to the locally agreed Terms? Particularly in relation to barred patrons and barring policies.

OLGR: Ultimately, the liquor accord group may determine whether its barring policies will apply to all members regardless of their licence or business type, or only to certain licences. For example some accords include this term as applying to hotels, registered clubs and night clubs and not other types of licensed venues such as restaurants or theatres etc. The Police representative involved in the accord is often best placed to provide advice on which licence and business types to include. If it this policy is only to apply to certain licence types, the wording of the policy needs to be reflective of this.

2. Membership fees due since 1 July 2014, Ken to send out reminders. (Last sent 4 Aug 2014, 7 Aug 2014, 30 Jul 2014, 8 Sep 2014, 29 Sep 2014, 21 Oct 2014 and 4 Nov 2014)

Treasurers Report:

1. As at date 2015 balance is \$ No Treasurers Report

General Business

1. Overview of Night Rider Coolah.
No representatives present but Secretary advised still running each Friday and Saturday night. No statistics but being supported by the two Coolah Hotels and at the time of the meeting.
2. Overview of Night Rider Coonabarabran
 - (a) Feedback from Police: Inspector Maher reported to meeting police were pleased with the reduction of alcohol related incidents in the streets and that it appears that although breath testing has increased, drink driving has decreased.
 - (b) Alcohol on the bus:
 - i. takeaway acceptable before 10pm
 - ii. rules at the entrance of the bus
 - iii. Alcohol Free Zone Signage for Adam at the Imperial Hotel. Full details required.
 - iv. Operators are Bowling Club, Golf Club and Imperial Hotel. At the time of the meeting three operators are happy with the use of the bus. On opening weekend 94 passengers, last weekend in January 283 passengers. Note: Matthew Flinders is now also included as an operator.
3. Benefits to Accord being a member of Chamber of Commerce is: (i) public liability insurance for special activities; example alternate transport scheme and, (ii) advice regarding local events.
4. Financial Assistance to Accord and Night Rider operators.
 - (a) RMS provides funding for promoting alternate transport schemes.
 - (b) Donation request to Council can be made each February and August.
 - (c) Grant may be available from NRMA.
 - (d) Internet search each month may reveal available assistance opportunities.
5. Calendar of Events of venues required to plan for the Alternative Transport System.
Information about special events sent 8 Sep 2014, 21 Oct 2014, 16 Dec 2014 and 4 Feb 2015.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

6. 10pm Lockouts very important for the races 21 February 2015. Reminder that the Jockey Club (Board, Committee members and staff) is required to comply with the local Accord's Terms and Agreements as provided.
7. Ken to resend out the Liquor Accord Agreements, done. Previously sent: 2 Jun 2014, 14 Jul 2014, 30 Jul 2014, 4 Aug 2014, 7 Aug 2014, 1 Sep 2014, 8 Sep 2014, 21 Oct 2014 and 4 Feb 2015.
8. Venues/Licensees to ensure that all staff understand the Liquor Accord Agreements and sign the Staff Training Acceptance Form.
9. Licensees of clubs to ensure all board members, committee members and any voting members understand all requirements of the local Accord and sign the Staff Training Acceptance Form.
10. 2.30pm Sally Perram left the meeting.
11. Barring Notices – The issue was raised if someone is barred from one venue are they barred from all, clarification was needed. Clarification given in "*Business arising from previous meeting*" item number 1. Simply use agreed policy and procedures in the "*Local Standard Barring Policy*" and the "*Inter-Venue Communication Procedure*". Remember the barring Policy and procedures apply to patrons using the Night Rider Bus. Barred from the bus, barred from the hotels and clubs.
12. Questions were asked as to whether individual venues are able to override barring notices that a patron has received from another venue. See item number 9 above. As explained by Inspector Maher, all board members, committee members and any voting members understand all Accord requirements and sign the Staff Training Acceptance Form. The agreed local rules can not be varied by an individual venue.
13. Night Rider Bus Drivers are to record all problems in the Diary and use it as an incident book. If anyone is barred from the bus a list is to be kept in the diary also. The night rider bus operators must complete the procedure as detailed in the agreed "*Inter-Venue Communication Procedure*".

Confirmation of next meeting and close of meeting

1. Next meeting: **Tuesday 5 May, 2015 at Dunedoo Bowling Club 1pm start.**
2. Meeting Close: 2.40pm
3. Minutes taken by: Michelle Ehlen.
4. Clarifications provided by OLGR, secretary and local Police.

RECOMMENDATION

That Council notes the Minutes of the Warrumbungle Liquor Accord Incorporated Meeting held on 2 February 2015 at Coonabarabran.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 5 Minutes of Baradine Community Consultation Meeting – 23 March 2015

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate & Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Anne Louise Capel, Cr Fred Clancy, Cr Denis Todd, Kevin Tighe (Director Technical Services), Leeanne Ryan (Director Development Services), Stefan Murru (Director Corporate & Community Services), Louise Johnson (Manager Children's & Community Services), Alan Burgesses, Liz Cutts, Lorraine Condon, Col Doonan, Peter Eastburn, Janet Fitzgerald, Elisa Hall, Ted Hayman, Cathy Johnston, Glenda Johnston, Roslyn Kidley, Patrick Lever, Betty Olsen, Sandra Rees, Brenton Rosier, Irene Worrell and Nea Worrell

CHAIR: Leeanne Ryan (Director Development Services)

APOLOGIES: Cr Peter Shinton (Mayor), Cr Murray Coe (Deputy Mayor), Cr Gary Andrews, Cr Chris Sullivan, Cr Ron Sullivan, Steve Loane (GM), Ted Hayman, Jennifer Hotchkiss, Amanda Johnston, Barry Johnston and Judy O'Brien

CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Town Community Consultation Meeting Baradine, held on 3 November 2014 be accepted.

Hayman/Worrell

BUSINESS ARISING FROM PREVIOUS MINUTES

- **Asbestos issue** - Letter sent to owners, no feedback from owners. Matter now referred to EPA.
- **Lions Park Bins** - No internal component of the bins at present, awaiting delivery of inserts.
- **RV Friendly Signs** - Difficult process to get RV Friendly signs. Still in progress. Need to refer to TDC (Tourism Development Committee)
- **Lions Park Toilet Signs** - Signs have now been installed action completed.
- **Baradine Road** - Concerns about state of Baradine Rd, also concerns with line marking.
- **Bridge Works** – Cannot cross bridge at John's Crossing, Kenebri needs an 8m wide bridge.

AGENDA ITEMS

- **Fit for the Future**
Presentation given to the meeting of Council's options and progress with the Fit for the Future program.
- **Budget Submission Template**
Budget process explained and Budget Submission forms provided to the meeting.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- **Abattoir**
Meeting advised latest update received was that new owners are working towards opening in April 2015.
- **Sewer Pump Station**
Still an issue to residents. Works have been completed by Council but still an issue. Health Inspector did an inspection residents are interested in the outcome from the inspection.
Action: Manager of Water and Sewer to investigate and inform residents.
- **Asbestos Issue**
Dealt with in Business Arising.
- **RV Friendly Sign**
Dealt with in Business Arising.
- **Pool Shade Structure**
To be considered in Budget process.
- **Lions Park Bricks**
A resident requested to purchase bricks Director Technical Services advised the meeting the bricks are to be used in the park. Residents enquired where and when the bricks were to be used.
- **Swimming Pool Chemical Checks**
Enquiry was made regarding risk assessment of early morning swimming pool access and chemical levels. Pool accessed at 5:00am chemical checks carried out at 10:00am. Letter read to the meeting regarding the pool access trial included the following points. The trial was a success. Could adopt 24/7 gym principles.
 1. Installation of security camera/s
 2. Self locking door
 3. Card reader(These three (3) points are used in 24/7 gymnasiums and some of their ideas could be used with the pools)
 4. 5:30am to 9:00pm and no need to vacate the pool from 1:00 to 2:00pm daily.
 5. Pool season to commence 1 September and conclude 30 April following year.

GENERAL BUSINESS

- **Archives**
The community is looking for archive space for community records. Discussed concerns about space and processes to access records. Council to review.
- **Water Treatment Plant Clarifier – Status Update**
This project will be considered in the 2015/16 budget process. This will be a major project for Council to complete.
- **Swimming Pool Canteen**
Request for an update on the Baradine Pool Canteen operation. Did Council receive a proposal by a group of mothers to run the canteen? Director Corporate and Community Services asked if this request was put in writing or verbal? Council to await written request.
- **Swimming Pool extended hours without lifeguard**
Discussed above.

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- **External Budget Application Form – clarification**
Discussed above.
- **Questions raised regarding states of the Donations Policy**
There was talk about review of the policy. Cr Clancy, this will be reviewed as part of the 2015/2016 budget process.
- **Replacement of Mature Trees**
The replacement of mature trees was discussed in the meeting. Points to be considered are road structure vs mature trees.
- **Tree Replacement in Wellington Street**
Discussion on what trees to be used, was suggested that trees should be natives.
- **Water Bills**
Meeting advised residents had not received their water bills. Director Corporate and Community Services advised bills had just been sent.
- **Terridgerie**
The area no longer exists resulting in some residents experiencing problems with mail delivery. Matter to be referred to Technical Services for follow up.
- **Building Expo**
This was a tremendous success.

Meeting closed at 4.33pm

RECOMMENDATION

That Council accept the minutes from the Baradine Community Consultation Meeting held on 23 March 2015 at Baradine.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 6 Minutes of Coonabarabran Community Consultation Meeting – 23 March 2015

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate & Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Peter Shinton (Mayor), Cr Anne-Louise Capel, Cr Fred Clancy, Cr Denis Todd, Cr Victor Schmidt, Cr Ron Sullivan, Steve Loane (General Manager), Stefan Murru (Director Corporate and Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services), Michelle Capewell, Dianne Dow, Sarah Evans, Jennifer Hunt, Rhonda Jewiss, Ellen Mahne, and Julie Shinton,

CHAIR: Steve Loane (General Manager)

APOLOGIES: Cr Murray Coe (Deputy Mayor), Cr Gary Andrews, Cr Chris Sullivan, Louise Johnston (Manager Children's and Community Services),

CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Town Community Consultation Meeting Coonabarabran, held on 3 November 2014 be accepted.

Cr Schmidt/Loane

BUSINESS ARISING FROM PREVIOUS MINUTES

- **Consultation Meetings and Advertising**
Was there more advertising on radio for the current meetings? Meeting advised there was more radio advertising completed this round as well as newspaper advertising and emails informing the interagency groups to try to inform as many residents as possible.
- **Key Deposit for Swimming Pool**
Question raised in regards to the current status of this project. Meeting advised Council is awaiting results from Baradine Trial. Final decision would be a Council decision.
- **Fairy Lights**
Question raised in regards to current status of project. Issue with power, some were put up people didn't notice as ambient light too strong looking into possible solutions.
- **Abattoir – Update**
Meeting advised latest update received was that new owners are working towards opening in April 2015.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

AGENDA ITEMS

- **Fit for the Future**
Presentation given to the meeting of Council's options and progress with the Fit for the Future program.
- **Budget**
Budget process explained and Budget Submission forms provided to the meeting.
- **Abattoir**
Discussed in Business Arising.

GENERAL BUSINESS

- **District Development Coordinators**
All other towns have a District Development Coordinator/Group except Coonabarabran. Could this be considered in the 2015/16 Budget process. (\$16,000 budget p.a.)
- **Family Day Care (FDC) Budget**
Budget for staffing of FDC want education leader role reinstated.
- **RDA Toilet**
Status of the toilets discussed. Disabled toilet being installed. Insurance company requesting letters asking for showers to be fixed.
- **Heated Swimming Pool**
Question raised regarding heated swimming pool.
- **Drummond Street**
Road for Cowper Street has blind right corner, issue with pedestrian access, no line marking very dangerous especially at night. Could Council do line marking and maybe a footpath to line up with the bike path near the weir?

Meeting closed at 6.20pm

RECOMMENDATION

That Council accept the minutes from the Coonabarabran Community Consultation Meeting held on 23 March 2015 at Coonabarabran.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 7 Minutes of Dunedoo Community Consultation Meeting – 25 March 2015

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate and Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Murray Coe (Deputy Mayor), Cr Anne-Louise Capel, Cr Chris Sullivan, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services), Louise Johnson (Manager Community & Children's Services), Wendy Hill, John Horne, Mick Miller, Keith Turner and Ken Westerman.

Chair: Steve Loane (General Manager)

APOLOGIES: Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Fred Clancy, Cr Denis Todd, Lloyd Graham, Sue Graham and Kylie Rose

CONFIRMATION OF MINUTES

RECOMMEND that the minutes of the Town Community Consultation Meeting Dunedoo, held on 17 November 2014 be accepted.

Turner/Hill

BUSINESS ARISING FROM PREVIOUS MINUTES

- **Abattoirs**
Not operating as yet, expected April 2015. Trading as Mid State Pastoral.
- **50kms Zone Signs**
Should the speed limit be painted on the road surface or be installed as roadside signs. Presently the speed limit (50km) on the road surface has been resurfaced with bitumen on it and is not visible.
- **Retiree Advertisements**
A few years ago Council held an advertising campaign for Coolah/Dunedoo in Sydney/Newcastle to get retirees to move to the area. Could this be repeated as it worked well last time?
- **Refund of Fees**
\$400 for Dunedoo District Development Groups phone line could Council please reimburse this?
Action: Manager Property and Risk and Development Services Director to follow up.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

AGENDA ITEMS

- **Fit for the Future**
Meeting advised of Councils progress and action with the Fit for the Future Program.
- **Budget**
Budget processes explained.
- **Tidy Town Signs**
Signs need to be removed and stored in case Dunedoo takes part in the Tidy Towns Program at a future date. Suggestion made Dunedoo postpone program for two (2) years until after the Cobbora Transition Fund projects are completed.
- **Rural Addressing**
It was requested that the community/residents provide feedback to Council regarding Rural addressing. Issues with Rural Addressing discussed.

GENERAL BUSINESS

- **Leadville Fire Shed - Reimbursement**
Request made for reimbursement of fencing for land donated to Council.
- **Give Way Sign**
Request was made for a Give Way Sign near the hospital.
Action: Director Technical Services to follow up
- **Heavy Vehicle Parking Area**
Issue with exit for super long trucks. Some trucks with floats get stuck.

Meeting closed at 4.12pm

RECOMMENDATION

That Council accept the minutes from the Community Consultation Meeting held on 25 March 2015 at Dunedoo.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 8 Minutes of Coolah Community Consultation Meeting – 25 March 2015

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate and Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT:, Cr Anne-Louise Capel, Cr Denis Todd, Cr Chris Sullivan, Steve Loane (General Manager), Kevin Tighe (Director Technical Services), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Louise Johnson (Manager Community and Children's), Steve Billett, Ernie Fetch, Leonie Hutchinson, Quinton Hutchinson, Greg Piper, Carol Richard and Kevin Williams

CHAIR: Steve Loane (General Manager)

APOLOGIES: Cr Peter Shinton (Mayor), Cr Murray Coe (Deputy Mayor), Cr Gary Andrews, Cr Fred Clancy.

CONFIRMATION OF MINUTES

RECOMMENDED: that the minutes of the Town Community Consultation Meeting Coolah, held on 24 November 2014 to be accepted.

Cr Sullivan/Q Hutchinson

BUSINESS ARISING FROM PREVIOUS MINUTES

- **TV Reception**
Testing has been completed and there was a fault at Mt Cenn Cruaich. Need feedback.
- **Phone Reception**
Reception has improved north of town, but not east of the bridge. Some dead spots. Some dead spots when going in and out valleys. Overall it is better than before.
Action: Manager Community and Children's Services to investigate if deadline for phone black spots has been extended.

AGENDA ITEMS

- **Fit for the Future**
Presentation given to the meeting of Council's options and progress with the Fit for the Future program.
- **Budget**

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Explained budget process, Budget Submission forms provided to the meeting.

- **Abattoir**

Meeting advised latest update received was that new owners are working towards opening in April 2015.

- **Vandalism and Reports**

Vandalism occurring in McMasters Park. When aware of vandalism should formally inform the Police in writing. Residents can also report to Council and Council will chase up and record.

- **Coolah Tops Hazard Burn**

Issue with disconnect between Warrumbungle National Parks and Coolah Tops National Park. Coolah Tops National Park should be in the Warrumbungle National Park but budget hasn't moved. Rural Fire Service and National Parks not informing the correct people. Rural Fire Service stated they sent out text message warnings. Have discussed with Rural Fire Service and in future they will ring Brigade Captains/Council to inform them what is happening instead of texting. Residents to write to Head Office of National Parks (Dept. of Environment) expressing discontent.

NB: National Parks were back burning of a Total Fire Ban Day.

- **Disabled Car Parking Spaces**

Request for Disabled car parking spaces in Binnia Street, through the Traffic Committee. There is already one in front of the supermarket Council will be seeking comment from the community for where to install disabled parking.

- **Swimming Pools use of Blanket**

Costings for electronic winch submitted to Council. Blankets still not being used. It would cost \$10,000 to install an electronic winch.

- **McMasters Park – Dog Signs**

Signs have been installed too high, need to be lowered so that visitors can see them and therefore understand it is not a dog park.

- **Successful Funding for Shared Path**

Director Technical Services mentioned success in grant program for extension of cycleway. 200m grant is a 50/50 grant amount of grant is \$53,000. Also received funding to do a bike plan. Going forward no bike plan no funding. Meeting also discussed rail trails and the funding opportunities available.

- **Median Strip Binnia Street**

Still on Councils list of items to be completed.

- **Booyamurra Street Timetable**

Project still in design process. Currently working on designs for other projects, predominately Cobbora Transition Fund projects due to year end (CTF deadline). Council should look into an alternative bypass route, maybe Coolah District Development Group should do consultation. Could also investigate future funding opportunities.

Stop signs corner Booyamurra and Cunningham Streets. Why is there not a Give Way sign instead of a Stop sign?

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- **Coolah Dump Site**
Still looking into this matter. Council would prefer to have one Dump Site, near the Caravan park. Director Technical Services looking into this first site, then need to get budget for the works.
- **Bowen Oval closed for Reseeding**

GENERAL BUSINESS

- **Emergency Lights Query**
One resident put in emergency lights, Doesn't know why other business don't have this. Due to DA process when there is a change of purpose.
- **Disabled Access**
Discussion regarding disabled access for Coolah buildings. Meeting advised that it is included in the 2015/16 Budget.
- **Awning Issue**
Privately owned buildings, Owners are liable for repairs to awnings.
- **Rural Addressing**
Was requested that the community/residents provide feedback to Council regarding Rural addressing. Issues with Rural Addressing discussed. It was mentioned that numbers in town for paramedics are very good. The App Emergency Plus was also discussed.

Meeting closed at 7.31pm

RECOMMENDATION

That Council accept the minutes from the Coolah Town Committee meeting held on 25 March 2015 at Coolah.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 9 Minutes of Binnaway Community Consultation Meeting – 30 March 2015

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate & Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr G Andrews, Cr Anne-Louise Capel, Cr Fred Clancy, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Kevin Tighe (Director Technical Services), Leeanne Ryan (Director Development Services), Louise Johnson (Manager Community & Children's Services), Noel Markey, M Haley, Glenn Halliday, Nani Kaloumaira, Gerard Kennedy, Inspector David Maher, Lyn Petheridge, Frances Ryan and Sandra Taylor.

CHAIR: Steve Loane (General Manager)

APOLOGIES: Cr Peter Shinton (Mayor), Cr Victor Schmidt, Cr Chris Sullivan, Cr Ron Sullivan, Cr Todd, Shane Bennett and Snr Constable Pascoe.

Cr Andrews/Cr Capel

CONFIRMATION OF MINUTES

RECOMMENDED: that the minutes of the Town Community Consultation Meeting Binnaway, held on 4 November 2014 be accepted.

Cr Andrews/Cr Capel

BUSINESS ARISING FROM PREVIOUS MINUTES

- **Mow Creek**

When will work be commencing? Next week. Speed limits are in place for years, people are becoming immune to the speed limit message. Should consideration be given to putting up speed limits?

Meeting advised by Director Technical Services Council is about safety and needs to ensure safety signs are there for people who do not know the area.

Inspector David Maher Police mentioned the fact there is a police vehicle assigned to the road between Binnaway and Coonabarabran.

AGENDA ITEMS

- **Fit for the Future**

Presentation given to the meeting of Councils options and progress with the Fit for the Future program

- **Abattoir**

Meeting advised latest update received was that new owners are working towards opening in April 2015.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- **Abattoir – Pollution**
Questions on issue of pollution. Previous operator closed by EPA what guarantee this will not happen again? General Manager advised the meeting that the EPA will continue to monitor the new operators. Department of Ag, EPA and Department of Health responsible for the monitoring not Council.
- **Mow Creek**
Starting next week. Contractors to complete by mid June, Council will complete roadworks following the completion of the Creek crossing.
- **Drum Muster**
Have been trying for two (2) years to get Drum Muster cage for collection of chemical drums. Would like the cage located outside the CRT yard. Empty drums would be stored there until enough to be collected by truck. Process would be managed by CRT. To do this they would need to access land (which CRT believes belongs to Council) to install the 3m X 3m cage. CRT staff have accreditation and insurance.
Action: Director of Development Services to report back to Mr Halliday of CRT.
- **Meeting Time**
The meeting time of 3:00pm is not convenient due to work commitments could meetings alternate.
- **Town Signage**
Issue with northern Town Sign in Binnaway, current sign is faded, sign was to be replaced by March. Original signs were placed by Lions Club cant find old design . Lions club should submit a budget request to replace signs. Estimated cost is approx. \$2,000.
- **Hand Rails in Toilets and Showers at the Pump House Camp Grounds**
A visitor to the camp ground mentioned it would be good to have hand rails installed in the toilets. Currently being completed as part of the DA process.
- **Rural Address**
Was requested that the community/residents provide feedback to Council regarding rural addressing. Want the community to have robust discussions with friends and community making sure the rural address number is displayed outside their properties. Police depend on cross roads or bridge etc. So need to have a location/reference point. It would be good to have reflective numbers, also need as much information as possible for emergency services can use GPS coordinates. This can be done with the App. Emergency Plus. Was requested that the community/residents provide feedback to Council regarding rural addressing.
Action: Manager of Communications and IT to include App information in Councils publications.

GENERAL BUSINESS

- **General Pick up for Rubbish**
Last general pick up was not publicised.
- **Tree Inspections**
Is Council doing inspections in the roads? Council does not assess tree by tree but road inspections do pickup trees that may be leaning etc. Residents should contact Council if they see problem trees.
- **Saleyards Binnaway**
Are the saleyards still operating? This is under negotiation.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- **Customer Service Charter**
Issue with communication from Council reaching the community. Customer Service Charter is in progress.
- **Cancer Fundraising Drive**
Wrote to Council requesting use of tables and chairs for the event but have not received any feedback from Council.
Action: Director Development Services to follow up with Manager of Property and Risk.

Meeting closed at 4.01pm

RECOMMENDATION

That Council accept the minutes from the Binnaway Community Consultation Meeting held on 30 March 2015 at Binnaway.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 10 Minutes of Mendooran Community Consultation Meeting – 30 March 2015

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate & Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Gary Andrews, Cr Anne-Louise Capel, Cr Chris Sullivan, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services), Louise Johnston (Manager Children's & Community Services), Dennis Althofer, Michael Ascher, Christine Bayly, Bev Bush, Judy Henderson, Brenda Jenkins, Philip McCormack, Helen Naef, Lyndal O'Leary, Jenny Lloyd, Fred Sciberras, Sydney Sauls, June Underwood, Sydney Sauls, John Woodlock, Lynette Yeo, John Yeo,

Chair: Steve Loane (General Manager)

APOLOGIES: Cr Peter Shinton (Mayor), Cr Denis Todd, Cr Victor Schmidt, Cr Ron Sullivan, Snr Constable Kapke

CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Town Community Consultation Meeting Mendooran, held on Wednesday 5 November 2014 be accepted.

Cr Capel/B Bush

BUSINESS ARISING FROM PREVIOUS MINUTES

- **Emailing of Minutes**

Attendee advised meeting that they had not been receiving emails of minutes and agendas. Other attendees did confirm they had been receiving the emails containing Minutes and Agendas.

Action PA to Director Corporate and Community Services to verify individual in questions email address.

- **Water Pressure Issue**

The issue of water pressure was raised. Council's response was that Council will try to keep the reservoir full and if the reservoir is full people agree that the pressure issue would be resolved.

Concerns raised regarding water wastage in town by Council. Issue with valve between Mendooran and Coolabah Estate. Council is trying to get this fixed.

AGENDA ITEMS

- **Fit for the Future**

Presentation given to the meeting of Councils options and progress with the Fit for the Future program.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- **Budget 2015/16**
Budget process explained and Budget Submission forms provided to the meeting.
- **Abattoir**
Meeting advised latest update received was that new owners are working towards opening in April 2015.
- **Mendooran Water**
Discussion regarding water rates in Mendooran. Some residents wanted the extra charge for Mendooran distributed across the Shire. Meeting was informed that water services are user pays and not subsidized. Other residents understood why they were paying more.
- **Mendooran Showground and Mowing**
Question raised regarding why some showgrounds are mowed but not the Mendooran Showground. Director Technical Services explained any Showgrounds which are or have been mowed were completed under the Financial Assistance Grants awarded in August and February each financial year.
- **Street and Lane Maintenance**
Nothing has been done to fix Bundulla Street, Napier Street full of potholes as well.
- **Flushing of Storage**
Council is doing this.
- **Slashing of Castlereagh Highway**
Is this slashed? Has hardly been slashed recently. Is this road State funded? If so why is it not getting slashed every quarter. Slashing done under contract to the Roads and Maritime Services (RMS).
Napier Lane – Merrygoen Creek reserve also not getting slashed.

Forrest Road slashing when will this happen? Trees up to the edge. Trees were sprayed last week. It was mentioned that on the Dubbo end of the road the Dubbo Shire graded the verges and it works well.
- **Water Services (Bore)**
For the water services, would it be better to give up recent bore and put second reservoir on the top of the hill? General Manager advised the meeting would not have that much chance of getting rid of bore and put in reservoir at the top of the hill.
- **Council Clean Up Day**
Was supposed to be having a clean up day March 2015. No date allocated, residents to ring in to book clean up date.
Council is looking into holding clean up day in and around April/May.
Action: Development Services will contact resident.

Also mentioned that Council Administration staff were doing a fantastic job.
- **Seniors Week**
Does Council support seniors week with grants? Mendooran didn't get any funding. This is a State Government grant which is no longer available.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- **Australia Day Breakfast**
In Dubbo they advertise a free breakfast. Had to pay for Breakfast. VRA did fundraiser. Council provided \$500 per town and \$600 to Coonabarabran.
- **Mowing of Footpaths**
Cobbora and Bramble Streets to Naiper Streets haven't been mowed.
- **Bundulla Street Garden Maintenance**
State of garden beds is not good, Council needs to mow.
- **Water Pressure Issues**
(Previously discussed)
- **Flood Maps**
Issue of Flood doubling a ratepayer's insurance levy. This is apparently due to Shire changing flood boundaries according to insurance company. SES was contacted from Dubbo and told to evacuate people from properties that wouldn't even be affected by a flood.

Can Council do a new flood study? Our current one was completed 1996. (approx.). For Council to complete a new flood study it would be extremely expensive. Council has contacted public works to see if they have a flood study, they are looking for it now. Council will not ignore this issue.

The insurance companies statement that Council has changed flood boundaries is untrue.

- **Rural Addressing**
Was requested that the community/residents provide feedback to Council regarding Rural addressing. Want the community to have robust discussions with friends and community making sure the rural address number is displayed outside their properties. Police depend on cross roads or bridge etc. So need to a location/reference point. It would be good to have reflective numbers, also need as much information as possible so emergency services can use GPS coordinates. This can be done with an App.
Action: Manager of Communications and IT to include App information in Councils publications.
- **Meeting Times**
Meeting advised that the 3:00pm meeting time is unsuitable.

GENERAL BUSINESS

- **Cemetery**
Front Gate area two (2) metres of fencing has fallen down, dead tree in the area, large potholes in the driveway.
Residents pick up sticks but Council should be taking away the branches that are piled up.
- **Signage for the Free Camping Area**
Could Council get a new sign for the free camping area and provide people to assist in putting it up?

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- **Cobbora Road and Grading**
They grade one side and then the other and push everything into the centre, not removing the potholes etc. in the middle of the road. Can't grade rocks into the middle of the road and leave it there.
- **Gold Coin Donations for the Camping Area**
Can Council do something to collect gold coin donations? If an incorporated entity wants to run it then they should contact Council.
- **Heritage Grants**
Thanks to Council for Heritage grants and small grants (FAGS) grants system.
- **Issue with Rear to Kerb Sign**
Sign is not visible near craft store. Somebody parked there not rear to kerb and was booked.

Meeting Closed: 7:20pm

RECOMMENDATION

That Council accept the minutes from the Mendooran Community Consultation Meeting held on 30 March 2015 at Mendooran.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 11 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 7 April 2015

Division:	Executive Services
Management Area:	Governance
Author:	Manager Communications & IT – Chris White
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF5 Council has guaranteed access to diverse sources of funding to address its responsibilities in service planning and delivery.

Present: Mayor P Shinton, S Loane, Cr C Sullivan, W Hill, M Hensley, S Russell, T Fergusson, K Rose, S Stoddart

Apologies: S Dent, A Stuart, Cr Mr Coe, P Campbell, A Capel

Sullivan/Warren

Attending: A Parker, C White

Previous Minutes

Deferred to Agenda

Sullivan/Hensley

Business Arising

- Six banner poles were ordered and have been delivered to Dunedoo Depot, awaiting installation.

Financial Update

- Progress report presented of financials expended to date as a portion of total funds for each project.

RNSW295 Dunedoo District Infrastructure Revitalisation Fund

- Milling Park - amenities to be installed after delivery at end of April. Skatepark concrete slab curing, with delivery of skatepark items in early May.
- Bolaro Street – public exhibition of concept plan of the pedestrian safety kerb blisters closes 14 April and will require RMS approval; Illuminated sign quotes have been received.

RECOMMENATION: To proceed with the quote for purchase and installation of an illuminated sign at approximately \$45,000

Loane/Hensley

- Heavy Vehicle Parking - Additional \$500,000 funding provided by RMS will be utilised to re-design the eastern entrance.
- RV Parking - surface preparations completed with surface seal to be completed; dump point soon to be installed; western driveway entrance to be redesigned.
- Dunedoo Sports Club - operable walls have been delivered and awaiting installation.
- Dunedoo Bowling Club - kitchen nearly completed; irrigation installed and to be coupled up with tank water supply prior to completion.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- Robertson Oval - minutes of Robertson Oval 355 committee included in the March Council meeting business paper agenda presented.

RNSW333 Recreational and Sporting and Cultural Facilities Improvement Project

- Jubilee Hall - Quotes being received for kitchen. Definition of servery and commercial kitchens as per Building Codes Australia to be presented at next meeting.
- MPS - disabled ramp access design being costed; library extension waiting on confirmation of layout by Macquarie Regional Library and reviewing the design for the join between the library extension and the enclosed-in verandah of the MPS building; heritage paint colours for exterior of building waiting on further information from the archives of Westpac bank.
- Mendooran Tennis Courts - near completion with court surface ground, cracks filled and new surface layer installed
- Dunedoo Tennis Courts - final court surface layer application being applied this week

RNSW290 Three Rivers Regional Retirement Community and Learning Centre

- Minutes of the TRRRC Working Group from 18 March and 31 March presented.

RECOMMENDATION: That Lewis & Zwart be the successful proponent for the EOI Design process as recommended by the TRRRC Working Group.

Warren/Hill

- A Parker thanked for his efforts to follow up on the referees for each of the proponents as requested by the TRRRC Working Group.
- M Warren spoke on the wish list compiled by the Working Group for design concepts which has been forwarded to A Parker.
- The Aboriginal Land Claim has been extinguished, with acquisition of the land proceeding with the state government under advice by Hunter Legal.

RNSW300 Mendooran Multipurpose Centre

- Shed has been constructed with fitout to proceed.

RNSW324 Three Rivers Recreation Ground Upgrade Project

- Multipurpose Shed and amenities proceeding.

General Business

- Corflute signs to be made up with explanatory description of each of the projects across Dunedoo.
- First draft of skatepark playground rules provided by St Michaels.
- Tidy Town sign located at front of MPS building requested to be removed; was discussed at the Dunedoo Town Community Consultation Meeting.

Meeting Closed 5:35pm

Next Meeting 5 May 2015 4:30pm

RECOMMENDATION

That Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 7 April 2015 at Dunedoo.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 12 Warrumbungle Cobbora Transition Fund Committee

Division:	Executive Services
Management Area:	Governance
Author:	Manager Communications and IT – Chris White
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional centres.

Reason for Report

To provide an update of projects funded by the Restart NSW Cobbora Transition Fund.

Background

The projects funded by the Restart NSW Cobbora Transition Fund to be auspiced by Council are:

1. RNSW295 Dunedoo District Infrastructure Revitalisation \$1,846,500
2. RNSW290 Three Rivers Regional Retirement Community and Learning Centre \$4,500,000
3. RNSW300 Mendooran Multipurpose Centre \$133,445
4. RNSW324 Three Rivers Recreation Grounds Upgrade Project \$287,500
5. RNSW333 Recreational Sporting and Cultural Facilities Improvement Project, Dunedoo Region \$1 million

The Warrumbungle Cobbora Transition Fund 355 Committee (WCTF 355) oversees the progress of the projects.

Issues

Funding Deeds detail the scope, budget and time schedule for each project component. Updates are submitted monthly to INSW via an online web portal, and is audited by NSW Public Works before reimbursement of funds expended by Council. Monthly updates detail progress of each project as per the timeline, procurement, risk management and cashflow details executed with the Funding Deeds.

Updates on projects follow:

- RNSW333 Jubilee Hall – DA submitted and confirming quotes for works.
- RNSW333 MPS – disabled access ramp design and outdoor seating area being costed.
- NSW333 Dunedoo Tennis Club - final court surface layer to be laid.
- RNSW333 Mendooran Tennis Club – court surface completed.
- RNSW295 Robertson Oval – final design being costed and design plans drawn.
- RNSW295 Bolaro Street – Kerb blister/pedestrian safety concept design for the Merryogen St intersection awaiting RMS approval and on public exhibition for community feedback.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

- RNSW295 Heavy Vehicle Parking –western entrance widened and surface sealed; eastern entrance to be re-designed with RMS consultation as part of the additional \$500,000 RMS funding announced before further works are to be undertaken.
- RNSW295 RV Parking/Dump Point– RV Parking area surface prepared with surface seal to be laid; dump point to be installed; western driveway entrance to be modified.
- RNSW295 Milling Park – concrete slabs for amenities and skatepark playground poured and awaiting to be cured. Installation of skatepark in May and amenities late April.
- RNSW295 Dunedoo Bowling Club – Irrigation installed and to be connected to tank water source; kitchen near completion.
- RNSW295 Dunedoo Sports Club - Operable Wall and BBQ area being installed.
- RNSW290 Three Rivers Retirement Community –TRRRC Working Group and Warrumbungle Cobbora Transition Fund 355 committee recommend designer Lewis & Zwart following an Expression of Interest process; aboriginal land claims have been lifted and the process of compulsory acquisition of the site is being implemented.
- RNSW300 Mendooran Showground – Multipurpose shed constructed, awaiting fitout.
- RNSW324 Coolah Recreation Ground – Multipurpose shed and amenities block construction continuing following curing of concrete slab.

Options

Nil

Financial Considerations

Invoices totalling \$298,414 for reimbursement of completed March works was forwarded to INSW. Payment of invoices is pending confirmation by NSW Treasury and audited by NSW Public Works.

Total funds invoiced to INSW for reimbursement to date are \$917,678.

RECOMMENDATION

That Council resolves to accept the committee's recommendation to engage Lewis & Zwart as the designers for the RNSW290 Three Rivers Retirement Community and Learning Centre project.

Council note update for the Cobbora Transition Fund projects.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 13 Council Resolutions Report April 2015

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from September 2013 to March 2015. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

For Council's Information.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 14 Report from Human Resources – April 2015

Division:	Corporate and Community Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes Learning & Development – Glennis Mangan Workplace Health & Safety – Kathryn Weatherall & Christine Kennedy
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

Reason for Report

This report is to inform Council of activities undertaken by the Human Resources Department and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

Background

Human Resources are responsible for Recruitment, Learning and Development, Workplace Health and Safety. Since the last Council Meeting in March 2015 positions have been advertised either internally or externally:

Chief Financial Officer – External
Plumber Dunedoo – External
Admin Officer Corporate Services – Maternity Leave

Positions filled to date:

Admin Officer Corporate Services – Maternity Leave
Plumber Dunedoo
Chief Financial Officer – Interview organised

Resignations

There has been no resignations since the March Council meeting.

Issues

The HR Department is on the last stages to implementing information workshops to all staff on random drug testing and hopefully commencing testing before the end of this financial year. This has been a process of receiving quotations, choosing an outside accredited provider to undertake this testing and finalising details of procedures.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

LEARNING AND DEVELOPMENT

Training continues for staff involved in traffic control. To date there has been 65 staff that have renewed their traffic control tickets since January this year. Further workshops will be held in May and June.

Twenty three staff from across Urban Services, Development Services and Warrumbungle Water attended a Sharps Collection and Disposal workshop in Gilgandra in late February. The training was attended by various Councils across the region and was funded by the Community Sharps Management Program and NSW Health.

Technical Services has three new trainees undertaking the Certificate III in Civil Construction – Plant Operations course with TAFE New England. This is a 2 year course and covers various plant including; Grader Operations, Dozer Operations, Backhoe/Loader Operations, Roller Operations and Wheeled Front End loader operations.

Training scheduled for the rest of this financial year includes; Recruitment and Selection Techniques; Code of Conduct; Manual Handling and Ergonomics and Protection of the Environment

WORKPLACE HEALTH AND SAFETY

HR Staff travelled to Sydney to the Annual State Cover conference where they attended workshops covering all areas of WHS in the workplace. The opportunity to network with local government staff from other Councils and explore the initiatives they have implemented to minimise risk and lower incidents and claims was invaluable, these ideas will be explored fully to consider their viability within Warrumbungle Shire.

Workers Compensation and Incidents:

Directorate	Near Misses	Incidents	New Claims
Corporate Services	–	–	–
Executive Services	–	–	–
Development Services	–	–	–
Technical Services	1	3	1

All incidents have been investigated and control measures implemented.

Reports have been given to appropriate Managers and required actions to resolve WHS concerns are in progress.

RECOMMENDATION

For Council's information.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 April 2015

Item 15 Bank Reconciliation for the month ending 31 March 2015

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Background

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to the monthly bank statement. They are completed by the Senior Finance Officer and signed off by the Chief Financial Officer then referred to Director Corporate & Community Services for final review as part of Council's Monthly checklist procedures.

Issues

Outstanding deposits refers to cash amounts recorded in Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques that have still not been cashed by the cheque recipient but are recorded as being paid in Council's General Ledger.

Options

Nil

Financial Considerations

At Council's request the Trust Fund bank account and Mayors Bushfire Appeal Bank Account has been separated for the purpose of presenting an accurate balance of Council's funds.

WARRUMBUNGLE SHIRE COUNCIL

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Summary

Balance per General Ledger - 31 March 2015

General Ledger	Amount
Trust Bank Account	253,288
Bushfire Trust Account	17,334
Bushfire Trust Investment Account	292,333
General Bank Account	211,512
Investment At Call General	4,245,099
Investment At Call Water	1,905,000
Investment At Call Sewer	1,967,000
Investment Non Current General	710,000
Investment Non Current Water	580,000
Investment Non Current Sewer	210,000
Total per General Ledger	10,391,566

Bank	Balance
<u>General</u>	
Commonwealth General Account	658,064
Total – General	658,064
<u>Investments</u>	
Securities	1,500,000
Term Deposits	8,117,099
Total Investments	9,617,099
Sub Total WSC Operational Accounts	10,275,163

<u>Trust</u>	
Commonwealth Trust Account	253,288
Total – Trust	253,288
<u>WSC Mayors Bush Fire Appeal Trust</u>	
Commonwealth Mayors Fund General Account	17,334
Commonwealth Mayors Fund Savings Account	292,333
Total - WSC Mayors Bush Fire Appeal Trust	309,667
Total All Bank Accounts	10,838,118

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<i>Add:</i>	
Outstanding Deposits - General	33,635
Outstanding Deposits - Trust	-
Outstanding Deposits – WSC Mayors Bushfire Appeal	-
<i>Less:</i>	
Unpresented cheques - General	(480,187)
Unpresented cheques - Trust	-
Unpresented cheques- WSC Mayors Bushfire Appeal	-
Balance adjusted for outstanding deposits & Un-presented cheques (Final Bank Balance)	10,391,566
Variance between Final Bank Balance and General Ledger	-

WARRUMBUNGLE SHIRE COUNCIL

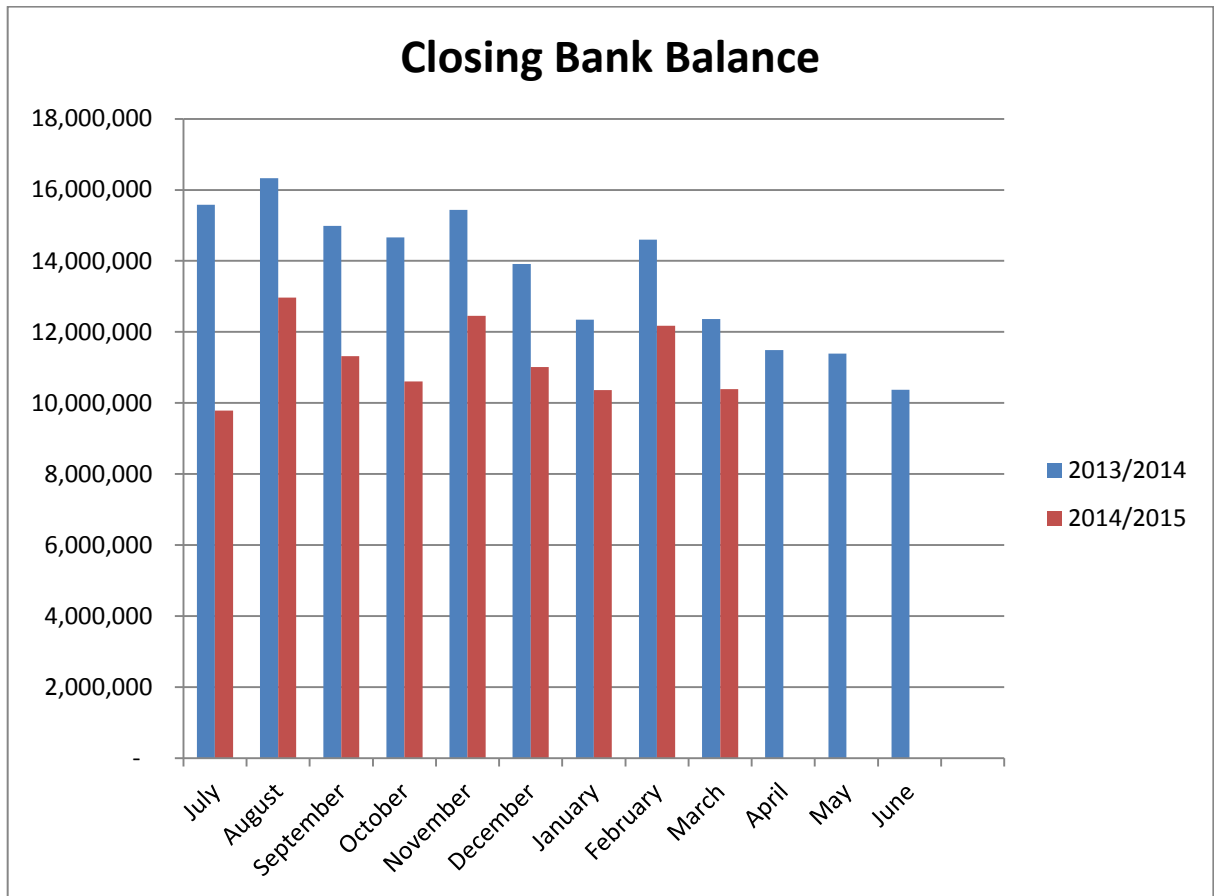
Ordinary Meeting – 16 April 2015

Balance as per Bank Account History as at 31 March 2015

Month	Funds Held in General Account	Funds Held in Trust Account	Mayors Bushfire Appeal Trust Account	Investment	TOTAL	Net of Outstanding Deposits and Un-presented Cheques	End of Month Closing Bank Balance
Jun-14	323,176	177,204	368,762	10,129,888	10,999,030	(622,858)	10,376,172
Jul-14	421,545	177,204	369,832	9,227,662	10,196,243	(411,269)	9,784,974
Aug-14	2,088,541	177,185	354,197	9,681,456	12,301,379	488,277	12,789,656
Sep-14	585,637	235,697	354,779	10,739,125	11,915,238	(541,423)	11,373,815
Oct-14	344,691	236,143	355,639	9,856,757	10,793,230	(189,540)	10,603,690
Nov-14	334,183	236,143	356,220	11,202,090	12,128,636	326,952	12,455,588
Dec- 14	391,570	236,343	356,759	9,994,355	10,979,027	33,851	11,012,878
Jan- 15	264,218	237,111	357,317	9,674,505	10,533,151	(168,900)	10,364,251
Feb-15	695,689	249,543	342,927	10,604,540	11,892,699	280,396	12,173,095
Mar-15	658,064	253,288	309,667	9,617,099	10,838,118	(446,552)	10,391,566

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RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 31 March 2015.

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Item 16 Investments and Term Deposits for Month ending 31 March 2015

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Background

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General) Regulation 2005(the Regulation) requires a council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance for the Month

Term Deposits and At Call Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits, at call accounts and a Capital Protected Note (CPN)

During the month, \$2.0m of term deposits matured, new placements of \$2.0m were made and the month end balance was \$4.5m. These investments both have a duration of 90 days. The new placements of \$1.0m and \$1.0m have been invested at 2.95% and 3.02% respectively which exceeds Council's benchmark BBSW investment rate.

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month net transfers of \$996,573 were made from these accounts and \$9,132 interest was received on the balances in the accounts resulting in a month end balance of \$3.617m.

WARRUMBUNGLE SHIRE COUNCIL

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Capital Protected Note

Council continues to hold \$1,500,000 in a CPN called Octagon. Repayment of the principal is supported by a capital guarantee which ensures full repayment of capital invested at maturity. The estimated market value of the investment as at 30 June 2014 was \$1,443,900 and as the term approaches the maturity date, this value increases and could return a small capital profit. This investment is no longer earning any investment income and is adversely impacting the achievement of Council's benchmark rate of return.

Income Return

The average rate of return on investments for the month of 2.77% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 2.23% by 0.54% 24.22%.

On a year to date basis, interest received and accrued totals \$218,304 which is 57.45% of the annual budget. On a pro rata basis, interest income is 23.40% behind budget.

Rates on the NAB and ANZ at call accounts having been relatively high in previous months compared to the 60 and 90 day rates being offered for term deposits, have been adjusted downwards this month to reflect market movements.

With the recent reduction in official interest rates by the Reserve Bank of Australia and strong expectations by markets of up to two further reductions over the next six months, it is likely investment rates will continue to decline.

Depending upon the timing of forecast cash flows, consideration may have to be given to investing for longer terms to maintain higher interest yields.

Options

Nil

Financial Implications

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate.

However the amount of interest projected to be earned for the year is likely to require further revision as part of the third quarter Quarterly Budget Review Statement.

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Summary

Table 1: Investment Balances as at 31 March 2015

Financial Institution	Lodgement Date	Maturity Date	Total Days	Rating	Yield	Amount
At Call Accounts						
NAB Cash Maximiser	1-Mar-15	at call	at call	AA-	2.54%	3,488,085
ANZ at Call	1-Mar-15	at call	at call	AA-	1.35%	6,943
Westpac at Call	1-Mar-15	at call	at call	AA-	0.00%	23,308
NAB Eftpos At Call	1-Mar-15	at call	at call	AA-	0.00%	98,763
						3,617,099
Term Deposits						
Bank of Queensland	19-Feb-15	20-Apr-15	61	BBB+	2.90%	1,000,000
NAB	18-Feb-15	19-May-15	90	AA-	3.15%	1,500,000
Commonwealth Bank	16-Mar-15	15-Jun-15	90	AA-	3.02%	1,000,000
Suncorp Treasury	24-Mar-15	22-Jun-15	90	AA-	2.95%	1,000,000
						4,500,000
Capital Protected Note						
Octagon Ltd.	25-Oct-05	25-Oct-15	10 yrs	AA	0.00%	1,500,000
						1,500,000
TOTAL						9,617,099

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Table 2: At Call and Term Deposits - Monthly Movements

Bank	Opening Balance	Net Placements/ Withdrawals	Interest Accrued/ Received	Closing Balance
NAB Cash Maximiser	3,599,289	(120,000)	8,796	3,488,085
ANZ At Call	729,607	(723,000)	336	6,943
Westpac General At Call	46,751	(23,443)	-	23,308
NAB Eftpos At Call	228,894	(130,130)	-	98,764
Commonwealth Bank	1,005,673	(1,008,626)	2,953	-
Suncorp Treasury	1,009,180	(1,011,507)	2,327	-
Bank Of Qld	1,000,713		2,456	1,003,169
NAB	1,501,291		4,002	1,505,293
Commonwealth Bank	-	1,000,000	1,238	1,001,238
Suncorp Treasury	-	1,000,000	564	1,000,564
Total	9,121,398	(1,016,706)	22,672	8,127,364

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 31 March 2015.

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Item 17 Rates Report for Month Ending 31 March 2015

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Rates Officer – Alira Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report on Council's monthly rates and annual charges collection performance.

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Division of Local Government (DLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2014 was 11.41% which is slightly above the DLG recommended benchmark.

Issues

The outstanding rates and annual charges ratio as at 31 March 2015, is 10.38%. This figure is higher than the 10% benchmark proposed by the DLG.

Options

For Council Information

Financial Considerations

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

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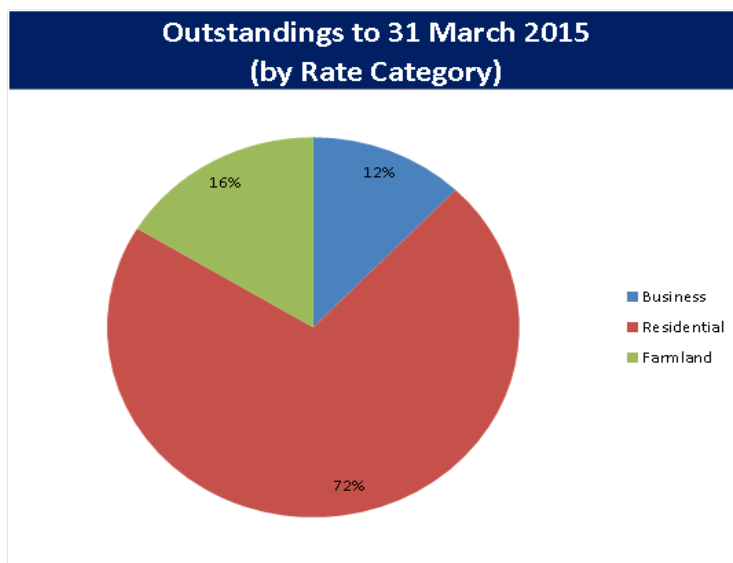
RATE/CHARGE TYPE	RATE ARREARS 2013/14	2014/15 LEVY	Pensioner Write off	Abandoned	Interest	Legal Fees	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2014/15	COLLECTION % 2014/15	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	633,482	7,322,344	(165,098)	(23,488)	25,134	71,461	7,863,835	(5,643,804)	2,220,031	71.77%	699,992	8.90%
Water	194,095	1,327,883	(73,121)	(2,043)	7,782	-	1,454,596	(1,016,808)	437,787	69.90%	196,095	13.48%
Sewerage	-	1,002,268	(52,208)	(887)	1,340	-	950,512	(694,765)	255,747	73.09%	60,875	6.40%
Garbage	207,235	1,840,964	(110,757)	(1,813)	8,777	(451)	1,943,954	(1,395,292)	548,661	71.78%	219,131	11.27%
TOTAL RATES AND ANNUAL CHARGES	1,034,812	11,493,459	(401,184)	(28,232)	43,032	71,010	12,212,896	(8,750,670)	3,462,227	71.65%	1,176,094	9.63%
Sewer Access (Water Billing)	451,689	196,177	-	(7,990)	7,167	-	647,044	(407,680)	239,364	63.01%	110,703	17.11%
Water Consumption	572,533	1,328,400	-	1,937	12,657	5,989	1,921,516	(761,070)	1,160,446	39.61%	252,877	13.16%
Sewer Consumption	34,788	126,000	-	(143)	672	-	161,316	(46,457)	114,859	28.80%	11,957	7.41%
TOTAL WATER SUPPLY SERVICES	1,059,010	1,650,577	-	(6,196)	20,496	5,989	2,729,876	(1,215,206)	1,514,669	44.52%	375,538	13.76%
GRAND TOTAL	2,093,822	13,144,036	(401,184)	(34,429)	63,528	76,999	14,942,772	(9,965,876)	4,976,896	66.69%	1,551,631	10.38%

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Analysis by Council staff has indicated that a majority of the rates and annual charges outstanding amount 72% relates to residential properties, while 16% relates to farmland and 12% to business.

See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Rates Type	Rates levy			Water levy			Grand Total
	General	Domestic Waste	Water Access	Sewer Access	Water Usage	Sewer Usage	
Business	73,793	31,654	19,618	25,366	26,033	11,957	188,421
Residential	376,846	183,900	176,477	146,212	226,844	-	1,110,280
Farmland	249,353	3,576	-	-	-	-	252,929
Total	699,992	219,131	196,095	171,578	252,877	11,957	1,551,631

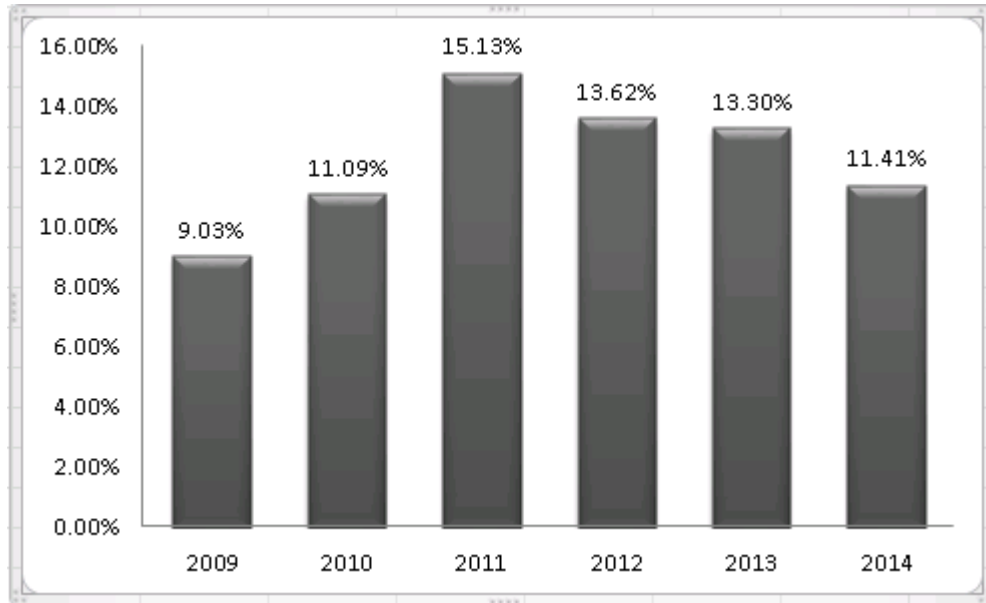
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

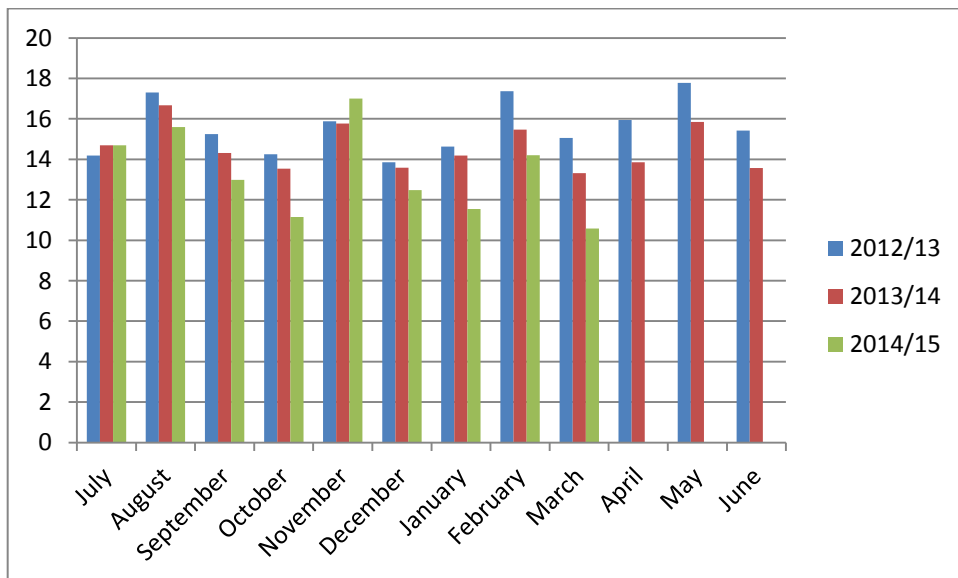
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Graph 1: Ratio by Year



Graph 2: Ratio Month by Month



RECOMMENDATION

For Council's information.

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Item 18 Deed Agreement with Infrastructure NSW for Allison Bridge

Division:	Technical Services
Management Area:	Road Operations
Author:	Director Technical Services – K Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Purpose

Provide Council with an update on the proposal to replace Allison Bridge and to authorise the General Manager to use Council's seal on a funding deed of agreement with the NSW Treasurer.

Background

The State Government received 228 Expression of Interest Applications for construction projects under the Fixing Country Roads Program. Of those applications, 87 were shortlisted for further application and consideration and of those 60 construction projects were successful in receiving funding. Council submitted 11 expression of interest applications and the Allison Bridge project was the only successful application.

Allison bridge is located on Black Stump Way 30km north of Coolah. The bridge was built in 1958. It is a three (3) span concrete bridge, total length 36 metres and 7.3 metres wide between kerbs. There are significant cracks in the bridge and one of the foundations is subsiding. As a result temporary support frames are in place. The bridge does not have structural capacity for Higher Mass Limit trucks and there are concerns it does not have structural capacity for General Mass Limit trucks.

Before the project commences, and before any funding is received from State Government, a Deed of Agreement must be executed between Council and the NSW Treasurer. Delegation to the General Manager by Council is required to enable execution of the agreement under Council's seal.

Issues

The current proposal for replacement of Allison Bridge is construction of a replacement bridge immediately upstream of the existing bridge. The new bridge is expected to be the same length as the existing bridge, however it is proposed to increase the carriageway width to 9.5 metres. There will be significant roadworks associated with the road realignment.

The tender documentation prepared for the project will be on the basis of design and constructing a new bridge on a new road alignment. The tenderers will be encouraged to submit an alternative proposal, if one exists, for strengthening the bridge on the current alignment.

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The timeframe for completing the project, as proposed in Council's funding submission, is 9 months, which includes the period for tender preparation, invitation, assessment and awarding of contract.

Options

Council has limited discretion in this matter given the condition of Allison Bridge and the significant levels of funding on offer. Council is required to make a financial contribution to the project.

Financial Considerations

The estimated cost of replacing Allison Bridge is \$2,010,000 with a breakdown as follows;

Design & preconstruction	\$60,000
Traffic Control	\$50,000
Bridge construction	\$1,300,000
Roadworks	\$450,000
Demolition of existing bridge	\$70,000
Project management	\$80,000
Total expenditure	\$2,010,000

The project will be funded from the following three sources;

Fixing Country Roads – Restart NSW	\$965,000
Australian Government – National Stronger Regions	\$965,000
Council	\$80,000
Total revenue	\$2,010,000

Formal advice is yet to be received from the Australian Government on the funding offer from, however the NSW Treasurer will not sign the Deed of Agreement until evidence of the offer is available.

RECOMMENDATION

The General Manager is authorised to use Council's Seal for executing a funding deed of agreement with the NSW Treasurer for the Allison Bridge project, which has a total project cost of \$2,010,000. Furthermore, Council contributes \$80,000 towards the cost of the project.

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Item 19 2014/15 Technical Services Works Program – Road Operations, Urban Services & Water Services

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – K Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The works program for the technical services division of Council for period ending 3 April 2015 is presented for information.

Background

The 2014/15 works program for all projects in Technical Services is presented in attachment 1.0. The report includes projects included in the 2014/15 budget and projects carried over from 2013/14. Also, the report includes 2014/15 projects where survey and design and investigation has commenced.

Attachment 2.0 contains a list of unsealed roads that have been maintenance graded since 1 July 2014. The attachment also include roads that are scheduled for maintenance grading over the next two months.

Issues

The works program presented in attachment 1.0 contains draft finish dates for each project.

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

Financial Considerations

The works program in attachment 1.0 contains budget allocations and year to date expenditure for all projects. The year to date figures are preliminary in nature and may change when as a result of calculations for the quarterly budget review.

RECOMMENDATION

That 2014/15 works program presented in attachment 1.0 and attachment 2.0 is noted for information only.

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Attachment 1.0 – Technical Services Works Program Report for Period Ending 3 April 2015

Task Name	Finish Date	Budget Allocation (\$)	YTD Cost (\$)	% Complete
Technical Services		13,163,275	5,166,961	39%
Asset Design Services		86,305	47,265	25%
Software Upgrades	Fri 27/03/15	13,000	5,649	50%
Traffic Counter	Fri 26/06/15	15,000	8,370	50%
Binnia St Median Ext.	Fri 26/06/15	0	0	0%
Bridge design - Orana Rd	Fri 19/12/14	15,000	2,827	60%
Cycleway Mary Jane Cain Bridge- design	Mon 1/12/14	6,005	6,005	100%
Road Safety Program		37,300	24,414	0%
Keep our kids safe	Fri 24/04/15	4,000	0	30%
Just slow down	Fri 24/04/15	6,000	0	50%
Free cuppa for driver	Fri 24/04/15	1,500	0	50%
Workshops for Supervisors of L Drivers	Fri 24/04/15	1,800	0	0%
Pedestrian Access Mobility Plan	Mon 1/12/14	24,000	24,414	100%
Fleet Services		2,726,174	900,417	0%
Minor Plant Purchases	Fri 27/03/15	15,000	5,756	25%
Plant Purchases	Fri 27/03/15	2,562,800	837,388	70%
Emulsion tank rehab - Coolah depot	Fri 27/03/15	25000	21,964	80%
Coona depot - upgrade projects	Fri 26/06/15	19496	15,779	0%
Dunedoo depot - Underground fuel storage	Fri 26/06/15	68478	1,130	20%
Lunch room - Mendooran depot	Fri 27/03/15	5400	5,400	100%
Cricket pitch roller - Coolah	Fri 24/10/14	15,000	13,000	100%
Radio Network	Fri 26/06/15	15,000	0	0%
Road Operations		6,847,890	3,029,246	3%
RMS Work Orders		1,927,826	1,164,287	0%
Works Orders	Fri 26/06/15	1,927,826	1,164,287	60%
Reseals		736,973	703,942	0%
Baradine reseals	Fri 27/03/15	13,700	10,613	100%
Binnaway reseals	Fri 27/03/15	11,800	20,622	100%
Coolah reseals	Fri 27/03/15	22,300	25,042	100%
Coonabarabran reseals	Fri 27/03/15	74,814	101,004	100%
Dunedoo reseals	Fri 27/03/15	19,600	0	0%
Mendooran reseals	Fri 27/03/15	15,800	250	0%
Local roads reseals			0	0%
Baradine Goorianawa	Fri 27/03/15	33,000	26,881	5%
Avonside Road	Fri 27/03/15	29,720	29,720	100%
New Mollyan Road	Fri 27/03/15	59,400	46,975	100%
Box Ridge Road	Fri 27/03/15	19,634	19,634	100%

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Task Name	Finish Date	Budget Allocation (\$)	YTD Cost (\$)	% Complete
Boomley Road	Fri 27/03/15	9,075	6,149	100%
Cobborah Road	Fri 27/03/15	60,720	46,865	100%
Kanoona Road	Fri 27/03/15	3,392	3,392	100%
Indian Lane	Fri 27/03/15	29,700	26,012	100%
Neilrex Road	Fri 27/03/15	53,018	47,963	100%
Regional Rd reseals	Fri 27/03/15	281,300	292,820	100%
Local Roads	Fri 25/10/15	2,848,615	679,262	4%
Bridge - Worrigal Creek	Fri 25/10/15	313,000	0	10%
Bridge- Baradine Creek	Fri 25/10/15	1,050,000	10,227	10%
Bridge - Kenebri	Fri 25/10/15	481,000	0	10%
Orana Rd - Coolaburragundy River	Fri 29/01/16	300,000	0	0%
Ross Crossing Bridge	Fri 29/01/16	0	0	0%
Coolah Ck Rd Rehab	Fri 19/12/14	134,233	134,233	100%
Quia Rd Rehabilitation	Fri 26/06/15	120,000	5,517	5%
Gravel Road Resheeting		760,232	529,285	0%
Goolhi Rd	Fri 7/11/14	111,383	111,705	100%
Keeches Rd	Fri 7/11/14	82,499	77,814	100%
Bakers Lane	Fri 7/11/14	24,850	24,981	100%
Schumacks Rd	Fri 7/11/14	15,394	15,394	100%
Mt Cenn Cruich Rd	Fri 26/06/15	70,000	41,697	60%
Premer Estate Rd	Fri 26/06/15	50,000	33,360	80%
Stoney Point Rd	Fri 26/09/14	30,000	11,835	100%
Mitchell Springs Rd	Fri 29/05/15	100,000	14,375	10%
Doganabuganaram Rd	Fri 26/06/15	75,000	16,518	15%
Homestead Rd	Fri 27/03/15	20,000	47,663	30%
Merotherie Rod	Fri 27/03/15	20,000	0	100%
All Weather Rd	Fri 27/03/15	51,019	53,585	100%
Mooren Rd	Fri 27/03/15	50,000	19,376	100%
Banoon Rd	Fri 28/11/14	60,087	60,982	100%
Regional Roads		1,334,476	481,755	2%
Pavement Rehabilitation MR55	Fri 27/03/15	215,192	212,437	100%
Shoulder widening MR55	Fri 27/03/15	169,000	86,152	0%
Saltwater Ck Bridge - Guardrail, final seal	31/01/2015	100,284	98,195	100%
Mow Creek Bridge	Fri 26/06/15	850,000	84,971	10%
Urban Services		2,370,883	917,226	13%
Horticulture		447,201	121,808	0%
Binnaway Progress Ass'n	Fri 28/11/14	5,000	5,000	100%
Mendooran Park Toilets	Fri 26/06/15	32,631	0	40%

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Task Name	Finish Date	Budget Allocation (\$)	YTD Cost (\$)	% Complete
Milling Park Toilet -CTF	Fri 26/06/15	250,000	36,027	30%
Milling Park playground equip - CTF	Fri 26/06/15	89,000	25,669	5%
Toilets, Nandi Park & Timor Rock Park	Fri 26/06/15	70,570	55,112	50%
Ovals		41,752	107,264	19%
Baradine Tennis Courts Resurface	Wed 1/10/14	35,000	44,630	100%
Baradine Grandstand	Fri 8/08/14	7,550	0	100%
Binnaway Grandstand	Fri 8/08/14	14,320	5,782	100%
Bowen Oval	Tue 30/09/14	2,882	6,114	100%
Robertson Oval Improvements - CTF	Fri 29/05/15	480,000	50,738	10%
Coona. Netball crts	Fri 29/05/15	25,000	0	25%
Swimming Pools		62,090	22,347	0%
Dunedoo replace filter media	Fri 26/06/15	12,000	0	0%
Mendooran - repair leak - toddlers pool	Fri 26/06/15	10,000	10,257	100%
Concrete repairs - Coona	Fri 26/06/15	15,000	0	0%
Baradine Pool - leak protection	Fri 26/06/15	13,000	0	0%
Shade shelter - Baradine Pool	Fri 26/09/14	12,090	12,090	100%
Town Streets Baradine		133,746	24,968	15%
Flood Levee Invest	Fri 26/06/15	120,000	21,101	40%
Baradine Foot Rehab	Fri 27/03/15	10,000	0	0%
Walker street k&g	Fri 25/07/14	1,746	1,746	100%
Baradine Street bins	Fri 26/06/15	2,000	2,121	0%
Town Streets Binnaway		103,750	5,703	2%
David street k&g	Fri 29/08/14	55,750	0	10%
Street Lights	Fri 27/03/15	0	0	0%
Garbage bins, Renshaw Street	Fri 26/12/14	8,000	5,703	100%
Footpath rehabilitation	Fri 27/02/15	5,000	0	0%
Railway Street (Napier to Renshaw)	Fri 29/05/15	35,000	0	0%
Town streets Coolah		311,737	49,786	13%
Binnia St. kerb blisters	Fri 5/09/14	40,281	40,744	100%
Booyamurra St. rehab	Fri 26/06/15	208,456	341	0%
Street Light - Coolah	Fri 27/03/15	8,000		0%
Coolah Foot Rehab	Fri 24/04/15	15,000	8,379	100%
Intersection Treatments Binnia	Fri 26/06/15	40,000	322	0%
Town Streets Coona		260,776	165,627	25%
John Street K&G, eastern side	Fri 19/09/14	26,306	26,726	100%
Dalgarno St K&G rehab	Fri 19/09/14	21,470	21,470	100%
Cycleway Newell Hwy	Wed 9/07/14	60,000	61,412	100%
Cycleway - Newell Hwy - 2nd stage	Fri 19/09/14	45,000	0	0%

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Task Name	Finish Date	Budget Allocation (\$)	YTD Cost (\$)	% Complete
Robertson Street rain garden	Sat 29/11/14	8,000	0	0%
John St K&G (west side)	Fri 29/05/15	70,000	56,019	80%
Footpath Cassilis Street	Fri 22/05/15	30,000	0	0%
Town Streets Dunedoo		999,831	416,761	33%
Dish drain const	Fri 30/01/15	22,831	22,906	100%
Dunedoo Foot Rehab	Fri 24/04/15	10,000	6,769	60%
Heavy vehicle parking area - CTF	Fri 26/06/15	422,000	301,878	70%
RV Parking area - CTF	Fri 26/06/15	155,000	37,986	40%
Bolaro Street beautification - CTF	Fri 26/06/15	390,000	47,222	2%
Town Sts Mendooran		10,000	2,962	0%
Mendooran Foot Rehab	Fri 24/04/15	10,000	2,962	30%
Water		930,607	226,863	0%
Baradine		187,184	10,184	0%
Meter replacements	Fri 26/06/15	4,000	0	0%
WTP building renovations	Fri 17/04/15	48,000	0	0%
WTP - improvements	Fri 17/04/15	40,000	0	0%
WTP clarifier rehab	Fri 17/04/15	85,000	0	0%
Namoi Street main extension	Fri 29/08/14	10,184	10,184	100%
Binnaway		54,000	0	0%
Mains replacement	Fri 26/06/15	50,000	0	0%
Meter replacements	Fri 26/06/15	4,000	0	0%
Coolah		65,988	35	0%
Meter replacements	Fri 26/06/15	4,800	35	0%
Wentworth St Res relining	Fri 26/06/15	11,188	0	0%
Main extension - rem dead end	Fri 26/06/15	50,000	0	0%
Coonanbarabran		517,746	131,779	0%
Meter replacements	Fri 26/06/15	5,195	0	0%
Main replacement	Fri 26/09/14	106,556	78,802	80%
Security audit	Fri 26/06/15	20,000	0	0%
Main extension, Queenie Street	Fri 26/06/15	149,995	22,666	10%
Telemetry software	Fri 29/05/15	3,253	3,253	100%
Timor Dam fence repairs	Fri 26/06/15	230,000	25,693	10%
Tools - Coona water	Fri 29/05/15	2,747	1,365	0%
Dunedoo		80,308	75,365	0%
Meter replacements	Fri 26/06/15	4,000	359	0%
Main. Bolaro (Tallawang-Merrygoen)	Fri 27/02/15	20,860	429	0%
Main. Ext (Evans street)	Fri 26/06/15	0	23,658	0%
New Bore	Fri 25/07/14	47,448	47,448	100%

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Task Name	Finish Date	Budget Allocation (\$)	YTD Cost (\$)	% Complete
Reservoir rehab.	Fri 26/06/15	0	0	0%
Sodium Hypochlorite-standby pump	Fri 29/05/15	5,000	3,471	100%
Minor plant	Fri 31/10/14	3,000	0	0%
Mendooran		25,381	9,500	0%
Meter replacements	Fri 26/06/15	4,000	0	0%
water pressure project	Fri 31/10/14	21,381	9,500	50%
Sewerage		201,416	45,944	0%
Baradine		28,000	12,733	0%
Replac. vacuum components	Fri 26/06/15	28,000	12,733	10%
Coonabarabran		109,080	11,854	0%
Mains relining	Fri 3/04/15	94,080	0	0%
Replace steel rods	Fri 19/12/14	3,000	404	0%
Sewer camera replacement	Fri 29/08/14	12,000	11,450	100%
Coolah		0	21,357	0%
STP upgrade	Fri 26/06/15	0	21,357	0%
Dunedoo		14,336	0	0%
STP upgrade	Fri 26/06/15	14,336	0	0%
Binnaway		50,000	0	0%
Sewerage investigation	Fri 26/06/15	50,000	0	0%

Attachment 2.0 – Maintenance grading on unsealed local rural roads Unsealed Roads – Maintenance grading since 1 July 2014

Road Name	Cat	Dist	Road Name	Cat	Dist
A'Becketts Rd	2	7.2	Jerrys Rd	3	0.6
Albert Wright Rd	3	1	Kanoona Rd	1	2.2
All Weather Rd	1	1.9	Keech's Rd	2	11.8
Apricot Ln	2	1.4	Kilchurn	2	4.8
Bakers Ln	3	5.5	Locknaw Rd	3	4
Balmoral Rd	3	2	Lynwood Rd	2	1.7
Bellings Rd	2	3.5	Major Mitchell Rd	2	0.7
Beni Rd	1	10.6	Maranoa Rd	2	5
Berowra Rd	1	4.2	Merebene Rd	3	2
Binnia Hills Rd	3	1	Methrotherie Road	2	2
Borah Creek Rd	2	9.7	Mia Mia Rd	2	9.8
Borambitty Rd	2	3.8	Minnedah Rd	3	1.2
Bourke and Halls Rd	3	5.1	Mitchell Springs	1	3.5

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Road Name	Cat	Dist	Road Name	Cat	Dist
Brenti Rd	3	3.5	Monks Rd	2	1
Brooklyn Rd	1	4	Moorefield Rd	2	1.8
Brooks Rd	1	23.6	Mt Nombi	1	8.2
Brown Springs Rd	3	3.4	Munns Rd	1	9.2
Bulga	3	1.1	Murphys	3	1.4
Caledonia Rd	1	10	Myall Plains Rd	3	12.4
Cenn Cruiach Road	3	14	Nalders Rd	3	1.7
Cobborah	2	12.1	Narangarie Rd	3	3
Corella Rd	3	2.4	Narrawa Rd (North)	3	8.1
Creenaunes Rd	2	2.6	Nash Road	3	5.2
Cumbil Rd	2	19	Neible Rd	3	6.4
Dandry Rd	1	14	Oakey Creek Rd	2	6
Dennykymine Rd	1	27.8	Pine Ridge Rd	1	7.9
Doganabuganaram Road	2	2.72	Premer Estate Rd	2	5
Dows Lane	2	1	Premer Estate Road	2	5.7
Eagleview Rd	3	1.5	Quaker Tommy Rd	3	7.2
Emu Ln	3	0.3	Ropers Rd	1	24.5
Finlays Rd	3	4	Salaks Rd	2	6
Flags Rockedgiel Rd	1	8.5	Schumaks Rd	2	1.2
Flags Rockedgiel Road	1	3.8	Sleighholmes Rd	2	2.5
Galashiels Rd	3	0.8	Stannix Park Rd	3	1
Gentle Annie Rd	1	8.2	Stoney Point	3	5.2
Goolhi Rd	1	22.6	Tannabah Road	2	2
Guinema	2	12.3	Three Hills Road	2	0.5
Gum Nut Rd	3	0.6	Tothill	3	3
Gundare Rd	1	5.2	Turee Vale Rd	2	6.6
Hawkins Road	3	2	Ulungra Springs Rd	3	1.7
Heads Rd	3	1.5	Upper Laheys Creek Rd	2	4.9
Hickeys Rd	2	7.8	Wangmans Rd	2	3
Hollymount Road	2	2.1	Wardens Rd	2	6.8
Homestead Rd	3	7.2	Warkton Rd	1	4
Honeypot	3	0.6	Wattle Springs	2	3.8
Hotchkiss Rd	2	4	Wyuna Rd	1	22.7
Indians Ln	1	4.5	Yarragrין Rd	1	6.6

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Roads Scheduled for Maintenance next 2 months

Three Hills
Morrisseys
Yearinan
Kurrajong
Avonside
Lower Laheys Creek
Leaders
Sherbrooke
Sleightholomes
Sansons Lane
Goragilla
Saltwater

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Item 20 Planning Proposal

Division:	Development Services
Management Area:	Town Planning
Author:	Town Planner – Alia Slamet
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU1.1 Council conducts periodic reviews of its planning instruments to ensure that land use planning supports the long term sustainability of our local communities and our economy

Reason for Report

To consider submissions received and agency consultation outcomes following completion of public exhibition and community consultation for the Planning Proposal for 'dwelling permissibility in the RU1 Primary Production Zone'.

Background

On 20 November 2014, Council resolved to lodge a planning proposal with the Department of Planning and Environment (The Department) for Gateway Determination to amend the Warrumbungle Local Environmental Plan 2013 (WLEP) as follows:

1. To make provision for the erection of a dwelling (pending consideration of any environmental impacts relating to the land) on any allotment in Zone RU1 Primary Production, if: the allotment was created before the commencement of the WLEP; the allotment was previously Zoned 1(b) General Rural or 1(c) Rural Small Holdings under the Coonabarabran LEP; and if the allotment achieves the applicable minimum lot size under its former Zone.
2. To include a sunset clause for the above inclusion to enable the WLEP to revert to what it was at the time of gazettal in 2013.

On 9 December 2014 The Department issued a Gateway Determination that the Planning Proposal should proceed subject to conditions including community consultation and agency consultation with the NSW Rural Fire Service.

The Planning Proposal was referred to the NSW Rural Fire Service (RFS) on 6 January 2015. On 3 February 2015 a response was received advising that the RFS has no objection to the Planning Proposal but that development applications for the land concerned are required to comply with current bushfire protection policy and regulation. The RFS agency comment is included as an enclosure to this report. The RFS comment regarding 'rezoning' should be disregarded as there is no land to be rezoned under the Planning Proposal.

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The Planning Proposal was placed on public exhibition for 43 days, from 5 February to 19 March:

- Notification of the public exhibition period was published in the Coonabarabran Times, Coolah Diary, Dunedoo Diary, Mendooran Pride, as well as Council's website and by Radio on Coona FM and 3 Rivers FM.
- Letters were sent to individuals who were known to Council to have interest in the planning proposal and who had specifically requested notification of public exhibition.
- The Planning Proposal document was made available for inspection at Coonabarabran Council Office, Coolah Council Office, Dunedoo Library, Mendooran Post Office, Binnaway RTC and Baradine RTC/post office.
- Public consultation sessions were held at the Coonabarabran Council Office, Baradine RTC and Coolah Council Office.

The Planning Proposal was intentionally put on public exhibition at the end of the typical summer holiday period so that the community had the opportunity to be properly notified of the proposal and to engage in the community consultation process.

A total of 6 people attended the consultation sessions held at the Coonabarabran Council Offices. There were no attendees for the consultation sessions held at Baradine and Coolah. For the 6 attendees at Coonabarabran, 4 of the enquiries were attended to on the spot and 2 required follow up investigations by Council's Town Planner and subsequent letters were issued containing written advice.

Consideration of Submissions

A total of 2 submissions were received during the public exhibition period; both submissions are included as enclosures to this report.

Submission 1: The first submission (received 24 February 2015) requested a 'building entitlement' for their land.

Councils Comment:

The author of the submission has been in previous contact with Council's Town Planner and has been advised that if the Planning Proposal proceeds (in its exhibited form) that a dwelling would be permissible with consent on the land in question.

Submission 2: The second submission (received 19 March 2015) confirms support for the Planning Proposal with the exception of the 5 year sunset period pertaining to the application of the amendment.

The submission claims that the sunset period may result in the pursuit of compensation by land owners once the sunset period is over, where land owners were not notified of the status of dwelling entitlement (by Section 149 Certificate) prior to purchase of the land.

The author also attached their former submission (prepared by a planning consultant) lodged during exhibition of the Draft Warrumbungle LEP in 2012. The submission to the Draft LEP argues for the protection of dwelling entitlements that existed under the Coonabarabran Local Environmental Plan 1990 but that would be 'lost' under the new WLEP. It also argues that Council's Land Use Strategy is in support of protecting pre-existing dwelling entitlements.

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Councils Comment:

Removal of the sunset provision from the Planning Proposal means there would be no expiry on realising pre-existing dwelling entitlement on land that is eligible under the amendment.

Instead of prioritising land for agricultural use/primary production, this would have the effect of increasing the potential for realisation of residential development on approximately 2,043 individual rural allotments and also underutilisation of agricultural areas in cases where people buy up and 'sit on land' that has unlimited dwelling entitlement. This is likely to have an adverse impact upon the strength of the Shire's most significant economic industry.

It is important to note that one of the key strategic objectives of Council's Land Use Strategy and subsequently the WLEP is the protection of agricultural/primary production lands from fragmentation and land use conflicts associated with sprawling rural-residential development in un-serviced areas.

The extensive application of a single rural zone (RU1 Primary Production) and large minimum lot sizes for a dwelling, was undertaken to not only protect the Warrumbungle Shire's most important economic industry, but also in consideration of the existing residential land supply, population forecasts and associated housing demands for the Shire. The Land Use Strategy supplied the strategic justification for these changes under the WLEP.

The Land Use Strategy includes actions that are in favour of protecting pre-existing dwelling entitlement, however not in perpetuity. Instead, subject to 5 year sunset period. As such, the current Planning Proposal (in its exhibited and Gateway Determination form) is consistent with the Actions of Council's Land Use Strategy, which attempts to strike a balance between protection of primary industry lands, while affording land owners the opportunity to act upon their pre-existing dwelling entitlement.

The author of the second submission has warned that a 5 year sunset period is likely to result in the pursuit of compensation by land owners when they realise they can no longer take advantage of their pre-existing dwelling entitlement.

The potential for successful compensation claims must be considered in light of the very nature of planning policy and its propensity for change, typically as a result of flow-on State Government Policy changes. This Planning Proposal, which has thus far been supported by Council, is consistent with the Land Use Strategy, State Environmental Planning Policy (Rural Lands) 2008 and Ministerial Direction 1.5 Rural Lands and has been created in accordance with the required plan-making process. As part of this process, every opportunity reasonable was taken to notify the community of the Planning Proposal during public exhibition.

The intent of this Planning Proposal is largely to cater for the social and economic interests of some private land owners, so that they may act upon pre-existing dwelling entitlements that were 'lost' under the WLEP. The sunset period on this opportunity is proposed in order to create some compromise between these private landowner interests with the interests of the collective of the Shire to protect primary production lands.

In order to provide as much information as possible to future land owners, if the Planning Proposal is adopted (gazetted) it may be practicable to provide advice on Section 149(2)(5) Certificates that the land is eligible for a dwelling with Council consent subject to a 5 year

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sunset period. It may also be practicable to notify all existing relevant land owners that the opportunity to act upon pre-existing dwelling entitlement is available for a 5 year period.

Issues

After public exhibition and consideration of submissions received there are a number of steps that need to be undertaken to progress this matter forward; these steps are as follows:

- Council is required to submit a request to The Department for drafting of the amendment.
- The Department will assist Council in the preparation of mapping.
- The Department (Western Region Office) will then request for the Plan to be drafted and for a Parliamentary Counsel's Opinion that the plan may legally be made. Once confirmed, a copy will be forwarded to Council for review. After review of the documentation, if Council decide to make the Plan without variation, Council is required to send a request to The Department for notification of the LEP amendment.

Options

Proceed with the Planning Proposal as per the Gateway Determination issued by The Department, and as resolved by Council in November 2014.

Financial Considerations

The planning proposal has been undertaken in-house and will continue to be dealt with by Council's Town Planner.

RECOMMENDATION

That Council continues to proceed with the Planning Proposal as per the Gateway Determination, as approved by The Department and as per Council's resolution of 20 November 2014 (Resolution 177/1415).

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Item 21 Compulsory Acquisition of Land – Visitor Information Centre Car Park

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk - Jennifer Parker
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4.1 Ensure that Council's governance practices, policies and procedures are continuously assessed and revised in reference to the long-term goals of the CSP.

Reason for Report

To provide Council with an update on the acquisition process as resolutions remain outstanding for a period greater than 12 months.

Background

At the Ordinary Meeting of Council on 18 October 2012 Council resolved -

*That Council proceed with the acquisition of the Visitor Information Centre Coonabarabran Crown Land Reserve R120017 being Lot 589 DP721790 in Coonabarabran, Coonabarabran Parish, Gowen County by compulsory acquisition under the Land Acquisition (Just Terms Compensation) Act 1991. **FURTHERMORE;***

- 1. That the General Manager be granted authority for an application to be made for the approval of the Governor to be obtained under Section 19 of the Land Acquisition (Just Terms Compensation) Act 1991 to the gazettal of an acquisition notice.*
- 2. That Council confirm that all minerals are to be excluded from the compulsory acquisition.*
- 3. That the land when acquired be classified as operational land.*
- 4. That the Mayor and General Manager be authorised to use the Warrumbungle Shire Council seal in the process of acquisition of this land.*
- 5. That a further report will be brought back to Council when all costs involved in the compulsory acquisition including purchase price and solicitors' costs are ascertained. **(Resolution 123/1213)***

A further council resolution was made in December 2014 resolving -

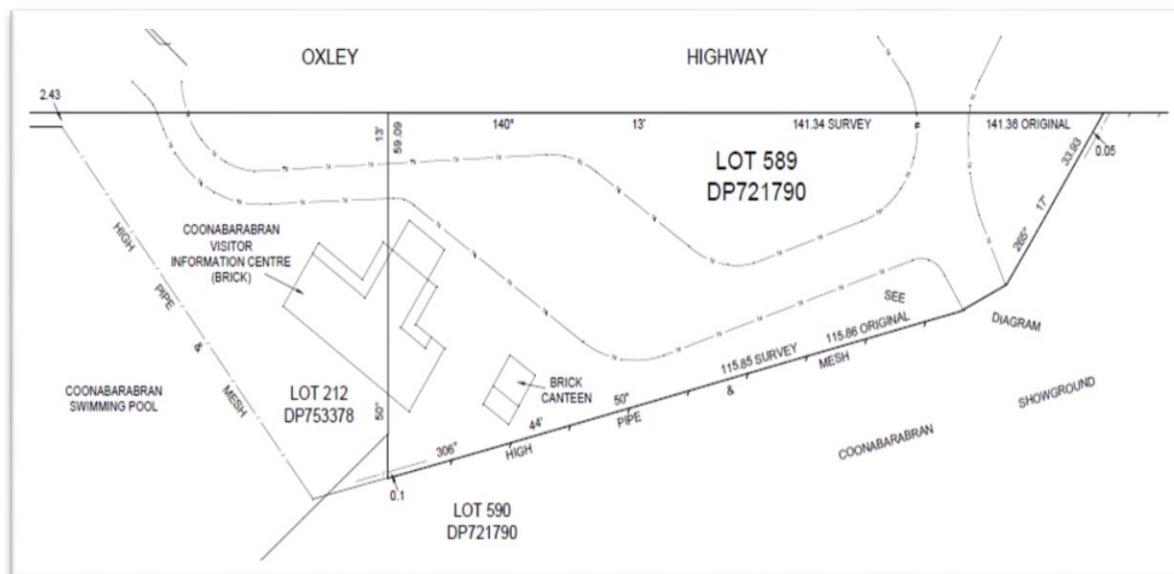
*That Council proceed with the acquisition of the Visitor Information Centre Coonabarabran Crown Land Reserve R120017 being Lot 589 DP721790 in Coonabarabran, Coonabarabran Parish, Gowen County by compulsory acquisition under the Land Acquisition (Just Terms Compensation) Act 1991. **(Resolution 217/1314)***

Issues

Lot 589 DP721790 is a Crown Reserve (R120017) for car parking under the care of Warrumbungle Shire Council on behalf of the Crown. R120017 should only be utilised as a car park. The Crown technically has the right to order any buildings on the reserve be pulled down as they do not fulfil the lands designated use.

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Extract from Survey by Gleeson Surveying 30-08-12

Options

Council has taken steps to proceed with the acquisition with the Department of Crown Lands, however the resolutions remain outstanding. It is recommended that Council continue with the acquisition process.

Financial Considerations

As reported previously, the property is approximately 0.58ha with a commercial market value of approximately \$40,000 - \$60,000. There is no comparable land available in this region so market value is related to commercial land sold in the industrial estate north of Coonabarabran.

At this point in time, no budgetary allowance has been provided, as it is unknown the timeframe when this matter will be finalised, however Council needs to be mindful that the acquisition of land could be around the abovementioned figure.

RECOMMENDATION

That Council continues the acquisition as resolved previously via Resolutions 123/1213 and 217/1314.

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Item 22 Development Applications

Division: Development Services

Management Area: Regulatory Services

Author: PA to Director Development Services – Kelly Dewar

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU 4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications

(i) Approved – March 2015

Complying Development (Set Criteria) Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA1/2015	27/01/2015	20/03/2015	Josephine Redden	48-50 Cassilis Street	Coonabarabran	Alterations and additions – change of use from Commercial to Residential	0
DA6/2015	30/01/2015	2/03/2015	Warren Scifleet	5836 Warrumbungle Way	Binnaway	Subdivision	0
DA8/2015	02/03/2015	05/03/2015	Warrumbungle Shire Council	Bolaro Street	Dunedoo	Construction of Skate Park	0
DA9/2015	02/03/2015	10/03/2015	Warrumbungle Shire Council	38 Narren Street	Baradine	Alterations and additions to Hall	0

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Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA11/2015	03/03/2015	17/03/2015	Anne Williams	39 Dalgarno Street	Coonabarabran	Alterations and additions change of use	0
DA12/2015	10/03/2015	20/03/2015	Claire McCallum	20-22 King Street	Coolah	Erection of shed/garage	0
DA35/2014	08/12/2014	17/03/2015	Warrumbungle Shire Council	40 Sullivan Street	Dunedoo	Removal of Underground Petroleum Storage System and remediation of land and installation of above ground fuel tanks	0

RECOMMENDATION

That Council note the Applications and Certificates Approved, during March 2015, under Delegated Authority.