

**WARRUMBUNGLE SHIRE COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGLE SHIRE COUNCIL HELD  
AT THE COUNCIL CHAMBERS, COONABARABRAN ON THURSDAY, 17 APRIL 2014  
COMMENCING AT 10.01AM** **PAGE 1**

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**PRESENT:** Cr Coe (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate Services (Rebecca Ryan), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan).

**In attendance:** Corporate Services Admin Officer (Erin Player) and Manager Administration & Customer Service (Sally Morris) (minutes)

**APOLOGIES:** Cr Peter Shinton

**301/1314 RESOLVED** that the apologies of Cr Peter Shinton be accepted.

**Todd / C Sullivan**  
**The motion was carried**

**Declarations of Pecuniary Interest and Non Pecuniary Interest**

Nil.

**Forum**

**10.02am**

Vincent Morrissey discussed the recent road works on Morrisseys Road. Letter sent to Council 25<sup>th</sup> March 2014 regarding the matter. The road is built on sand and is being widened causing vegetation to be removed.

**10.10am**

Rosemary Vass from the Coonabarabran Residents Against Coal Seam Gas (CRAG) discussed the issues of concern relating to the coal seam gas.

**10.21am**

Bob Harper discussed the Men's Shed licence agreement and the concerns with accesses from Essex Street.

**10.27am**

Brenda Young from CWA discussed the issues concerning the coal seam gas.

**REPORTS**

**Item 1 Minutes of Ordinary Council Meeting – 20 March 2014**

**302/1314 RESOLVED** that the resolutions contained in the Minutes of the Ordinary Council meeting held on 20 March 2014 be endorsed.

**Clancy / Capel**  
**The motion was carried**

**Item 2 Minutes of Consultative Advisory Committee Meeting – 5 March 2014**

**303/1314 RESOLVED** that Council notes the Minutes from the Consultative Advisory Committee meeting held on 5 March 2014 at Coonabarabran.

**Clancy / Todd**  
**The motion was carried**

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**Item 3 Minutes of the Baradine Memorial Hall Advisory Committee Meeting 15  
October 2013**

**304/1314 RESOLVED** that the minutes of the Baradine Memorial Hall Advisory Committee held on 15 October 2013 be accepted.

**Todd / Capel**  
**The motion was carried**

**Item 4 Minutes of Robertson Oval Advisory Committee Meeting – 19 February 2014**

**305/1314 RESOLVED** that Council accepts the Minutes of the Robertson Oval Advisory Committee meeting held on 19 February 2014.

**C Sullivan / Capel**  
**The motion was carried**

**Item 5 Minutes of Work Health & Safety Meeting – 4 March 2014**

**306/1314 RESOLVED** Council accept the minutes from the Work Health & Safety Committee meeting held on 4 March 2014 at Coolah.

**Schmidt / Clancy**  
**The motion was carried**

**Item 6 Economic Development and Tourism Advisory Committee Meeting Minutes –  
8 March 2014**

**307/1314 RESOLVED** that :

1. Council accepts the Minutes of the Economic Development & Tourism Advisory Meeting held on 8 March 2014 at Coonabarabran.
2. That Nanice Kaloumaira be recognised as the Binnaway Progress Association and Marie Hensley be recognised as the Dunedoo District Development Group representatives to the EDT Advisory Committee.
3. That Council accepts the quote for Danthonia Signs for the production of three shire boundary signs with the inclusion of the Traditional Lands sign (noting that Danthonia is on the LG Procurement list for QC for signs for LG) and FURTHERMORE proceeds, within the budget allocation, with the installation of the first three signs to be placed at the following points:
  - Newell Highway – at Gilgandra/Warrumbungle Shires boundary
  - Newell Highway – at Narrabri/Warrumbungle Shires boundary
  - Oxley Highway – at Gunnedah/Warrumbungle Shires boundary
4. That Council allocates a further \$20,000 to progress the installation of a further 3 signs; giving a total of 6 Shire boundary signs in year one of the project.  
*General Manager's comment: subject to budget considerations.*
5. That the investigation of an Economic Modelling kit for Warrumbungle Shire Council be no longer pursued.
6. That the concept of a Star Wall at the Coonabarabran Visitor Information Centre not be pursued.

**Clancy / Schmidt**  
**The motion was carried**

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**Item 7 Minutes of Warrumbungle Liquor Accord Incorporated Meeting – 13 March 2014**

**308/1314 RESOLVED** that Council notes the Minutes of the Warrumbungle Liquor Accord Incorporated Meeting held on 13 March 2014 at Coonabarabran.

**R Sullivan / Schmidt**  
The motion was carried

**Item 8 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 13 March 2014**

**309/1314 RESOLVED** that Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 13 March 2014 at Dunedoo.

**C Sullivan / Capel**  
The motion was carried

**Item 9 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 20 March 2014**

**310/1314 RESOLVED** that Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 20 March 2014 at Dunedoo.

**C Sullivan / Capel**  
The motion was carried

**Item 10 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 27 March 2014**

**311/1314 RESOLVED** that Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 27 March 2014 at Dunedoo.

**C Sullivan / Capel**  
The motion was carried

**Item 11 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 3 April 2014**

**312/1314 RESOLVED** Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 3 April 2014 at Dunedoo.

**C Sullivan / Capel**  
The motion was carried

**Item 12 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 10 April 2014**

**313/1314 RESOLVED** that Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 10 April 2014 at Dunedoo.

**C Sullivan / Capel**  
The motion was carried

**Item 13 Minutes of the Audit and Risk Management Committee Meeting – 19 March 2014**

**314/1314 RESOLVED** that:

1. That Council accepts the Minutes of the Audit and Risk Management Committee meeting held on 19 March 2014.
  
2. That:
  1. The action list be noted.

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2. Items reviewed by the Committee be updated with completion dates and completed items be removed.
  3. That the following amendments be accepted by Council to the Warrumbungle Shire Council Audit & Risk Management Committee Charter;
    - a. 5.1 be amended to read 'The committee will meet at least three times annually'
    - b. 5.12 be amended to read 'Business Papers will be prepared and distributed at least 5 days prior to the scheduled meeting'
    - c. 7.3 (a) dot point 3 be amended to read 'Review the Audited annual financial statements prior to being presented to Council and consider whether they are complete, consistent with information known to committee members, and reflect appropriate accounting principles'.
    - d. 5.10 be amended to read 'Council will provide its own minute taker to record the proceedings of all meetings'.
  4. That the next Internal Audit will review the T-Corp Report and update accordingly.
  5. That the verbal report of the Chief Financial Officer be noted.
  6. That the Internal Audit Report conducted in January 2014 and Management Responses be noted.
  7. The action items be included in the action list with completion dates.

**Schmidt / C Sullivan  
The motion was carried**

**Item 14 Minutes Bushfire Appeal Advisory Panel – 28 March 2014**

**315/1314 RESOLVED** that:

1. That Council accepts the Minutes of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 28 March 2014.
2. That the criteria of the \$5,000 Home Reestablishment Grant remain as a contribution towards rebuilding a family home or rental property that was destroyed or damaged beyond repair, during the Wambelong Fire (12-28 January 2013) and does not include purchase of an existing Home else where.
3. That the criteria for the Shed Rebuild and Home Reestablishment Grant Allocation be amended to further clarify that allocated funds are attached to the property

**Schmidt / R Sullivan  
The motion was carried**

**Item 15 Minutes of Traffic Advisory Committee Meeting held on 27 March 2014**

**316/1314 RESOLVED** that:

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held on 27 March 2014.
2. That request by the owners of 'Talbragar Park' for 'Concealed Driveway' signs is referred to Roads & Maritime Services **FURTHER** that Council undertakes an assessment of the proposal for a bus stop at Lewis Lane on the Golden Highway.

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3. That request by the Gunnedah Cycling and Triathlon Club to conduct the Annual Sundowner Bicycle Race between Coonabarabran and Gunnedah on the 21 June 2014 be approved subject to approval being obtained from NSW Police Force and Roads & Maritime Services.
  
4. That Council provide in principle support, including supply of traffic management, for a proposal by the Coonabarabran Local Aboriginal Land Council to close the Mary Jane Cain Bridge, between the Tennis Club and Essex Street, on Monday, 26 May 2014 between 10.30 am and 10.40 am for the purpose of conducting a walk in recognition of National Sorry Day, subject to approval from Roads & Maritime Services and NSW Police Force **FURTHER** that the proposed walk from the Bridge to the Town Hall is conducted on the footpath.

**Schmidt / C Sullivan  
The motion was carried**

**Item 16 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting –  
2 April 2014**

**317/1314 RESOLVED** that:

1. That Council accepts the Minutes of the Warrumbungle Aerodromes Advisory Committee Meeting held on 2 April 2014.
  
2. That Council take no further action in relation to collection of landing fees from BAE systems.
  
3. That in relation to the three cattle grids on David Knight Drive, quotations and cost estimates are prepared for two projects; supply and installation of steel grid only, and complete removal of existing grid and replacement with a 4 metre wide prefabricated structure.
  
4. That advice is sought from Air Ambulance and Rural Flying Doctor Service about their requirements for night time use of the Coolah Aerodrome.
  
5. That repair of landing lights at Coolah Aerodrome are undertaken subject to determination of repair cost.
  
6. That clarification on the request for a Management Plan for parking of aircraft at the Coonabarabran Aerodrome is sought from the Civil Aviation Safety Authority (CASA).

**Todd / Andrews  
The motion was carried**

**11.22am**

Cr Todd left the room.

**Item 17 Delegations of Authority to the General Manager**

**318/1314 RESOLVED** that Council delegate to the General Manager the acts and regulations as prescribed in this report **FURTHERMORE** that any amendments to legislation is automatically bestowed to the General Manager however any new legislation is to be endorsed by Council.

**Schmidt / R Sullivan  
The motion was carried**

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**Item 18 Warrumbungle Cobbora Transition Fund Committee**

**319/1314 RESOLVED** that Council endorse the following recommendations:

1. To rescind **Resolution 206/1314** for \$100,000 of funds be assigned from the \$1 million allocated to Council for a Coordinator or Consultant be engaged for preparation of project applications to the EOI.
2. To rescind **Resolution 199/1314** for allocation of the \$1 million nominated to WSC.
3. Warrumbungle Shire Council to be the Project Manager and administration body for the TRRRC and DDIR projects if successful.
4. WSC to establish a 355 Committee under the Local Government Act 1993 for management of the TRRRC project if successful.
5. To submit to Infrastructure NSW allocation of the \$1 million nominated to WSC to the following projects:
  - a. \$50,000 to the Mendooran Tennis Club
  - b. \$100,000 to the Dunedoo Tennis Club
  - c. \$850,000 towards refurbishment and upgrades to Jubilee Hall and the Old Bank MPS Building.

**C Sullivan / R Sullivan  
The motion was carried**

**Item 19 Orana Arts**

**320/1314 RESOLVED** that Council notes the meeting of Orana Arts Board from Councillor Capel.

**Capel / C Sullivan  
The motion was carried**

**11.26am**

Cr Todd returned to the meeting.

**11.27am**

**321/1314 RESOLVED** that standing orders be suspended to break for morning tea.

**Capel / C Sullivan  
The motion was carried**

**11.47am**

**322/1314 RESOLVED** that standing orders be resumed.

**Capel / C Sullivan  
The motion was carried**

**Item 20 Coonabarabran Council Chambers Heritage Items**

**323/1314 RESOLVED** that Council allocates \$11,000 from the Council Administration Building budget to the McWhirters Corner and Leadlight Glass Projects **FURTHERMORE**

1. Council approves the installation of signage on the corner of the new Council building to acknowledge 'McWhirters Corner'.
2. Council approves the Leadlight Stage 1 project and installation of a glass decorative display in the Council administration office foyer.
3. That a design and costs be brought back to Council for approval for both projects.

**Capel / Andrews  
The motion was carried**

**Item 21 Brick Bats and Bouquets**

Received.

**Item 22 Council Resolutions Report April 2014**

Received.

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**Item 23 Report from Human Resources – April 2014**

Received.

**Item 24 Macquarie Regional Library Service Agreement 2014-2018**

Received.

**Item 25 Bank Reconciliation for month ending 31 March 2014**

**324/1314 RESOLVED** that Council accept the Bank Reconciliation Report for the month ending 31 March 2014.

**Schmidt / Capel**  
**The motion was carried**

**Item 26 Investments and Term Deposits**

**325/1314 RESOLVED** that Council accept the Investments Report for the month ending 31 March 2014.

**Schmidt / R Sullivan**  
**The motion was carried**

**Item 27 Rates Report for Month Ending 31 March 2014**

Received.

**Item 28 Support Sought for Solar Power Plants in Inland NSW**

**326/1314 RESOLVED** that Council provides in principle support for the Solar Energy eXchange Initiative (SEXI) and the development of a solar industry in the region.

**Schmidt / R Sullivan**  
**The motion was carried**

**Item 29 Australian Rural Roads Group - Infrastructure Australia**

**327/1314 RESOLVED** that Council participate in the large scale funding bid by Australian Rural Roads Group to Infrastructure Australia and that a supplementary vote of \$9,000 is made to support Council's participation.

**R Sullivan / Andrews**  
**The motion was carried**

**Item 30 2013/14 Technical Services Works Program – Road Operations, Urban Services & Water Services**

Received.

**Item 31 Baradine Heritage Main Street Study**

**328/1314 RESOLVED** that:

1. That Council adopt the Baradine Heritage Main Street Study
2. That 50% of the 2014-2015 Warrumbungle Shire Local Heritage Fund budget is allocated to projects in accordance with the Baradine Heritage Main Street Study

**R Sullivan / Todd**  
**The motion was carried**

**Item 32 Crown Land Amendment (Multiple Land Use) Act 2013**

Received.

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**Item 33 Boundary Signs**

**329/1314 RESOLVED** that Council accepts the quote for Danthonia Signs for the production of three shire boundary signs with the inclusion of the Traditional Lands sign and **FURTHERMORE** proceeds, within the budget allocation, with the installation of the first three (3) signs to be placed at the following points:

- Newell Highway – at Gilgandra/Warrumbungle Shires boundary
- Newell Highway – at Narrabri/Warrumbungle Shires boundary
- Oxley Highway – at Gunnedah/Warrumbungle Shires boundary

**Schmidt / Clancy**  
**The motion was carried**

**12.14pm**

Cr Shinton joined the meeting.

**Item 34 Request to Purchase Council Road in Ulamambri**

**330/1314 RESOLVED** that Council not accede to the request to close and sell part of the road known as Barwon Street, Ulamambri, thus ensuring that access is retained to the rear lane and properties behind the properties on Ulamambri Street.

**Todd / R Sullivan**  
**The motion was carried**

**Item 35 Drought Financial Support Officer**

**331/1314 RESOLVED** that:

1. Council acknowledge the availability of a Rural Support Worker and a Rural Financial Counsellor for the Warrumbungle Shire area and that these two positions replace Drought Financial Support Officers.
2. That there is no requirement to apply for a Drought Financial Support Officer as this support is already available.
3. That Council invite our local Rural Support Worker and Rural Financial Counsellor to address Council at a future meeting to advise current drought support services available to local residents and farmers.

**Schmidt / R Sullivan**  
**The motion was carried**

**Item 36 Weed Management Review**

Received.

**Item 37 RV Friendly Towns and Dump Points**

**332/1314 RESOLVED** that Council proceed with the sourcing of funding for installation of Dump Points at Coolah and Dunedoo.

**Todd / Capel**  
**The motion was carried**

**Item 38 Court Proceedings**

Received.



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### **Item 39 Development Applications**

**333/1314 RESOLVED** that Council note the Applications Approved, during March 2014, under Delegated Authority.

**Schmidt / Capel**  
**The motion was carried**

### **QUESTIONS AND MATTERS OF CONCERN**

#### **Councillor R Sullivan**

- Graincorp silos – investigate the cost of dismantling the silos so we know the exact cost in case Council get left with the cost. General Manager advised that a report will be brought back to Council.

#### **Councillor Schmidt**

- Liquid trade waste meeting. Is Council inspecting own depots? Will the results be available to members of the public? Will Council notify community about Council's facilities? Chamber of Commerce has concerns. Director Technical Services advised that Council will be assessed in the same manner.
- Chamber of Commerce would like to request a meeting with the General Manager and Mayor regarding purchasing locally. General Manager advised that he was happy to meet with Chamber.

#### **Councillor Clancy**

- Grants available for the rugby league – are they aware they can apply for grants? Director Corporate Services advised that Staff notify groups.
- Lack of activity from Ordinance Officer – calls not being returned – discussed at the community meeting. Director Development Services will follow up.
- Funding has been withdrawn from RMS for mobility access. How much has been withdrawn and why? Director Technical Services advised that during 2012/13 financial year Road Safety Officer was given the option to access \$15,000. PAMP to be created. Work done on developing, not completed within timeframes. Funding withdrawn.

#### **Councillor C Sullivan**

- Last week Dunedoo celebrated national youth week. Really good with the support of the Warrumbungle Shire Council and agencies.

#### **Councillor Andrews**

- Bullinda Street. Road drains, need work. When it rains puddles form – between Watt Street and Napier Street in Binnaway.

#### **Councillor Capel**

- 6<sup>th</sup> May Governor General is coming to open the Octagon.
- Rock'n at the Racecourse took place. All went successfully.
- Cr Chris Sullivan and Cr Capel attended Mendooran meeting Monday night. Complaints regarding the water pressure and water access charge – could a statement be put together to give them.
- Wild dog in Neilrex area.

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**Councillor Todd**

- Raised concerns about the debris from a burnt out house located in a water course on the corner of Namoi Street and Queen Street, Baradine

**General Manager**

- Update on VPA Cobbora Coal. Cr Sullivan met with Treasurer in Mudgee. PAC hands down recommendations and will meet with Warrumbungle Shire Council regarding VPA structure and quantum.

**12.47pm**

**334/1314 RESOLVED** that:

- (a) Council go into closed committee to consider business relating to personnel and commercial information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(a) and (c) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

**C Sullivan / Todd  
The motion was carried**

**1.03pm**

**335/1314 RESOLVED** that Council move out of closed Committee.

**C Sullivan / Capel  
The motion was carried**

The General Manager announced the following resolutions to the general meeting.

**Item 1C HR Industrial Matter**

**336/1314 RESOLVED** Council endorse the General Manager's actions in relation to a claim of unfair dismissal from an employee who lost their driver's licence.

**Schmidt / Shinton  
The motion was carried**

**Item 2C Castlereagh Macquarie County Council**

**337/1314 RESOLVED** that Council advertise for 28 days that Council propose to make a resolution to provide Castlereagh Macquarie County Council with an interest free loan of \$50,000 for a period of three (3) years.

**Schmidt / C Sullivan  
The motion was carried**

There being no further business the meeting closed at 1.03pm.

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**CHAIRMAN**