

WARRUMBUNGLE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGLE SHIRE COUNCIL HELD
AT THE COUNCIL CHAMBERS, COOLAH ON THURSDAY, 15 MAY 2014 COMMENCING AT
10.04AM PAGE 1**

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, General Manager (Steve Loane), Director Corporate Services (Rebecca Ryan), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan)

In attendance: Corporate Services Admin Officer (Erin Player) and Manager Administration & Customer Service (Sally Morris) (minutes)

APOLOGIES: Cr Denis Todd

338/1314 RESOLVED that the apologies of Cr Denis Todd be accepted.

**C Sullivan / R Sullivan
The motion was carried**

10.05am

Presentations

Don Ramsland – Castlereagh Macquarie County Council

Mr Ramsland addressed Council regarding the current situation with Castlereagh Macquarie County Council and loan request.

10.07am

Sue Freebairn – Rural Support Worker for the Rural Support Program.

Ms Freebairn talked about her role and the program which provides a valuable service to the NSW rural community. Rural Support Workers are located across NSW and play a critical role in providing reliable information and provide strategies to improve financial and health resilience for the community.

10.30am

Forum

Leonie Hutchinson addressed the meeting regarding the road surface damage caused by flooding on Cameron Place and about positioning of stalls at the Coolah Christmas Parade to be the same as other towns when they have a community event involving road closures.

10.36am

Declarations of Pecuniary and Non Pecuniary Interest.

Nil.

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 17 April 2014

339/1314 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 17 April 2014 be endorsed.

**R Sullivan / Capel
The motion was carried**

Item 2 Minutes of Traffic Advisory Committee Meeting – 24 April 2014

340/1314 RESOLVED:

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held on 24 April 2014 at Coonabarabran.

2. That the carpark at the Bowling Club be monitored over the next twelve months with particular attention being paid to truck movements into and out of the carpark and length of stay by trucks.

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3. That the following measures be taken in Bandulla Street, Mendooran, the aim of which is to reduce the frequency of speeding traffic:
 - Council to arrange for installation of edge lines in Bandulla Street, Mendooran.
 - Council to prepare a proposal for adjusting the location of speed zone on the eastern approach to Mendooran, including investigation of an 80 kph speed zone. The proposal to be submitted to RMS.
 - The Pedestrian Access Mobility Plan for Mendooran is completed with the aim of identifying access points on Bandulla Street.
4. That investigations be undertaken at the intersection of Manus Drive and Forest Road to determine if more or better warning signs are required.
5. That a review of street closure associated with the Coonabarabran Easter Bunny Bazaar event be held prior to the next meeting of the Traffic Committee, with invitation to attend sent to the Chamber of Commerce.
6. That Council arrange installation of a 'No Through Road' sign on Turee Vale Road.

**Capel / Schmidt
The motion was carried**

Item 3 Minutes of the Finance and Projects Committee Meeting – 1 May 2014

341/1314 RESOLVED:

1. That Council accepts the Minutes of the Finance and Projects Committee Meeting held on 1 May 2014 at Coolah.
2. That Council accepts the QBRS for the third quarter as correct and the supplementary vote of \$115,999 (decrease) be approved.
3. That the 3 Rivers Radio request for \$9,600 for a 1KW transmitter be included in the 2014/15 budget.
4. That the Draft 2014-2015 Operational Plan be accepted with a deficit budget of \$92,491.
5. That the 2014-2018 Draft Delivery Program adjustments be accepted resulting in a \$916k saving of capital expenditure over the outer 3 years with an additional saving of \$150k for the removal of Dunedoo Hall refurbishment from the capital program for the 2017/18 financial year, resulting in a total surplus of \$345k over the four years of the Delivery Program.
6. That the age of cemetery interment for child/infant be changed from 3 years old to 12 years old.
7. That the Draft Statement of Revenue Policy 2014/15 with amendments as noted be accepted.

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8. That the Draft Donation Policy 2014/15 with amendments as noted be accepted.

**R Sullivan / Capel
The motion was carried**

Item 4 Minutes of Robertson Oval Advisory Committee Meeting - 16 April 2014

342/1314 RESOLVED that Council accepts the Minutes of the Robertson Oval Advisory Committee Meeting held on 16 April 2014.

**C Sullivan / Capel
The motion was carried**

10.38am

Cr Coe joined the meeting.

Item 5 Brick Bats and Bouquets

Received.

Item 6 Report from Human Resources – May 2014

Received.

Item 7 Quarterly Staff Achievement Award – third quarter

343/1314 RESOLVED that Council approve MANEX's nomination of Darryl Watton Jnr for the winner of the Second Quarterly Staff Achievement Award.

**R Sullivan / Capel
The motion was carried**

Item 8 Adoption of 2014 Agency Information Guide

344/1314 RESOLVED that Council endorse and adopt the 2014 Agency Information Guide.

**Schmidt / Capel
The motion was carried**

Item 9 Council Resolutions Report May 2014

Received.

Item 10 Customer Service Charter Project – Warrumbungle Shire Council

345/1314 RESOLVED that Council approves the General Manager's proposal to undertake Community Consultation meetings followed by Staff/Councillor Workshops to develop the Warrumbungle Shire Council Customer Service Charter.

**Schmidt / Capel
The motion was carried**

10.43am

The General Manager announced the decisions of the Planning Assessment Commission regarding the Cobbora Coal Mine at Dunedoo.

10.45am

Item 11 Bank Reconciliation for month ending 30 April 2014

346/1314 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 30 April 2014.

**Schmidt / R Sullivan
The motion was carried**

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Item 12 Investments and Term Deposits for Month ending 30 April 2014

347/1314 RESOLVED that Council accept the Investments Report for the month ending 30 April 2014.

**Schmidt / Capel
The motion was carried**

Item 13 Rates Report for Month Ending 30 April 2014

Received.

Item 14 Stocktake April 2014

348/1314 RESOLVED that Council note the results of the April 2014 Stores Stocktake and approve a stock write-off of \$435.30.

**Coe / R Sullivan
The motion was carried**

Item 15 Sale of Land for Unpaid Rates

349/1314 RESOLVED that Council write off all Rates and Charges as per the schedule presented, including any interest accrued in the amount of \$30,674.58.

**Capel / C Sullivan
The motion was carried**

Item 16 Macquarie Regional Library Service Agreement 2014-2018

350/1314 RESOLVED that Council authorise the Mayor and General Manager to sign the Macquarie Regional Library Agreement 2014-2018 **FURTHERMORE** that Council approves the Draft MRL 2014-2018 Draft Strategic Plan and 2014-2018 Draft Delivery Program, including the Annual Operating Plan, Budget and Revenue (fees and charges) Policy and place on public exhibition for a period of twenty-eight (28) days.

**Schmidt / C Sullivan
The motion was carried**

Item 17 Quarterly Budget Review Statement for the Quarter Ending 31 March 2014

351/1314 RESOLVED that Council accept the Quarterly Budget Review Statement for the quarter ending 31 March 2014, and approve the requested supplementary votes for a total value of \$116k.

**Clancy / Capel
The motion was carried**

Item 18 Operational Plan and Delivery Program 2014/2015 to 2017/2018

352/1314 RESOLVED that Council make adjustments to the Warrumbungle Shire Council Delivery Program 2014/15 - 2017/18 and Operational Plan 2014/15 to achieve a balanced budget in 2014/15 and then accept and place on public exhibition for at least 28 days the revised Warrumbungle Shire Council Delivery Program 2014/15 -2017/18 and Operational Plan 2014/15.

**Schmidt / Capel
The motion was carried**

Item 19 2013/14 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

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11.20am

Presentation of Prize to Jenny Quera for 3rd place Winner of the Young WSC Snapper Competition for 2014 National Youth Week.

Presentation of Warrumbungle Shire Council Employee Excellence in Achievement Award to Darryl Watton Jnr.

11.25am

353/1314 RESOLVED that standing orders be suspended to break for morning tea.

**Schmidt / Capel
The motion was carried**

11.50am

354/1314 RESOLVED that standing orders be resumed.

**Schmidt / Capel
The motion was carried**

Item 20 Waste Levy

355/1314 RESOLVED that Council advise the NSW EPA that no expansion of the levy (Option 1) is Council preferred option **FURTHERMORE** that in the event that a waste levy is expanded into the non-regulated area, that Council advise the NSW EPA it prefers that the opt in levy system (Option 4) whereby Councils currently outside the levy area can choose to implement a waste levy at set or chosen rates is our preferred option.

**Capel / R Sullivan
The motion was carried**

Item 21 Crown Land Management Review White Paper

356/1314 RESOLVED that Council formulate a response to all questions raised by the white paper that are relevant to Warrumbungle Shire Council.

**Coe / Schmidt
The motion was carried**

Item 22 Development Applications

357/1314 RESOLVED that Council note the Applications Approved, during April 2014, under Delegated Authority.

**R Sullivan / Capel
The motion was carried**

11.54am

358/1314 RESOLVED that:

- (a) Council go into closed committee to consider business relating to relief from charges
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(b) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

**C Sullivan / Capel
The motion was carried**

WARRUMBUNGL E SHIRE COUNCIL

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11.59am

359/1314 RESOLVED that Council move out of closed Committee.

**C Sullivan / Capel
The motion was carried**

The General Manager announced the following resolution to the general meeting.

Item 1C Notice of Motion - Relief from Charges

360/1314 RESOLVED that

1. That Council's Cemetery Interment fees and charges schedule with respect to infants and minors be amended to apply to minors aged 0 - 12 years.

2. That in regards to the recent family burial that Council authorise the General Manager to refund and credit the amount of \$580.

**Clancy / Coe
The motion was carried**

12.00pm

Presentation from Director Technical Services regarding the Newell Highway Strategy.

There being no further business the meeting closed at 12.23pm.

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CHAIRMAN