



Minutes

Ordinary Council Meeting

held in the Council Chambers

John Street, Coonabarabran

on Thursday, 15 July 2021

commencing at 5:00 pm

PRESENT: Cr A Doolan (Chairperson), Cr A Iannuzzi, Cr K Brady, Cr F Clancy, Cr W Hill, Cr R Lewis, Cr P Shinton and Cr D Todd.

In attendance: General Manager (Roger Bailey), Director Technical Services (Kevin Tighe), Director Environment and Development (Leeanne Ryan) and Executive Assistant to the General Manager (Erin Player – Minutes).

Acknowledgement of Country

Cr Brady acknowledged the Gomeroi people, the Traditional Custodians of the Land at which the meeting is held and paid respects to Elders, both past and present, of the Gomeroi Nation and extended that respect to other Aboriginal people who are present.

Recording of Meeting

The Mayor announced that the meeting was being streamed live plus audio recorded, and that the audio recording will be published.

APOLOGIES

1/2122 RESOLVED that the apology from Cr A-L Capel be accepted and a leave of absence be granted.

MOVED: Councillor Todd

SECONDED: Councillor Brady

For – Unanimous

Confirmation of Minutes

2/2122 RESOLVED that Council confirm the resolutions contained in the Minutes of the Ordinary Council meeting held on 17 June 2021.

MOVED: Councillor Brady

SECONDED: Councillor Lewis

For – Unanimous

The Mayor called for Disclosure of Interests

Nil

Item 1 Mayoral Minute – Mayors Log of Activity, Kilometres Travelled and Expenses from 8 June 2021 to 8 July 2021

3/2122 RESOLVED that Council:

1. Notes the report on the Mayor's Activity and Log of Kilometres Travelled for the period 8 June 2021 to 5 July 2021.
2. Notes the report on the Mayor's credit card expenses between 11 June 2021 to 8 July 2021 and approves the payment of expenses totalling \$1,331.71 including the amendment of the receipt for \$45.00 on 22 June 2021 to be for 'parking'.

MOVED: Councillor Shinton

SECONDED: Councillor Iannuzzi

For – Unanimous

Item 2 Councillors' Monthly Travel Claims

4/2122 RESOLVED that the Councillors' monthly travel claims report for June 2021 in the amount of \$1,366.04 is noted.

MOVED: Councillor Todd

SECONDED: Councillor Hill

For – Unanimous

Item 3 Delegate's Report – Central West Weed Committee Meeting – Tuesday 22 June 2021

5/2122 RESOLVED that Council notes the Delegate's Report on the Central West Weed Committee Meeting held Tuesday 22 June 2021 in Wellington.

MOVED: Councillor Shinton

SECONDED: Councillor Clancy

For – Unanimous

Item 4 Minutes of Coonabarabran Town Beautification Advisory Committee Meeting – 16 June 2021

6/2122 RESOLVED that Council notes the minutes of the Coonabarabran Town Beautification Advisory Committee meeting held at Coonabarabran on the 16 June 2021.

MOVED: Councillor Brady

SECONDED: Councillor Hill

For – Unanimous

Item 5 Minutes of Traffic Advisory Committee Meeting – 24 June 2021

7/2122 RESOLVED that:

1. Minutes from the Traffic Advisory Committee Meeting held on the 24 June 2021 are noted as information.
2. That approval be granted to Coonabarabran Pony Club for part closure of John Street, Coonabarabran between Edwards Street and Cassilis Street from 3.00pm to 3.30pm on Friday, 24 September 2021 to conduct the Annual Street Parade subject to compliance with the following:
 - TfNSW Guidelines
 - Council's Road Closure Guidelines
 - TfNSW Road Occupancy Licence
 - TfNSW Regional Special Events concurrence
 - Receipt of current Public Liability Insurance.
3. Feedback is sought through an advertising process on a proposal by TfNSW to investigate implementation of 40kph speed zones in both the Coonabarabran CBD and the Dunedoo CBD.

MOVED: Councillor Shinton

SECONDED: Councillor Hill

For – Unanimous

Item 6 Disclosure of Interests under clause 4.21 of the *Model Code of Conduct for Local Councils in NSW*

8/2122 RESOLVED that Council:

1. Note the report on Disclosure of Interests under clause 4.21 of the *Model Code of Conduct for Local Councils in NSW* for the period 1 July 2020 to 30 June 2021.
2. Identify the following positions as designated staff:
 - Director Development Services
 - Director Technical Services
 - Director Corporate and Community Services
 - Manager Projects
 - Manager Road Operations
 - Manager Planning and Regulation
 - Building Certifier
 - Town Planner
3. Note the relevant forms have been issued to all councillors and designated staff.
4. Note that the Returns are to be provided to the General Manager by no later than 30 September 2021.

MOVED: Councillor Todd

SECONDED: Councillor Clancy

For – Unanimous

Item 7 Exercise of Council Functions During Caretaker Period

9/2122 RESOLVED that Council note the provisions of Clause 393B of the NSW Local Government (General) Regulation in relation to the exercising of Council functions during the caretaker period commencing from Friday 6 August 2021 (inclusive).

MOVED: Councillor Brady

SECONDED: Councillor Shinton

For – Unanimous

Item 8 Council Resolutions Report

10/2122 RESOLVED that the Council Resolution Report be noted for information.

MOVED: Councillor Lewis

SECONDED: Councillor Hill

For – Unanimous

Item 9 Revotes and High Value Projects Report

11/2122 RESOLVED that the Revote and High Value Projects Report be noted for information.

MOVED: Councillor Todd

SECONDED: Councillor Hill

For – Unanimous

Item 10 CCTV Protocol Policy

12/2122 RESOLVED that Council adopts the draft *CCTV Protocol Policy*.

MOVED: Councillor Brady

SECONDED: Councillor Hill

For – Unanimous

Item 11 Review of Guidelines for Financial Assistance Donations

13/2122 RESOLVED that Council:

1. Notes the current guidelines for Financial Assistance Donations, as were contained within the Revenue Policy and Fees and Charges 2021/2022.
2. Endorses the draft application form, including guidelines, to be used for Financial Assistance Donations commencing with Round 1 2021/22.
3. Pays the Financial Assistance Donations to organisations immediately upon resolution of Council.

MOVED: Councillor Shinton

SECONDED: Councillor Clancy

For – Unanimous

Item 12 Warrumbungle Local Drug Action Team (LDAT) Endorsement of Funding

14/2122 RESOLVED that Council note the formation of the Warrumbungle Local Drug Action Team (LDAT) and endorse the acceptance of the \$10,000 in funding from ADF to develop a Community Action Plan (CAP) for Warrumbungle Shire.

MOVED: Councillor Brady

SECONDED: Councillor Shinton

For – Unanimous

Item 13 Investments and Term Deposits – month ending 30th June 2021

15/2122 RESOLVED that Council accept the Investments Report for the month ending 30th June 2021 including a total balance of \$21,201,583.69 being:

- \$2,419,249.58 in at call accounts.
- \$17,500,000.00 in term deposits.
- \$1,282,334.11 cash at bank.

MOVED: Councillor Hill

SECONDED: Councillor Shinton

For – Unanimous

Item 14 Billy Kings Creek Bridge Project Post Completion Report

16/2122 RESOLVED that the contents of the post completion report on the project to construct bridges over Billy Kings Creek on Purlewaugh Road is noted as information.

MOVED: Councillor Todd

SECONDED: Councillor Shinton

For – Unanimous

Item 15 Local Roads & Community Infrastructure Program – Phase 3

17/2122 RESOLVED that Council:

1. Subject to the success of other funding applications, apply for the following projects in order of priority, under Phase 3 of the Australian Government's Local Roads and Community Infrastructure Program:

1	Coonabarabran Oval Change Rooms and Storage Shed	\$545,000
2	Bowen Oval, Coolah – renovation of netball courts	\$288,000
3	Binnaway Tennis Courts – renovation & upgrade	\$260,000
4	Local Rural Roads – concrete causeway replacement	\$556,732
5	Dunedoo Pool – new amenities block	\$900,000
6	Piambra Road – curve	\$200,000
7	Piambra Road – near Gamble Creek Road intersection	\$250,000
8	Castlereagh River, Coonabarabran Riverbank Revitalisation	\$75,000
9	Mendooran Tennis Court resurfacing	\$130,000
10	Lachlan Street, Baradine – shared pathway	\$200,000
11	Yarrow St (Warragundy St to Wallaroo St, Dunedoo) – K&G	\$80,000
12	Gravel Resheeting	\$100,000
13	Bowen Oval, Coolah – equipment Shed	\$170,000
14	Len Guy Park Toilets, Binnaway – renovations	\$60,000
15	Gravel Resheeting	\$100,000
16	Coolah Pool – renovate amenities block	\$60,000
17	Cnr Binnia Street & Martin Street, Coolah – kerb renewal & Blister	\$80,000
18	Cnr Binnia Street & Booyamurra Street, Coolah – new K&G	\$80,000
19	Napier Street Mendooran – shared pathway	\$100,000
20	Gravel Resheeting	\$100,000

2. Authorise the General Manager to make adjustments, should the need arise, to priorities and/or budgets based on available funding and success of other funding applications.

MOVED: Councillor Todd

SECONDED: Councillor Hill

For – Unanimous

Item 16 Fluoridation of Potable Water

18/2122 RESOLVED that Council receive and note the report on Fluoridation of Potable Water.

MOVED: Councillor Shinton

SECONDED: Councillor Hill

For – Unanimous

Item 17 Companion Animals Fees & Charges 2021/22

19/2122 RESOLVED that Council:

1. Notes the information contained in the Companion Animals Fees & Charges 2021/2022 Report
2. Adopts the 2021/2022 fees and charges for companion animals as provided by Office of Local Government and amends the Revenue Policy Fees and Charges 2021/2022 to include the new fees and charges.

MOVED: Councillor Shinton

SECONDED: Councillor Hill

For – Unanimous

Item 18 Draft Warrumbungle Section 7.12 Contributions Plan

20/2122 RESOLVED that:

1. Council adopts the draft *Warrumbungle Section 7.12 Contributions Plan* for the purposes of public exhibition for a minimum of 28 days, pursuant to the *Environmental Planning and Assessment Act, 1979*.
2. A further report be presented to Council on the draft Plan after the public exhibition period is completed.

MOVED: Councillor Shinton

SECONDED: Councillor Hill

For – Unanimous

Item 19 Coonabarabran Industrial Land

21/2122 RESOLVED that Council:

1. Notes the information contained in the Coonabarabran Industrial Land report.
2. Reviews the layout to accommodate additional allotments.
3. Investigates the inclusion of NBN in the subdivision development.
4. Makes an application under the next round Building Better Regions funding to allow the project to proceed.

MOVED: Councillor Hill

SECONDED: Councillor Todd

For – Unanimous

Item 20 Inland Rail Update Report – July 2021

22/2122 RESOLVED that Council:

1. Notes the information in the Inland Rail Update Report.
2. Writes to Inland Rail to request that it prepares the roads before works commence on the Inland Rail project.

MOVED: Councillor Todd

SECONDED: Councillor Hill

For – Unanimous

Item 21 Warrumbungle Wings N Things

23/2122 RESOLVED that Council:

1. Note the report on Warrumbungle Wings N Things.
2. Note that the Coonabarabran Aero Club proposes to hold a Wings and Things event in 2022.
3. Provide support to the Coonabarabran Aero Club for future Warrumbungle Wings and Things event, if funded, as follows:
 - Assist to increase stallholders and work with local businesses across the LGA to become involved in the event.
 - Undertake grounds maintenance in preparation for the event.
 - Implement traffic management (preparation of TCP) for the event.
 - Investigating funding to grow the event – (who applies for grant will depend on the criteria and funding body).
 - Undertake event marketing and promotions through Council networks.
 - Provide a visitor information stall on the day to promote tourism attractions within the region to increase overnight stays.
 - Investigate more family activities and encourage operators to coincide with the event.

MOVED: Councillor Lewis

SECONDED: Councillor Shinton

For – Unanimous

Item 22 Shop Local Cards

24/2122 RESOLVED that Council:

1. Note the Report on Shop Local Cards within the Warrumbungle Shire Local Government Area.
2. Not continue with the concept of introducing the Why Leave Town program within the LGA.

MOVED: Councillor Clancy

SECONDED: Councillor Lewis

For – Cr Doolan, Cr Iannuzzi, Cr Shinton, Cr Lewis, Cr Clancy and Cr Todd

Against – Cr Brady and Cr Hill

Item 23 Development Applications

25/2122 RESOLVED that Council notes the Applications and Certificates approved during June 2021, under Delegated Authority.

MOVED: Councillor Clancy

SECONDED: Councillor Lewis

For – Unanimous

Item 24 Notice of Motion – Cleaning out water causeways below road crossings

26/2122 RESOLVED that Council develop a strategy for the cleaning of causeways and their surrounds to allow the free flow of water at the road crossings.

MOVED: Councillor Todd

SECONDED: Councillor Lewis

For – Unanimous

Item 25 Reports to be Considered in Closed Council

27/2122 RESOLVED that:

1. Item 25.1 Organisational Development Monthly Report – June 2021

That the Organisational Development Monthly Report be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

2. Item 25.2 Three Rivers Regional Retirement Community Information Report

That the Three Rivers Regional Retirement Community Information Report be referred to Closed Council pursuant to section 10A(2)(g) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

MOVED: Councillor Todd

SECONDED: Councillor

For – Unanimous

The General Manager offered the opportunity to members of the public to make representation as to whether any part of the aforementioned items should not be considered in Closed Council.

There was no response from the public.

28/2122 RESOLVED that:

1. Council go into Closed Council to consider business relating to confidential information.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.

3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).

MOVED: Councillor Brady

SECONDED: Councillor Hill

For – Unanimous

6.07 pm
Closed Council

Item 25.1 Organisational Development Monthly Report – June 2021

29/2122 RESOLVED that the Organisation Development Monthly Report for June 2021 be noted for information.

MOVED: Councillor Hill

SECONDED: Councillor Clancy

For – Unanimous

Item 25.2 Three Rivers Regional Retirement Community Information Report

30/2122 RESOLVED that Council note the advice and endorse the actions as outlined in the report in relation to the Three Rivers Regional Retirement Community Project.

MOVED: Councillor Hill

SECONDED: Councillor Todd

For – Unanimous

31/2122 RESOLVED that Council return to Open Council.

MOVED: Councillor Todd

SECONDED: Councillor Hill

For – Unanimous

6.11 pm
Open Council

The resolutions of Closed Council were announced to the meeting by the General Manager.

There being no further business the meeting closed at 6.11 pm.

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CHAIRPERSON