



Minutes

Ordinary Council Meeting

held in the Council Chambers

John Street, Coonabarabran

on Thursday, 18 June 2020

commencing at 5:00pm

PRESENT: Cr D Todd (Chairperson), Cr K Brady, Cr A-L Capel (videolink), Cr F Clancy, Cr A Doolan, Cr W Hill, Cr A Iannuzzi, Cr R Lewis and Cr P Shinton.

In attendance: General Manager (Roger Bailey) and Executive Assistant to the General Manager (Erin Player – Minutes).
Also in attendance via videolink were Director Technical Services (Kevin Tighe), Director Environment and Development (Leeanne Ryan), Director Corporate and Community Services (Kim Parker) and Manager Warrumbungle Water (Cornelia Wiebels).

Acknowledgement of Country

Council acknowledged the Gomeroi people, the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders, both past and present, of the Gomeroi Nation and extends that respect to other Aboriginal people who are present.

Recording of Meeting

The General Manager announced that the meeting was being streamed live plus audio recorded, and that the audio recording will be published.

APOLOGIES

Nil

Confirmation of Minutes

435/1920 RESOLVED that Council confirm the resolutions contained in the Minutes of the Ordinary Council meeting held on 21 May 2020.

MOVED: Councillor Lewis

SECONDED: Councillor Shinton

For – Unanimous

The Mayor called for Disclosure of Interests

Nil

Item 1 Mayoral Minute – Mayors Log of Activity, Kilometres Travelled and Expenses from 8 May 2020 to 10 June 2020

436/1920 RESOLVED that Council:

1. Notes the report on the Mayor's Activity and Log of Kilometres Travelled for the period 8 May 2020 to 10 June 2020.
2. Notes the report on the Mayor's credit card expenses between 8 May 2020 and 8 June 2020 and approves the payment of expenses totalling \$24.00.

MOVED: Councillor Todd

SECONDED: Councillor Doolan

For – Unanimous

Item 2 Councillors' Monthly Travel Claims – May 2020

437/1920 RESOLVED that the Councillors' monthly travel claims report for May 2020 in the amount of \$261.32 is noted.

MOVED: Councillor Doolan

SECONDED: Councillor Hill

For – Unanimous

Item 3 Minutes of Local Emergency Management Committee Meeting – 18 May 2020

438/1920 RESOLVED that Council notes the minutes from the Local Emergency Management Committee held on 18 May 2020 at Coonabarabran.

MOVED: Councillor Shinton

SECONDED: Councillor Hill

For – Unanimous

Item 4 Minutes of Traffic Advisory Committee Meeting – 28 May 2020

439/1920 RESOLVED that Council accept the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 28 May 2020.

MOVED: Councillor Shinton

SECONDED: Councillor Clancy

For – Unanimous

Item 5 Minutes of Orana Joint Organisation Meeting – 29 May 2020

440/1920 RESOLVED that Council notes the minutes of Orana Joint Organisation meeting held via teleconference on 29 May 2020.

MOVED: Councillor Shinton

SECONDED: Councillor Lewis

For – Unanimous

PROCEDURAL MOTION

That Council deal with Items 19 and 20 at this point of the meeting.

MOVED: Councillor Brady

SECONDED: Councillor Lewis

Item 19 Baradine Water Treatment Plant Upgrade Update Report

441/1920 RESOLVED that Council:

1. Notes the information contained in the Baradine Water Treatment Plant Upgrade Update Report.
2. Accepts the funding of \$750,000 offered under the Safe and Secure Water Program for the Baradine Water Treatment Plant Upgrade.
3. Authorise the affixing of the Council Seal to the funding deed and documentation.
4. Proceeds with tendering for the design and construction of a replacement clarifier at the Baradine Water Treatment Plant, including replacement of the downstream filter and the programmable logical controller.
5. Requests from the Department of Planning, Industry and Environment and the Safe and Secure Water Program that the risk impact factor for Baradine – Water Quality – Water Treatment be updated and upgraded from 4 to 5.

6. Makes urgent representation to the Department of Planning, Industry and Environment to provide funding of upgrading the entire Baradine Water Treatment Plant to address the identified shortfalls adequately, including provision of contingency options to ensure adequate ongoing functioning of the existing clarifier, filter and programmable logical controller until a new plant can become operational.

MOVED: Councillor Iannuzzi

SECONDED: Councillor Hill

For – Unanimous

Item 20 Sewage Treatment Plant Upgrades Coolah, Coonabarabran and Dunedoo Update Report

442/1920 RESOLVED that Council:

1. Notes the information contained in the Sewage Treatment Plant Upgrades Coolah, Coonabarabran and Dunedoo Update Report.
2. Receives an update report on one or more of the Coolah, Coonabarabran and Dunedoo Sewage Treatment Plant Upgrade projects once considerable progress has been made.

MOVED: Councillor Shinton

SECONDED: Councillor Clancy

For – Unanimous

Item 6 Supplementary Report to Item 7 Community Annual Donations Budget 2020/21

MOTION

That the following be included in the Annual Donations section of the Annual Donations category of the 2020/21 budget at a total estimated amount of \$13,742.

Applicants – Doc Id	Max. \$ Amount/ Approximate
Goolhi Reserve Committee - Doc Id 112833	\$500
Coonabarabran Amateur Boxing Gym Inc. - Doc Id 112956	\$1,000
Coolah Presbyterian Church - Doc Id 112983	\$627
Coolah Presbyterian Church Manse building - Doc Id 112983	\$627
Country Women's Association of NSW Coonabarabran - Doc Id 113001	\$1,467
Dunedoo Presbyterian Church - Doc Id 113070	\$504
Coolah Historical, Art & Tourism Subcommittee's - Doc Id 113153	\$578
Binnaway Showground Management Committee - Doc Id 112903	\$285
Baradine Rusty Club Inc. - Doc Id 113602	\$936
Baradine CWA - Doc Id 114126	\$888
Dunedoo Lions Club/Art Unlimited - Doc Id 114459	\$1,000
Warrumbungle Art & Craft Inc. - Doc Id 114527	\$1,000
Coonabarabran Uniting Church - Doc Id 114639	\$627
Coolah Mens Shed Inc. - Doc Id 114664	\$1,000

Applicants – Doc Id	Max. \$ Amount/ Approximate
Dunedoo Polocrosse Club - Doc Id 114712	\$1,000
Warrumbungle Eventing Inc. - Doc Id 114714	\$1,000
Warrumbungle Wildlife Shelter - Doc Id 115000	\$418
Dunedoo Area Community Group - Doc Id 115451	\$285

MOVED: Councillor Shinton

SECONDED: Councillor Hill

AMENDMENT

That the following be included in the Annual Donations section of the Annual Donations category of the 2020/21 budget at a total estimated amount of \$15,742.

Applicants – Doc Id	Max. \$ Amount/ Approximate
Goolhi Reserve Committee - Doc Id 112833	\$500
Coolah Presbyterian Church - Doc Id 112983	\$627
Coolah Presbyterian Church Manse building - Doc Id 112983	\$627
Country Women's Association of NSW Coonabarabran - Doc Id 113001	\$1,467
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Warrumbungle Eventing Inc. - Doc Id 114714	\$1,000
Warrumbungle Wildlife Shelter - Doc Id 115000	\$418
Dunedoo Area Community Group - Doc Id 115451	\$285
Coonabarabran Jockey Club	\$1,000
Binnaway Jockey Club	\$1,000
Mendooran Jockey Club	\$1,000

The amendment was then PUT and CARRIED

The amendment became the MOTION

443/1920 RESOLVED that the following be included in the Annual Donations section of the Annual Donations category of the 2020/21 budget at a total estimated amount of \$15,742.

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Goolhi Reserve Committee - Doc Id 112833	\$500
Coolah Presbyterian Church - Doc Id 112983	\$627
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Coonabarabran Jockey Club	\$1,000
Binnaway Jockey Club	\$1,000
Mendooran Jockey Club	\$1,000

MOVED: Councillor Lewis

SECONDED: Councillor Shinton

For – Cr Todd, Cr Shinton, Cr Lewis, Cr Brady, Cr Hill, Cr Clancy and Cr Capel
 Against – Cr Doolan and Cr Iannuzzi

Item 7 Draft Operational Plan 2020/21

444/1920 RESOLVED that:

1. Council receive the report on the Draft Operational Plan and Budget 2020/21;
2. Council notes the concerns and comments received in the Public Submissions;
3. Council write to those that have made submissions advising them of the outcome from the consideration of the Draft Operational Plan 2020/21 and subsequent Council Resolution; and
4. Council endorse the draft 2020/21 Operational Plan and Budget including the Revenue Policy incorporating the Fees and Charges, as placed on Public Exhibition, with the following changes:
 - i) Amendment in Revenue Policy due to change in interest rates pursuant to Office of Local Government Circular dated 26 May 2020,
 - ii) The increase in expenditure from the Emergency Services Levy of \$210,000 over the 2019/20 amounts and the subsequent reimbursement (income) of this increase,

- iii) That the additional \$20 fee for Electronic Swap Card of for swimming pools be added to Council's Revenue Policy incorporating the Fees and Charges.

MOVED: Councillor Doolan

SECONDED: Councillor Hill

For – Unanimous

Item 8 Meeting Schedule

445/1920 RESOLVED that Council holds an ordinary meeting of Council on Thursday 17 September 2020 at 5.00pm and that the election of Mayor be held at this meeting.

MOVED: Councillor Iannuzzi

SECONDED: Councillor Shinton

For – Unanimous

Item 9 Disclosure of Interests under clause 4.21 of the *Model Code of Conduct for Local Councils in NSW*

446/1920 RESOLVED that Council:

1. Note the report on Disclosure of Interests under clause 4.21 of the *Model Code of Conduct for Local Councils in NSW* for the period 1 July 2019 to 30 June 2020.
2. Identify the following positions as designated staff:
 - Director Development Services
 - Director Technical Services
 - Director Corporate and Community Services
 - Manager Projects
 - Manager Road Operations
 - Manager Regulatory Services
 - Building Certifier
 - Town Planner
3. Note the relevant forms have been issued to all councillors and designated staff.
4. Note that the Returns are to be provided to the General Manager by no later than 30 September 2020.

MOVED: Councillor Hill

SECONDED: Councillor Lewis

For – Unanimous

Item 10 Office of Local Government S430 Report

447/1920 RESOLVED that Council:

1. Notes the determination of the Minister for Local Government, the Hon. Shelley Hancock, in relation to the Section 430 Investigation Report into Warrumbungle Shire Council in her letter dated 26 May 2020.
2. Acknowledges that the Warrumbungle Council Drinking Water Management System Improvement Plan will be submitted to the Office of Local Government in relation to the reporting requirements.

MOVED: Councillor

SECONDED: Councillor

For – Unanimous

Item 11 Local Road and Community Infrastructure Program

448/1920 RESOLVED that Council:

1. Thanks the Federal Government for the funding under the Local Roads and Community Infrastructure Program;
2. Authorise the General Manager to apply for the following projects in order of priority up to the eligible funding limit including making variations to the estimates:
 - i. Moorefield Road. Installation of pipe culverts, waterway areas and drop structure - \$220,000
 - ii. Native vegetation parkland upstream of Mary Jane Cain Bridge. Extension of concrete path to Robertson Street, length 250 metres - \$125,000
 - iii. Dunedoo. Laneway between Bolaro & Digilah off Wargundy & Wallaroo. Length 250m - \$45,000
 - iv. Ironbark Street, Binnaway. Bitumen sealing surface. Length 150m - \$30,000
 - v. Dalgarno Street Coonabarabran between John Street and entrance to Woolworths. Renewal K&G both sides total length 150m, increase width of footpath by 1.5m both sides - \$160,000
 - vi. Footpath Access Ramps Coonabarabran - \$50,000
 - vii. Footpath Access Ramps Coolah - \$40,000
 - viii. Footpath Access Ramps Baradine and footpath extension to the Baradine Health Service (approx. 30 metres) - \$50,000
 - ix. Footpath Access Ramps Dunedoo - \$25,000
 - x. Footpath Access Ramps Binnaway - \$15,000
 - xi. Footpath Access Ramps Mendooran - \$15,000
 - xii. Booloola Road. 1km pavement rehabilitation - \$200,000
 - xiii. Piambra Road. 1km pavement rehabilitation - \$200,000
 - xiv. Tongy Lane. 1km pavement rehabilitation - \$200,000
 - xv. Munns Road. Concrete causeway over Milchomi Creek. 100m - \$220,000
 - xvi. Tucklan Road. 1km pavement rehabilitation - \$200,000

MOVED: Councillor Hill

SECONDED: Councillor Doolan

For – Unanimous

Item 12 Council Resolutions Report June 2020

449/1920 RESOLVED that the Council Resolution Report for June 2020 be noted for information.

MOVED: Councillor Iannuzzi

SECONDED: Councillor Doolan

For – Unanimous

Item 13 Revotes Report

450/1920 RESOLVED that the Revote Report be noted for information.

MOVED: Councillor Iannuzzi

SECONDED: Councillor Shinton

For – Unanimous

Item 14 Adoption 2019 Agency Information Guide

451/1920 RESOLVED that Council:

1. Endorses and adopts the 2020 Agency Information Guide.
2. Submits the 2020 Agency Information Guide to the Information Commissioner.

MOVED: Councillor Iannuzzi

SECONDED: Councillor Shinton

For – Unanimous

Item 15 Orana Arts Incorporated

452/1920 RESOLVED that Council maintains membership of Orana Arts Incorporated.

MOVED: Councillor Iannuzzi

SECONDED: Councillor Doolan

For – Unanimous

Item 16 Review of Procurement Policy

453/1920 RESOLVED that Council:

1. Endorses the reviewed Procurement Policy draft (including Local Support Policy);
2. Places the reviewed Procurement Policy draft (including Local Support Policy) on public exhibition for a minimum of 28 days and invites public submissions; and
3. Considers any submissions received prior to formal adoption of the reviewed Procurement Policy draft (including Local Support Policy).

MOVED: Councillor Doolan

SECONDED: Councillor Hill

For – Unanimous

Item 17 Draft Debt Recovery and Financial Hardship Policy for Council's Consideration and Council's Rates and Charges Recovery

454/1920 RESOLVED that Council:

1. Endorses the proposals discussed in the report and draft Debt Recovery and Financial Hardship Policy with the inclusion of "will" endeavor in Clause 11 of the Draft Policy;
2. Places the draft Debt Recovery and Financial Hardship Policy on public exhibition for a minimum of 28 days and invites public submissions; and
3. Considers any submissions received prior to formal adoption of the draft Debt Recovery and Financial Hardship Policy.

MOVED: Councillor Shinton

SECONDED: Councillor Hill

For – Unanimous

Item 18 Investments and Term Deposits – month ending 31 May 2020

455/1920 RESOLVED that Council accept the Investments Report for the month ending 30 April 2020 including a total balance of \$18,304,582.73 being:

- \$2,056,171.37 in at call accounts.
- \$15,500,000.00 in term deposits.
- \$748,411.36 cash at bank.

MOVED: Councillor Iannuzzi

SECONDED: Councillor Hill

For – Unanimous

Item 21 Coonabarabran History Group Licence Agreement

456/1920 RESOLVED that That Council notes the information contained in the Coonabarabran History Group Licence Agreement Report.

MOVED: Councillor Shinton

SECONDED: Councillor Brady

For – Unanimous

Item 22 Coonabarabran Industrial Land – June 2020 Update

457/1920 RESOLVED that:

1. Council notes the information contained in the Industrial Land Subdivision report.
2. Council be provided with a report on an investigation into developing the proposed Coonabarabran Industrial land with the intent of 'giving' the land to prospective businesses to develop.
3. Contact be made with the local members of Parliament for funding opportunities for point 2 above.

MOVED: Councillor Lewis

SECONDED: Councillor Brady

For – Unanimous

Item 23 Development Applications

458/1920 RESOLVED that Council notes the Applications and Certificates approved during May 2020, under Delegated Authority.

MOVED: Councillor Brady

SECONDED: Councillor Hill

For – Unanimous

Item 24 Notice of Motion – Coolah Youth and Community Centre Building

459/1920 RESOLVED that:

1. Council revisit Item 22 Coolah Youth and Community Centre Building of the July 2019 Business Paper, and

2. Staff provide a further report to Council after seeking submissions from the community about the Coolah Youth and Community Centre Building.

MOVED: Councillor Hill

SECONDED: Councillor Brady

For – Unanimous

Item 25 Notice of Motion – Coonabarabran Airport

460/1920 RESOLVED that Council consider some type of upgrade to the dirt runway at Coonabarabran airport and some crusher dust or small aggregate around the RFS container.

MOVED: Councillor Lewis

SECONDED: Councillor Clancy

For – Unanimous

Item 26 Reports to be Considered in Closed Council

Item 26.1 Organisational Development Monthly Report – June 2020

461/1920 RESOLVED that the Organisational Development Monthly Report – June 2020 be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

MOVED: Councillor Shinton

SECONDED: Councillor Lewis

For – Unanimous

Note: Due to COVID-19 no members of the public were present.

462/1920 RESOLVED that:

1. Council go into Closed Council to consider business relating to confidential information.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).

MOVED: Councillor Doolan

SECONDED: Councillor Iannuzzi

For – Unanimous

6.44pm
Closed Council

Item 26.1 Organisational Development Monthly Report – June 2020

463/1920 RESOLVED that the Organisation Development Monthly Report for May 2020 be noted for information.

MOVED: Councillor Iannuzzi

SECONDED: Councillor Brady

For – Unanimous

464/1920 RESOLVED that Council return to Open Council.

MOVED: Councillor Brady

SECONDED: Councillor Hill

For – Unanimous

6.46pm
Open Council

The resolutions of Closed Council were announced to the meeting by the General Manager.

There being no further business the meeting closed at 6.48pm.

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CHAIRPERSON