

# Warrumbungle Shire Council



**Annual Report  
2005/06**



# ***Annual Report July 2005 - June 2006***

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## *Message from the Mayor*

I would like to congratulate the newly elected first Council of the Warrumbungle Shire and thank them for giving me the honour to serve as the first Mayor of that Council.

It has been a year of introducing new Council services to the southern three towns of our new Shire. I attended meetings in each town discussing recycling, extended waste collection areas and increases in rates and charges and people seemed happy to embrace all of these concepts.

Long term employee from the former Coolah Shire Peter Manning retired after 46 years service working in their Technical Services division and Council employed Rebecca Ryan as our first Director of Community Services after the restructure of Council's activities.

In Dunedoo an MPS steering committee was formed and we had a number of meetings with design engineers and architects to progress the MPS and an equal number of meetings to discuss the future of the old hospital which appears now destined for demolition, we also opened a new Country Energy Field Service Centre in the town.

In Mendooran we started community consultation with two public meetings during the year to discuss a new town water supply. The existing supply has this year attracted three "boil water" alerts and this situation cannot continue. We also learned that as a consequence of the Mendooran water State Government funding agreement that user pays water must be introduced during the 2006 -2007 financial year into all of our Council run water schemes.

The new Council considered fluoridation of all of the town water supplies in the Shire after consultation with the community and ended with a resounding NO! Vote.

In Coonabarabran we opened a new 4 shop complex at the old Ampol Service Station site on the corner of John and Dalgarno Streets, opened the permanent mega fauna display at the Coonabarabran Tourist Centre, received plans for a Woolworths Supermarket complex and had a four day visit from Marie Bashir AC Governor of NSW with her husband Sir Nicholas Shehadie AC OBE.

The Anglo Australian Observatory announced to Council that the British Government would be withdrawing from funding of the telescope at Siding Spring and asked for our help in approaching the Federal Government to increase their funding.

We hosted an Australian Local Government Women's Association (ALGWA) Annual General Meeting at the Coonabarabran Town Hall and opened a new bridge over the Castlereagh River between Coonabarabran and Binnaway, the David Knight Bridge which was jointly funded through Commonwealth, State and Local Government sources.

During the year I made a final presentation to Aus Industry representatives on the World's Largest Solar System Drive and received funding for construction of this science/tourism venture that focuses on the Siding Spring Observatories near Coonabarabran.

In Baradine we farewelled the long established Gallagher Insultimbers. This was as a direct result of the Brigalow Belt decision which has seen the closure of most of the timber mills in the Pilliga forest area. Most of their employees retired, left town to pursue other careers or joined the National Parks & Wildlife service.

Later in the year we attended the commencement of pipe laying in Tamworth for the natural gas pipeline between Dubbo and Tamworth. Hopefully this project and the construction of the laterals to connect towns in the Shire will help stimulate economic growth.

I would like to thank our General Manager and the hard working team of Directors for continuing to push and guide the two old shires into the new Warrumbungle Shire.

Peter Shinton  
Mayor



**Deringulla Bridge over Castlereagh River**



# *General Manager's Message*

I have pleasure in presenting the Warrumbungle Shire Council's first Annual Report. This report is for the year 2005/2006. Annual Reports are provided to communicate the achievements that have been made by Council during the year as well as highlighting the major demands confronted during the year.

Previous Annual Reports have been for the separate entities of Coolah and Coonabarabran Shires. In the transition period after the amalgamation in August 2004 Council was required to continue with separate accounting and office operations until July 2005. All the reports and operations remained separate at that time. As part of the amalgamation discussions at the 22<sup>nd</sup> July 2004 meeting the Coonabarabran office has been designated as the main administration centre although separate offices have been retained and a presence in Coolah will continue.

The bringing together of two organisations will be a long term journey – experience both with other Councils and private enterprise shows that sustainable changes will take at least 10 years to fully bed in. While the amalgamation of two full council areas will create an early smooth transition process it will, I expect, bring other challenges later on. Those challenges will be in two areas.

## **Firstly within the organisation**

Where staff will expect that their existing culture and way of doing things will remain unchanged, their accounting systems will remain intact and the relationship of staff will be unaffected. This cannot be the case as we are now an organisation of nearly 200 staff and there are expectations of improved efficiencies and effectiveness resulting from the amalgamation itself. A further issue is that Warrumbungle Shire is a new organisation and all employees will have to be offered lateral transfers from their old Council position to the new Council structure. The jobs will in most cases be changed often in subtle ways but there will be some significant adjustments to expectations. The greater changes will happen at the more senior end of the Organisation.

The General Manager's position was advertised in the open market, with interviews done and I was offered a three year contract.

There are also difficulties now arising from some pivotal Coolah Shire staff deciding to leave the organisation and as such this has and will be a major loss of corporate knowledge that will make the transition much more difficult. The Coolah General Manager negotiated with the Administrator for him to terminate his services in March 2005. The Manager of Corporate Services sought agreement to conclude his services in October 2004. The Manager of Engineering has agreed to remain with Council to assist in the transition of his staff and conclude service with Council on 1<sup>st</sup> July 2005. My particular concern is whether we will be able to get through the immediate transition in a timely and effective way.



Lichen

## **Secondly the communities**

In the lead up to the amalgamation and at the hearings the major concerns about whether the benefits that were enjoyed by the towns would remain was raised. Also the questions of community interests were an issue. These concerns have been heard loud and clear and will be a challenge to accomplish. Eventually there will be an opportunity to look more clearly and objectively at the questions of services provided, services needed and rates paid by the individual towns towards those services. But this will be at a later date.

However while there are many challenges there are many opportunities as well. The newly created shire has the potential to be a strong and resilient area that can add value to the services being provided.

A new rating structure was introduced across the shire for the financial year 2005/06 and is the first major challenge in the amalgamation. Council decided that it would not look at the level of rates raised in the major towns themselves but retain the current levy for those towns. The changes had to be made in the farmland rates and the 13 village rates were drawn together into 3 similar groups. An added issue to developing the rating structure was that we also had a new general valuation for the whole shire.

While from the above introduction it looks like we have many differences and difficulties there are many similarities that auger well for the future. There is no dominant town or group that can lead the agenda in a direction that will set aside the interests of the majority.

The election of a new Council sees a very even representation from across the 12,500 square kilometres. This means that every town has representation at the meeting table and their concerns will be heard.

The name Warrumbungle Shire reflects the main geographic feature of the shire. The Warrumbungle Range itself dissects the middle of the Shire from the Warrumbungle National Park right through to the Coolah Tops. The fertile plains across the shire owe their existence to the volcanic activity that created the ranges.

**It is an exciting time and one in which we can develop a sustaining future for all our towns and villages that builds on the achievements of both of the previous Councils.**

I would like to take this opportunity to thank all my staff for their willingness and dedication in bringing the new Council to reality. As well I commend the new Councillors on their commitment in developing new concepts and their foresight in allocating the funds to achieve the many ambitious programs it has set. The Warrumbungle Shire Council relies on the efforts and vision of its people both elected and employed to be successful in its undertakings and this synergy is being achieved.

**I encourage residents to read this annual report which outlines Council's ambitions, achievements and services.**

In depth reports from each division of Council are detailed in this publication and offer a clear overview of Council's performance and future direction. Additionally the regular ordinary meetings of Council are held on the 3<sup>rd</sup> Thursday of each month and the community is encouraged to attend and keep abreast of issues from within the Shire. The meetings are being held in the six towns on a rotating basis with a separate meeting being held at Goolhi.

RJ Geraghty  
General Manager



Coonabarabran Office

## *Councillors 2005-2006*

Warrumbungle Shire Council is governed by a nine member Council elected every four years by the community.

The following list details the Councillor's that were in office during the report period.

**Councillor Peter Shinton  
(Mayor – March 2005)**  
Phone: (02) 6842 2055

**Cr Garry Connelly  
(Deputy Mayor – March 2005)**  
Phone: (02) 6844 6236

**Councillor Murray Coe**  
Phone: (02) 6375 0265

**Councillor Carol Dawson**  
Phone: (02) 6842 2002

**Councillor Col Egan**  
Phone: (02) 6844 1034

**Councillor Wendy Hill**  
Phone: (02) 6375 1948

**Councillor Ray Lewis**  
Phone: (02) 6886 3517

**Councillor Ron Sullivan**  
Phone: (02) 6842 8226

**Councillor Denis Todd**  
Phone: (02) 6843 1831

## *Senior Management Team*

**General Manager**  
Robert Geraghty

**Director Corporate Services**  
Elizabeth White

**Director Environmental Services**  
Ron VanKatwyk

**Director Technical Services**  
Kevin Tighe

**Director Community Services**  
Rebecca Ryan



## ***Auditors***

**Spencer Steer**  
Chartered Accountants  
Sydney

## ***Solicitors***

**Clarke & Cunningham**  
Coonabarabran

## ***Committees of Council***

### **External Committees**

**Castlereagh Macquarie  
County Council**  
Crs Shinton and Todd

**Macquarie Regional  
Library**  
Crs Hill and Dawson

**Traffic Advisory  
Committee**  
Cr Dawson, Council staff,  
RTA, police representatives  
and one community member

**Warrumbungle Bushfire  
Management Committee**  
Cr Shinton, Council staff and  
bushfire personnel

**Local Emergency  
Management  
Committee**  
Cr Connelly and  
emergency personnel

**The North West Weight  
of Loads Group**  
Cr Todd, Council staff, group  
transport and farming  
representatives from area

**Central Orana Regional  
Arts Steering Committee**  
Cr Shinton

**Catchment  
Management  
Authorities**  
Senior staff represent  
Council

**Central West Explorer  
Country Tourism  
Committee**  
Staff member represents  
Council

**Police Accountability and  
Consultation Committee**  
Mayor and General Manager  
represent council

**Central Ranges Natural  
Gas Association**  
Mayor and General  
Manager represent Council

**Orana Regional  
Organisation of Councils**  
Mayor and General Manager  
represent Council

**Golden Highway  
Consultative  
Committee**  
Cr Coe

## ***Internal Committees***

### **Plant Advisory Committee**

Crs Lewis, Sullivan and Coe and staff representatives

### **General Manager's Review Committee**

All Councillors

### **Occupational Health & Safety Committee**

Cr Lewis and staff representatives

### **Consultative Advisory Committee**

Cr Connelly and staff representatives

### **EEO Advisory Committee**

Cr Shinton and staff representatives

## ***Community Committees***

### **Coonabarabran Town Beautification Advisory Committee**

Crs Dawson and Shinton, Council staff and community members

### **Warrumbungle Shire Tourism Advisory Working Group**

Cr Hill, Council staff and community members

### **Warrumbungle Shire Economic Development Advisory Committee**

Cr Dawson, Council staff and community members

### **Medical Services Advisory Committee**

Crs Hill and Shinton, Council staff and community members

### **Shire Halls Advisory Committee**

Crs Sullivan and Connelly, Council staff and community members

### **Warrumbungle Aerodromes Advisory Committee**

Cr Connelly, Council staff and community members

### **Urban Creeks Steering Committee**

Cr Sullivan, Council staff, landholders and community members

### **Roads Review Committee**

All councillors

### **Coolah Town Committee**

Cr Connelly

### **Dunedoo Town Committee**

Cr Coe

### **Mendooran/Merrygoen Town Committee**

Cr Lewis

### **Multi Service Outlet Committee**

Councillor Hill

### **Connect Five Children's Services committee**

Council staff and community representatives

### **Coonabarabran Shire Transport Advisory Group**

Council staff and community representatives

### **Coonabarabran Shire Community Services Advisory Group**

Staff and community members

# *Performance in Review 2005/2006*

The Council operations and structure has been developed to be consistent in and reflect the operational needs of the organisation. In this way the budget, community reporting and organisation structure are all the same. It has been determined that the needs of the new shire would have an executive section managed directly by the General Manager and four separate divisions managed by Directors and reporting to the General manager. The Divisions are as follows

**Technical Services** – responsible for all roads, bridges, parks, gardens, water, sewerage, garbage, recycling and the plant fleet.

**Environmental Services** – responsible for health, building, ordinance services, swimming pools, cemeteries and town planning

**Community Services** – responsible for children's services, community bus services, meals on wheels and ovals.

**Corporate Services** – responsible for the administrative support role for the whole organisation, financial support, stores, IT and bushfire accounting.

In addition to these and recognising their individual importance to the shire there are two areas that also report directly to the General Manager. These are

Tourism and Economic Development  
Human Resources

## **Executive Services**

The Executive Services component of Council's activities has essentially the umbrella role of establishing the direction and supervising the outcomes for the whole organisation. The direction is set by Councillors through policy and the management plan while the delivery and supervision of outcomes is undertaken by the General Manger.

This Executive Services section now has four objectives areas one relating to Councillor activities, another relating to the General Manager's supervisory activities, the third Human Resources Services and the fourth Economic Development and Tourism. To understand the detailed purpose of the executive functions I have listed the activities within each of these objectives and they are set out below:



Cassilis Street, Coonabarabran

**Councillor Objective: -**

<b>Civic activities</b>	Civic functions, Australia Day functions and donations to organisations
<b>Councillor activities</b>	Councillors fees and travelling, membership of the Shires Association and Councillor training costs

**General Manager Objective: -**

<b>Organisation</b>	Staff training, organisation change, resource sharing and implementing changes to the Act
<b>Structure Activities</b>	
<b>Public Relations Activities</b>	Preparation of annual report, promotional activities
<b>Economic Promotions Activities</b>	To promote and foster at every opportunity the unique advantages of Warrumbungle Shire to potential developers
<b>Management Activities</b>	To ensure that all Council programs are met, subject to available resources. That new management practices are considered to improve efficiency and effectiveness

**Tourism & Economic Development Objective: -**

<b>Tourism Activities</b>	To provide a programme to promote the shire as a place to visit, holiday and site see. Where all features and attractions are fully represented.
<b>Economic Development Activities</b>	To develop a programme to attract interested developers to the shire and to build capacity of local business to expand. All opportunities are sought.
<b>Facilitate Community Involvement</b>	To ensure that all interested community members and businesses are afforded the opportunity to be involved in promoting the shire and its unique attractions and opportunities

**Human Resources Objective: -**

<b>Organisation</b>	Staff training, organisation change, resource sharing and implementing changes to the Act
<b>Structure Activities</b>	

R J Geraghty  
**General Manager**

John Street, Coonabarabran from the  
Clock Tower looking south



## **Corporate Services**

The Corporate Services section operates out of two offices, one located at Coonabarabran and one at Coolah. The revenue raising aspects have been all located at the Coolah Office while the remaining financial activities and administration are provided through the Coonabarabran office.

The year 2005/2006 has been essential a transition year as it is the first opportunity that services are being delivered as a single organisation. To facilitate a seamless operation across the shire we have installed a new telephone system that not only connects the two offices but also brings in other offices such the tourist centre, home and community care and the multi purpose centres. The back bone to this system is a virtual private internet which will also support the computer operations.

In May a new computer system was installed which initialled support the two "old" Fujitsu operations but later brought the new accounting system on line.

On 8th June 2006 we commenced transfer the accounting packages to the new "Practical" product.

All in all it has been a year of major changes.

## **Financial Services**

A great deal of effort was put into getting the two sets of annual statements (2004/05) done for the previous Coonabarabran and Coolah Shires. There were two different Auditors completing this process and without the senior staff from the Coolah Shire there were a number of supporting information issues that needed substantial research to satisfy. Extra time had to be devoted to this task and taken away from the day to day operational tasks.

A particular difficulty that was confronted was the requirements to keep staff numbers in each town to the same level as before the amalgamation along with the additional requirement of not being able to have staff commence duty at a location away from where they were previously. The difficulty was not as onerous for other parts of the organisation because they were able to physically align equipment and staff to minor adjustments.

The year itself was truly a transitional year. It was not until late in the year that we had a unified computer system. This meant that all payments and income had to be done separately on the "Coonabarabran" and "Coolah" computers and combined at years end. There were early efforts made to bring the activities together particularly creditors which gradually moved all payments to the northern office. Payroll was unified in March and then done on the Fujitsu system. The groups certificates information had to be drawn together to issue the final certificates. The need to combine different figures added to the tasks of getting reports concluded.

With all these issues having to be done on a day by day basis staff were continually challenged. While major steps have been made there is still a long way to go. The staff have work exceedingly well under the pressures they confronted.



## **Administration Services**

### *Performance Target*

To develop and maintain cost effective and operationally efficient secretarial and secretariat services and an operationally effective records management system to meet the defined needs of the organisation and ensuring quality customer services.

### **Result**

Administration Services experienced staff changes during the report period however suitably trained and qualified staff were available to meet the needs of customers in relation to counter and telephone services at both the Coolah and Coonabarabran offices. Staff met deadlines in relation to preparation and distribution of Council business papers, committee agendas and minutes relating to those meetings and also met the needs of clients with correspondence and reports prepared as required.

Naturalisation ceremonies and community functions celebrating senior citizens week and Australia day celebrations were organised together with invitations to various civic functions. The construction of a new records storage building has been completed and will allow for storage of inactive and archived records from both the Coolah and Coonabarabran offices.

Correspondence was registered and allocated generally within two days of receipt during the year (subject to rating periods and staff absences). Receipt of e-mail messages continues to increase with considerable time involved in registering the messages in the electronic document system and the processing of more general E-mail messages.

Business papers were distributed to the Councillors and senior staff on the Friday prior to each Thursday Council meeting. Copies of the agenda were made available to members of the public and to the local paper and other media outlets two days prior to the meeting.

Four hundred and eighty three resolutions of Council have been recorded during the year as a result of the Council meetings.

Following completion of the construction of the new records building, staff undertook the movement of archived and inactive files from the old storage area to the new building.



**Number 1 Oval Coonabarabran**

# ***TECHNICAL SERVICES***

## ***Director's Report***

2005/06 was the first full year of the amalgamated Council and much effort was put in by Managers and Supervisors in managing the various operational systems. Throughout the year there were two job costing systems, which meant that keeping track of costs was time consuming. Further, the performance reporting component of the management plan was not developed sufficiently to enable reporting of accomplishment in the southern area of the Shire.

The retirement of the Director of Engineering in the former Coolah Shire at the beginning of the year, meant that staff in the southern area lost a communication link and a means of direction that was embedded in the culture of the southern area. Operational staff in both the northern and southern area experienced a significant shift in how operations were managed. With a larger geographical area and less day to day management involvement in their operations, operational staff adapted to new methods of communication and delegation. All the managers in the Division and some of the supervisors experienced an increase in workload as they became familiar with operations over a larger geographical area. A new organization structure for the Division was developed, however, many of the managerial positions and supervisory positions were not immediately filled.

Perhaps the first tangible benefit of the amalgamation in the Technical Services area was the implementation of a waste collection strategy that incorporated the whole Shire area. A new four day roster of waste collection was implemented in the towns of Coolah, Dunedoo, Mendooran and surrounding rural areas. The strategy involved kerbside collection of both recyclable and non recyclable waste from both domestic and commercial sources. All recyclable products were transferred to Coonabarabran for processing. Plans for construction and operation of transfer stations in Coolah, Dunedoo and Mendooran were developed.

There was a severe lack of survey and design resources throughout the year and Consultants were engaged for projects on MR55(Black Stump Way), Coolah Neilrex Road and Cobborah Road. The outcome was not entirely satisfactory, as all the consultation that is often necessary with rural projects did not occur.

There were many new works either completed or commenced during the year. Some of the more prominent projects included;

- Bridges over Bugaldie Creek, Cookaburra Creek and McCullochs Creek all on MR129(Baradine Road), and Woolshed Creek on MR396 (Binnaway Road)
- Initial bitumen seals on the following roads; Mt Nombi Road, Gentle Annie Road, Carrington Lane, Sullivans Road, Coolah Neilrex Road, MR129(Purlewaugh Road) and MR329(Gwabegar Road).
- Widening and rehabilitation works on MR55 (Black Stump Way).
- Urban street construction and upgrades in Henderson Street Coolah, Tallawang Street Dunedoo and Abott Street Mendooran.

The rail bridge on MR129(Baradine Road) continued to be a contentious issue with demands by farmers and truck operators to eliminate the height restriction caused by the rail bridge. In this regard, Council submitted a detailed submission to the Federal Government seeking funding under the Roads of Regional Significance programme. Council also joined with Wellington Shire Council and Gunnedah Shire

Council to seek funding under the same Federal Government Programme to upgrade the road between Wellington and Boggabri.

Work by staff to reduce the level of pollutant concentration in the Coonabarabran sewerage effluent continued throughout the year and it is pleasing to report that substantial progress was made. The effort is reflected in the fact that the load based licence fee was reduced by around \$20,000 to \$4,700. The reduction is due to changes made by staff to treatment processes including the addition of alum dosing and changing the location of the sampling point.

Despite high expectations that the Mendooran water treatment project may commence, it was another frustrating year of negotiations and further investigation. Council engaged the services of the Department of Commerce to prepare a concept report for the project. This report allowed several issues to be resolved including; the 10 megalitre storage dam, the capacity of the treatment process, ie 1.0MI / day or 0.8 MI/day, water pressure, alternative types of treatment and procurement alternatives.

*K Tighe*  
*Director Technical Services*

## **COMMUNITY SERVICES**

The Director of Community Services position was created as a result of the Council amalgamation. Recruitment was undertaken during this period and appointment made in October 2005.

### Libraries

Former Coolah Library services amalgamation into the Macquarie Regional Library network was completed. Reference enquiries and book issues are above estimate and membership database increases largely attributed to the new registrations from Coolah, Dunedoo and Mendooran residents.

### Ovals/Recreation Facilities

Drought continued to affect the playing conditions on non irrigated ovals and showgrounds/race courses in Shire. Some urgent R&M was undertaken on an as needs basis and consultation undertaken with user groups to prepare improvement and operational plans.

### Halls

Capital projects identified and individual hall management committee's consulted for planning purposes.

### Social Services

A NSW Ministry of Transport funded survey was undertaken for the northern parts of the shire which addressed the issues facing those transport disadvantaged residents, the challenges and possible solutions. Two Community Transport vehicles are now in full time use servicing the Coonabarabran and Baradine clients. Volunteers remain well supported by service coordinators; and participation in training provided continues to be well received. Service expanded in Coonabarabran following approval from Council to assume auspice responsibilities of Coonabarabran Meals

on Wheels service. Plans for sharing office space in Coonabarabran with Community Transport to improve service delivery investigated.

Centrelink services continues to be well patronised with local agency assisting in excess of 100 clients per week. Agency was supported by Drought Bus tour of Shire; providing access to Centrelink and other government agency information and support for farming families in each town of shire.

#### Emergency Management

Councils Emergency Services Coordinator was appointed and a project timetable for the delivery of the Disaster Management Plan implemented. Support and volunteer training provided to SES, VRA and local Bush Fire Brigades.

#### Children's Services

Castlereagh Family Day Care scheme is licensed by NSW Department of Community Services, providing support to the 14 registered Family Day Carers who operate in the Gilgandra and Warrumbungle Shire areas. A Service Validation visit undertaken in April 2006 with Good to High achievement being received in 5 Quality Areas.

Connect 5, mobile Preschool service that provides outreach Preschool play sessions to Gilgandra and Warrumbungle Shire Council areas, continued delivery of weekly sessions to a large geographic area. Information provided to parents on early literacy programs, healthy eating and referral to specialist services. A Toy Library was identified as a need for those parents accessing Connect 5, which was resourced from DoCS funding. Service participated in interagency in Dunedoo, Gulargambone and Coonabarabran.

#### **Community Development Officer**

Position funded from NSW Department of Community Services, Community Services Program to assist and encourage the community to diversify to improve their lifestyle and assist with economic and social development within the Shire. Current projects included; Community information provision and referrals, support to Crime Prevention Plan prepared by Neighbourhood Watch, Rural Entrepreneurs Program, Coonabarabran Skate Park and Youth Club Drop In Centre, NSW Police Aboriginal Liaison committee.

A funding application to NRMA was successful for publication of security checklists that can be used as a resource for Neighbourhood Watch Committee. Pre-production preparation of Home, Business and Farm lists commenced. The basic Community Profile was completed following the release of Census 2006 figures.

#### Current Projects

Community information provision and referrals:  
Crime Prevention Plan  
Neighbourhood Watch – Preparation of  
material for publication of security checklists  
Rural Entrepreneurs Program  
Skate Park  
Youth Club Drop In Centre  
Youth Services

#### Future Projects

Contractors professional development (now covered externally)

#### Current Project Status

Community information provision and referrals as required by DOCS funding – ongoing

#### Crime Prevention Plan

Detailed and comprehensive Action Plans being incorporated into Strategies – ongoing

#### Neighbourhood Watch

Funding application to NRMA successful for publication of security checklists. Pre-production preparation of Home, Business and Farm lists under way in conjunction with Neighbourhood Watch.

#### Rural Entrepreneurs Program

Camp completed, working with three students, teacher and other mentor to develop ideas for proposal and development. Currently meeting once a week at High School – concluded.

#### Skate Park

Assisted Rotary in the laying of the concrete slab. Skate Park opening by Cherie Burton MP, on Thursday April 14, 2005 during Youth Week with a public ceremony and community event Totally Wickid Skate Park Extravaganza attended by hundreds of people.

#### Youth Club Drop In Centre

New name for Drop In Centre determined by youth - "Downtown." Following installation of Skate Park modules numbers attending on Friday rose by 40 young people.

#### Youth Services

Working Bee's at the Youth Club. Committee Meetings held to plan for events.

## *Public access to Services of Council*

Council has maintained its Home and Community Care Transport Service to the elderly, disabled, geographically and transport disadvantaged residents of the Shire. Council also provides assistance to the community through coordination of Meals on Wheels, Neighbour Aid and Respite and community transport activities.

Council has maintained the Community Development Officer (CDO) position addressing issues of concern for youth, residents and business operators.

Council also provides a CentreLink Service for 3 hours per day five days a week.



# **ENVIRONMENTAL SERVICES**

## **Management Objectives:**

- To effectively manage, promote and encourage an efficient and cost effective, caring and understanding Environmental Services Division which is attuned to the communities' needs for the built and natural environment.
- To maintain an accessible and customer focused community information service.

## **Principal Activity Coordinator:**

Director Environmental Services, Mr Ron Van Katwyk.

## **Achievements in 2005/2006:**

- A total of 141 Development Applications were received which had a total value of \$7,757,358. This included 12 new residential dwellings with an average value of \$116,300.
- Preparation for the first Major Comprehensive Land Use Strategy for the Shire and supporting Development Control Plans. This work will set the strategic direction of development in the Shire for the next 15 to 20 years and form the basis for Council's proposed new Principal Local Environmental Plan.
- Commencement of the Hotel Fire Safety project which is designed to upgrade the residential sections of all hotels within the Shire.
- Preparation of an urban land development demand report which identified those urban areas within the Shire where private developers were not keeping up with demand for the production of residential and light industrial building blocks.
- Lawful removal of an abandoned and derelict dwelling in an urban area on the grounds of a threat to public health and safety.
- Execution of the adopted Heritage Action Plan.
- Production and distribution of the 2005/2006 Supplementary State of Environment Report.
- Preparation for the formal Local Environmental Plan procedure necessary to reclassify parcels of Council owned land from "community" to "operational" as prescribed in the Local Government Act, 1993.
- Further progress in the preparation of an amending Local Environmental Plan necessary to grant dwelling entitlements to certain allotments created by three lawful subdivisions carried out in the late 1990's.
- A successful "Clean Up Australia" day project.

- Commencement of a connection to sewerage project covering the four sewerage schemes which identified; occupied premises not currently connected to sewer and locations where sewer mains extensions are programmed for installation.
- Promotion of Companion Animals Act “off leash” areas in all towns.
- Commencement of a raw water protection initiative in Mendooran which included inspection of urban and rural land use practices adversely impacting on the raw water used for the Mendooran Town water supply. Providing both short and long-term benefits this initiative will continue providing environmental benefits before, during and after the completion of the scheduled Mendooran Town Water Supply Augmentation Scheme.
- Negotiations to commence a partnership with the Central West Catchment Management Authority undertaking environmental monitoring, education and resource sharing as it applies to riparian environments which transverse the Shire.

**Priorities for 2006/2007:**

- Work towards implementing the new consolidated Warrumbungle Local Environmental Plan and the supporting Development Control Plans.
- Further streamlining of the approvals process in line with the planning reform opportunities.
- Completion of the Hotels (Residential Sections) Fire Safety upgrade project.
- Implementation of the Urban Land Development opportunities as identified in the work to date including; Council sponsored subdivisions and liaison with the Department of Lands seeking the public release of vacant crown land within urban zones.
- Implementation of the adopted Heritage Action Plan.
- Rectification of further identified significant threats to public safety in urban areas with the demolition and removal of additional derelict dwellings.
- Compliance with Council’s mandatory State of Environment reporting obligations.
- Continued progress with the Land Reclassification Local Environmental Plan.
- Completion of the Amending (Re-zoning) Local Environmental Plan.
- Continued progress with the connection of occupied premises to sewerage schemes where possible.
- Continued owner education and monitoring of high risk on-site sewage management installations.

- Continue to be an active partner with the Central West Catchment Management Authority and Namoi Catchment Management Authority to ensure effective management of Warrumbungle Shire's natural resources.
- Further commitment to the annual "Clean Up Australia" day activities.
- Increase the number of food premises inspected in order to ensure these premises comply with statutory requirements. This will involve a formalised partnership arrangement with the NSW Food Authority.
- Renew all alcohol-free zones for a further three year period and provide a common commencement date for these zones.
- Enhance Council's website with the addition of all formally adopted policies and procedures.
- Participate in partnership with the RSPCA in a voluntary responsible pet ownership program including voluntary de-sexing of companion animals.

## **CONCLUSION**

All targets within activity areas were met with continued effort put into programmed capital improvements at cemeteries and pools. Development applications continue at a high level and reflect confidence in the Shire generally.

In the period under review, 158 Companion animals were seized and transferred to Council's Facilities together with 2 surrendered dogs. Thirty nine (39) animals were released to owners, 113 euthanased, three dogs sold and five dogs stolen from Council's facility.

This year's State of the Environment Report has been prepared in accordance with all formal requirements and uses environmental indicators to assess to main themes of atmosphere, biodiversity, land and water and human settlements.

The report can be accessed via Council's website, the Shire Library branches and either the Coolah or Coonabarabran office.

*Ron VanKatwyk*  
*Director of Environmental Services*

# *State of Environment Report*

Report compiled and annexed to this report.

## *Planning Agreements*

There were no planning Agreements in force during the year.

## *Human Resource Services*

### Human Resources Management

HR undertook the role of advisor to all departments to ensure up to date practices and procedures were used. Advice was provided in all areas of industrial relations, policies, disciplinary processes to Management and staff. Emphases was placed on employee assistance to ensure all workers had access to advice and counseling in all areas in particular areas involving the amalgamation process was covered. All staff was given assistance in all areas of payroll including information on superannuation, taxation and award entitlements.

### OH&S/Risk Management

With the recruitment of a designated Workplace Safety Officer all safety policies currently in place were reviewed and new policies implemented when required. All updates to safety legislation were conveyed to staff by staff newsletter. Risk Management infrastructure was assessed by outside advisors and the organization notified of any areas which needed to be improved, these areas will be scrutinized and appropriate action taken in the near future.

### Staff Recruitment Services

Employment of technical staff still remains a problem, and this is a reflection of a statewide shortage of qualified engineers. Replacement of staff throughout all departments has been undertaken with suitably qualified internal applicants given first opportunity. Several positions still to be filled in order to satisfy organizational structure and the needs of all departments.

### Performance Management

Staff assessments were undertaken at the nominated time with numerous staff in Coolah awarded performance bonus payments under the old Coolah Shire Council Salary System. New competency documents will be undertaken in the coming year to ensure all staff under the Warrumbungle Salary System are valid and relevant.

### STAFF TRAINING ACTIVITIES

Teamwork Development	10
Code of Conduct	All staff and councillors
EEO	All staff and councillors
Sexual Harassment and Bullying	All staff and councillors
Traffic Control Training Update	27
Playground Equipment Safety	6
Human Resource Diploma	1
Payroll Taxation Update	1
Traineeship – Water and Wastewater	1
Ranger Certificate 1V	2
Certificate IV Occupational Health & Safety	1
O Ten Accountancy	3

EDAP Western Group Conference	2
Records Management	1
Automotive Air Conditioning	1
Ranger Annual Seminar	2
Aerodrome Reporting and Works Safety	5
Elevated Work Platforms	3
Explosive Power Tools	5
Workchoices Workshop	2
Traineeships Civil Construction	20
Frontline Management	8
Certificate IV Community Services	1
Dogging Certificate	2
Asbestos Identification	12
Occupational Health & Safety C'tee Training	6
Confined Spaces Training	2
White Cards	3
Consultative C'tee Training	6
Day Carers Occupational Health and Safety	8
Water Industry Operations	3

## *Children's Services and Programs*

### **Family Day Care**

Council's main focus on the needs of children is the operation of the Family Day Care Scheme for the Local Government areas of Warrumbungle and Gilgandra Shires.

This scheme provides for the provision of quality care for children 0-12 years of age in a home environment.

The scheme currently has 14 authorised carers. Family Day Care Scheme is an accredited service through the National Childcare Accreditation Council Inc.

### **Connect Five**

This service provides assistance to children 0-5 years who are isolated, are at risk of failure or do not attend early childhood. The service assists these children to reach their full potential by providing support to them and their families.

The service covers the Local Government areas of Warrumbungle and Gilgandra.

### **Youth Matters**

Council's Community Development Officer and the Youth Council have become more active with the provision of Youth activities including conducting a drop in centre which operates three days a week after school and fundraising events to raise much needed funds for ongoing activities for the youth of the shire.

The success of the Youth Council continues to grow as the youth and parents of the shire learn to understand and support the work done by the Youth Council and Council in this area.



## *Private Works*

No subsidised work was carried out by Council.

## *Elected Members*

Councillors are not paid a salary they are however paid an allowance in accordance with figures set by the Local Government Remuneration Tribunal.

Councillors' annual fees for 2005/2006 were set at \$6,720 per annum and an additional fee of \$11,040 was set for the Mayoral allowance.

Total expenses for Councillors' fees, expenses and facilities for the period 1 July 2005 to 30 June 2006 was made up of the following: -

	<b>Expenses</b>
Mayoral allowance	8,906.25
Deputy Mayor allowance	2,208.00
Mayoral car expenses	14,040.61
Telephone – Mobile Mayor	589.13
Councillors' internet communication contribution	4,078.00
Councillors' Allowances	60,480.00
Travelling Expenses – Councillors	11,741.80
Administrative Expenses	9,460.05
Delegates Expenses – Conferences	350.00
Council meetings – catering	2,135.89
Civic Functions	2,057.91
<b>TOTAL</b>	<b><u>\$116,047.64</u></b>

Council's adopted policy (amendments were adopted on 18 May 2006) for the Payment of Expenses and Provision of Facilities to Elected Members is as follows:

### **Payment of Expenses and Provision of Facilities to Elected Members Policy (Pursuant to Section 248 and 252 of the Local Government Act)**

#### **(i) Councillors' Fees**

Councillors will be paid an annual fee in accordance with the recommended maximum as advised by the Local Government Remuneration Tribunal. The fee is to be paid in monthly instalments in arrears.

#### **(ii) Travel Expenses**

Travel in own vehicle to Council and Committee meetings, formal or social functions or activities whilst representing Council or other meetings involving the community where attendance is approved by the Mayor - to be paid at the per kilometre rate set out in the Local Government (State) Award.

Where the meeting, function or activity is within the Warrumbungle Shire Council boundary, reimbursement shall be on the basis of the distance from the Councillor's principal place of residence (if it is within the Warrumbungle Shire Council boundary) to the venue or, if the Councillor resides outside the Warrumbungle Shire Council boundary, from the Warrumbungle Shire Council boundary to the venue.

Where the Councillor uses his/her own vehicle to travel to an approved function that is outside the Warrumbungle Shire Council boundary then council's reimbursement will be based on the total distance travelled from residence to venue and return if the Councillor resides within the Warrumbungle Shire Council boundary. If the Councillor does not reside within the Warrumbungle Shire Council boundary, then Council will reimburse the distance either:

- a) from the Councillor's residence to the venue, or
- b) from the Warrumbungle Shire Council boundary closest to the Councillor's residence to the venue, whichever is the lesser.

Claims for the above expenses only require the submission of a claim form detailing date, distance and reason for journey(s), claims to be submitted monthly.

Travel associated with such authorised conferences, seminars and meetings may be undertaken by Council vehicle (where available) subject to prior approval by the General Manager, with fuel expenses etc. to be met by Council.

Elected members using private vehicles will be paid the kilometre rate to a maximum payment, which is not to exceed economy class air fares to and from the particular destination.

All travel by Councillors that involves an overnight stay of one or two nights must be authorised in advance by the Mayor or General Manager.

All travel by Councillors that involves an overnight stay of more than two nights must be authorised in advance by the Council.

Where travel for Council business or approved activities outside of the local government area is to be undertaken – arrangements for both travel and accommodation must be made through the General Manager and will be by the most practical method.

### **(iii) Accommodation and meal expenses**

Council will provide reasonable expenses for each night of authorised attendance by elected members and/or General Manager at conferences or seminars on behalf of Council or as participants (or on authorised Council business). Such attendance to be confirmed by Council with allowance for such expenses to be made at the rate of \$350.00 per night in capital cities and \$200 per night in regional and country centres. (Expenses include accommodation, meals and "out of pocket" expenses.)

Council will meet the cost of return economy air travel or equivalent payment for attendance at authorised conferences/seminars. - see item (ii) regarding use of private vehicles.

**NOTE:** Where the attendee is accompanied by his or her spouse/partner, the attendee will be required to meet all costs associated with their spouse/partners travel and attendance.

### **(iv) Incidental Expenses**

Incidental expenses (outside iii above) such as taxi or public transport fares, phone/fax expenses and small purchases (eg a book relevant to a function or activity of Council) and expenses incurred as the result of the purchase of light refreshments during meetings related to council business will be reimbursed by Council on production by the Councillor of the relevant receipts (or Statutory Declaration attesting to expenditure of such incidental expenses) together with an approved claim form.

Council will not meet any expenses for alcohol, cigarettes or personal requirements. Council will not fully fund any activity where the Councillor is not in attendance for at least 90% of the specified activity. Other than in the most exceptional circumstances, where Councillor's expenses have been met by Council but the Councillor does not attend at least 90% of the activity, that Councillor will be required to show cause why they should not reimburse Council for any costs incurred.

The costs of attendance at a function on behalf of the organisation by the Mayor, Deputy Mayor or General Manager will be reimbursed.<sup>(a)</sup>

Except as otherwise set out in this policy, Council will not reimburse Councillors for telephone expenses incurred in using their private/mobile phones for Council business. Phones are available for Councillors' use at the Coolah and Coonabarabran offices of Council.

<sup>(a)</sup> The intention of this amendment was that attendance by the spouse or partner of the Mayor, Deputy or General Manager would also be reimbursed.

**(v) Requirement for receipts**

Council will not reimburse any expenses unless a receipt is produced (or duly executed statutory declaration produced).

**(vi) Payment of Reimbursed claims**

Councillors are to submit all claims for reimbursement, including all travel expenses, on a monthly basis and these will be paid with their monthly allowance. All payments to Councillors will be via direct deposit to their nominated bank account.

**(vii) Registration fees**

Registration fees for attendance at Council approved conferences and seminars will be paid by Council.

**(viii) Mayoral Expenses and Facilities**

The Mayor will be entitled to receive the following benefits:-

- a) Mayoral allowance – eighty per cent (80%) of the maximum fee as determined by the Local Government Remuneration Tribunal, to be paid monthly in arrears.
- b) Payment of annual fees in accordance with Section 248 and 249 of the Act.
- c) Provision of a Council vehicle for appropriate use by the Mayor to carry out his duties as Mayor. Council to meet all costs associated with the provision of the vehicle. The Mayor will have no right of private use of this vehicle.
- d) Secretarial services relating to the discharge of his/her civic functions, including use of official stationery, writing pads, pens, diaries, folders and postage of official correspondence.
- e) Administrative assistance associated with civic functions, meetings and the like.
- f) Office refreshments
- g) Internet compatible computer and Broadband internet connection or provision of \$50.00 per month to cover Councillor's costs of communications via computer (internet) or provision of a facsimile.

- h) Supply of Name Badges, Business Cards and Attache Case.

**(ix) Elected Members - Expenses and Facilities**

The Councillors including the Deputy Mayor are entitled to receive the following benefits:-

- a) Payment of annual fees in accordance with Section 248 and 249 of the Act.
- b) Deputy Mayoral allowance – twenty per cent (20%) of Mayoral allowance
- c) Use of Council Chambers, telephone and limited hospitality facilities (tea and coffee) for Council business or functions or community consultation.
- d) Secretarial services relating to the discharge of his/her civic functions, including use of official stationery where authorised by Mayor or General Manager.
- e) Postage of official correspondence dealing with Council business.
- f) Access to facsimile and photocopying facilities for Council related business.
- g) Transport to official functions when deputising for the Mayor. (ie) Use of Mayoral vehicle if required.
- h) Provision of internet compatible computer, Broadband internet connection or facsimile machine or in place of the foregoing provision of \$50.00 per month to cover Councillors' costs of communications via internet.
- i) Supply of Name Badges, Business Cards, Diaries and Note Books.

**(x) Bluetts Handbook**

To provide all Councillors with a copy after their election.

**(xi) Policies**

To be provided with a full and up to date copy of policies and manuals.

## *Senior Staff*

Warrumbungle Shire Council had one (1) senior staff member employed during the twelve month period on performance based contracts.

Council's other senior staff positions are no longer designated as senior staff in accordance with the Local Government Act, 1993, and accordingly are not required to be reported in the Annual Report.

The senior staff member's total remuneration package which includes all costs associated with his employment is as follows:

<b>Position</b>	<b>Total Remuneration Package for period 1/7/2005 to 30/6/2006</b>
<b>General Manager</b>	
Total Value of salary component of package	136,027.00
Total amount of any bonus payments, performance or other payments not forming part of salary component	Nil
Total payable superannuation (salary sacrifice and employers contribution)	17,000.00
Total value non-cash benefits	1,337.66
Total payable fringe benefits tax for non-cash benefits	7,180.00
<b>TOTAL COSTS</b>	<b>\$161,544.66</b>

## *Overseas Travel*

No overseas travel was undertaken by Councillors or others representing Council during the year.

## *Freedom of Information Act*

Council is required to report on the number of formal requests for access to information under the Freedom of Information Act 1998. These details are provided in the table below.

<b>Year</b>	<b>No. of Requests</b>	<b>Approval</b>	<b>Outcomes</b>
2005	0		
2006	0		

Application made under the Freedom of Information Act should be in writing and are obtainable from the Council Chambers in Coolah and Coonabarabran or by writing to the Public Officer, Council Chambers, 20 John Street, Coonabarabran 2357. The current application fee of \$34.00 is payable at the time of lodgement of the application.

## *Privacy Statement*

The Privacy and Personal Information Protection Act 1998 was introduced to provide central safeguards to individual's privacy in relation to a wide variety of personal information collected and/or held by public sector agencies such as Council.

The Act prescribes that Council may hold personal information concerning individuals for a lawful purpose that is directly related to an activity or function of Council and is necessary for that purpose.

Any information held by Council has been acquired to carry out Council's lawful and proper functions and to keep individuals informed on issues before Council, should the need arise. All such uses will be in accordance with this Act and its associated Management Plan and Code.

Council endorsed a Privacy Management Plan which outlines policies and practices to ensure compliance with the requirements of the Act. Council also incorporated appropriate information in Council's Staff Induction Manuals dealing with the Privacy and Personal Information Protection Act

During the 12 month period to 30 June 2006, no review regarding contravention or disclosure was required to be conducted by or on behalf of Warrumbungle Shire Council under Part 5 and the PPIP Act.

Access to personal information held by Council may be obtained by contacting Council's Privacy Officer, Mr Robert Geraghty.

## *Contracts Awarded by Council*

Council has awarded the following contracts (plant tender) during the financial year that are required to be reported. (Note: Employment contracts and contracts valued at less than \$150,000.00 are not required to be detailed).

<b>Purchased from</b>	<b>Description</b>	<b>Amount</b>
Westrac	Caterpillar 12H motor grader	\$372,185.00
Ammann Australia	Multipac ASC150D	\$159,775.00
Coolah Fibreglass and Newtons Mechanical Repairs and Steve Walker Signs	Signage Component of the Solar System Drive Project	\$313,101.00
K-Net Technology	Upgrade of Council's Computer Network including supply, delivery, installation configuration and warranty	\$266,829.18
Telstra Countrywide	Virtual private network for the linking of the 2 main offices, Coonabarabran and Coolah	\$180,802.00
Emoleum	Contract for supply and spray of bitumen	\$1,075,153.02
Boral	Contract for supply and delivery of sealing aggregate	\$362,686.24
<b>TOTAL</b>		<b>\$2,730,531.44</b>

## *Companies*

Council is required to provide a statement of all companies in which Council held a controlling interest during the year.

Council does not hold a controlling interest or voting rights or involvement with any company.

## *Partnerships, Cooperatives, Joint Ventures*

Council is required to provide a statement of all partnerships, cooperatives or other joint ventures that Council was a party to during the year.

During this period Council was a joint venture member of the Macquarie Regional Library Service with Dubbo City Council, Wellington Shire Council and Narromine Shire Council.

During this period Council was also a joint venture member of the Castlereagh Macquarie County Council.

Council also coordinates the Castlereagh Family Day Care Scheme which services Warrumbungle and Gilgandra Shires, and Connect Five Children's Services which services Warrumbungle, Gilgandra, Coonamble and Narromine Councils.

Council is also part of Statewide and StateCover which are mutuals for the provision of public liability, property insurance, fidelity guarantee and workers compensation.

During this period Warrumbungle Shire Council was in the process of finalising the dissolution of the joint venture membership (by the former Coolah Shire Council) of the Mid Western County Council.

## *Legal Proceedings*

### **Rates and Charges**

Council retains a debt recovery service for the recovery of outstanding rates and charges. All charges incurred in using the service is recovered as a charge against the ratepayer.

### **Legal Action**

There has been no legal proceedings taken by the Council or against the Council during the reporting period other than for the recovery of outstanding rates and charges mentioned above.

## *Contributions and Donations*

<b>RATES - Contributions</b>	
<b>Group</b>	<b>Contribution \$</b>
Coonabarabran CWA	1,575.28
Baradine CWA	1204.96
Binnaway Memorial Hall Committee	1186.28
Coonabarabran Scouts	506.10
Coonabarabran Pre-School	772.65
Coonabarabran Tennis Club	750.00
St Vincent De Paul	648.45
Coonabarabran Guides	307.28
Binnaway Showground	234.00
Baradine Presbyterian Church	234.00
Baradine Anglican Church	591.15
Baradine Uniting Church	234.00
Baradine Roman Catholic Church	306.78
Baradine Roman Catholic Church – Tennis Courts	402.88
Binnaway Anglican Church	234.00
Binnaway Roman Catholic Church	234.00
Binnaway Union Church	234.00
Coonabarabran Jehovah's Witnesses	648.30
Coonabarabran Assembles of God	478.05
Coonabarabran Roman Catholic Church	380.28
Masonic Lodge Timor	1933.86
Leadville Memorial Hall	225.00
Uarbry Hall Committee	361.13
<b>Total Contributions – Rates &amp; Charges</b>	<b><u>\$13,682.43</u></b>



<b>Donations</b>	
<b>Group</b>	<b>Donation \$</b>
School Prize Giving Nights	420.00
Coonabarabran Acquisitive Arts Prize	800.00
Coonabarabran Orbital Swing Band	1,000.00
Coonabarabran 2WRCFM	520.00
Equestrian Expo – High School Coonabarabran	4,000.00
Coonabarabran DPS Local & Family History Group Inc	500.00
Coonabarabran Bunny Bazaar	1,000.00
Binnaway Jockey Club	1,000.00
Coolah Youth Club	2,000.00
Coolah Jazz in the Tops	1,000.00
Dunedoo Bush Poetry	940.00
Dunedoo Girls to Grannies	200.00
Dunedoo Lions – Acquisitive Prize	800.00
Dunedoo Three Rivers Radio	3115.39
Mendooran Jockey Club	1,000.00
Ulamambri Hall Committee	1,273.78
Senior Citizens	197.27
Other donations	4,755.97
Section 356 donations	883.99
Coonabarabran Jockey Club	1,000.00
Regional Arts Board – Orana Arts	7,500.00
Baradine Multi Purpose Health Centre	1,000.00
Dunedoo Circus Skills	600.00
Dunedoo Tennis Club	8000.00
<b>Donations Total</b>	<b>\$43,506.40</b>

Rates Contributions - Total	13,682.43
Donations - Total	43,506.40
<b>TOTAL OF RATES AND DONATIONS</b>	<b>57,188.83</b>

# *Competitive Neutrality Pricing* **(National Competition Policy) requirements**

Council has met its obligations in relation to Competitive Neutrality as outlined in the NSW Government Policy Statements on National Competition Policy.

- ◆ Council has not implemented Competitive Neutrality Pricing requirements as Council has no identified Category (1) business.
- ◆ It is confirmed that Council does not have any Category (1) business activities.
- ◆ The following Council activities have been confirmed as category (2) businesses under the principles of Competitive Neutrality.

Baradine Water Supply  
 Baradine Sewerage Services  
 Binnaway Water Supply  
 Coolah Water Supply  
 Coolah Sewerage Services  
 Coonabarabran Water Supply  
 Coonabarabran Sewerage Services  
 Dunedoo Water Supply  
 Dunedoo Sewerage Services  
 Village Water Supplies (Bugaldie/Kenebri/Merrygoen)

- ◆ Council has maintained a complaints handling system for Competitive Neutrality Complaints with a register to record and manage all such complaints. This complaints system forms part of Council's records management system

## **Competitive Neutrality Complaints 2005/2006**

<b>Complaints Received</b>	<b>Complaints Resolved</b>	<b>Complaints still being dealt with</b>
NIL	NIL	NIL

# *Equal Employment Opportunity Management Plan*

Council's EEO Management Plan was reviewed and presented to Council.

As part of all recruitment procedures the EEO principles are used and all interviewees are questioned on their understanding of EEO and all it entails. Council's commitment to EEO is reflected in all advertisements placed and reinforced at each new employees' induction.

All staff and Councillors were trained in EEO when undertaking Code of Conduct training in December 2005.

## *External Bodies*

Council is required to provide a statement of external bodies that have exercised functions delegated by Council.

During the period in review the following bodies exercise delegated functions on behalf of Council -

<b>Body</b>	<b>Function</b>
Castlereagh Macquarie County Council	Control of Noxious Weeds on public land and waterways in its area
Macquarie Regional Library	Library Services

During the report period Council also had a number of committees that advised Council on specific issues. The advice from these committees is used to assist in the decision making process of Council.

The committees involved representatives of the community, Councillors and Council officers.

<b>Body</b>	<b>Function</b>
Coonabarabran Community Services Advisory Committee	Advise Council on children and community service needs
Warrumbungle Shire Tourism Advisory Committee	Tourism promotion

<b>Body</b>	<b>Function</b>
Warrumbungle Shire Economic Development Advisory Committee	Advise Council on economic development
Shire Halls Advisory Committee	Management and maintenance of public halls
Medical Services Advisory Committee	To maintain the level and relevance of medical services available in the Shire
Warrumbungle Aerodromes Advisory Committee	Advise Council on the needs and practical management of the Shire's Aerodromes
Town Committees – Coolah, Dunedoo and Mendooran/Merrygoen	Provide information to Council on community needs

There are three committees which are formed as a requirement of statutory obligations and those committees report to Council but have no formal link to Council. The Councillor representatives on these committees are appointed for the term of the Council.

<b>Body</b>	<b>Function</b>
Traffic Committees	Traffic Management
Bush Fire Management Committee	Fire mitigation
Local Emergency Management Committee	Emergency co-ordination

Council is also represented on the following regional committees:

The North West Weight of Loads Group	Police Accountability and Consultation
Central Orana Regional Arts Steering Committee	Central Ranges Natural Gas Association
Catchment Management Authorities	Orana Regional Organisation of Councils
Central West Explorer Country tourism	Golden Highway Consultative Committee

## *Rates and Charges written off*

Set out below are details of Rates and Charges written off during the 2005/2006 rating year.

Rates and charges have been written off in accordance with the provisions of the Local Government Act 1993 and Regulations. Individual details of amounts written off are contained in Registers maintained by Council.

Type	General Fund	Water	Sewerage	Total
Pension Rebates	86,688.63	25,864.99	19,630.63	132,184.25
Postponed Rates	92.55	88.86	97.92	279.33
Other Write Offs	11,505.51			11,505.51
<b>TOTAL</b>	<b>98,286.69</b>	<b>25,953.85</b>	<b>19,728.55</b>	<b>143,969.09</b>

Council is unable to provide comprehensive information relating to 'other write offs' due to the requirement to maintain two separate accounting systems as part of the gradual integration of the two shires from the amalgamation in August 2004.

## *Access & Equity Activities for Residents*

The Local Government (General) Amendment (Community and Social Plans) was introduced in 1998 to help local Government to promote a more inclusive community by ensuring that government services are responsive to community needs and diversity.

In 2005 Warrumbungle Shire Council commenced a process to undertake the development of a Social/Community Plan to both satisfy legislated requirements, and to ensure that:

- Fairness is considered in the distribution of resources
- The community is consulted in decisions that affect their daily lives
- People have fairer access to economic resources and services essential to meeting their daily needs

An interim "work in progress" was produced with development continuing in the following years.

The Plan is currently being revisited and Council is operating under the objectives arrived at in that plan.

## *Services for People with Diverse Cultural and Linguistic Backgrounds*

Whilst Council does not have any single multicultural service in place it still promotes multiculturalism within the many community service operations that Council provides. Council encourages multiculturalism in its Australia Day celebrations; has a good working relationship with and encourages participation by the Aboriginal community in various functions and activities undertaken by Council.

Council is an active participant in Citizenship ceremonies and encourages Shire residents who do not have Australian Citizenship to make application. Ceremony proceedings are conducted when required and reflect the significance and dignity of the occasion.

# *CONDITION OF PUBLIC WORKS*

## CONDITION OF PUBLIC POOLS

<b>Public Pools</b>	<b>Condition</b> [s428 (2) (d)]	<b>Estimate to bring to satisfactory standard</b> [S428 (2) (d) (i)]	<b>Estimate of annual maintenance expense</b> [S428 (2) (d) (ii)]	<b>Maintenance Budget 05/06</b> [s428 (2) (d) (iii)]
Coonabarabran	Fair	\$160,000	\$50,000	\$45,000
Coolah	Fair to good	\$100,000	\$40,000	\$36,000
Baradine	Fair	\$200,000	\$40,000	\$36,000
Binnaway	Fair to Good	\$120,000	\$45,000	\$42,000
Dunedoo	Fair	\$220,000	\$35,000	\$30,000
Mendooran	Poor	\$220,000	\$35,000	\$36,000
<b>Public Cemeteries</b>				
Coonabarabran Old	Poor	\$50,000	\$20,000	\$13,000
Coonabarabran – Native Grove	Good	\$40,000	\$15,000	\$11,000
Baradine	Fair	\$25,000	\$8,000	\$3,000
Binnaway	Good	\$20,000	\$15,000	\$15,000
Cobbora	Fair	\$10,000	\$3,000	\$1500
Coolah	Good	\$40,000	\$20,000	\$16,500
Denistown	Fair	\$10,000	\$2,000	\$1,300
Dunedoo	Good	\$40,000	\$15,000	\$13,000
Mendooran	Good	\$40,000	\$14,000	\$11,000
Uarbry	Fair	\$10,000	\$5,000	\$3,600
Turee Vale	Fair	\$10,000	\$2,000	\$1,200
Bugaldie	Fair	\$10,000	\$1,000	\$Nil
Boomera	Poor	\$10,000	\$1,000	\$Nil

**WARRUMBUNGL SHIRE COUNCIL**

**SPECIAL SCHEDULE NO 7  
CONDITION OF PUBLIC WORKS  
as at 30th June 2006**

Asset Class	Asset Category	Depreciation Rate (%)	Depreciation Expense	Cost	Valuation	Accumulated Depreciation	Carrying Value	Asset Condition (see Notes attached)	Estimated Cost to bring to a Satisfactory Standard	Estimated Annual Maintenance Expense	Program Maintenance Works for current year
			000	000	000	000	000		000	000	000
	<i>References</i>	<i>Note 9</i>	<i>Note 4</i>			<i>Note 9</i>			<i>Local Govt. Act 1993, Section 428 (2c)</i>		
Public Buildings	Council Offices	2.5	192	3,496		1,936	7,580	4		29	39
	Works Depot	2.5	41	1,539		450	1,089	4		65	70
	Halls	2.5	78	2,922		909	1,913	4		75	75
	Houses	2	33	1,200		284	916	2		35	35
	Aerodrome	2.5	2	78		24	54			10	175
	Bus Shelters	2.5	1	38		13	25	3			5
	Health Centres	2	12	450		134	316	3		18	22
	Comm Centres	2.5	18	828		178	828			20	30
	Childcare Centres	2.5	10	689		105	591	3		7	10
	Swimming Pools	2	37	1,187		353	854	4		60	125
	Amenities/Toilets	2.5	38	875		387	491	3		15	15
		<b>Subtotal</b>		<b>462</b>	<b>19,215</b>	<b>-</b>	<b>4,774</b>	<b>14,517</b>		<b>-</b>	<b>330</b>
Public Roads	Sealed Roads	1 To 4	1,418	141,478		54,548	86,532	4		1,400	2,100
	Sealed Roads Structure	1 to 2	6	20,029		2,312	17,717	4			
	Unsealed Roads	1 to 2	1,527	128,395		59,350	69,016	4		750	1,000
	Bridges	1.25 to 2	246	15,788		3,866	11,622	4		25	80
	Footpaths	2 to 2.5	58	2,482		1,238	1,244	6		50	75
	Cycleways	1	3	325		24	301	4		1	35
	Kerb & Gutter	2 to 2.5	268	7,665		3,802	3,783	6		25	25
	Road Furniture	2 to 5	5	181		26	153	4		10	10
		<b>Subtotal</b>		<b>3,469</b>	<b>315,334</b>	<b>-</b>	<b>125,765</b>	<b>190,588</b>		<b>-</b>	<b>2,261</b>

*This Schedule is to be read in conjunction with the explanatory notes following.*



**WARRUMBUNGLE SHIRE COUNCIL**

**SPECIAL SCHEDULE NO 7 - CONDITION OF PUBLIC WORKS (cont)**  
as at 30th June 2006

Asset Class	Asset Category	Depreciation Rate (%)	Depreciation Expense	Cost	Valuation	Accumulated Depreciation	Carrying Value	Asset Condition (see Notes attached)	Estimated Cost to bring to a Satisfactory Standard	Estimated Annual Maintenance Expense	Program Maintenance Works for current year
			'000	'000	'000	'000	'000		'000	'000	'000
	<i>Refer to asset</i>	<i>Note 9</i>	<i>Note 4</i>			<i>Note 9</i>			<i>Local Govt. Act 1993, Section 428 (2d)</i>		
Water	Treatment Plants	2 to 3	150	5,760		2,883	2,877	4		230	258
	Water Connections	4 to 10	18	429		279	150	3		66	65
	Bores	3	2	81		44	37	4		1	1
	Reservoirs	2	12	955		403	552	4		46	46
	Dams	1	103	10,381		5,146	5,235	5		25	25
	WTP	3	3	91		49	42	4		448	448
	Stop Valves						-				
	Pipelines	2 to 3	332	13,284		6,210	7,074	5		310	526
	Pump Stations	2 to 4	20	879		439	440	4		126	126
	<b>Subtotal</b>			<b>640</b>	<b>31,880</b>	<b>-</b>	<b>15,453</b>	<b>16,427</b>		<b>-</b>	<b>1,261</b>
Sewerage	Pump Stations	2	12	683		384	299	5		52	87
	Pipelines	2 to 3	318	15,118		8,572	6,544	5		178	247
	Manholes	2	8	508		285	223	4			
	Effluent Reuse			228			228			13	13
	Treatment Works	2 to 3	80	4,310		2,270	2,040	4		356	370
	Connections	2	1	31		9	22	4			24
<b>Subtotal</b>			<b>420</b>	<b>20,878</b>	<b>-</b>	<b>11,520</b>	<b>9,358</b>		<b>-</b>	<b>599</b>	<b>741</b>
Drainage Works	Retarding Basins										
	Storm Drains	2	7	422		111	311	4		50	50
	Conduits	2	75	3,745		1,187	2,558	4		65	65
	Inlet & Junction Pits	2	13	627		206	421	4		25	25
	Head Walls						-				
	Outfall Structures						-				
<b>Subtotal</b>			<b>95</b>	<b>4,794</b>	<b>-</b>	<b>1,504</b>	<b>3,250</b>		<b>-</b>	<b>140</b>	<b>140</b>
<b>Total Classes - All Assets</b>			<b>5,086</b>	<b>393,099</b>	<b>-</b>	<b>159,017</b>	<b>234,258</b>		<b>-</b>	<b>4,591</b>	<b>6,284</b>

*This Schedule is to be read in conjunction with the explanatory notes following.*

## WARRUMBUNGLE SHIRE COUNCIL

### SPECIAL SCHEDULE NO 7 - CONDITION OF PUBLIC WORKS (cont) as at 30th June 2006

#### "SATISFACTORY" CONDITION OF PUBLIC ASSETS

In assessing the condition of Public Assets Council has had regard to the condition, function and location of each asset, based on the original design standard. Changes in standards or proposed or potential enhancements to the existing asset design standard have been ignored (Code p A702). Assets within each Asset Category have been assessed on an overall basis, recognising that an average standard of "satisfactory" may be achieved even though certain assets may be above or below that standard on an individual basis.

Council recognises that the standard that it considers to be "satisfactory" may be different from that adopted by other Councils.

The information contained in this Schedule comprises accounting estimates formulated in accordance with the NSW Local Government Code of Accounting Practice and Financial Reporting. Nothing contained within this Schedule may be taken to be an admission of any liability to any person under any circumstance.

#### ASSET CONDITION

The following condition codes have been used in this Schedule.

- |   |   |
|---|---|
| 1 | Newly constructed   |
| 2 | Over 5 years old but fully maintained in "as new" condition |
| 3 | Good condition  |
| 4 | Average condition   |
| 5 | Partly worn - beyond 50% of economic life.                  |
| 6 | Worn but serviceable  |
| 7 | Poor - replacement required                                 |

## *Statement of Affairs*

A copy of Council's current Statement of Affairs can be obtained from the Administration Desk at the Council Chambers. A copy is attached to this report for information.

## *Financial Statements*

The Operating Statement and Statement of Financial Position that follow are part of the external reporting requirements on Council and are in a format which meets external reporting requirements under the Local Government Act 1993. These reports are independently audited by Council's Auditors, Spencer Steer of Sydney.

For further details on Council's audited Annual Statements a copy can be viewed at Council's Offices.

# **Warrumbungle Shire Council**

## **STATEMENT OF AFFAIRS – July 2005**

### **INTRODUCTION**

This document has been issued in accordance with the requirements of Section 14 of the New South Wales Freedom of Information Act 1989, No. 5. It forms the Warrumbungle Shire Council Statement of Affairs. Information is provided in this Statement of Affairs which is intended to increase public awareness and access to documents held by Council. The Statement of Affairs is required to describe the following:

- a description of Council's structure and functions
- a description of the way in which the functions affect members of the public
- a description of any arrangements that exist to enable members of the public to participate in the formulation of policy and the exercise of Council's various functions
- a description of the various kinds of documents which Council holds; and
- how members of the public may access and amend Council documents.

### **STRUCTURE AND FUNCTIONS**

The newly created Warrumbungle Shire Council was formed by Proclamation on 25<sup>th</sup> August 2004 following an amalgamation of the former Coolah and Coonabarabran Shire Councils. Warrumbungle Shire Council is located in North Western NSW and is the gateway to the Warrumbungle Mountains, Siding Spring Observatory and Coolah Tops.

The Shire has a population of 10,576 and the Council provides services covering an area of 12,380 square kilometres.

Coonabarabran is the administration centre within the Council area, with council chambers also located at Coolah. Services are provided to the districts of Baradine, Binnaway, Coolah, Coonabarabran, Dunedoo and Mendooran.

#### **Structure**

Warrumbungle Shire Council is governed by a recently elected nine member Council. The elected members comprise the Mayor, Deputy Mayor and seven Councillors. The senior Management team consists of the General Manager and four divisional heads: the Director Technical Services, Director Environmental Services, Director Corporate Services and Community Services Director.

The current elected members (elected March 2005) are:

*Mayor*

Councillor Peter **Shinton**

“Oxley”

Oxley Highway  
COONABARABRAN NSW 2357

Telephone: (02) 68 422 055  
Fax: (02) 68 422 169

**Deputy Mayor**

Councillor Garry Connelly

“Delawong”

COOLAH NSW 2843

Telephone: (02) 68 446 236  
Fax: (02) 68 446 288

**Councillors**

Councillor Murray **Coe**

“Ewendale”

DUNEDOO NSW 2844

Telephone: (02) 63 750 265

Councillor Carol **Dawson**

17 Nandi Street

COONABARABRAN NSW 2357

Telephone: (02) 68 422 002  
Fax:

Councillor Robert (Col) **Egan**

4 Castlereagh Avenue

BINNAWAY NSW 2395

Telephone: (02) 68 441 034  
Fax: (02) 68 441 654

Councillor Wendy **Hill**

35 Yarrow Street

DUNEDOO NSW 2844

Telephone: (02) 63 751 948

Councillor Ray **Lewis**

Post Office Resident

NEILREX NSW 2831

Telephone: (02) 68 863 517

Councillor Ron **Sullivan**

“Bingo”

COONABARABRAN NSW 2357

Telephone: (02) 68 428 226  
Fax: (02) 68 428 226

Councillor Denis **Todd**

“Wheatfields”

BARADINE NSW 2396

Telephone: (02) 68 431 831  
Fax: (02) 68 431 118

Council’s current senior staff are:

Mr Robert Geraghty

Mrs Elizabeth White

Mr Kevin Tighe

Mr Ron VanKatwyk

Mrs Rebecca Ryan

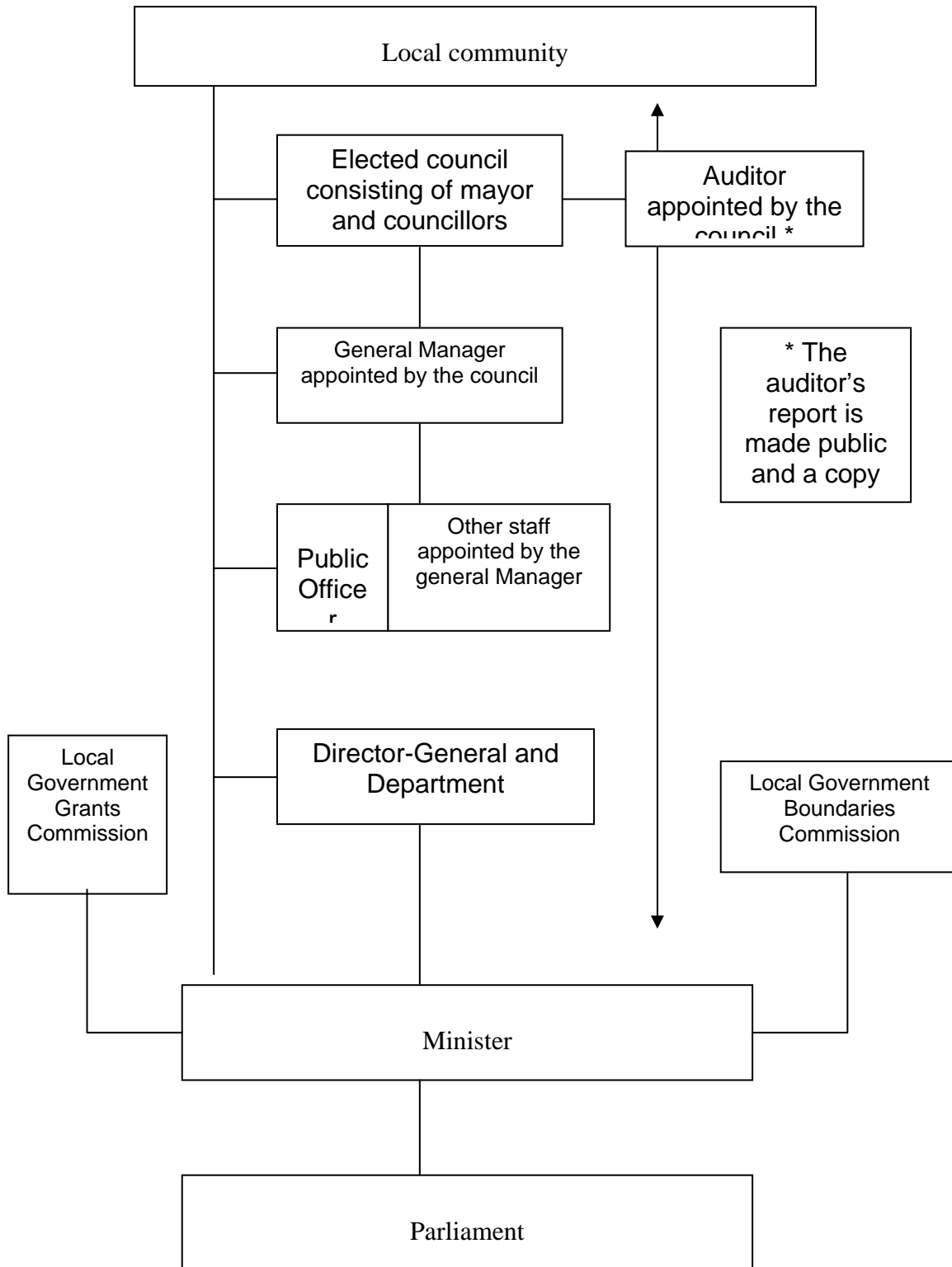
General Manager  
Director of Corporate Services

Director of Technical Services

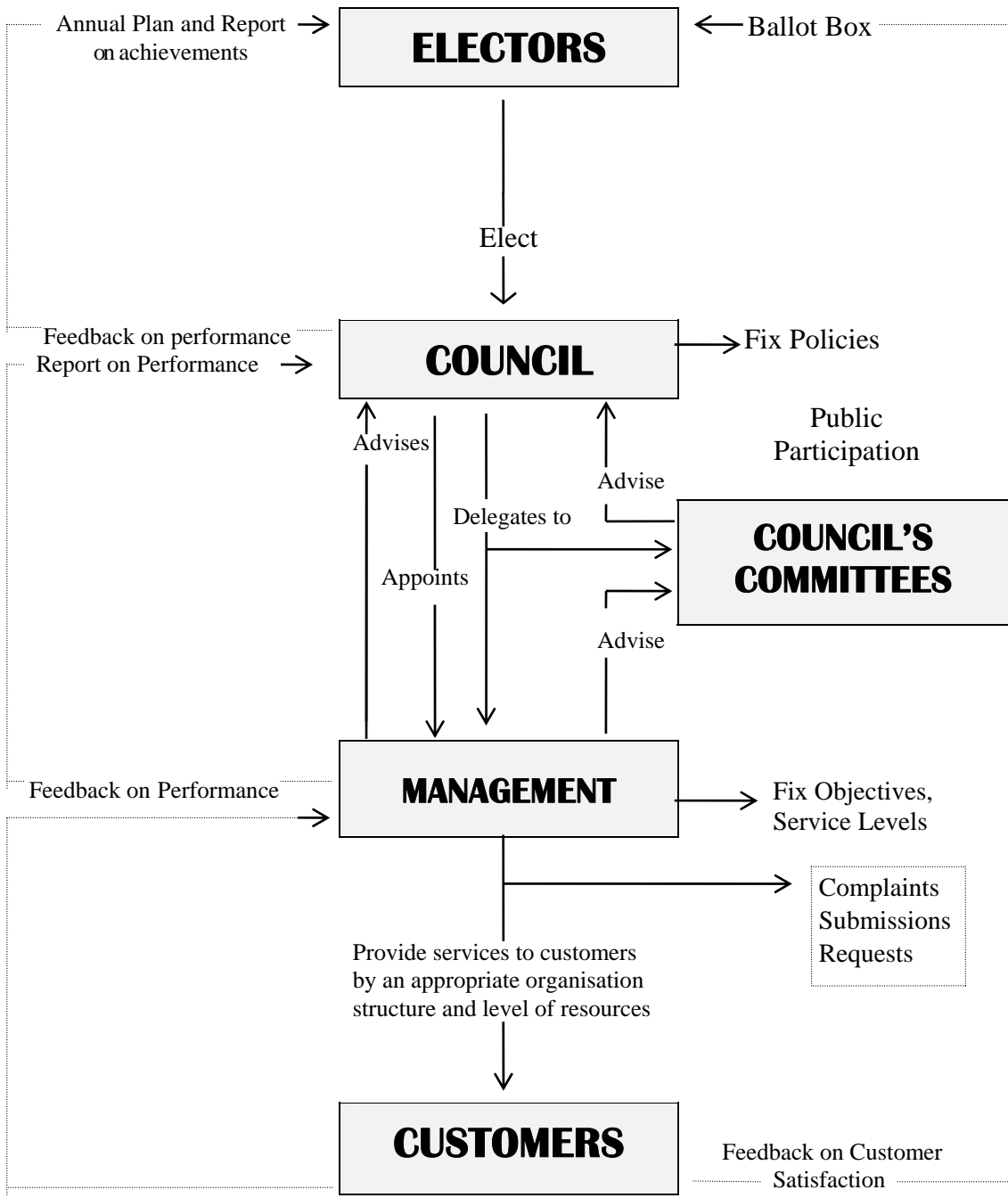
Director of Environmental Services

Director of Community Services

# The system of Local Government



# How your Council works



## What this Chart Indicates:

This chart shows you as both an elector and as a customer of Council. It demonstrates the teamwork between Council and management who provide advice for policy development and then implement the policies and objectives decided by the Council. Channels for feedback and responses appear in dotted outlined.

## LIST OF PRINCIPAL ACTIVITIES

<i>PROGRAMME</i>	<i>PRINCIPAL ACTIVITIES</i>
<b>1 EXECUTIVE</b>	<b>Council General Manager Human Resources Services Economic Development and Tourism</b>
<b>2 TECHNICAL SERVICES</b>	<b>Design Projects Road Operations Urban Services Fleet Services Road Contracts Waste Management Water &amp; Sewerage Services</b>
<b>3 ENVIRONMENTAL SERVICES</b>	<b>Environmental Management Health Services Regulatory Services Building Services</b>
<b>4 CORPORATE SERVICES</b>	<b>Corporate Services Management Financial Services Administration Services IT Support Supply Services Bushfire &amp; Emergency Services</b>
<b>5 COMMUNITY SERVICES</b>	<b>Community Care Connect Five Libraries Information Services</b>



## **Major Functions**

Warrumbungle Shire Council is responsible for the management of the following principal activities and services provided by Council:

### a) **Executive Services**

The General Manager is responsible for the day to day care, control and management of all functions of the Organisation, and the outcomes achieved by the divisions, plus:

- Governance
- Corporate Affairs
- Corporation Image and Government Relations
- Management and Leadership
- Marketing
- Community Consultation
- Public Relations
- Legal Services
- Organisation Structure and Development
- Policies, Codes and Delegations
- Public Relations (Annual Report, ceremonies/functions, advertising, promotions)
  
- **Human Resources Services**
  - Human Resource Management
  - O H & S Risk Management
  - Staff Recruitment Services
  - Performance Management
  - Salary System Management
  
- **Economic Development and Tourism**
  - Tourism and Information Services
  - Economic Development, Tourism and Information

### b) **Technical Services**

#### **Public Works/Infrastructure**

- **Technical Services Management**
  - Management Control and Support
- **Design Projects**
  - Design Projects Management
  - Survey Investigation and Design services
  - Traffic Management
    - Regional and State Roads
    - Local Roads
    - Town Streets
  - Asset Management
  - Street Lighting
  - Quarries
- **Road Operations**
  - Road Operations Management
  - Construction of drainage, roads and bridges
  - Maintenance of roads and bridges
  - Private Works

- **Urban Services**
  - Parks and Gardens Construction and Maintenance
  - Waste Management
  - Landcare
- **Fleet Services**
  - Fleet Services Management
  - Plant and Equipment
  - Depot Management
- **Road Contracts**
  - RTA Single Invitation Contract Management
  - RTA Works
  - Gravel Pits
  - Road and Bridge Contract Documentation
- **Water & Sewerage Services**
  - Water and sewerage strategic planning
  - Water and sewerage operations
  - Liquid Trade Waste

c) **Environmental Services**

- Environmental Management
- Health Services
- Regulatory Services
  - Dog Control
  - Stock Impounding
  - Enforcement Services
  - Stock and Dog/Cat Pounds
- Building Services

d) **Corporate Services**

- **Corporate Services Management**
  - Organisation Development
  - Council Offices
  - Property Management
    - Council Chambers
    - Caravan Park
    - Medical Centre
    - Other land and Buildings
  - Risk Management - Insurances
  - IT Strategic Management Services

**Programmes:**

- **Financial Services**
  - Management
  - Systems, standards and controls
  - Statutory Accounting
  - Cash Management
  - Rating
  - Debtor Management
  - Creditor Management
  - Payroll Management
- **Administration Services**

Management  
Secretarial  
Secretariat  
Records Management  
Corporate Services to the community  
Switchboard/Reception  
Council's Business Papers and Minutes  
Statutory requirement  
Annual Reports  
Management Reports

- **IT Support Services**

Management  
Support Services

- **Supply Services**

Supply Services  
Stores Operation – warehousing and inventory services

- **Bushfire & Emergency Services**

Bushfire Services  
Fire Control/Suppression  
Vehicle Equipment  
Emergency Services

d) **Community Services**

- Community Care
- Connect Five
- Libraries
- Information Services

## **EFFECT OF FUNCTIONS ON THE PUBLIC**

Most of Council's functions have a direct impact on members of the public. This impact is summarised below:

- ◇ Council currently employs in excess of 200 people. Our employees are members of the local communities and support local businesses.
- ◇ Council processes a large number of applications dealing with a variety of requests. Applications dealing with land (subdivision and development) and the use of buildings are a large component of Council's activities. Council also receives requests for the opening and/or closure of roads, permission to hold special events and applications to use public facilities.
- ◇ Council is responsible for the monitoring and enforcement of any conditions imposed under its role as a Consent Authority together with enforcement of regulatory conditions which extend to Bush Fire control, animal control and any activities involving public property.
- ◇ Council is responsible for ensuring that the infrastructure and land use zonings are capable of accommodating future growth needs.

- ◇ Council is also responsible for the licensing of public halls, food outlets, caravan parks and companion animals. Monitoring of the approvals to ensure compliance with the licence conditions is an ongoing activity.
- ◇ Libraries, public halls, parks, cemeteries, reserves and swimming pools are some of a wide range of facilities provided by Council.
- ◇ Council is involved in the development of land and is currently undertaking development of land for industrial use.
- ◇ Council is actively seeking to promote economic development with the employment of staff in this area and is actively involved with tourism through the Visitor Information Centre and tourism committee.
- ◇ The provision of waste management, water supply and sewerage services is a major component of Council's budget and these activities have a direct impact on all properties serviced by the various schemes. This year waste management has been extended to the southern end of the Shire.
- ◇ Council provides a range of welfare facilities including Family Day Care services, Connect 5 Children's Services, Meals on Wheels, Neighbour Aid and Home and Community Care.(HACC). Family Day Care co-ordinates a scheme for the Shires of Warrumbungle and Gilgandra and attends to Childcare needs and carer performance, training and support. Connect 5 Children's Services provides a service for 0-5 yrs children who are unable to access other children's services over the five areas of Coonamble, Coolah, Coonabarabran, Gilgandra and Narromine. HACC co-ordinates, promotes and provides an affordable community transport programme and through the Coolah program provides respite care and a handy person service.
- ◇ Council's Community Development Officer and Community Agency Officer provide information, referral and assistance to the community through distribution of information and service provision to encourage self help and diversification for the community to improve and promote social development initiatives established by Council and the community.
- ◇ Warrumbungle Shire Council has developed a close working relationship with the two State Members represented within our Shire (Mr George Souris and Mr Ian Slack-Smith) and with the Federal Member for Gwydir, Mr John Anderson. This working relationship has assisted Council in representations on behalf of the community to both State and Federal Governments with some positive outcomes for the Shire flowing from those representations.

### **Public Participation in Council's Policy Development**

Monthly meetings of Council are advertised and attendance by members of the public is encouraged. An open forum time is provided at the commencement of each monthly meeting to allow community members to address Council and senior staff on issues of concern. The opportunity to speak at these public forums is advertised regularly and participants are advised that they may speak for 5 minutes. Councillors are encouraged to ask questions at the time of the forum presentation and the Mayor accepts written information that may be provided at that time for distribution to each Councillor.

The Council considers matters referred to it by and through the General Manager from division heads, other organisations (public and private) and constituents of the area. Input from community members in any area of Council's operations is invited and welcomed. Copies of the draft Management Plan incorporating budget proposals for the ensuing year are placed in each of the libraries for community input and copies are forwarded by mail to community bodies (eg. progress associations) in outlying areas for public comment and seeking further community consultation. A variety of community groups are also contacted with a request that they make submissions on behalf of their community/group for consideration by Council during the budget preparation period.

The following committees have community representation and act as advisory bodies to Council:

- ◇ Coonabarabran Town Beautification Advisory Committee
- ◇ Warrumbungle Shire Tourism Advisory Committee
- ◇ Warrumbungle Shire Economic Development Advisory Committee
- ◇ Shire Halls Advisory Committee
- ◇ Medical Services Advisory Committee
- ◇ Warrumbungle Aerodromes Advisory Committee
- ◇ Coonabarabran Shire Community Services Advisory Committee
- ◇ Coonabarabran Shire Transport Advisory Group (HACC)
- ◇ Urban Creeks Steering Committee
- ◇ Connect Five Children's Services Committee
- ◇ Coolah Town Committee
- ◇ Dunedoo Town Committee
- ◇ Mendooran/Merrygoen Town Committee
- ◇ Multi Service Outlet Committee

Ordinary meetings of Council are usually held on the third Thursday of each month commencing at 9.00 am. Monthly Council meetings are held at either Coonabarabran or Coolah Council Chambers with meetings held annually at Baradine, Binnaway, Dunedoo, Mendooran and Goolhi to enable easier access by those community members to Council meetings. Any change of venue and time is advertised in the local paper and contact made with local community groups advising of the forthcoming meeting in their area.

Special meetings are held for the consideration of specific issues as required.

Both ordinary and special meetings (with the exception of matters which are considered to be of a confidential nature) are open to the public and public attendance at these meetings is invited.

Any community member or group wishing to address Council at a meeting is asked to contact the General Manager or Administration Manager to make arrangements for such a deputation.

Items of correspondence can be delivered to the Council Chambers in John Street Coonabarabran or Council Chambers, Coolah or addressed to Council's Administration

Centre - The General Manager, Warrumbungle Shire Council, P O Box 191,  
Coonabarabran 2357.

## **DOCUMENTS HELD BY COUNCIL**

The purpose of this section is to describe the various kinds of documents that are held by Council. These documents have been categorised as follows:

### ***Policy Documents***

These documents are detailed in the attached copy of the December 2004 Summary of Affairs.

### ***Registers***

To satisfy statutory requirements, a large number of registers are kept by Council and examples of these are:

- Development Applications
- Disclosures Register
- Land Register
- Register of Investments
- Cemetery
- Legal Documents
- Section 94 Register

### ***Hard copy files***

Council processes incoming and outgoing mail through an electronic Document Management System (Bluepoint). Copies of relevant incoming/outgoing correspondence are now kept electronically with hard copies retained in correspondence folders, which are archived and dealt with under the provisions of the Local Government Records General Disposal Authority (GDA10).

Hard copy files have continued to be maintained for all matters relating to properties, plant and equipment, personnel, roads, financial and some general business of Council.

### ***Computerised Data***

Computer records are maintained for many of Council's activities and access by individual members of staff and the public is restricted due to the confidential or privacy nature of some of the information. The major systems are

- Accounting
- Correspondence / Work Requests
- Council Business / Resolutions
- Creditors
- Dogs
- Debtors
- Payroll
- Property
- Rating
- Miscellaneous - Word Processing, computerised diary etc.

Staff access in some of these areas is restricted, enabling staff to deal only with enquiries in the areas directly involved with their duties.

### ***Legal Documents***

Council retains a variety of legal documents within the strong room. Examples are:

- Certificates of Title (property owned by Council)
- Contracts
- Agreements
- Deeds
- Loan documents
- Lease Agreements
- Funding Agreements

### ***Accounting Records***

Detailed accounting records are maintained for a minimum of seven (7) years and are destroyed (subject to requirements of the General Disposal Schedule) after approval has been received from Council's Auditor. The types of documents in this category are:

- Bank statements/reconciliations
- Debtor notices
- General Ledger records/reports
- Payroll records
- Receipts for payments to Council's cashiers
- Staff time sheets
- Vouchers for accounts paid by Council

### ***Rating Records***

Records relating to property ownership, valuation, property descriptions and land transfers are maintained in the Council offices and also stored in archive boxes at the Depot. Information from these records is occasionally sought from members of the public. Examples of some records maintained are:

- Notices of Transfer
- Rate levy calculations
- Valuations issued by the Valuer General's Office

### ***Plans***

Council holds a number of plans amongst its records and examples are:

- Deposited plans for property subdivisions
- Development Control Plans
- Parish Portions
- Easement
- Sewer lines
- Water lines

### ***Reports***

Council staff continuously prepare reports and examples of these are:

- Business Papers for Council meetings
- Minutes recording Resolutions from Council meetings
- Minutes of Committee meetings
- Financial Statements
- Annual reports
- Community Service and Business Service Directories
- State of the Environment Report
- Developer Contributions Plan
- Sewage Management System Installation Local Policy
- Plan of Management - Community Land
- Management Plans (incorporating budget)

## **OTHER RECORDS KEPT BY COUNCIL**

Other records of Council are also available to the public for inspection on request. If access to any record is refused, application for their release can be applied for under the Freedom of Information (F.O.I.) Act as explained below.

Copies of Council's Policy Documents and many other documents of Council are available from Council's Public Officer, Mr Robert Geraghty, by arrangement, during office hours. Some of these copies are free while others are reproduced for a small fee.

### **Privacy Management Plan**

Council's endorsed Privacy Management Plan under the terms of the Privacy and Personal Information Protection Act 1998 ("PPIPA") provides for the protection of personal information and for the protection of the privacy of individuals.

Local Government councils are required to collect personal information but must ensure the privacy rights of individuals is not infringed. Council is bound by the terms of this Act and has established procedures to ensure that the provision of information sought from Council meets the requirements of the Act.

### **APPLICATIONS FOR ACCESS TO COUNCIL'S RECORDS UNDER THE FREEDOM OF INFORMATION (F.O.I.) ACT**

If you ask for records or documents and you are not able to obtain them, you can apply for them, under the F.O.I. Act by:

1. Completing an F.O.I. application form. These forms are available at Council's offices or you may apply in writing, supplying all the details required under the F.O.I. Act.
2. Present the form or letter, the appropriate fee and where necessary, identification to either of the Council's offices. Details of procedures, fees and reductions in certain cases can be obtained from Council's office.

### **Access Arrangements**

In most instances, access will be provided to documents that are available to members of the public without the need to apply in writing, under the Freedom of Information Act. Access can be obtained by contacting enquiry staff from the relevant division at either Council Chambers.

Enquiries relating to matters of a confidential nature, court proceedings, private affairs or of a legal professional privilege, will be referred to the Public Officer. It may then be necessary to lodge an application under the Freedom of Information Act and the necessary forms will be provided to you.

It should be noted however that 'personal information' relating to individuals may be protected under the Privacy and Personal Information Protection Act, 1998 and may not be able to be made available without the consent of the person concerned.

An initial application fee of \$34.00 is required and dependent on processing time involved, extra charges may also be payable (Internal review \$45.50 and Processing Fee \$34.00). If the application is refused, reasons will be given and the appropriate form to appeal the decision forwarded to you.

Enquiries should be directed to:



The General Manager  
Warrumbungle Shire Council  
20-22 John Street  
COONABARABRAN NSW 2357

Postal Address: P O Box 191  
COONABARABRAN NSW 2357

Telephone: 02 68 42 1944

Facsimile: 02 68 42 1337

Office hours for public access: 9.00 am to 4.00 pm Monday to Friday  
(Excluding public holidays)

Work Hours: 8.15 am to 4.30 pm Monday to Friday  
(Excluding public holidays)

## **FREEDOM OF INFORMATION ACT 1989**

Section 14 (1) (b) and (3)

### **SUMMARY OF AFFAIRS**

of the

## **WARRUMBUNGLE SHIRE COUNCIL**

(December 2004)

### **SECTION 1 - Policy Documents**

In accordance with Section 14 of the Freedom of Information Act 1989, Warrumbungle Shire Council holds the following documents that may be accessed for inspection or purchase:

Local Environmental Plans	Development Control Plans – Coonabarabran, Coolah
Policy Manual	EEO Management Plans
Occupational Health and Safety Codes	Fees and Charges Policy (See Management Plans)
Local Approvals Policy	Local Orders Policy
Management Plans	Staff Induction Manual
Revenue Policy (see Management Plan)	Local Disaster Plans (DISPLAN)
State of Environment Reports	Flood Plans
Bushfire Management Plans	Annual Financial Reports
Annual Reports	Building Certificate Records
Auditors' Reports	Development Application/consent records
Building Applications/approvals records	Land Registers
Disclosures Registers	Economic Development Strategy
Register of Investments	Summary of Affairs
Statement of Affairs	Developer Contributions Plan
Strategic Business and Financial Plans for	Sewage Management System Installation Local Policy
Water Supplies and Sewerage Schemes	
Tourism Marketing Plan	Privacy Management Plans
Waste Minimisation Strategy	Vegetation Management Plan and Maps
Business papers and Minutes of Council and	Plan of Management - Community Land and Binnaway
Committee meetings	Sports Ground
Register of Gifts / Benefits	Code of Conduct and Meeting Practice
On site Sewage Management Plans	

### **SECTION 2 - Statement of Affairs**

The July 2004 Coonabarabran Statement of Affairs is currently available from Council's offices.

### **SECTION 3 - Contact Arrangements**

All enquiries under the Freedom of Information Act should be directed to:

Mr R. J Geraghty  
General Manager  
Warrumbungle Shire Council  
PO Box 191  
COONABARABRAN NSW 2357

Telephone: (02) 68 421 944

Fax: (02) 68 421 337

Council's office hours for public access are 9.00 am - 4.00 pm Monday to Friday.



## SPENCER STEER

Chartered Accountants and Auditors

### WARRUMBUNGLE SHIRE COUNCIL

### GENERAL PURPOSE FINANCIAL REPORT

### INDEPENDENT AUDITORS' REPORT

#### SCOPE

We have audited the *general purpose financial report* of Warrumbungle Shire Council for the year ended 30 June 2006, comprising the Statement by Councillors and Management, Income Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement and accompanying Notes to the Financial Statements. The financial statements include the consolidated accounts of the economic entity comprising the Council and the entities it controlled at the year's end or from time to time during the year. The Council is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the Council. In respect of the original budget figures disclosed in the Income Statement, Cash Flow Statement and Note 2(a), we have not examined the underlying basis of their preparation. Similarly, we have not examined the variations from the adopted budget disclosed in Note 16 and therefore express no opinion on them.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements in Australia and statutory requirements under the Local Government Act 1993 so as to present a view which is consistent with our understanding of the Council's and the economic entity's financial position, the result of their operations and their cash flows.

The audit opinion expressed in this report has been formed on the above basis.

#### AUDIT OPINION

In our opinion,

- (a) the accounting records of the Council have been kept in accordance with the requirements of Division 2 of Part 3 of the Local Government Act, 1993;
- (b) the general purpose financial report
  - (i) has been prepared in accordance with the requirements of Division 2 of Part 3 of the Local Government Act, 1993;
  - (ii) is consistent with the Council's accounting records; and
  - (iii) presents fairly the Council's financial position and the results of its operations
- (c) we have been able to obtain all the information relevant to the conduct of our audit; and
- (d) there were no material deficiencies in the accounting records or financial reports.

ASN 60 134 895 046

Level 9, 60-70 Elizabeth Street Sydney NSW 2000 T 02 9221 8933 F 02 9221 9011 E info@spencersteer.com.au W www.spencersteer.com.au  
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**ADDITIONAL STATUTORY DISCLOSURES**

Council had not complied with the provisions of Section 416 of the Local Government Act, 1993 in that it failed to comply with the provisions of,

- (a) Section 416(1) requires the *general purpose financial report* be prepared and audited within 4 months after the end of the year, and
- (b) Section 416(2) whereby extensions were granted to 28 February 2007.

**SPENCER STEER**  
Chartered Accountants



**N. MAH CHUT**  
Partner

Dated at Sydney this 13th day of November 2007



## SPENCER STEER

CHARTERED ACCOUNTANTS

13 November 2007

The Mayor  
Warrumbungle Shire Council  
PO Box 191  
COONABARABRAN NSW 2357

Mayor,

### **Audit Report - Year Ended 30 June 2006**

On 25 August 2004 the Warrumbungle Shire Council was proclaimed. The former Coonabarabran Shire and Coolah Shire Councils were amalgamated to form the new council.

The proclamation allowed the former Councils to prepare separate financial and statutory reports for the year ended 30 June 2005 as if no amalgamation had taken place. Consequently, the first financial statements of the Warrumbungle Shire Council are for the year ended 30 June 2006.

We are pleased to advise completion of the audit of Council's books and records for the year ended 30 June 2006. We have signed and attached our reports as required under Section 417(1) of the Local Government Act, 1993 and the Local Government Code of Accounting Practice and Financial Reporting to the General and Special Purpose Financial Reports.

Our audit has been conducted in accordance with Australian Auditing Standards so as to express an opinion on both the General and Special Purpose Financial Reports of the Council. We have ensured that the accounts have been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) and the Local Government Code of Accounting Practice and Financial Reporting.

Australian equivalents to International Financial Reporting Standards (AIFRS) were applied for the first time in the preparation of Council's financial statements. The basis of the preparation is outlined in Note 1(a) of the financial statements. Reconciliations and explanations of the effect of the transition to AIFRS regarding the recognition, measurement and disclosure of assets and liabilities are disclosed in Note 21.

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This report on the conduct of the audit is also issued under Section 417(1) and we now offer the following comments on the financial statements and the audit;

## 1. RESULT FOR THE YEAR

The operating result for the year was a surplus of \$2,872 million as compared with a combined deficit of \$32,000 for the former councils in the previous year. The following table sets out the results for the year and the extent (%) that each category of revenue and expenses contributed to the total.

	2006	% of Total	2005	% of Total	Increase (Decrease)
	\$000		\$000		\$000
<b>Revenues before capital items</b>					
Rates & annual charges	7,665	34%	7,422	33%	243
User charges, fees & other revenues	4,049	18%	4,559	20%	(510)
Grants & contributions provided for operating purposes	9,911	43%	9,558	42%	353
Interest & investment revenue	1,192	5%	1,066	5%	126
	<b>22,817</b>	<b>100%</b>	<b>22,605</b>	<b>100%</b>	<b>212</b>
<b>Expenses</b>					
Employee benefits & costs	7,975	35%	7,910	33%	65
Materials, contracts & other expenses	7,539	34%	8,429	35%	(890)
Depreciation, amortisation & impairment	6,837	30%	7,642	32%	(805)
Borrowing costs	137	1%	81	0%	56
	<b>22,488</b>	<b>100%</b>	<b>24,062</b>	<b>100%</b>	<b>(1,574)</b>
<b>Surplus(Deficit) before capital items</b>	<b>\$ 329</b>		<b>\$ (1,457)</b>		<b>\$ 1,786</b>
Grants & contributions provided for capital purposes	2,543		1,425		1,118
<b>Net Surplus(Deficit) for the year</b>	<b>\$ 2,872</b>		<b>\$ (32)</b>		<b>\$ 2,904</b>

## 2. FINANCIAL POSITION

### 2.1 Unrestricted Current Ratio

The Unrestricted Current Ratio is a financial indicator specific to local government and represents Council's ability to meet its debts and obligations as they fall due. After eliminating externally restricted assets and current liabilities not expected to be paid within the next 12 months net current assets amounted to \$2.607 million representing a factor of 2.70 to 1.



## 2.2 Available Working Capital – (Working Funds)

A more meaningful financial indicator specific to local government is the level of **Available Working Capital**. Net Current Assets are adjusted by eliminating both external and internal reserves held for future purposes.

At the close of the year the Available Working Capital of Council stood at \$2.063 million as detailed below;

	\$'000
<b>Net Current Assets (Working Capital) as per Accounts</b>	<b>4,724</b>
<i>Add:</i> Payables, provisions & inventories not expected to be realised in the next 12 months included above	1,804
Adjusted Net Current Assets	6,528
<i>Add:</i> Budgeted & expected to pay in the next 12 months	
- Borrowings	260
- Employees leave entitlements	337
<i>Less:</i> Externally restricted assets	(3,921)
<i>Less:</i> Internally restricted assets	(1,141)
<b>Available Working Capital as at 30 June 2006</b>	<b>\$ 2,063</b>

The balance of Available Working Capital should be at a level to manage Council's day to day operations including the financing of hard core debtors and inventories and to provide a buffer against unforeseen and unbudgeted expenditures. Taking into consideration the nature and level of the internally restricted assets (Reserves) set aside we are of the opinion that Available Working Capital as at 30 June 2006 was sound.

## 2.3 Debt

Operating revenue (excluding special purpose grants & contributions) required to service debt (loan repayments) was 1.23%.

## 2.4 Summary

Council's overall financial position, when taking into account the above financial indicators was, in our opinion, sound.

## 3. CASH ASSETS

### 3.1 Cash & Investments

Cash and investments at year end amounted to \$18.411 million as compared with \$18.393 million in 2005 of the former councils.

**Externally restricted cash and investments** are restricted in their use by externally imposed requirements and consisted of unexpended specific purpose grants and contributions - \$2.613 million, domestic waste management charges - \$116,000 and water and sewerage funds - \$5.889 million.



*Internally restricted cash and investments* have been restricted in their use by resolution or policy of Council to reflect forward plans, identified programs of works, and are, in fact, Council's "Reserves". These Reserves totalled \$3.290 million and their purposes are more fully disclosed in Note 6 of the financial statements.

*Unrestricted cash and investments* amounted to \$6.593 million, which were available to provide liquidity for day to day operations.

### **3.2 Cash Flows**

The Cash Flow Statement illustrates the flow of cash (highly liquid cash and investments) moving in and out of Council during the year and reveals that funds decreased by \$5.482 million to \$5.411 million at the close of the year.

In addition to operating activities which contributed net cash of \$8.662 million were the proceeds from the sale of assets - \$1.005 million and repayments by deferred debtors - \$5,000. Cash outflows other than operating activities were used to repay loans - \$78,000, purchase investments securities - \$5.500 million and to purchase and construct assets - \$9.576 million.

## **4. RECEIVABLES**

### **4.1 Rates & Annual Charges**

Net rates and annual charges levied during the year totalled \$7.665 million and represented 30.22% of Council's total revenues.

Including arrears, the total rates and annual charges collectible was \$8.287 million of which \$7.484 million (90.31%) was collected.

### **4.2 Rates, Annual & Extra Charges**

Arrears of rates, annual & extra charges stood at \$968,000 at the end of the year and represented 11.38% of those receivables.

### **4.3 Other Receivables**

After providing for doubtful debts of \$5,000, receivables (other than rates, annual & extra charges) which consisted mainly of amount due from government departments (\$537,000) amounted to \$842,000.

## **5. PAYABLES**

Council's provision for its liability toward employees leave entitlements and associated on costs amounted to \$2.364 million. A cash reserve of \$770,000 was held at year end representing 32.57% of this liability and was, in our opinion, sufficient to enable Council to meet unbudgeted and unanticipated terminations.





SPENCER STEER

## 6. PREPARATION OF FINANCIAL REPORTS

Section 416(1) requires the financial reports be prepared and audited within 4 months after the end of the year. This requirement could not be met and extensions under Section 416(2) were granted to 28 February 2007.

The commencement of the implementation of a new computer system during June 2006, a fire which caused significant damage to the finance section and records and issues relating to the amalgamation to some degree hindered the preparation of the financial statements. Nevertheless, we believe that not enough resources and planning were put in place in regard to computer system and amalgamation issues.

## 7. CONCLUSION

We wish to record our appreciation to your General Manager and his staff for their ready co-operation and the courtesies extended to us during the conduct of the audit.

Yours faithfully,

**SPENCER STEER**  
*Chartered Accountants*

**N. MAH CHUT**  
Partner



SPENCER STEER  
CHARTERED ACCOUNTANTS

**WARRUMBUNGL SHIRE COUNCIL**

**SPECIAL PURPOSE FINANCIAL REPORT**

**INDEPENDENT AUDITORS' REPORT**

**SCOPE**

We have audited the *special purpose financial report* of Warrumbungle Shire Council for the year ended 30 June 2006, comprising the Statement by Councillors and Management, Income Statement of Business Activities, Balance Sheet of Business Activities, and accompanying Notes to the Financial Statements. The financial statements include the accounts of the declared business activities of the Council. The Council is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the Council.

The special purpose financial report has been prepared for distribution to the Council and the Department of Local Government for the purpose of fulfilling the requirements of National Competition Policy reporting. We disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the Council or the Department of Local Government or for any purpose other than for which the report was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Accounting Standards and the Local Government Code of Accounting Practice and Financial Reporting so as to present a view which is consistent with our understanding of the business activities of the Council and their financial position and the result of their operations.

The audit opinion expressed in this report has been formed on the above basis.

**AUDIT OPINION**

In our opinion, the special purpose financial report of the Council is presented fairly in accordance with the requirements of those applicable Accounting Standards detailed in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting.

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**ADDITIONAL STATUTORY DISCLOSURES**

Council had not complied with the provisions of Section 416 of the Local Government Act, 1993 in that it failed to comply with the provisions of,

- (a) Section 416(1) requires the *general purpose financial report* be prepared and audited within 4 months after the end of the year, and
- (b) Section 416(2) whereby extensions were granted to 28 February 2007.

**SPENCER STEER**  
Chartered Accountants



**N. MAH CHUT**  
Partner

Dated at Sydney this 13th day of November 2007

## WARRUMBUNGLE SHIRE COUNCIL

### INCOME STATEMENT for the year ended 30th June 2006

Budget 2006 \$'000		Notes	Actual 2006 \$'000	Actual 2005 \$'000
	<b>INCOME</b>			
	<i>Revenue:</i>			
7,704	Rates & Annual Charges	3	7,665	7,422
726	User Charges & Fees	3	3,245	3,883
581	Investment Revenues	3	1,192	1,066
6,180	Other Revenues	3	414	470
7,248	Grants & Contributions - Operating	3	9,911	8,558
1,735	Grants & Contributions - Capital	3	2,543	1,425
	<i>Other Income:</i>			
-	Profit from Disposal of Assets	5	280	384
	Profit from interests in Joint Ventures & Associates	19	110	22
<u>24,174</u>	<b>Revenues from Ordinary Activities before Capital Amounts</b>		<u>25,360</u>	<u>24,030</u>
	<b>EXPENSES</b>			
10,125	Employee Costs	3	7,975	7,910
8,436	Materials & Contracts	4	5,856	6,708
181	Borrowing Costs	3	137	81
2,717	Depreciation & Amortisation	3	6,837	7,642
3,210	Other Expenses	3	1,683	1,721
<u>24,669</u>	<b>Total Expenses from Ordinary Activities</b>		<u>22,488</u>	<u>24,062</u>
<u>(495)</u>	<b>NET OPERATING RESULT FOR YEAR</b>		<u>2,872</u>	<u>(32)</u>
<u>(2,230)</u>	<i>Net operating result before capital grants and contributions</i>		<u>\$ 329</u>	<u>\$ (1,457)</u>

This Statement is to be read in conjunction with the attached Notes.



## WARRUMBUNGL E SHIRE COUNCIL

### BALANCE SHEET as at 30th June 2006

	Notes	Actual 2006 \$'000	Actual 2005 \$'000
<b>CURRENT ASSETS</b>			
Cash & cash equivalents	6	5,411	10,893
Investments	6	500	-
Receivables	7	1,557	2,296
Inventories	8	689	733
Other	8	245	263
<b>TOTAL CURRENT ASSETS</b>		<u>8,402</u>	<u>14,185</u>
<b>NON-CURRENT ASSETS</b>			
Investments	6	12,500	7,500
Receivables	7	253	315
Inventories	8	-	-
Investments accounted for using the equity method	19	240	130
Infrastructure, Property, Plant & Equipment	9	243,095	240,673
Other	8	-	85
<b>TOTAL NON-CURRENT ASSETS</b>		<u>256,088</u>	<u>248,703</u>
<b>TOTAL ASSETS</b>		<u>264,490</u>	<u>262,888</u>
<b>CURRENT LIABILITIES</b>			
Payables	10	1,136	2,249
Borrowings	10	260	79
Provisions	10	2,282	2,360
<b>TOTAL CURRENT LIABILITIES</b>		<u>3,678</u>	<u>4,708</u>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	10	1,626	1,885
Provisions	10	82	63
<b>TOTAL NON CURRENT LIABILITIES</b>		<u>1,708</u>	<u>1,948</u>
<b>TOTAL LIABILITIES</b>		<u>5,386</u>	<u>6,656</u>
<b>NET ASSETS</b>		<u>\$ 259,104</u>	<u>256,232</u>
<b>EQUITY</b>			
Accumulated Surplus	20	259,104	256,232
Asset Revaluation Reserve	20	-	-
Other Reserves	20	-	-
<b>Council Equity Interest</b>		<u>259,104</u>	<u>256,232</u>
Minority Equity Interest	19	-	-
<b>TOTAL EQUITY</b>		<u>\$ 259,104</u>	<u>256,232</u>

This Statement is to be read in conjunction with the attached Notes

## WARRUMBUNGLE SHIRE COUNCIL

### STATEMENT OF CHANGES IN EQUITY for the year ended 30th June 2006

	2006 \$'000					2005 \$'000						
	Accum Surplus	Asset Reval. Reserve	Other Reserves	Council Equity Interest	Minority Interest	Total	Accum Surplus	Asset Reval. Reserve	Other Reserves	Council Equity Interest	Minority Interest	Total
Note												
Balance at beginning of the reporting period	256,232	-	-	256,232	-	256,232	256,264			256,264		256,264
Net movements recognised directly in equity	-	-	-	-	-	-	-	-	-	-	-	-
Change in Net Assets recognised in the Income Statement	2,872			2,872	-	2,872	(32)		(32)	-		(32)
<b>Balance at end of the reporting period</b>	<b>259,104</b>	-	-	<b>259,104</b>	-	<b>268,104</b>	256,232	-	-	256,232	-	256,232

This Statement is to be read in conjunction with the attached Notes

## WARRUMBUNGLE SHIRE COUNCIL

### CASH FLOW STATEMENT for the year ended 30th June 2006

Budget 2006 \$'000		Actual 2006 \$'000	Actual 2005 \$'000
	<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	Notes	
	<u>Receipts</u>		
7,704	Rates & Annual Charges	7,484	7,479
726	User Charges & Fees	3,688	3,855
581	Investments Income	1,153	1,073
8,983	Grants & Contributions	12,912	11,267
2,958	Other operating receipts	1,010	1,273
	<u>Payments</u>		
(10,125)	Employee Costs	(8,087)	(7,790)
(8,130)	Materials & Contracts	(6,956)	(6,682)
(168)	Borrowing Costs	(137)	(75)
(1,775)	Other operating payments	(2,405)	(2,448)
754	<b>Net Cash provided by (or used in) Operating Activities</b>	11 8,662	7,952
	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
	<u>Receipts</u>		
	Proceeds from sale of Infrastructure, Property, Plant & Equipment	1,005	1,485
	Proceeds from sale of Investment Property	-	-
	Proceeds from sale of Real Estate	-	-
	Proceeds from sale of Investment Securities	-	-
	Repayments from Deferred Debtors	5	13
	Contributions to joint ventures by minority interests	18	-
	Distribution received from associated entities	19	-
	<u>Payments</u>		
(826)	Purchase of Infrastructure, Property, Plant & Equipment	(9,676)	(7,214)
	Purchase of Investment Property	-	-
	Purchase of Real Estate	-	-
	Purchase of Investment Securities	(5,500)	(3,500)
	Loans to Deferred Debtors	-	(20)
	Distributions from joint ventures to minority interests	19	-
	Capital contributed to associated entities	19	-
(826)	<b>Net Cash provided by (or used in) Investing Activities</b>	(14,066)	(9,236)
	<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
	<u>Receipts</u>		
	Proceeds from Borrowings & Advances	-	1,100
	Proceeds from Retirement Home Contributions	-	-
	<u>Payments</u>		
(13)	Repayments of Borrowings & Advances	(78)	(269)
	Repayment of Finance Lease Liabilities	-	-
	Repayment of Retirement Home Contributions	-	-
(13)	<b>Net Cash provided by (or used in) Financing Activities</b>	(78)	831
(85)	<b>Net Increase (Decrease) in cash held</b>	(5,482)	(453)
10,893	Cash Assets at beginning of reporting period	11 10,893	11,346
	Adjustment to opening Cash Assets on adoption of AASB 132 & AASB 139	-	-
	Adjustment to opening Cash due to adoption of revised Accounting Standards	1	-
	Adjustment to Cash arising from Council restructure	27	-
10,808	<b>Cash Assets at end of reporting period</b>	11 5,411	10,893

This Statement is to be read in conjunction with the attached Notes